

## For our Partners - SULaw Nomination process

As you complete your selection of outgoing students for the academic year 2019-2020, please take note of the following:

1. Please use this link to [NOMINATE](#) your students to us here in Stockholm. Once you have nominated your students we will provide you and your students with an email confirmation.
2. **Nomination deadline for the academic year, or the fall semester 2019, is April 30<sup>th</sup>, 2019. APPLICATION deadline for students are May 10<sup>th</sup>.** (Nominations and applications can be accepted after this date, but housing options and course selection may be limited.)  
**Nomination deadline for spring semester 2019 is September 30<sup>th</sup> 2019.**

Your students will receive an email message from us with the application process information and an online form. To complete their exchange application, the most **recent copy of their transcript/grade results in ENGLISH**, needs to be emailed to us (pdf copy works).

3. **Letter of Acceptance** and information packages will be sent out via email in May for the fall semester and in October for the spring semester. If your students need the original copy we will send the document to you, for distribution to your students.
4. **When selecting your students**, please note that we view our exchange program as an opportunity for students from other countries to enrich our program here at the department of Law and to experience life in Sweden. If you nominate a student who has a Swedish citizenship (or dual citizenship), please let us know so there is no confusion with our National Agency for Students Loans. **They also have to have a minimum of two (2) years of studies in law – the equivalent of 120 ECTS – completed by the time they start their exchange.** The reason why this requirement of 120 ECTS is important for us is that all our courses are on an advanced level. Swedish students would normally have completed 180 ECTS to be able to start these courses. We lowered the requirement to 120 ECTS for exchange students, but be aware that the level will be higher than bachelor level. All the advanced courses offered to incoming exchange students are specialization courses, which implies that they all build on an introduction course of the chosen subject. **We expect all students to have this basic knowledge from their home university.**
5. **Students must be enrolled as full-time students.** Stockholm University policy states that all students, including exchange students, must enroll in **30 ECTS** credit hours per semester.
6. **Course Selection** for the fall semester is completed during the month of May/June. (Changes to course selections might be made during the arrival week/ at the start of each term.)

## Department of Law

Course Selection for the spring semester is completed during the month of October/November.

7. **Orientation sessions** at the start of each term are optional but we highly recommend your students to attend. Students are expected to be in attendance for Orientation week, which will take place in late August 2019 for the fall semester and full year students; and in mid-January, 2020 for spring semester students. More details about orientation will be sent to the student(s) prior to the start of each term.
8. **Confirmation of proficiency in English and previous studies within the field of Law:** *We will not require English proficiency test results from your students.* However, we do want to ensure that you only send us students that are proficient enough in the English language to cope with English-medium university studies. If your selection process includes language test, here are some guidelines:

Overall IELTS score of 6.5 or an overall TOEFL score of 575 (paper-based)/100 (Internet-based). Or the equivalent of B2-C2.

We will of course do the same proficiency check with all our outgoing students.

To still keep the advanced level of our specialized courses, and to make sure your students are successful here in Stockholm, again, we ask you to only send us students who have completed at least two years of Law school. All our courses that we offer your students are on an advanced level, on year four of our own Law Programme. They will be expected to have the basics down, once here. Our own Swedish students do not get access to these courses until they have at least six semesters finished within our Law program.

Please feel free to contact us if you have any questions about Stockholm University and our exchange program procedures. Email: [international@juridicum.su.se](mailto:international@juridicum.su.se)

Many thanks for your cooperation,



Sandra Fagerlund  
Office of International Affairs – Manager  
Department of Law  
Stockholm University

**Stockholm University**  
Department of Law  
Office of International Affairs  
106 91 Stockholm  
SWEDEN