Welcome to Macquarie University's Actuarial Control Cycle and Investment Management units!

Macquarie offers three units that together cover the content of Part 2 of the Australian Actuaries Institute educational syllabus – ACST831 Actuarial Control Cycle 1, ACST832 Actuarial Control Cycle 2, and ACST871 Investment Management. We look forward to helping you work towards meeting the profession's standards for Part 2.

The information provided here is based on the most commonly asked questions by new non-award students in previous years. The rest of your enrolment package is standard material sent to all students enrolling at Macquarie University on a non-award basis. This supplement specifically addresses the Actuarial Control Cycle and Investment Management units.

ACST831/831 External and ACST832/832 External

ACST831 is the University’s unit code for the session 1 unit “Actuarial Control Cycle 1” (or ACC1) for non-award students and for students enrolled in a Masters degree program. ACST831 External is the unit code for the internet-based distance education offering, designed for external students who cannot (or do not wish to) attend face-to-face classes. ACST831 and ACST831 External cover the same professional syllabus as the undergraduate course unit ACST402 and the graduate course unit ACST731. All offerings (ACST402, ACST731, ACST831 and ACST831 External) share the same website. Within the website there is a separate on-line discussion area for distance (ACST831 External ) students.

The corresponding session 2 units “Actuarial Control Cycle 2” are ACST403, ACST732, ACST832 and ACST832 External.

All students enrolled in the four offerings will need to access the common website. Your access will be set up automatically after you enrol. If you are a distance education student all your contact with teachers and with other students, and submission of all your assessment tasks, will be via this website.

ACST871/871 External

ACST871 is the University’s unit code for the session 2 unit “Investment Management” for non-award students and for students enrolled in a Masters degree program. ACST871 External is the unit code for the internet-based distance education offering, designed for students who cannot (or do not wish to) attend face-to-face classes. ACST871 and ACST871 External cover the same professional syllabus as the
undergraduate course unit ACST404 and the graduate course unit ACST771. All offerings (ACST404, ACST771, ACST871 and ACST871 External) share the same website. Within the website there is a separate online discussion area for distance (ACST871 External) students.

Unit Guide and website access

Unit Guides are available from:

http://unitguides.mq.edu.au/units

under Dept of Applied Finance and Actuarial Studies. The ACC1 (ACST402/731/831/831 External) Unit Guides will be available from mid-January. Please familiarise yourself with the relevant Unit Guide as soon as you enrol.

To access the ACC1 website you will need your OneID (Macquarie Student Number) and password.

For first time users, you will need to obtain your OneID password via the following website:

http://www.students.mq.edu.au/home/

Please click ‘First time login’ and follow the prompts. Your 8-digit Macquarie student number (commences with a 3 or a 4) can be found on the top right hand corner of your white Enrolment Registration Advice (ERA) sent with your initial welcome package.

Once you have obtained your OneID and password, please access the ACC1 websites here:

https://ilearn.mq.edu.au/

The ACC1 website will be available between mid to end February. Students are expected to familiarise themselves with the ACC1 website before the start of the session on 27 Feb, especially those students who have not previously used the iLearn system at Macquarie. You will be expected to be familiar with the website and with all of the unit requirements at the start of the semester, and your first assessable task will be due only one week later (for which you'll need the course's prescribed textbook—details below).

Classes

The units ACST831 and ACST832 have classes at Macquarie University on two days, or alternatively in the Sydney CBD on Tuesday nights, and the unit ACST871 has classes at Macquarie University on Saturdays. The units ACST831 External, ACST832 External and ACST871 External are distance offerings with no face-to-face classes.

There are no specific tutorial classes or practical classes for any of these units, so you do not need to attend the University on the recommended day to arrange such classes. (The standard information package sent to all new non-award students may ask you to do this.)
ACST831 and ACST832 classes will be held on Tuesday evenings from 5.30–8.30 p.m.

ACST871 classes will be held on Saturdays at Macquarie University. More information will be available from www.actuary.mq.edu.au before the start of session 2.

**Exams**

The final exam for ACST402/731/831/831 External is expected to be held in mid-June (or thereabouts in the case of overseas students). The final exam for ACST403/732/832/832 External and ACST404/771/871/871 External will be held some time during the University’s end-of-year examination period (13 Nov–1 Dec). Final exam dates will be confirmed about mid-May or mid-October, respectively.

If you are based outside Sydney you will be able to sit your final exam at a location more convenient to you. We will organise this, in consultation with you, later in the semester (via the teaching websites). If, at some stage, you receive a letter from the University advising you that your final exam location is Macquarie’s North Ryde campus, *don’t worry – this does not apply to you!* We will organise special exam locations for our students.

**Textbook**

Before Actuarial Control Cycle 1 (ACC1) gets under way in the week beginning 27 February 2017 you should obtain a copy of the textbook


**Campus card**

If you are located outside Sydney, or if your only visit to the Macquarie University campus will be to sit for the final exam, then you do not need to obtain a Campus Card. You can use a driver’s licence, passport or other form of photo ID to identify yourself at the exam.

**New City Campus location**

The new city campus is at 123 Pitt St (not the same place as last year) and the reception is on Level 24. If you arrive after hours (after 6pm), then you may need to use the intercom to access level 24.

**Further questions**

Once you have gained access to the ACC1 website you will be able to ask any other questions you like via the website forums.