Welcome to Macquarie University’s Actuarial Control Cycle and Actuarial Data Analytics units!

Macquarie offers three units that together cover the content of the university component of the Actuary Program (formerly the Part II Program) of the Australian Actuaries Institute education syllabus – ACST8031 Actuarial Control Cycle 1, ACST8032 Actuarial Control Cycle 2 and ACST8095 Actuarial Data Analytics. We look forward to seeing you in these units and helping you work towards meeting the profession’s standards for the university component of the Actuary Program!

The information provided here is based on the most commonly asked questions by new non-award students in previous years. The rest of your enrolment package is standard material sent to all students enrolling at Macquarie University on a non-award basis. This supplement specifically addresses the Actuarial Control Cycle and Actuarial Data Analytics units.

**ACST8031/8031 External and ACST8032/8032 External**

ACST8031 is the University’s unit code for the session 1 unit “Actuarial Control Cycle 1” (or ACC1) for non-award students and for students enrolled in a Masters degree program. ACST8031 External is the unit code for the internet-based distance education offering, designed for external students who cannot (or do not wish to) attend face-to-face classes. ACST8031 and ACST8031 External cover the same professional syllabus as the undergraduate course unit ACST4002 and the graduate course unit ACST7031. All offerings (ACST4002, ACST7031, ACST8031 and ACST8031 External) share the same website. Within the website there is a separate online discussion area for distance (ACST8031 External) students.

The corresponding session 2 units “Actuarial Control Cycle 2” are ACST4003, ACST7032, ACST8032 and ACST8032 External.

All students enrolled in any one of the four offerings will need to access the common website. Your access will be set up automatically after you enrol. If you are a distance education student all your contact with teachers and with other students, and submission of all your assessment tasks, will be via this website.

**ACST8095/8095 External**

ACST8095 is the University’s unit code for the session 2 unit “Actuarial Data Analytics” for non-award students and for students enrolled in a Masters degree program. ACST8095 External is the unit code for the internet-based distance education offering, designed for students who cannot (or do not wish to) attend face-to-face classes. ACST8095 and ACST8095 External
cover the same professional syllabus as the undergraduate course unit ACST4005 and the graduate course unit ACST7095. All offerings (ACST4005, ACST7095, ACST8095 and ACST8095 External) share the same website. Within the website there is a separate online discussion area for distance (ACST8095 External) students.

**Unit Guide and website access**

Unit Guides are made available at [https://unitguides.mq.edu.au/units](https://unitguides.mq.edu.au/units) under Department of Actuarial Studies and Business Analytics. The ACC1 (ACST4002/7031/8031/8031 External) Unit Guides will be available from mid-January. Please familiarise yourself with the relevant Unit Guide as soon as you enrol.

To access the ACC1 website you will need your OneID (Macquarie Student Number) and password.

For first time users, you will need to obtain your OneID password via the following website

[https://passwordchange.mq.edu.au/MQInitPW](https://passwordchange.mq.edu.au/MQInitPW)

Please click ‘First time login’ and follow the prompts. Your 8-digit Macquarie student number (commences with a 3 or a 4) can be found on the top right corner of your white Enrolment Registration Advice (ERA) sent with your initial welcome package.

Once you have obtained your OneID and password, please access the ACC1 website here

[https://ilearn.mq.edu.au/](https://ilearn.mq.edu.au/)

The ACC1 website will be available between mid to end February. Students are expected to familiarise themselves with the ACC1 website before the start of the session on 24 February 2020, especially those students who have not previously used the iLearn system at Macquarie. You will be expected to be familiar with the website and with all of the unit requirements at the start of the session, and your **first assessable task** will be due only one week later (for which **you will need the prescribed textbook for the course** - details below).

**Classes**

The units ACST8031, ACST8032 and ACST8095 have classes at Macquarie University North Ryde on two days. Alternatively, students enrolled in these units can attend classes in the Sydney CBD on one evening. The units ACST8031 External, ACST8032 External and ACST8095 External are distance offerings with no face-to-face classes.

There are no specific tutorial classes or practical classes for any of these units, so you do not need to attend the University on the recommended day to arrange such classes. (The standard information package sent to all new non-award students may ask you to do this.)


**Exams**

The final exam for ACST4002/7031/8031/8031 External will be held at some time during the University’s mid-year examination period. The final exam for ACST4003/7032/8032/8032 External and ACST4004/7095/8095/8095 External will be held at some time during the
University’s end-of-year examination period. Final exam dates will be confirmed around mid-May and mid-October for first and second session examinations.

If you are based outside Sydney you will be able to sit your final exam at a location more convenient to you. We will organise this, in consultation with you, later in the session (via the teaching websites). If, at some stage, you receive a letter from the University advising you that your final exam location is Macquarie’s North Ryde campus, don’t worry – this does not apply to you! We will organise the exam location for students located outside of Sydney.

Textbook
Before Actuarial Control Cycle 1 (ACC1) gets under way in the week beginning 24 February 2020 you should obtain a copy of the textbook


which is available only from the Actuaries Institute. You can order it from http://www.actuaries.asn.au/knowledge-bank/book-shop?id=8

Campus card
If you are located outside Sydney, or if your only visit to the Macquarie University campus will be to sit for the final exam, then you do not need to obtain a Campus Card. You can use a driver’s licence, passport or other form of photo ID to identify yourself at the exam.

New City Campus location
The new city campus is at 123 Pitt St (not the same place as last year) and the reception is on Level 24. If you arrive after hours (after 6pm), then you may need to use the intercom to access level 24.

Further questions
Once you have gained access to the ACC1 website you will be able to ask any other questions you have via the website forums.