**University Website**  
https://university.sunway.edu.my/

**Liaison Office**  
International Office:  
https://international.sunway.edu.my/

**Contact Information**  
Name: Mr Henchard Too  
Designation: Head of International Office  
Tel: +603 74918622 (extension 3829)  
Email: henchard@sunway.edu.my

**Mailing address**  
SUNWAY UNIVERSITY  
(International Office)  
No. 5, Jalan Universiti  
Bandar Sunway  
47500 Selangor Darul Ehsan  
Malaysia

**Office hour**  
8:30 am – 5:30 pm, Monday – Friday

**Academic Year**  
January semester: January – March  
March semester: March – July  
August semester: August – December

**Note:**  
Exchange students can apply to join Sunway University either in the March or August semester

**Campus Facilities**  
Art and design studios, bank ATMs, cafeterias and restaurants, basketball courts, computer and multimedia production labs, computer centres, fitness gym, IT support centre, language laboratories, lecture theatres and classrooms, library with IT and multimedia terminals, performance and media facilities, science laboratories, football field, student concourse and study area, student lockers, swimming pool, tennis courts and travel agency

**Surrounding Area**  
Sunway Pyramid, Sunway Lagoon Theme Park, Sunway Medical Centre
**Regulations**

- Students in the last semester of the degree study during the exchange period are not eligible for application.
- Exchange students will follow Sunway University’s academic calendar. Any requests to change scheduled examinations will not be entertained.
- Students who cannot stay till the end of the semester to complete the final examinations will not receive the official transcript or any type of academic records from Sunway University.
- Late or incomplete applications will be rejected.

**Application deadline**

- March semester: 31 December (previous year)
- August semester: 31 May

**Transcript**

- Transcripts will be sent directly to the home institution within 8 weeks after the final exam week.
  - March semester: Mid-September
  - August Semester: Mid-February

**Studying Period**

- January semester: 7 Jan – 22 Feb
- March semester: 25 March – 5 July
- August semester: 19 August – 29 Nov

**Examinations**

- January semester: 25 Feb – 1 March
- March semester: 8 – 19 July
- August semester: 2 – 13 December

**Registration and Orientation**

- March semester: 20 – 22 March
- August semester: 14 – 16 August

**Suggested arrival date**

- 3 to 5 days before the commencement date
## Application Documents

- Completed Application Form
- MYR 700 Enrolment Fee (non-refundable, non-transferable)
- MYR 1,650 Student Visa Processing Fee – paid to EMGS (non-refundable, non-transferable)
- 3 passport-size photographs (white background – size 3.5cm X 4.5cm, neutral facial expression)
- 1 copy of passport (ALL pages including blank pages, 2 pages per A4 sheet, single side)
- 1 copy of Passport Information Page
- Passport must be valid for a **minimum of 18 months** from intake date
- 1 copy of Certificate of Enrollment from current University – in origin language
- 1 copy of Certificate of Enrollment from current University – translated in English Language
- 1 copy of Transcript from current University – translated in English Language
- 1 copy of Transcript from current University – in origin language
- 1 copy of English Language qualifications such as IELTS, TOEFL, etc. (for non-English medium of instruction/education system/qualifications)
- Resume/Character Reference Letter (for applicants above 23 years old, required by the Malaysian Immigration Department)
- Completed Declaration of Health Status Form for Mobility students who are citizens of the following countries are exempted from pre-arrival medical screening: United Kingdom, Japan, USA, Australia, South Korea, Belgium, Finland, France, Germany, Netherlands, Spain, Sweden, Switzerland, Turkey and Denmark.
- Pre-arrival medical screening is required for citizen other than the countries listed above.

## Exchange spots

Based on exchange agreement and balance of exchange students. Sunway University has the authority to make the final admission decision.

## Medium of instruction

English

## English Language requirements

- TOEFL (550 paper-based, 213 computer-based, 80 internet-based)
- IELTS 6.0

## Grade / CGPA

B / 2.5
Subjects offered in BSc (Hons) Psychology programme under the School of Science and Technology.

To view what are the subjects available to exchange students, please refer to https://university.sunway.edu.my/sci/bsc-psychology

**Course / Study load**

- **March and August semester**
  - Minimum of 3 and maximum of 5 subjects
- **January semester**
  - Minimum of 1 and maximum of 3 subjects

<table>
<thead>
<tr>
<th>Marks</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>70 – 100</td>
<td>A</td>
<td>Distinction</td>
</tr>
<tr>
<td>60 – 69</td>
<td>B</td>
<td>Merit</td>
</tr>
<tr>
<td>50 – 59</td>
<td>C</td>
<td>Credit</td>
</tr>
<tr>
<td>40 – 49</td>
<td>D</td>
<td>Pass</td>
</tr>
<tr>
<td>39 and below</td>
<td>F</td>
<td>Fail</td>
</tr>
</tbody>
</table>

**Accommodation**

- On campus accommodation is available, but not guaranteed
- Room type: Single or twin
- Meals not provided
- Room cancellation is not allowed after arrival
- On campus residence application documents
  - Completed Residence Application Form
  - MYR 500 Application Fee (non-refundable nor transferable)
  - 2 passport-size photographs
  - 1 photocopy of passport (only the personal information page)

For more information, please refer to http://residence.sunway.edu.my/

**Estimated cost of living**

<table>
<thead>
<tr>
<th></th>
<th>Twin Sharing: RM780 per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation (Sunway</td>
<td>Single: MYR 1,150 per month</td>
</tr>
<tr>
<td>Hostels)</td>
<td>Guest Unit (for 1-2 month duration): RM80 daily rate</td>
</tr>
<tr>
<td>Meals (3 basic meals)</td>
<td>MYR 1000 per month</td>
</tr>
<tr>
<td>Books and Stationery</td>
<td>MYR 200 – MYR 500 per course of semester</td>
</tr>
<tr>
<td>Entertainment allowances</td>
<td>MYR 100 – MYR 200 per month</td>
</tr>
</tbody>
</table>

**Health insurance**

Exchange students are responsible to arrange for their own private health insurance for medical costs in Malaysia. The insurance must commence from the date the student arrives in Malaysia and must be in effect until the leaves Malaysia.
### 2019 Holidays

<table>
<thead>
<tr>
<th>Date</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 January</td>
<td>New Year’s Day</td>
</tr>
<tr>
<td>21 January</td>
<td>Thaipusam</td>
</tr>
<tr>
<td>5 &amp; 6 February</td>
<td>Chinese New Year</td>
</tr>
<tr>
<td>1 May</td>
<td>Labour Day</td>
</tr>
<tr>
<td>19 May</td>
<td>Wesak Day</td>
</tr>
<tr>
<td>22 May</td>
<td>Nuzul Al-Quran</td>
</tr>
<tr>
<td>5 &amp; 6 June</td>
<td>Hari Raya Puasa *</td>
</tr>
<tr>
<td>11 August</td>
<td>Hari Raya Haji *</td>
</tr>
<tr>
<td>31 August</td>
<td>National Day</td>
</tr>
<tr>
<td>1 September</td>
<td>Awal Muharam</td>
</tr>
<tr>
<td>9 September</td>
<td>Birthday of S.P.B. Yang di-Pertuan Agong</td>
</tr>
<tr>
<td>16 September</td>
<td>Malaysia Day</td>
</tr>
<tr>
<td>27 October</td>
<td>Deepavali *</td>
</tr>
<tr>
<td>9 November</td>
<td>Prophet Muhammad's Birthday</td>
</tr>
<tr>
<td>11 December</td>
<td>Sultan of Selangor’s Birthday</td>
</tr>
<tr>
<td>25 December</td>
<td>Christmas Day</td>
</tr>
</tbody>
</table>

* Subject to change