# Incoming Exchange Program Fact Sheet – Fall/Academic Year 2019-2020

## Contact Information

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<th>ASU Study Abroad Office – International Exchange Student Team</th>
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<tr>
<td>Abby Dalpra – Americas, Asia &amp; Oceania – <a href="mailto:Abby.Dalpra@asu.edu">Abby.Dalpra@asu.edu</a></td>
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<td>Maggie Flynn – Ireland &amp; UK – <a href="mailto:Maggie.Flynn@asu.edu">Maggie.Flynn@asu.edu</a></td>
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<td>Paula Balzer – Europe (excluding Ireland &amp; UK) – <a href="mailto:Paula.Balzer@asu.edu">Paula.Balzer@asu.edu</a></td>
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**General International Exchange Student Team Contact:**

- **E-mail:** asuexchange@student@asu.edu
- **Phone:** + 1 (480) 965-5965
- **Fax:** + 1 (480) 965-4026
- **Website:** https://mystudyabroad.asu.edu/international

**Mailing Address:**
Arizona State University
Study Abroad Office
1120 South Cady Mall, Interdisciplinary B, 255
Tempe, AZ 85287-4003 U.S.A.

## Exchange Program Terms and Academic Calendar

**Fall Semester:** August - December

**Academic Year:** August - May

**Spring Semester:** January - May

**Calendar Year:** January - May and August - December; summer break May - August

Students must attend mandatory orientation, usually held during the week prior to the start of classes. Final arrival dates and orientation information will be provided in official acceptance materials; do not purchase airfare until arrival dates have been confirmed.

## Academics

More information about course registration is available [here](#) (under Academic Information >> Courses, Registration & Grades).

Review the list of ASU course/faculty restrictions under Academic Information >> Courses, Registration & Grades >> Course/Faculty Restrictions.

Students should use the most recent semester Class Search to search course offerings, as the Course Catalog Search will include many courses that are not currently scheduled.

International exchange students are eligible to enroll in most classes for which they meet applicable prerequisites, as long as the course has not filled to capacity. **Please note that students are not guaranteed to receive all of their preferred classes, even if they meet prerequisites.**

International exchange students must enroll full-time by the ASU course registration deadline and throughout the entire semester, as follows:

- **Undergraduate students:** 12-18 credits per semester (undergraduate courses only)
- **Graduate students:** 9-15 credits per semester (min. 9 credits with graduate classes or combination of undergraduate/graduate courses)

**Online courses:** ASU offers several iCourses that are 100% online; international exchange students may take iCourses, but must be enrolled in at least 9 credits of in-person coursework (undergraduate) or 6 credits of in-person coursework (graduate).

**Internet - Hybrid courses:** ASU offers several courses that have both an in-person and online component. International exchange students are not restricted from taking hybrid classes.

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*Last updated: May 2019*
### Course Restrictions

- **W.P. Carey School of Business (undergraduate programs):** seats are limited depending on the specific academic unit or course; one example is Supply Chain Management (SCM) which has extremely limited spaces for exchange students. [For Business Courses open to exchange students and syllabi, click here.](#)

- **W.P. Carey School of Business (MBA):** prior approval required during exchange program nomination phase ([limited course offerings)](#)

- **Herberger Institute for Design and the Arts:** students studying a similar major at their home university will be required to submit a portfolio of work or audition to gain access to courses

- **Ira A. Fulton Schools of Engineering:** *Engineering students cannot take any engineering capstone courses at ASU.* In addition, some schools in engineering have further enrollment restrictions for engineering students:
  - **Computing, Informatics, and Decision Systems Engineering:** Students can take any lower division courses they wish. For upper division courses, they need instructor approval to receive access to the course.
  - **Sustainable Engineering and the Built Environment:** If there are a large number of open seats, students will be allowed to enroll in courses for which they meet prerequisites. If there are very few seats available, advisors will wait until 1-2 weeks before the start of the semester before giving permission for exchange students to enroll.
  - **Engineering of Matter, Transport, and Energy:** After all registration has opened, students may be given overrides into courses that still have a lot of seats open, depending on the course demand for ASU majors. For these courses, advisers will wait until the FIRST WEEK of the semester before giving permission for exchange students to enroll.
  - To see which majors/areas of study fall under these schools, please review that information [here](#).

- **Walter Cronkite School of Journalism & Mass Comm:** JMC courses are not available; MCO courses are limited. Alternative courses in other colleges may be found under the following prefixes: COM, ENG, and FMS

- **College of Health Solutions:** seats are limited depending on the specific academic unit or course

- **College of Nursing and Health Innovation:** most courses are restricted

- **Sandra Day O'Connor College of Law:** graduate-level courses are only available to graduate-level law students; undergraduate courses are available to all other exchange students

- **Mary Lou Fulton Teacher’s College:** most courses are restricted

### Official Grade Reports

International exchange students are not provided transcripts from ASU; instead, all courses, credits, and grades received at ASU are reported on the official ASU grade report. Grade reports are sent to the international exchange student’s home institution within two months after the end of the semester by email and/or mail. **Grade reports are not issued for students with incomplete grades or outstanding charges on their ASU student account.**

### Mandatory Health Insurance

More information can be found [here](#) (under Health & Wellness >> Mandatory Health Insurance).

International exchange students are automatically enrolled in the [ASU Student Health Insurance plan](#), which is mandatory for ALL international students. It is not possible to waive this requirement. The cost of the insurance (approximately $1000-$1600 USD per semester) will be charged to the student’s ASU account. Read more about what is covered under this insurance at the Arizona State University student health insurance plan website.

### Housing

More information about housing options can be found [here](#).

Students have 3 housing options:

- **On-Campus:**
  - **ASU Residence Halls:** On-campus housing is EXTREMELY limited, and is assigned on a first-come, first-served basis! Students should apply for on-campus housing as soon as the housing application is available (early October) for
the best chance of receiving an on-campus assignment. Students will not be able to choose their housing assignment, as they will be placed in what is available. On-campus housing is not confirmed until shortly before the start of spring semester.

**Off-Campus:**
Apartments: Prices are comparable to living on-campus, and apartments near campus are filled with ASU students. Spring students usually sub-lease from other students through our Facebook Group.

Homestays: Homestays are not organized by ASU, but can be organized through a recommended Homestay company in the area.

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<th>Costs and Financial Resources</th>
<th>International exchange students do not pay ASU tuition, but must pay student initiated fees that are mandatory for ASU students. Approximately $350 per semester. More information on fees can be found here.</th>
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<td>Students should also budget for additional costs such as mandatory health insurance, special course fees, books and supplies, housing, meals, local transportation, and personal expenses.</td>
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<th>Visa and Immigration Information</th>
<th>International exchange students studying in the U.S. must obtain the J-1 Exchange Visitor’s visa. The ASU Study Abroad Office will send the DS-2019 form necessary for applying for the J-1 visa in the official acceptance packet.</th>
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<th>Student Employment</th>
<th>Exchange students are allowed to work on-campus in hourly jobs within the dates of their program. Employment may total no more than 20 hours per week during the academic semesters and no more than 40 hours during official school breaks. Students are not able to participate in internships outside of ASU or outside the official program dates.</th>
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<td>Global Guides</td>
<td>Students can request to be partnered with an international or domestic ASU student who can help answer questions about campus and integrate into the larger ASU community. More information here.</td>
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Application Timeline:

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<th>Term of Participation</th>
<th>Nomination Period</th>
<th>Application Period</th>
<th>Acceptance Email Sent</th>
<th>Acceptance Packet Sent by Mail</th>
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<td>Spring 2020, Calendar Year 2020</td>
<td>May 15 - August 1</td>
<td>Upon Nomination-September 1</td>
<td>Within 3 weeks of completing application</td>
<td>All students: Late October</td>
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Application Process
Additional information about eligibility and application requirements can be found here (under Application Process). The entire application is completed online. The application link will be provided once the student has been officially nominated by the home institution and approved by ASU for the exchange program. Applications are reviewed on a rolling basis. Students should work to finish their applications as soon as possible.