



SUBMISSION OF A MASTER OF RESEARCH THESIS FOR EXAMINATION

Please obtain your Supervisor and Head of Department signatures and then forward this form with your thesis via email to your Faculty HDR Office:

Arts – arts.mres@mq.edu.au

Business & Economics – hdbusecon@mq.edu.au

Human Sciences – fohs.hdr@mq.edu.au

Science – sci.hdradm@mq.edu.au

Medicine and Health Sciences – fmhs.hdr@mq.edu.au

1. CANDIDATE DETAILS (please PRINT clearly or TYPE)				
Student No	Family Name	Other Names		
Mailing Address		Home Phone:		
		Mobile Phone:		
Faculty		Department		
2. FOR Codes (codes can be accessed from the Australian Bureau of Statistics website listed)				
FIELD OF RESEARCH (FOR) CODES http://www.abs.gov.au/AUSSTATS/abs@.nsf/Latestproducts/1297.0Contents12008?opendocument&tabna/				
3. THESIS TITLE (please PRINT clearly or TYPE)				
4. OTHER COMPONENTS			Y	N
4.1 Creative Component Does your research project include a creative component? If YES, please indicate the type of your creative component, e.g. DVD, CD, novel etc. <input style="width: 150px; height: 20px; margin-left: 10px;" type="text"/>				
4.2 Thesis by Publications Are you submitting your thesis under a Thesis by Publications format? If YES, please ensure that you have met both the University's and Faculty's requirements. The guidelines for Thesis by Publication can be found in the HDR Thesis Preparation, Submission and Examination policy .				
5. RESEARCH ETHICS CLEARANCE			Y	N
Did your research project require ethics approval (Animal Ethics Committee, Human Ethics Committee or Office of the Gene Technology Regulator)? If YES, please attach a copy of your ethics final approval correspondence to this form and enter your ethics reference number here <input style="width: 500px; height: 20px; margin-left: 10px;" type="text"/>				
6. DEFENCE TRADE CONTROLS			Y	N
The intangible (electronic) supply of defence and strategic goods is regulated under the Defence Trade Controls Act 2012 . Supplying a thesis to an examiner is classified as an activity preparatory to publication and is therefore not a controlled activity, and no permit is required. Does your thesis contain technology listed on Part 1 (Munitions) of the Defence Strategic Goods List ? If YES, do you have a permit for supply of this technology? Does your thesis contain technology listed on Part 2 (Dual Use Goods) of the Defence Strategic Goods List ?				

7. DECLARATION BY THE CANDIDATE

I hereby submit my thesis for examination in accordance with the regulations¹ and declare that:

1. The thesis is my own composition, all sources have been acknowledged and my contribution is clearly identified in the thesis. Permission has been granted from all co-authors for any work in the thesis that has been co-published, and is specified in the thesis acknowledgments and/or relevant footnotes/endnotes;
2. The thesis is within the set word limit for my degree program;
3. The electronic version of the thesis is in a PDF format with the appropriate naming convention i.e. "**Student ID – Lastname, Given Name – MRES Thesis**" and is submitted by email to my Faculty. Unless requested by the examiner for a hard copy or where there are creative components which cannot be sent electronically, electronic version of the thesis in PDF version is expected.
4. I am under no obligation, nor am I aware of the University being under any obligation, to keep all or any part of my thesis confidential for any period of time
OR
I have notified the Higher Degree Research Office in writing of my obligations and/or any confidentiality issues;
5. If the thesis is submitted as a thesis by publication, the combined papers form a coherent and integrated body of work which includes a comprehensive and critical introduction and an integrative conclusion and focuses on a single project or set of related questions or propositions.
6. I understand and agree that examiners are not required to return their copy of my thesis. (Note: In special circumstances a candidate may require the thesis to be returned. If you wish to request the return of your thesis, please attach a letter to this form explaining the reasons).

Candidate's Signature

Print Name

Date

8. AUSTRALIAN HIGHER EDUCATION GRADUATION STATEMENT

The Australian Higher Education Graduation Statement is provided by Australian higher education institutions to graduating students on completion of the requirements for a particular higher education award. It provides a description of the nature, level, context and status of studies that were pursued by the individual named. Its purpose is to assist in both national and international recognition of Australian qualifications and to promote international mobility and professional recognition of graduates.

For the Statement to be issued, a thesis abstract of strictly no more than 100 words must be submitted via email to exam.mres@mq.edu.au and your supervisor with the subject of "**MRES - Australian Higher Education Graduation Statement – Thesis Abstract**". For easy identification, please include your name, student number and thesis title in the body of your email. This is a compulsory requirement and failure to do so may result in a delay to your thesis examination.

I hereby confirm that I have submitted a copy of my thesis abstract to the HDRO and my supervisor.

Candidate's Signature

Print Name

Date

9. CERTIFICATION BY THE SUPERVISOR AND THE HEAD OF DEPARTMENT

I hereby certify:

1. that the thesis has been prepared in a form approved by the Research and Research Training Committee and includes a summary of approximately 200 words;
2. that the length of the thesis conforms to the requirements as to length prescribed by the Head of Department;
3. that any instances of inadequate presentation and content were pointed out to the candidate and corrected before the thesis was submitted for examination;
4. that the candidate has completed the approved program of advanced study and research as set out above.
5. that the abstract submitted above for the purpose of Australian Higher Education Graduation Statement is accurate and is a true reflection of the candidate's thesis and area of research.

Supervisor's Signature

Print Title and Name

Date

Head of Department/
Departmental MRES Director's Signature

Print Title and Name

Date

9. CERTIFICATION BY THE ASSOCIATE DEAN (HDR) OF FACULTY:

I hereby certify:

1. that the examiners have already been approved or submitted to the Higher Degree Research Office for this thesis;
2. that Faculty has provided advice to the candidate where there are areas of concern.

Associate Dean (HDR)/
Faculty MRES Director's Signature

Print Title and Name

Date

¹ Macquarie University – Calendar of Governance, Legislation and Rules