Master of Research Exchange
Application Form
INBOUND to Macquarie University

This form is for students applying for an exchange as a part of the Masters of Research Exchange Program. Please note students can apply if they are nominated by an approved partner university. (Referred to as the Home University)

Accompanying Documents. Scanned copies ARE accepted by Macquarie University. Original documents will need to be provided when you arrive at Macquarie University for enrolment:

1) Nomination Letter from your home University
2) This completed application form for exchange to Macquarie University with Proposed Study Program completed including as much detail as is possible
3) Scan of the ID page of your Passport
4) English Language Test Results (if applicable). IELTS or TOEFL accepted. For further details visit: https://www.mq.edu.au/research/phd-and-research-degrees/how-to-apply
5) Motivational cover letter, detailing reasons why you would like to study or do research at Macquarie University
6) Your current Curriculum Vitae
7) Your academic transcript

Contact:
Please submit this form and attachments to:

Office of Higher Degree Research Training and Partnerships
Level 3, Office 396
17 Wally’s Walk East
Macquarie University NSW 2109
exchange@mq.edu.au
Section 1: Personal Details

Mr ☐  Mrs ☐  Ms ☐  Miss ☐

Family Name: ____________________________________________

First Names: ____________________________________________

Former Name (if applicable): ______________________________

Sex: Female ☐  Male ☐

Date of Birth D M Y Y

Section 2: Contact Details

Street Address: ____________________________________________

Town/Suburb: ______________________  State/City: ______________

Postcode: __________________________  Country: ________________

Phone: ____________________________  Mobile: __________________

E-mail: ____________________________

Contact Address for Correspondence (ONLY IF DIFFERENT FROM THE ABOVE ADDRESS)

Street Address: ____________________________________________

Town/Suburb: ______________________  State/City: ______________

Postcode: __________________________  Country: ________________

Section 3: Inbound

Inbound: A candidate currently enrolled at an approved International Partner University –
https://www.mq.edu.au/research/phd-and-research-degrees/explore-research-degrees/cotutelle-and-international-opportunities/master-of-research-exchange

Yes ☐  Home University: ________________________________________

Section 4: Citizenship

Country of Citizenship (as shown in your passport) ________________________________

Country of Birth ________________________________

Is English your first language?

Yes ☐  No ☐  ⇒ If “No” please list your first language: ________________________________
Section 5: English Proficiency

Proficiency in the English language is a requirement for admission to all research programs at Macquarie University, including the exchange program. English language proficiency requirements may be met by either having obtained a university-level qualification from an institution in an English-speaking country or by obtaining appropriate results in either the International English Language Testing System (IELTS) or the Test of English as a Foreign Language (TOEFL).

Macquarie University’s minimum TOEFL and IELTS requirements are as follows:

- **Computer-based TOEFL**
  An overall of 237 with no less than 19 in Listening, 19 in Reading, 25 in Structure/Writing and 5.0 in the Writing Examination.

- **Paper-based TOEFL**
  An overall of 580 with 53 in Listening, 52 in Reading, 59 in Structure/Writing and 5.0 in the Writing Examination.

- **Internet-based TOEFL**
  An overall score of 92, with 23 in Speaking, 18 in Listening, 22 in Writing and 17 in Reading.

- **Academic IELTS**
  An overall of 6.5 with no less than 6.0 in each band.

IELTS and TOEFL test results are valid for two years from the date of the test. Please provide valid IELTS or TOEFL results with your application.

**Academic IELTS Overall Score:** ____________

__________Listening ____________Reading ____________Writing ____________Speaking

**TOEFL Overall Score:** ____________

**Date of test:** ________________

Section 6: Academic History

Home Institution (where you are currently enrolled): ________________________________

Country: ____________________________

Current Degree Course of study at home institution: ________________________________

Percentage of course which is classified as research (if known): _______________________

Please go to the next page to complete the Proposed Study Program Form
Masters of Research Exchange
Proposed Study Program
INBOUND Student – Year 1

Exchange Details:

Home University: ____________________________

I am intending to undertake exchange in the Master of Research:
  (a) Year 1 - Semester 1
  (b) Year 1 - Semester 2

Total period of Exchange from (dd/mm/yy) _____________ to (dd/mm/yy) _______________

Course Requests:
You will need to check the Macquarie University handbook [https://coursehandbook.mq.edu.au/](https://coursehandbook.mq.edu.au/). Please ensure that you are looking at the correct course offerings (e.g. Semester 1 at Macquarie might be Semester 2 at the partner university) and that you meet any prerequisites.

Please note these are requests only and completion of this form does not guarantee enrolment. We will contact the relevant department/faculty to see if you meet the requirements of the course and are eligible to enroll.

### Macquarie University Course Information*

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*The Macquarie University units selected must be Master of Research units [https://coursehandbook.mq.edu.au/](https://coursehandbook.mq.edu.au/). Your Macquarie University Master of Research Advisor will contact you to confirm the most appropriate unit selection for you before they approve your exchange.

Declaration
I wish to be considered for MRES Exchange course at Macquarie University and declare that the information submitted is correct and complete. I have read and consent to the University’s Privacy Policy, as set out at [http://www.mq.edu.au/privacy/privacy.html](http://www.mq.edu.au/privacy/privacy.html)

Signature of Candidate: ____________________________ Date: ______________

FOR OHDRTF OFFICE USE ONLY:

Associate Dean (HDR)/MRes Director: ____________________________ Date: ______________

Director HDR Office/Delegate: ____________________________ Date: ______________
Masters of Research Exchange
Proposed Study Program
INBOUND Student – Year 2

Exchange Details:
Home University: ____________________________________________________________

I am intending to undertake exchange in the Master of Research in Year 2 for a total duration of:

_______ months

Total period of Exchange from (dd/mm/yy) ___________ to (dd/mm/yy) _______________

Thesis Title: ________________________________________________________________

Home University Supervisor/s: ________________________________________________

Potential Macquarie University Supervisor/s*: ____________________________________

*Macquarie University academic staff qualified to supervise research students are listed on the University’s Macquarie University Supervisor Register https://www.mq.edu.au/research/phd-and-research-degrees/how-to-apply/find-a-supervisor

Please attach a detailed study plan on how the proposed exchange will fit into your home University degree, including your plan to complete your thesis within the required timeframe for your Home University.

Please include evidence of your communication with your proposed Macquarie University Supervisor/s and their ability to supervise your research.

The study plan will need to be approved by the appropriate Macquarie University supervisor/MRes Advisor and endorsed by the Faculty Associate Dean HDR/MRes Director.

Declaration
I wish to be considered for MRES Exchange course at Macquarie University and declare that the information submitted is correct and complete. I have read and consent to the University’s Privacy Policy, as set out at http://www.mq.edu.au/privacy/privacy.html

Signature of Candidate: ________________________________________________ Date: __________

OHDRTP OFFICE USE ONLY
MRES Advisor/Supervisor: ________________________________________________ Date: __________

Associate Dean (HDR)/MRes Director: ______________________________________ Date: __________

Director HDR Office/Delegate: ____________________________________________ Date: __________