5. An entry permit must be affixed as specified to the vehicle in respect of which it was issued but remains the property of the University. Acceptance of an entry permit involves an undertaking by the receiver to abide by the Traffic and Parking Rules, surrender it on demand, and to accept responsibility at all times for the vehicle for and in respect of which it was issued while on the University grounds. The receipt for the entry permit is not a substitute for the entry permit. In the event of the loss of the vehicle the permit must be removed and the University notified. The University reserves the right through the Vice-Chancellor to withdraw and cancel any permit without assigning any reason, and. to alter or amend the University Traffic and Parking rules as required.

6. In cases of disposal of vehicles, loss or destruction of, or damage to current yearly or half-yearly entry permits, irrespective of circumstances, replacements may be obtained upon application and payment of $40 per permit up on completion and acceptance of a Statutory Declaration.

7. No exchange of casual or short-term entry fees or monthly periodical permits will be made.

8. A refund may be granted for the return of yearly or half-yearly permits. The refund is calculated by deducting usage at the monthly rate from the purchase price.

9. Outstanding permits must be removed from windscreens.

F. General

1. The bringing and driving of vehicles, cycles or scooters on paths, grassed areas or elsewhere on the grounds other than University roads and car parks is prohibited, except with the permission of the Vice-Chancellor or a person authorised by the Vice-Chancellor for this purpose.

2. Subject to the above, the provisions of the Road Transport (General) Act 2005, Road Transport (Safety and Traffic Management) Act 1999, and other associated legislation shall be observed on the University grounds so far as these can be applied to the circumstances.

3. Notwithstanding any of the above provisions, the bringing and management of any vehicle, conveyance or animal onto and while on the University grounds shall be subject to the directions of any authorised person.

4. These rules shall be read in conjunction with any other instructions, or guidelines made available from time to time.

MACQUARIE UNIVERSITY
TRAFFIC AND PARKING RULES

The University accepts no responsibility for any damage caused to vehicles while travelling, standing or parked in the University grounds, or the theft of any vehicle, motor bike or cycle, nor for any damage to or loss of accessories or contents.

Entry permits allow entry to the campus to seek parking, but do not guarantee location, proximity, or place to park. Purchasing and/or owning a valid entry permit does not give exemption from displaying a valid entry permit. All vehicles must visibly display a valid entry permit when parked on campus. Entry permits are required and are enforced seven days a week all year round during the hours of 6.00 am until 8.00 pm.

The University operates a Restricted Parking Area Schema.

Periodic entry permits (monthly, half-yearly, yearly) are available (one permit per person) on personal application to the Carpark office in the Student Centre or by written application addressed to the Director, Financial Services. Casual or short-term entry permits are available from ticket dispensing machines, refer to University website for current locations.

Periodic entry permits are issued upon presentation of a current student/staff I.D. number or, in the case of persons directly affiliated with the University, the approval of the Director, Property or the Deputy-Vice-Chancellor and Chief Operating Officer.

Parking areas are provided at various locations within the University. Vehicles may be parked only in car parks and within marked bays. It is stressed that non-commercial vehicles may not park adjacent to buildings. Kerb parking is not permitted on any University road, or in access lanes within carparks except where marked.

The Macquarie University Traffic and Parking Rules and the Macquarie University By-Laws make provision for the imposition of fines or other action to deal with breaches of the Traffic and Parking Rules. Repeated breaches of the Traffic and Parking Rules by staff or students will result in the withdrawal of entry permits and/or non-renewal of permits.

The NSW State Debt Recovery Office – Fines Div of State Revenue Office operates the Self-Enforcing Infringement Notice Schema (SEINS) and is the University’s agent for the collection of fines.

The Traffic and Parking Rules are set out in full below.

A. Preamble

1. The University grounds are private property and the University Council has the right to regulate the entry of vehicles and their operation within the grounds.

2. Periodic entry permits are issued to a person(s). In circumstances where no permit is displayed on their vehicle(s) the person(s) in charge of the vehicle(s) will be responsible for any breach of the Traffic and Parking Rules.

3. Any vehicle brought into the University grounds is required to be driven, parked, and managed in compliance with the University Traffic and Parking Rules and signs, and in observance of the directions of authorised persons.
4. For the purpose of these rules, "authorised persons" include all University Security Services Officers and their Supervisors.

5. All persons, pedestrians or drivers, are responsible for conducting themselves in a safe manner whilst within the University grounds in accordance with the Workplace Health and Safety Act.

B. Entry into University Grounds

1. The following vehicles are ordinarily permitted to enter the University grounds:
   (a) Vehicles in the charge of members of Council, staff and students of Macquarie University.
   (b) Vehicles of members of the public who have business, or are attending meetings or functions within the University.
   (c) Vehicles making delivery of goods ordered by the University, and contractors to the University.
   (d) Vehicles picking up or setting down passengers within the University.

2. No person shall operate, park or allow a vehicle to be parked in the University grounds except in accordance with these rules.

3. At all times vehicles must display clearly and fully a valid entry permit.

C. Traffic

At all times, on all roads on University-owned land:
(a) the following speed limits will apply:
   a. University roads
   b. Car parks and shared zones

(b) Pedestrians have right of way in all areas on campus marked as shared pedestrian/vehicle zones.

D. Parking

1. Parking and standing is prohibited at all times on all roads and in access lanes within cars parked on University-owned land except to the extent specifically authorised by notice, by marking, or by an authorised person. This prohibition applies irrespective of whether a notice is displayed. The prohibition against parking and standing means that a vehicle may be stationary only for the minimum time necessary to set down and pick up passengers.

2. At all times parking is permitted only in established car parks and not on University roads or elsewhere within the University grounds, except that:
   (a) Staff occupying cottages may also park in those adjacent parts of adjacent areas assigned for parking;
   (b) Builders' vehicles may be parked within the building site;
   (c) Vehicles with special permits may be parked in locations specially assigned them;
   (d) Cycles and scooters may park only in areas reserved for them. Other vehicles may not use these areas at no charge;
   (e) Vehicles displaying RTA disability permits may park in specially allocated areas or general parking areas at no charge;
   (f) Spaces designated for particular offices (e.g., Heads of Divisions) may be used only by those offices.

3. Vehicles are to be parked or placed wholly within the parking area delineated by painted lines or other marking, and are not to be parked or placed so as to obstruct the free and safe passage of vehicles in the access lanes in car parks.

E. Entry Permits

1. Casual or short-term entry permits, which operate daily from 6:00 am to 8:00 pm, must be prominently and fully displayed inside the driver's side of the windscreen and will be issued on payment of the prescribed fee as follows:

   NOTE: Failure to display permits as prescribed is considered a violation of the Traffic and Parking Rules and will result in a fine being imposed as from time to time prescribed by the relevant State and Federal Legislation.

   (a) Valid for up to 1 hour, expiring at 8:00 pm on day of purchase
   (b) Valid for up to 3 hours, expiring at 8:00 pm on day of purchase
   (c) Valid for 3 hours or more, expiring at 8:00 pm on day of purchase
   (d) Valid for four weeks or part thereof (Jan-Dec)

   (e) Prepaid/Pre-dated daily entry permits may be purchased from the Cashier's office at a cost determined by the University

   (f) Special Event e-permits available via Campus Security

2. One yearly or half-yearly entry permit, which must be affixed to the inside of the windscreen on the driver's side of the vehicle (as described on the permit back/ing) will be issued for the prescribed period on presentation of current student or staff identification and on payment of the prescribed fee as follows:

   (a) Valid from 1 January, 2017 to 31 July, 2017
   (b) Valid from 1 January, 2017 to 28 February, 2018
   (c) Child Care drop off permit, valid for 30 minutes only
   (d) Premium Parking Permit valid from 1 January 2017 to 28 February 2018

   NOTE: Outdated permits must be removed from windscreens.

3. The Vice-Chancellor may grant a special service to the University but not be students or staff of the University.

4. Entry permits will be issued in the following colours and should be displayed as specified. Note = Annual Permits must be purchased.

   Members of staff, students and visitors including salary sacrifice vehicles NOT used in car pools
   Deans of Faculties, Directors of some offices or International Centres and University Executives,
   University vehicles, Heads of Department, and any other vehicles authorised by the Vice-Chancellor

   Gold "Special B" Transfers + purchased Annual Permit
   Blue "Special B" Transfers + purchased Annual Permit

   Members of Council

   Annual redesign and colour coded