**BikeHub Terms and Conditions**

1. 6-month periods run from 1 February to 31 July; and 1 August to 31 January.
2. BikeHub usage is valid for a 6-month period. Applications for access to the BikeHub and/or lockers must be made every 6 months.
3. Use of the BikeHub is at the user’s own risk and responsibility. The user is responsible for the security of their bicycle and locker. Use of security measures such as bike locks is strongly recommended.
4. Use of the BikeHub is on a “first-in, first-served” basis. BikeHub users are not guaranteed a bicycle parking place within the enclosure and must use alternative parking if the BikeHub is at capacity.
5. BikeHub users must:
   a. Respect the rights of other users
   b. Not claim or attempt to claim any bicycle storage rack for their sole use
   c. Not remove or interfere with another user’s bicycle or locker
   d. Not damage or vandalise any part of the BikeHub
   e. Not assist or permit other persons to gain unauthorised access to the BikeHub
   f. Not block access to bicycle racks or lockers with personal items
   g. Not store any other items within the BikeHub including bike locks, padlocks, chains, towels, clothing or personal items. The University reserves the right to remove and dispose of these items.
   h. Only park their bicycle in the racks provided
6. Your ID card is for your personal use only and must not be used by another to gain access to the BikeHub.
7. Any bicycle left unattended or not used for a period of 4 weeks will be considered to have been abandoned and will be seized by the University. Once seized, you will have 4 weeks to claim it back from Security. After this period, any unclaimed bicycles will be disposed of.
8. BikeHubs are not intended to be used as a storage facility. Any users going on extended leave must remove their bicycles from the BikeHub to ensure space is available for all users. Any bicycles deemed to be stored in the BikeHubs will be removed by Security (see point 7).
9. BikeHub locker hire is $25 (non-refundable) for single 6 month period or part thereof.
10. Locker fees are due by 1 February and/or 1 August.
11. For existing locker users, fees must be renewed by due dates (see point 10) otherwise the locker will be cleaned out and re-issued. Any personal items left behind will be placed into Lost Property with Security at 4 Link Road. Items in Lost Property are kept for a 2-week period only.
12. Bike locks, chains, padlocks, etc are not to be left attached to the BikeHub without a bicycle attached. Any lock, chain, padlock, etc attached to the BikeHub without a bicycle attached will be removed and disposed of at the discretion of the University.
The University reserves the right to

- reallocate access or lockers where inappropriately used
- Terminate access for any BikeHub user not complying with these terms and conditions
- Amend these terms and conditions from time to time without notice

Declaration:
I have read, understood and agree to comply with these terms and conditions:

Name: __________________________________________

Signature: _______________________________________

MQ ID Number: __________________________________

Date: ___________________________________________