Respect. Now. Always. Student Advisory Group
Terms of Reference

1. Purpose of the Group
The Respect. Now. Always. (RNA) Student Advisory Group plays an essential role for integrating student engagement and consultation into the RNA Project. It ensures that institutional responses are sensitive to the needs and perspectives of students. In particular, it represents the needs and perspectives of student communities identified in the AHRC Report as being at increased risk of experiencing sexual assault and sexual harassment.

2. Responsibilities
The Student Advisory Group is to:
   - Support Action Plan development and implementation by providing strategic advice and recommendations. Recommendations must represent the needs of the diverse Macquarie student community to the RNA Implementation Committee;
   - Use an evidence-based approach to identify barriers to the progression of key objectives in the Action Plan, and identify strategies to address them;
   - Disseminate information and ideas to, and from, the student community, to support the implementation of the RNA Action Plan and the RNA project; and
   - Champion the RNA Project in the Macquarie community.

3. Membership and Term of Office

3.1 Membership:
   - 7 Student Representative Committee (SRC) Equity and Diversity Representatives for students who are: women-identifying, LGBTQIA+ identifying, Aboriginal and Torres Strait Islander, living with a disability, culturally and linguistically diverse, regional and remote and studying at a postgraduate level;
   - Student leader from Sports and Recreation;
   - Representative residential advisors from Dunmore Lang College, Robert Menzies College, Morling Residential College, Iglu, Macquarie University Village, Herring Road Apartments and Dayman Apartments; and
   - 3 open criterion-based positions available via application.

3.2 Chair of Committee
3.2.1 RNA Project Lead

3.3 Term of office
3.3.1 Members are appointed for a one-year term.
   The RNA Implementation Committee may renew the term of appointment of the non-SRC members.

4. Administrative Arrangements

4.1. Meetings
4.1.1 In 2018, the Student Advisory Group shall meet every 2 months, two weeks prior to the RNA Implementation Committee. After 2018, the Group will meet quarterly or as required.
4.2 Secretarial support, Agendas and Minutes

4.2.1 The RNA Team will provide secretarial support for the Student Advisory Group, preparing agenda, and discussion papers. The RNA team will also prepare reports and recommendations, based on discussions in the Student Advisory Group meetings to be considered by the RNA Implementation Group.

4.2.2 Agenda to be approved by the Chair and circulated to Group members at least one week prior to the meeting.

4.2.3 Where necessary, record decisions and actions for future reporting or review.

4.3 Conflicts of Interest
4.3.1 At the start of each meeting, group members must declare any conflicts of interest in relation to any item for discussion.

4.4 Participation Requirements
4.4.1 The Student Advisory Group are accountable to the Macquarie student community. The Group members play a crucial role liaising with the RNA Team about problems or progress related to the RNA project. As such, members must attend all meetings of the Advisory Group, or send an appropriate delegate.

5. Review
The RNA Team will review the Student Advisory Group’s Terms of Reference at least once a year.

Membership as of August 2018:
- Maddison O’Gradey-Lee
- Paul Russell
- Amanda Fotheringham
- Anthony Ryan
- Mahyar Pourzand
- Brittany Ryan
- Katie Shead
- Liam Cross
- Lily Glavinic
- Hope Lawry
- Nicole Cairney
- Avi Bhargava