**CLINICAL AUDIT OR INNOVATIONSYNOPSIS TEMPLATE**

Please complete the synopsis and submit electronically to clinical.innovation@mqhealth.org.au together with the [Clinical Innovation and Audit Committee (CIAC) Application form](https://staff.mq.edu.au/research/resources-and-support/fmhs-research-resources/media-and-documents/CIAC-application-form.docx).

**Title**

*Make sure the title specifically describes what the clinical audit/ innovation activity is about.*

**Rationale**

*Do this in dot points. Use single sentences. Make it brief. State what the problem is. Say what is already known. Say what is not known.*

**Aim/hypothesis**

*Briefly say what your aim is and how you are going to test it. This is really important. Usually starts as:*

To determine whether ....

*You can have more than one aim.*

**Hypothesis**

*This is the idea or proposition you are going to test.*

**Objectives**

*This is critical. If you don’t have a primary objective, you can’t do a study!* *What is the main thing you are going to measure to determine the success or failure of the QA/ audit/innovation or new intervention?*

**Overview of project design**

*Describe the type of methods you will be using. E.g. quality assurance (QA), evaluation, clinical audit, new intervention/surgical procedure to be introduced at MUH,*

**Intervention**

*Is there an intervention? If so, what is it? e.g., innovative surgical procedure, new medical device or technology, etc.*

**Participants and recruitment**

*State the estimated participant/patient numbers for your clinical activity. List key inclusion (eligibility) criteria, as well as any key exclusion criteria.*

*Outline where and how you are anticipating on recruiting the cohort(s). How many will be recruited at MQ Health and how? Who is conducting the recruitment? Do you need to have certain access permissions to get access to participants?*

*If you are collecting health information about patients, you need to list the data fields you will be required, e.g.* *MBS codes, gender, operative conditions, duration of admission, etc.*

**Study Procedures**

*Provide a brief description of how the* *clinical audit/ innovation will work. This will allow the reviewers to get an idea of the logistics and the resources that may be required for the project.*

**Out of pocket expenses**

*If participants have to cover out of pocket expenses for the procedure (i.e. not covered by private insurance or Medicare), pelase ensure there is a separate financila consent to be signed.*

**Resources**

*What resources from MQ Health will be required? E.g. staff, equipment, access to database, infrastructure, etc.*

**Data management**

*Describe the information that will be collected directly from participants at MQ Health or via access to patient medical records database. Be specific where appropriate. How will you ensure secure access and storage?*

**Significance**

*How do you anticipate the project will contribute to the MQ Health work?*

**Budget**

*List items, procedures or services you require for your project. Even if the cost is $0, it is best to list it e.g. laboratory consumables, staff time to access clinical records etc.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Per unit cost** | **Number** | **total** |
| *E.g. Cost of staff time to access clinical records* | 0 | 0 | $0 |
| *E.g. Software licence purchase* |  |  |  |
| *e.g. Laboratory consumables* |  |  |  |
| *E.g. MRI test* |  |  |  |
| *E.g. Cost of staff time per patient* |  |  |  |
| *E.g. Travel reimbursement and/or refreshments to study participants* |  |  |  |
| **TOTAL** |   |   | **$XXXX** |