Student Acceptable Usage Agreement

SAMPLE

STUDENT NAME:  

STUDENT DECLARATION: When I use digital technologies and the internet I agree to be a safe, responsible and ethical user at all times.

RESPECT AND PROTECT MYSELF

• I will protect my privacy by not giving out personal details, including my full name, telephone number, address, passwords and images;
• I agree to only ever use my own portal/internet log-in details and never share them with others;
• I will talk to a teacher or a trusted adult if I personally feel uncomfortable or unsafe online, or if I see unsafe, inappropriate or hurtful online behaviour;
• I will think carefully about the content I upload or post online, knowing that this is a personal reflection of who I am and can influence what people think of me;
• I agree not to use my BYOD to knowingly search for, link to, access or send anything that is offensive, pornographic, threatening or abusive.

RESPECT AND PROTECT OTHERS

• I will respect others and communicate with them in a supportive manner by not participating in online bullying (e.g. forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours);
• I will protect the privacy of others by never posting or forwarding their personal details or images without their consent;
• I will not interfere with network systems, security or the data of another user.

RESPECT AND PROTECT HARDWARE AND INTELLECTUAL PROPERTY

• I will handle all ICT devices with care and notify a teacher of any damage or attention required;
• I understand that the school cannot be held responsible for any damage to or theft of my device;
• I will abide by copyright and intellectual property rules by requesting permission to use images, text, audio and video, and referencing appropriately;
• I will suitably cite any and all use of websites, books, and media. I will acknowledge all primary and secondary sources;
• I will not download unauthorised programs, including games, music, movies and software.

STUDENT:

I understand that I am responsible for following the Student Acceptable Usage Agreement. I have read and discussed this document with my parents/guardian and I understand my personal responsibility when using my device.

SIGNATURE OF STUDENT:  

SIGNATURE PARENT/GUARDIAN:  

PARENT / GUARDIAN:

I understand that my child will be responsible for abiding by the Student Acceptable Usage Agreement. I have read and discussed this document with my son/daughter and am confident that they understand their personal responsibility when using their device.

SIGNATURE PARENT/GUARDIAN:  

Please check with your school for their BYOD Policy and Statements. This will outline student and parent expectations and the roles of the school.

A program developed by

MACQUARIE University
At the school community to access safe and inclusive learning environments, including digital and online spaces. This form outlines the school’s roles and responsibilities in supporting safe digital learning, as well as the expected behaviours we have of our students when using digital or online spaces.

**AT OUR SCHOOL WE:**
- Have a Student Engagement Policy that outlines our school’s values and expected standards of student conduct, including consequences for breaching the standards. This policy extends to online conduct;
- Have programs in place to educate our students to be safe and responsible users of digital technologies (Schools - Include any specific programs or approaches the school undertakes);
- Provide information about digital access issues such as online privacy, intellectual property and copyright;
- Supervise and support students using digital technologies in the classroom;
- Use clear protocols and procedures to protect students working in online spaces. This includes reviewing the safety and appropriateness of online tools and communities, removing offensive content at earliest opportunity, and other measures;
- Provide a filtered internet service to block inappropriate content. We acknowledge, however, that full protection from inappropriate content cannot be guaranteed.