Minutes of the 482nd Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.05pm on 5 April 2018.

Present: Chancellor, The Hon M Egan  
Deputy Chancellor, Ms E Crouch  
Vice-Chancellor, Professor B Dowton  
Dr W Bradford  
Professor C Dean  
Ms L Denby  
*The Hon P Forsythe  
Mr G Jones  
Ms D Hadwen  
Professor M Herberstein  
Ms L Mason  
Ms J Qian  
Mr J Wigglesworth  
Mr F Zipfinger  

In attendance: Ms H Mackinnon, Director and Chief of Staff, Office of the Vice-Chancellor  
*Professor S Handley, Executive Dean, Faculty of Human Sciences  
*Ms E Horbach, Chief Marketing Officer  
*Mr R Payne, Chief Financial Officer  
*Professor D Wilkinson, DVC Corporate Engagement and Advancement  
*Guy Fergusson and Louise Donn from Grant Samuel  

Apologies: Mr C Darvall  
The Hon S Nori  
Ms C Shen  

Leave of Absence: Mr B Crotty  

Secretariat: Ms E Lawler, Company Matters  

*Attended for part of the Meeting as indicated in the minutes.*  

1. ACKNOWLEDGEMENT OF COUNTRY  
The Chancellor provided an Acknowledgement of Country on behalf of Council.  

2. QUORUM AND APOLOGIES  
The Chancellor confirmed that a quorum was present. The Chancellor noted apologies had been received from Mr Chum Darvall, The Hon. Sandra Nori and Ms Cissy Shen.  
The Chancellor noted that, as approved at the December 2017 meeting, Brendan Crotty is on a leave of absence from Council until 30 June 2018.
RESOLVED 18/06

*Council resolved to excuse Brendan Crotty’s absence from the Meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.*

3. **DECLARATIONS OF INTEREST**

There were no new declarations of interest.

4. **ITEMS FOR DISCUSSION**
   (Agenda item 1.3)

It was agreed to note item 6.1.

5. **MATTERS RAISED BY COUNCIL MEMBERS**
   (Agenda item 1.4)

The Chancellor advised that no matters had been raised by Council members prior to the Meeting.

6. **VICE-CHANCELLOR’S STRATEGIC UPDATE**
   (Agenda item 2.1)

The Vice-Chancellor took the report as read and highlighted specific items, including that a new Registrar has been appointed who will have responsibility for leadership of a comprehensive student experience framework.

Council discussed and noted the report.

7. **FACULTY STRATEGY – HUMAN SCIENCES**
   (Agenda item 2.2)

*Professor S Handley joined the Meeting.*

Professor Handley provided a presentation on the strategy for the Human Sciences Faculty, including:

- Overview of research and teaching strengths;
- Departments and areas of study;
- Vision of the Faculty of Human Sciences;
- New Department Heads – Psychology and Educational Studies;
- Translational research and teaching across the lifespan and examples;
- Facilities and Technology;
- Translation through Clinics – linking research, education and clinics;
- Clinical activity and student placements; and
- Plans for the Faculty of Human Sciences over the next two years.

Council discussed the presentation.

*Professor Handley left the Meeting and Professor D Wilkinson and Ms E Horbach joined the Meeting.*

8. **STRATEGIC PRESENTATION – MARKETING AND BRAND STRATEGY**
   (Agenda item 2.3)

Professor Wilkinson and Ms Horbach provided a presentation on the Brand and
Recruitment campaign and strategy, including:

- Shared ID 2.0 – Bringing our brand narrative to life;
- Brand imagery – perception map June – November 2017;
- Objective and target audience;
- The brand journey;
- Process of developing the narrative:
  - Market segmentation via quantitative research to understand drivers of choice;
  - Narrative development;
  - Market research – narrative options, research findings;
  - Creative development and market testing;
  - Brand and recruitment campaign and campaign structure; and
  - Embedding the narrative.

Council discussed and noted the presentation.

Professor D Wilkinson and Ms E Horbach left the Meeting.

9. MINUTES OF THE MEETING HELD ON 22 FEBRUARY 2018 FOR APPROVAL
(Agenda item 3.1)

RESOLVED 18/07

Council RESOLVED to approve the minutes of the meeting of Council held on 22 February 2018 as a true and correct record of the meeting held on that date.

RESOLVED 18/08

The members of MGSM RESOLVED to approve the minutes of the MGSM Limited Members meeting held on 22 February 2018.

10. MATTERS ARISING
(Agenda Item 3.2)

Council noted the status of the Matters Arising.

11. DRAFT MINUTES FROM THE FINANCE AND FACILITIES COMMITTEE MEETING HELD ON 27 MARCH 2018
(Agenda item 3.3)

The Deputy Chancellor took the minutes of the Finance and Facilities Committee meeting held on 27 March 2018 as read. The Deputy Chancellor highlighted:

- Property approvals – 4-6 Eastern Road and Macquarie University Law School;
- Update on the station closure; and
- Resolutions recommended to Council being updated terms of reference and Arts Precinct.
RESOLVED 18/09

Council RESOLVED, following the recommendation of the Finance & Facilities Committee, to approve the updated Finance & Facilities Committee Terms of Reference as included in the Meeting Papers.

RESOLVED 18/10

Council RESOLVED, following the recommendation of the Finance & Facilities Committee, that delegated authority be provided to the Finance & Facilities Committee to approve the award of the contract to undertake the design finalisation, construction and commissioning of the Arts Precinct Project.

Council discussed and noted the draft minutes of the Finance and Facilities Committee meeting held on 27 March 2018.

12. DRAFT MINUTES FROM THE AUDIT AND RISK COMMITTEE MEETING HELD ON 22 MARCH 2018 (Agenda item 3.4)

John Wigglesworth took the minutes of the Audit and Risk Committee meeting held on 22 March 2018 as read. Mr Wigglesworth highlighted:

- An excellent presentation was received from Nicole Brigg on International Recruitment;
- Good progress has been made on enhancing the process for whistleblowers;
- The review of the financial statements which will also be considered by Council as a separate item. Mr Wigglesworth highlighted that:
  - Attestations from the Chief Financial Officer (CFO) were reviewed;
  - Accounting judgments were reviewed;
  - The report from the Audit Office of NSW was reviewed; and
  - There are no unresolved issues that would affect the ability of Council to approve the financial statements later in the meeting.

Council discussed and noted the draft minutes of the Audit and Risk Committee meeting held on 22 March 2018.

The Hon P Forsythe left the Meeting.

13. REPORT FROM THE UNIVERSITY DISCIPLINE COMMITTEE MEETINGS (Agenda item 3.5)

Mr Jones took the report from the Discipline Committee meetings as read.

Council noted the summary reports from the University Discipline Committee meetings held on 21 February 2018 and 7 March 2018.

14. VICE-CHANCELLOR’S REPORT (Agenda item 4.1)

The Vice-Chancellor took the report as read.

Council noted the report.
15. REPORT FROM ACADEMIC SENATE  
(Agenda item 4.2)

The Chair of Academic Senate took the report from the Academic Senate meeting held on 20 February 2018 as read, and highlighted the 2017 annual report provided with the papers including that there is increased participation from across the University in working groups.

Council discussed and noted the report from the Academic Senate meeting held on 20 February 2018 and the annual report from Academic Senate for 2017.

16. HEALTH AND SAFETY REPORT  
(Agenda Item 4.3)

The Vice-Chancellor took the report as read.

Council discussed and noted the Health and Safety report.

17. UPDATE ON STATUS OF RECOMMENDATIONS FROM COUNCIL GOVERNANCE REVIEW  
(Agenda Item 5.1)

The Chancellor took the paper regarding the status of recommendations from the Council Governance Review (Reid Review) as read.

Council discussed the Report and requested details of the pilot AICD course for Universities be circulated.

Council discussed and noted the update on the Council Governance review recommendations.

18. APPROVAL OF THE 2017 ANNUAL FINANCIAL STATEMENTS AND ANNUAL REPORT  
(Agenda item 5.3)

Mr Payne took the Annual Report as read and noted in depth discussions were held at the Audit & Risk Committee on the financial statements and these had been recommended to Council.

Mr Payne confirmed the amendments requested by the Committee have been made. Mr Payne also highlighted:

- the format of the 2017 financial statements are substantially the same as 2016;
- some amendments have been made to the financial statements following feedback from the Audit & Risk Committee and these have been reviewed and endorsed by the External Auditor and the Chair of the Audit & Risk Committee;
- each of the accounting judgments made were reviewed with the External Auditor and the Audit & Risk Committee; and
- the External Auditor has completed audits of the University and each controlled entity. Mr Payne advised no issues have been raised and all audit opinions are unqualified.

RESOLVED 18/12

Council RESOLVED to:

1. Approve the 2017 Macquarie University Annual Report to
2. Approve the affixing of the signatures of the Vice-Chancellor and Chancellor to the 2017 Macquarie University Annual Report to Parliament.

Council RESOLVED, following recommendation from the Audit and Risk Committee and that in the Council’s opinion and to the best of their knowledge and belief:

- The financial statements present a true and fair view of the financial position of the University at 31 December 2017 and the results of its operations and transactions of the University and Consolidated Entity for the year then ended.

- The financial statements have been prepared in accordance with the provisions of the Public Finance and Audit Act 1983, the Public Finance and Audit Regulation 2015 and the Financial Statement Guidelines for Australian Higher Education Providers for the 2017 Reporting Period issued by the Australian Government (Department of Education and Training).

- The financial statements have been prepared in accordance with Australian Accounting Standards, which include Australian Accounting Interpretations.

Council FURTHER RESOLVED that:

- They are not aware of any circumstances, which would render any particulars included in the financial statements to be misleading or inaccurate.

- In accordance with the Higher Education Support Act 2003, the amount of Australian government financial assistance expended during the reporting period was for the purposes for which it was intended and Macquarie University has complied with applicable legislation, contracts, agreements and program guidelines in making expenditure.

- There are reasonable grounds to believe that the University will be able to pay its debts as and when they fall due.

Council FURTHER RESOLVED to authorise the Vice-Chancellor, the Chair of the Finance and Facilities Committee and the Chair of the Audit and Risk Committee to sign the 2017 Financial Statements and the Statement of Appointed Officers.

Mr R Payne left the Meeting.

20. BECOMING A SIGNATORY INSTITUTION OF THE MAGNA CHARTA OBSERVATORY
(Agenda item 5.4)

The Vice-Chancellor took the paper as read and explained the role of the Magna Charta Observatory and significance of the University becoming a signatory and member.
RESOLVED 18/13

Council RESOLVED that Macquarie University become a signatory and member of the Magna Charta Observatory.

21. POWER OF ATTORNEY REGISTER
(Agenda item 6.1)

Council noted the documents signed under Power of Attorney.

22. OTHER BUSINESS
(Agenda item 7.1)

Council noted that the next scheduled Council meeting on 14 June 2018 will be held at the North Ryde campus and will commence at 4.00pm.

CLOSURE

There being no further business, the meeting concluded at 6.45pm.

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Chancellor