1. **ACKNOWLEDGEMENT OF COUNTRY**

A meeting of the Academic Senate commenced at 9:34 am with Heather Lockwood acknowledging the traditional custodians of the land. The Chair invited members to volunteer to give the acknowledgement of country at the next meeting of Academic Senate.

2. **WELCOME AND APOLOGIES**

The Chair welcomed Tristan Kennedy from the Department of Indigenous Studies as the newly elected representative for the Indigenous staff electorate to Academic Senate. She also welcomed Professor Bernard Mans, as the Acting Dean of the Faculty of Science and Engineering, and Associate Professor Panos Vlachopoulos as an observer.

The Chair also noted the apologies listed above and reminded those present of their role and purpose as members of the Academic Senate.

3. **ARRANGEMENT OF AGENDA**

3.1 Disclosure of conflicts of interest

No conflicts of interest were disclosed.

3.2 Adoption of unstarred items

Items 13.2 and 13.3 were unstarred.

**Resolution 19/14**


4. **MINUTES OF THE PREVIOUS MEETINGS**

4.1 **Resolution 19/15**

Academic Senate resolved to approve the minutes of the meeting held 19 February 2019 as a true and correct record.
5. BUSINESS ARISING FROM THE MINUTES

5.1 Appointment of Academic Senate members to Committees of Senate

The Chair reminded members that at the last meeting of Academic Senate there was a call for expressions
of interest in representing Senate on various committees. Members were referred to the agenda paper
which outlines the appointments. Members were advised that Associate Professor Lan Snell had sought
appointment to the University Medal Committee, and asked members to contact the Chair if they were
interested in being appointed to the Academic Standards and Quality Committee.

Resolution 19/16

Academic Senate resolved to note the report on the appointment of Academic Senate members to various
Committees of Senate.

6. REPORT FROM THE CHAIR

The Chair spoke to members on the following points:

• At the University Council meeting on 21 February 2019, Council noted the report from Academic
  Senate and sought advice on course offered in data analytics. Council was provided advice from the
  Faculty of Science and Engineering on this matter after the meeting; and

• The Chair and members congratulated Professor Hughes and the SAGE team for finalising the
  University’s application for bronze accreditation in the Athena Swan program.

The Chair brought forward item 12.2 on the results from the 2018 survey of Senate members, noting the
response rate to this survey had been lower than for previous years. The responses to a standard question
set had shown an increase in positive responses, with the exception of the question on clarity regarding the
roles of the Chair and Deputy Chair. More information to respond to this question had been included in
the email to members sent yesterday and she invited any other suggestions on how this issue could be
improved. In their survey responses, members had commented on a lack of clarity around the process for
appointing members to committees and changes had been implemented during the most recent round of
appointments to address this. Other comments included confusion between academic and operational
matters, the need to raise awareness of Academic Senate and its web presence across the University,
promoting the opportunity to attend meetings as an observer, and developing stronger ties with
departments. On this last point, the chair noted that she and the Deputy Chair have visited each academic
department during the previous year and are looking at other ways of improving communications. A mid-
year refresher on the scope of Senate business was also suggested, and this will be presented following the
Academic Senate Standing Committee’s mid-year review of Senate’s schedule of projects. She also offered
to provide some of the benchmarking data provided by colleagues on the NSW and Territories Committee
of Chairs of Academic Boards and Senates and its national equivalent.

Dr Leanne Holt joined the meeting at 9:50 am. Professor Catherine Dean joined the meeting at 9:54 am.

7. REPORT FROM THE VICE-CHANCELLOR

Members noted that the Vice-Chancellor had sent apologies for this meeting as he is overseas on University
business.

8. CURRICULUM ARCHITECTURE UPDATE

The Deputy Vice-Chancellor (Academic) noted that there are a large number of projects underway covering
policy, operational and communication aspects of transitioning to the 2020 curriculum architecture, as well
as projects to enable the various supporting systems.

9. QUESTION TIME

No questions were raised.

10. STUDENT LED BUSINESS

No items of student-led business were raised.

11. ITEMS FOR APPROVAL

11.1 Mudang-Dali: Indigenous Connected Curriculum Framework

The Chair reminded members that a draft of the framework had been discussed at the previous meeting.
Dr Holt advised that the final version has responded to concerns and suggestions as much as possible,
particularly on issues such as long-term evaluation, ensuring consistency of application, and promoting
good practice. The reference to 150 hours of teaching has been amended to focus more on the breadth and
quality of teaching provided rather than a quantitative measure, and implementation goals have also been
clarified to acknowledge this will be an evolving process. Lastly, she confirmed that this framework will
cover global, as well as Australian Indigenous teachings.

Members discussed the framework in detail and provided the following comments:

• concerns were expressed regarding a lack of resources to accomplish the goals in the framework, and
  the difficulty of embedding this curriculum in some science-based disciplines. Dr Holt encouraged
members to speak with Dr Michael Donovan, the Academic Director for this project, and emphasised that implementation will be phased;
• other members expressed support for the framework and pointed to a growing body of research on Indigenous approaches and teachings to scientific knowledge around the world;
• student members urged the incorporation of practical perspectives to be applied within the integrated Indigenous curriculum rather than simply passing on knowledge, with one suggesting students be encouraged to give an Acknowledgement of Country as part of making presentations;
• the Manawari Cultural Safety training course was recommended as useful preparation for implementing the framework.

Professor Jameson acknowledged the framework is aspirational and would be easier to implement in some areas than in others. Dr Holt added that she and her team are willing to discuss all concerns and issues with staff. Members voted to endorse the framework, with two members abstaining. The Chair asked Dr Holt to bring back case studies on how the framework is being implemented.

Resolution 19/17
Academic Senate resolved to endorse Mudang-Dali, the Indigenous Connected Curriculum Framework.

Professor Simon Handley joined the meeting at 10:00 am. Alex Hablutzel joined the meeting at 10:04 am

11.2 Curriculum Architecture Principles: Amendments (ASQC)

Resolution 19/18
Academic Senate resolved to approve amendments to the Undergraduate and Postgraduate Curriculum Architecture Principles, with immediate effect.

11.3 2020 Schedule: New Courses (ASQC)

Resolution 19/19
Academic Senate resolved to approve the academic case for following submissions subject to approval of a business case by the Deputy Vice-Chancellor (Academic), effective 1 January 2020:
1. Bachelor of Security Studies (OUA)
2. Graduate Certificate of Ancient History (OUA)
3. Graduate Certificate of Security Studies and Criminology (OUA)
4. Master of Ancient History (OUA)
5. Master of Counter Terrorism (OUA)
6. Master of Criminology (OUA)
7. Master of Cyber Security Analysis (OUA)
8. Master of Intelligence (OUA)
9. Master of Public and Social Policy (OUA)
10. Master of Security and Strategic Studies (OUA)
11. Diploma of Languages

11.4 2020 Schedule: New Majors and Minors (ASQC)

Resolution 19/20
Academic Senate resolved to approve the academic case for following submissions subject to approval of a business case by the Deputy Vice-Chancellor (Academic), effective 1 January 2020:
1. Ancient History (OUA) undergraduate major
2. Creative Writing (OUA) undergraduate major
3. English (OUA) undergraduate major
4. International Relations (OUA) undergraduate major
5. Modern History (OUA) undergraduate major
6. Philosophy (OUA) undergraduate major
7. Politics (OUA) undergraduate major
8. Sociology (OUA) undergraduate major
9. Ethics undergraduate minor
10. Social Justice and Work undergraduate minor

11.5 2020 Schedule: Double Degree Nomenclature Principles and Revised List of Desirable Doubles (ASQC)

Resolution 19/21
Academic Senate resolved to approve:
1. the updated Principles for inclusion in the Curriculum Architecture Principles; and
2. the revised list of Desirable Doubles which require CRICOS registration with immediate effect.

11.6 Rescission of Graduate Capabilities (ASQC)

Associate Professor Parsell provided some background on graduate capabilities at the University, advising that he had submitted a proposal in 2016 recommending they be rescinded. With the introduction of the new curriculum architecture, he argued that the University is now in a better position to do this. He pointed out that the separation of the graduate capabilities from curriculum has been counter-productive and supported the embedding of values into the curriculum. Associate Professor Lavermicocca agreed, adding that the Academic Standards and Quality Committee supports the proposal on the basis of ensuring
this embedding of values. The Committee had also noted the need to remove references to the existing graduate capabilities from a range of University documents, and recommended that values be embedded across the course lifecycle. Mr Hablutzel, on behalf of the student members, added that the current graduate capabilities are not visible or evident to students, and that there is nothing that currently explains what the University’s values are.

Other comments raised during discussion were:

- the current graduate capabilities are not distinctive and are very similar to those used by other Australian universities;
- some accredited courses have embedded graduate capabilities and tailored them to the specific discipline area;
- employability of graduates will now be expressed via course learning outcomes and will be more strongly linked to assurance of learning.

Professor Parrish pointed out that many universities are moving away from graduate capabilities, however this point was queried, with Associate Professor Ashraf asking how many universities no longer have such a statement. Ms Williams added that recent changes to the regulatory environment for the sector have seen a move away from generic graduate capabilities towards course learning outcomes instead.

Members approved the proposal with two members abstaining.

**Resolution 19/22**

Academic Senate resolved to:

i. approve the rescission of the current University Graduate Capabilities and the embedding of Macquarie University values through course curriculum design for all curriculum introduced from 2020;

ii. note that the practical aspects of the rescission of the current University Graduate Capabilities on current university commentary needs to be addressed, and

iii. note that Quality Assurance processes which inform the Course Lifecycle will warrant a course’s engagement with MQ values.

**Resolution 19/23**

Academic Senate resolved to endorse the Macquarie University Hearing Strategy 2030.

**Resolution 19/24**

Academic Senate resolved to approve the Higher Degree Research Doctoral Equivalence Policy with immediate effect.

**Resolution 19/25**

Academic Senate resolved to approve the following two amendments to the HDR Supervision Policy and Procedure:

i. the inclusion of an additional category of supervisor, the Associate Supervisor (Research Masters) and amendments to the relevant accountabilities to recognise co-supervision by MQ staff of Master of Research candidates; and

ii. amendments to the accountabilities to represent the disestablishment of the Dean (Higher Degree Research) and the Executive Director (Research Training and International Research Training Partnerships) roles with immediate effect.

**Resolution 19/26**

Academic Senate resolved to approve the updated wording of the English Language Statement and the subsequent replacement of the existing statement with that proposed.
MUIC Peer-Assisted Learning/Peer-Assisted Study Sessions Exemption Request (SLTC)

Resolution 19/27
Academic Senate resolved to approve an exemption for MUIC from implementing the Peer-Assisted Learning/Peer-Assisted Study Sessions (PAL/PASS) policy due to the constraints of the MUIC term structure and the alternative support initiatives offered by MUIC to the students.

Higher Doctoral Degrees

Resolution 19/28
Academic Senate resolved to note the background advice provided on the role of Senate in relation to the examination and award of Higher Doctoral Degrees.

Resolution 19/29
Academic Senate resolved to approve the appointment of three examiners to assess the nature, amount and duration of research previously undertaken for consideration for the award of a Doctor of Science.

Resolution 19/30
Academic Senate resolved to endorse the amendment of the 2020 and 2021 Calendar Dates, as a subset of the Academic Year Plans, to include revised teaching sessions for the Faculty of Medicine and Health Sciences, with immediate effect.

Resolution 19/31
Academic Senate resolved to approve the establishment of scholarships for applicants in the Macquarie Leaders and Achievers Entry Pathway.

ACADEMIC SENATE PROJECTS

Project Update: Freedom of Speech, Inquiry and Assembly Working Group
The Chair advised members that the report of the Independent Review of Freedom of Speech in Australian Higher Education Providers (the French review) has now been released. While the review has found no major issues, it does make some recommendations to provide clarity in this area, and the Chair advised the working group will consider these further. To date, the working group has examined freedom of speech and how it relates to academic freedom, noting the two concepts have some overlap but could be more clearly articulated to the University community. These and other terms such as “freedom of inquiry”, as used in the Enterprise Agreement, need to be used more consistently, and the working group considers that a reasonable person test could be introduced to assist with interpretation of related issues (such as defining what is and isn’t offensive). The working group has also considered whether current University policies are clear regarding the protection of freedom of speech and academic freedom, with future meetings looking at freedom of association, external speakers, public and professional comment. A further update will be provided at the next meeting of Senate.

Resolution 19/32
Academic Senate resolved to note the update of the Freedom of Speech, Inquiry and Assembly working group.

Professor Sean Brawley joined the meeting at 10:59 am

Resolution 19/33
Academic Senate resolved to discuss the Academic Senate 2018 Survey Results.
Project Overview for External Review of Academic Senate

Ms Williams advised members that the Higher Education Standards Framework requires the peak governing and academic governance bodies of universities to be externally reviewed every seven years. University Council was reviewed in 2018 and has already implemented many of the recommendations from that review. Academic Senate was last reviewed in 2012 but the review focussed mainly on how Senate was managed and its committee structure. Academic Senate undertook a review of its purpose and composition in 2018 as a prelude to an external review, which was originally scheduled for late 2018. The Chair took members through the scope of the review, noting the reviewer’s report will come to Academic Senate for fact-checking and a response to recommendations before going to Council.

**Resolution 19/34**

Academic Senate resolved to note the project overview for the external review of Academic Senate.

13. **ITEMS FOR DISCUSSION**

13.1 Developing a Shared Responsibility Model for Academic Governance

The Chair reminded members that this project had been established in 2017, but was put on hold to address the Curriculum Architecture project in 2018. Senate had resolved in principle to authorise specific functions to Faculty Boards or Faculty Executive and this resolution was amended at Senate’s last meeting to align with terminology under the new Curriculum Architecture.

Members noted that some risks are still associated with this project including faculties not communicating about decisions that could impact courses offered in other faculties, and the potential for drift between faculties in how each makes decisions and interprets policy. The Chair advised that resources are being developed to mitigate against these, including the new Curriculum Management System (CMS), a Curriculum Manual and a quality assurance framework. Ms Williams added that the framework will provide the Academic Standards and Quality Committee an assurance that faculty boards are operating soundly and will outline the types of reports faculty boards will provide to the Committee. Associate Deans (Quality and Standards) will be receiving draft information on the framework for review before its submission to the Committee.

Other steps being taken to prepare staff for implementation of this project include training for relevant staff, a joint workshop with members of the Academic Standards and Quality Committee and the Senate Learning and Teaching Committee, the development of notifications and workflows in CMS (to be demonstrated later in the meeting), a review of relevant business processes and support for faculty staff who administer committees.

**Resolution 19/35**

Academic Senate resolved to note the update on the development of a model for shared responsibility of academic governance.

Faculty Updates: Faculty of Business and Economics and Faculty of Human Sciences

The Chair advised members that she has met with all Executive Deans and is scheduled to meet Faculty Boards to discuss preparations for implementation. Professor Brammer (Executive Dean, Faculty of Business and Economics) and Professor Handley (Executive Dean, Faculty of Human Sciences) were invited to address the meeting on how their faculties have prepared for implementation.

Professor Brammer stated his Faculty is prepared for shared academic governance, which will tap into the Faculty Board’s willingness to engage with the academic business of the Faculty. He shared some concerns regarding the overall size of the Faculty board and its current balance between ex officio and elected members, suggesting the composition of Faculty boards could be reviewed. He also noted the opportunity to appoint a member from another Faculty and to co-opt members with specific expertise. The Faculty’s current committee structure has a clear distinction between academic and operational committees, and he expressed confidence that the current terms of reference and committee support are fit for purpose. The Faculty’s Standards and Quality Committee has been meeting very frequently of late to process matters related to the new curriculum for 2020, and he suggested the Faculty Board should increase its meetings to between six and eight per year. Cross-Faculty consultation is well-developed but needs further refinement as the curriculum evolves and the number of double and vertical double degrees increases to ensure effective communication and collaboration without unduly increasing workloads across the University.

Professor Handley noted similarities in approach and committee structure between the Faculty of Human Sciences and the Faculty of Business and Economics but pointed out that the Faculty of Human Sciences Faculty Board does have an external member and several co-opted members. The Faculty Board meets seven or eight times per year and this schedule will be maintained. Cross-Faculty communication will be supported by inviting relevant Associate Deans from other faculties to attend Faculty Standards and Quality Committee meetings and ensuring continued engagement with colleagues across the University. Some concerns remain regarding how notifications and workflows will operate in CMS.
Members commented as follows:

- plans to involve colleagues from other Faculties in decision-making processes were noted, but it was suggested a more important step is ensuring consultation in the early stages of developing proposals;
- questions were raised regarding the process for electing departmental representatives to Faculty Boards with Ms Williams advising the Faculty Rules will be reviewed including the current lack of a defined term of membership for elected academic staff members;
- the status of Faculty Boards in relation to Senate was raised, and after some discussion on alternative models it was determined that the formal reporting lines required further consideration.

**Resolution 19/36**

Academic Senate resolved to note the presentation from the Executive Deans of the Faculty of Business and Economics and the Faculty of Human Sciences regarding each faculty’s preparation for implementing the model for shared academic governance.

**Unit Viability**

Professor Jameson spoke briefly on impact of the Unit Viability project which had arisen in discussions between the Chair of Senate and Executive Deans on shared academic governance, reminding members that the review of viability is a project of the University Executive focussed on streamlining the University’s curriculum and ensuring it is fit for purpose. Students should have sufficient, but not excessive, choice in units without causing confusion or obscuring pathways through courses. The project will also help improve quality assurance of courses, and ensure resources are being used effectively.

Faculties have been provided with an audit of enrolments at the unit level and have been asked to review their viability. This will become a regular activity underpinned by principles currently under development but is a large project at this stage as it has been some time since units were last reviewed in this way. One proposed principle is that there will be no orphan units i.e. a unit must belong to a course, major and/or option set, etc. He emphasised that there is no intention of deleting units purely on the basis of enrolment numbers.

**Resolution 19/37**

Academic Senate resolved to note the advice from the Deputy Vice-Chancellor (Academic) on the Unit Viability project.

**Curriculum Management System: Workflows and Notifications**

Professor Brawley provided a brief overview of the CMS, pointing out its support of good consultation practice, particularly during the preliminary stages of developing curriculum. Dr Windon highlighted the transparency of work in the system, and the system’s dashboard, which can be tailored by users. Decisions are being finalised on who should receive notifications and at what stage, and one final piece of work is to be done to integrate the CMS with other systems.

**Resolution 19/38**

Academic Senate resolved to note the presentation from the Pro Vice-Chancellor (Programs and Pathways) and Dr Windon on workflows and notifications in the Curriculum Management System.

13.2 Update: Program Beacon

**Resolution 19/39**

Academic Senate resolved to note the update from Program Beacon including the timeline for deliverables, training and awareness raising activities to support MQ 2020 curriculum transformation.

13.3 Student Success Framework

**Resolution 19/40**

Academic Senate resolved to note the report on the Student Success Framework.

13.4 Review of the Macquarie Code for the Responsible Conduct of Research

This item was deferred to the next meeting.

14. **QUESTIONS ON NOTICE**

There were no questions on notice.
15. **OTHER BUSINESS**

15.1 Summary of items approved under Executive Action by the Chair

**Resolution 19/41**

Academic Senate resolved to ratify the following decisions made under executive action by the Chair of Academic Senate as follows:

i. the endorsement in principle of the 2020 Curriculum Architecture Transfer and Teach-Out Principles, effective immediately;

ii. the award of the Macquarie University Award for Academic Excellence to coursework and MUIC graduands; and

iii. the appointment of Senate members to committees of Senate, one student member to the Research and Research Training Committee and the clarification of terms of membership for two other committee members.

16. **REPORTS FROM STANDING COMMITTEES**

16.1 Academic Senate Standing Committee

Academic Senate noted the report of the Academic Senate Standing Committee (ASSC) meeting held by circulation in March 2019.

16.2 Academic Standards and Quality Committee

Academic Senate noted the reports of the Academic Standards and Quality Committee (ASQC) meetings of 26 February and 26 March 2019.

16.3 Research and Research Training Committee

Academic Senate noted the report of the Research and Research Training Committee (RRTC) meeting of 19 March 2019.

16.4 Senate Learning and Teaching Committee

Academic Senate noted the report of the Senate Learning and Teaching Committee (SLTC) meeting of 11 February 2019.

16.5 University Medal Committee

Academic Senate noted the report of the University Medal Committee meeting of 27 February 2019.

17. **REPORTS FROM FACULTY BOARDS**

17.1 Faculty of Medicine and Health Sciences Faculty Board

Academic Senate noted the report of the Faculty of Medicine and Health Sciences Faculty Board meeting of 18 March 2019.

17.2 Faculty of Science and Engineering Faculty Board

Academic Senate noted the report of the Faculty of Science and Engineering Faculty Board meeting of 9 February 2019.

18. **UNIVERSITY HEARING COMMITTEE**

18.1 Summary report of the meetings held in February 2019

Academic Senate noted the summary report of the meetings held in February 2019.

19. **OTHER BUSINESS**

19.1 Academic Senate Elections: Chair and Deputy Chair

The Chair advised members that a call for nominations will be sent to members for the positions of Chair and Deputy Chair of Academic Senate. Nominees will have an opportunity to briefly address members at the next meeting.

**Resolution 19/42**

Academic Senate resolved to note the timeframe for Academic Senate elections scheduled in 2019.

20. **NEXT MEETING**

The next meeting of the Academic Senate will be held on Tuesday 28 May 2019. Agenda Items are due by Tuesday 14 May 2019.

The meeting closed at 12:03 pm.