1. PROCEDURAL ITEMS

1.1 Acknowledgement of Country

A meeting of the Academic Senate commenced at 9:34 am with Dr Tristan Kennedy acknowledging the traditional custodians of the land, the Wattamattagal clan of the Darug nation. Members of Senate were encouraged to also think about the custodians of the lands where they come from. He acknowledged the Kaurna people and the Ngarrindjeri people, who are the custodians of the land where he is from the Adelaide Plains, Coorong and Fleurieu Peninsula in South Australia.

The Chair thanked Dr Kennedy and asked members to join her in congratulating him on the recent conferral of his PhD.

1.2 Welcome and Apologies

The Chair welcomed members, and noted the apologies listed above.

1.3 Disclosure of conflicts of interest

No conflicts of interest were disclosed.

1.4 Adoption of unstarred items

Resolution 19/86

Academic Senate resolved that the items not starred for discussion (Items 8.1, 9.1, 9.2, 9.3, 10.1, 11, 12.1, 12.2, 12.3) be noted and, where appropriate, be adopted as recommended.

2. MINUTES AND MATTERS ARISING

2.1 Minutes of the meeting held on 23 July 2019 for approval

Resolution 19/87

Academic Senate resolved to approve the minutes of the meeting held 23 July 2019 as a true and correct record.
2.2 Business Arising: Correction to minutes of the meeting held on 25 June 2019

The Chair advised members of the following correction:

**Resolution 19/88**

Academic Senate resolved to amend the minutes for Item 2.5 (Project Overview: Terms of Reference for External Review of Academic Senate) from the meeting held on 25 June 2019 as follows:

*The Chair advised members that Ms White, as Secretary to Senate, will be managing the review process, and she asked members to forward any comments on the proposed terms of reference to Ms White. The final version of the terms of reference will be endorsed approved by the Academic Senate Standing Committee.*

3. REPORTS

3.1 Report from the Chair

The Chair reflected on the August meeting of Council where she had reported on the approval of the model for Shared Academic Governance and provided updates on the Freedom of Speech, Freedom of Inquiry and Freedom of Assembly Working Group and the Curriculum Architecture. She also presented the University Discipline Committee (UDC) summary report with data up to and including June 2019.

The Chair noted that she will be overseas for the next two meetings of Academic Senate, as she will be conducting research at the Wissenschaftskolleg (Institute for Advanced Study), Berlin, Germany.

The Chair confirmed that she will attend meetings by videoconference, however she has asked the Deputy Chair to formally chair the next two meetings. The Deputy Chair has also been appointed to the membership of the University Discipline Committee from September to December 2019. The Chair thanked Professor Phillips for taking on these tasks, and Senators for supporting her trip.

3.2 Report from the Vice-Chancellor

Members noted that the Vice-Chancellor had submitted apologies for this meeting.

3.3 Curriculum Architecture Update

The Deputy Vice-Chancellor (Academic) advised members that following a discussion with the Chair of Academic Senate, it was agreed that since the Curriculum Architecture has progressed to implementation, periodic reports will be provided to Academic Senate as part of its regular cycle of business. The Curriculum Architecture standing item on the Academic Senate agenda will therefore be replaced with a Standing Item to update Academic Senate on the approach to the University's Reregistration by TEQSA as a Higher Education Provider. The DVC(A) advised members that:

- the University’s last accreditation was March 2016 with the next scheduled for March 2023
- the reregistration process requires the submission of the application form and supporting material 6 months prior to the deadline (October 2022)
- TEQSA will allocate a case officer 6 months prior to the submission of application
- the Higher Education Standards have changed since the last registration
- media reports indicate that TEQSA has recently had a renewed focus on re-registrations
- reregistration can be a positive and engaging process, that takes an authentic approach to self-assessment
- a committee / steering group has been established to commence planning and provide oversight through the process. Priorities include a gap analysis to identify areas of risk, and the development of an approach which will be based on best-practice and benchmarking.

3.4 Question Time

No questions were raised.

3.5 Student-Led Business

No items of student-led business were raised.

4. ITEMS FOR APPROVAL

4.1 2020 Curriculum Transitional Arrangements: Savings Case for Students being taught out (ASQC)

**Resolution 19/89**

Academic Senate resolved to approve that all continuing students enrolled in courses with approved teach-out arrangements for the curriculum transformation transition are waived from the following program requirements:
i. completion of area of study designations;  
ii. completion of People and Planet unit requirements; and  
iii. for students in 68 or 69 credit point programs, the requirement to complete 240 credit points (72 according to the pre-2020 scale), noting that this will be not only for students in teach-out provision, but those 68/69cp students migrating to 2020 course destination with 240cp (72cp on pre-2020 scale).

4.2 Update to Exclusions Lists for Undergraduate and Postgraduate Double Degrees (ASQC)  
The Chair of ASQC highlighted that double degree exclusions require approval by ASQC.

Resolution 19/90  
Academic Senate resolved to approve the request from the Faculty of Human Sciences for the following courses to be included on the exclusion lists due to accreditation requirements:

   i. Bachelor of Teaching (Early Childhood Education) and all other undergraduate degrees (not listed on the popular doubles list).  
   ii. Master of Teaching (Birth – 5) and all other postgraduate degrees (not listed on the popular doubles list).

4.3 2020 Schedule: Late change requests (ASQC)  
The Chair of ASQC highlighted that these changes largely related to pathway courses from the MUIC diploma, as well as some minor changes in Engineering.

Resolution 19/91  
Academic Senate resolved to approve late changes to the following courses and course components effective 1 January 2020:

   i. Diploma of Engineering  
   ii. Master of Engineering in Electronics Engineering  
   iii. Telecommunications (PG Specialisation)

4.4 PACE: MQBS International Opportunities  
Resolution 19/92  
Academic Senate resolved to approve that ASQC Resolutions of 18 March 2014 and 29 January 2015 relating to the interdisciplinary academic unit PACE360 cease to have effect from 31 December 2019.

4.5 Award of Higher Doctoral Degree  
Resolution 19/93  
Academic Senate resolved to:

   i. note the reports of the external examiners appointed at its meeting of 9 April 2019; and  
   ii. advise Council that the applicant has satisfied the requirements for the Doctor of Science and recommend the degree be conferred on the applicant.

Members were advised that this matter must remain confidential until Council has approved this proposal.

5. ACADEMIC SENATE PROJECTS  
5.1 Project Update: Freedom of Speech, Inquiry and Assembly Working Group  
The Chair outlined the context for Academic Senate’s project, which included the 2018 announcement by the Hon Dan Tehan, Minister for Education, of an independent review into university freedom of speech, intense media scrutiny of this issue, and the final French Review report released in April 2019. She noted the working group’s detailed consideration of Macquarie University policies to assess their effectiveness in promoting and protecting freedom of speech, inquiry and assembly. In forming the report recommendations former Academic Senate Project Officer Ainslee Harvey noted that the working group had reviewed the Principles of the Draft Model Code and mapped these principles against each recommendation. The Chair then guided members through each of the report recommendations, noting that several recommendations required consideration by the University Executive, particularly with respect to suggested policy amendments where Academic Senate was not the policy owner.

The Chair also noted an interdependency with a draft Freedom of Speech Policy that is currently open for University-wide consultation. Mr McCarthy noted that the draft Freedom of Speech Policy was intended to support the project of Academic Senate. He discussed the need to more explicitly address the issue of how the University accommodates invited or external speakers on campus, including reasons for refusal or cancellation; for example due to an inconsistency with university values of inclusiveness, respect and academic integrity. Mr McCarthy noted that an updated version of the
Model Code was expected to be released in October 2019 and this would further inform the University’s approach to the draft Freedom of Speech Policy, together with the fruitful feedback currently being received from the University community. The Chair moved to approve the Project Report, advising members that she would report to future meetings on actions taken regarding each of the report recommendations. Members resolved to approve the report and recommendations of the Freedom of Speech, Inquiry and Assembly project.

**Resolution 19/94**

Academic Senate resolved to approve the report and recommendations of the Freedom of Speech, Inquiry and Assembly project.

5.2 **Post-implementation Review: Partnership with and Recognition of Student Members**

The Chair reminded Academic Senate of the current recognition for student Senators which dates from 2017 and includes notation on the AHEGS, mentoring and career opportunities, and the opportunity for recognition as a PACE internship for undergraduate students.

She invited the Registrar, Gail White, to speak to the review. Ms White noted that she and the Chair of Senate will be working with two student co-chairs for this project.

The project will assess the outcomes from 2017 and whether they have been achieved and make recommendations for the future. The project will also ensure alignment of opportunities for students on academic governing bodies, and those engaged in other forms of service to the University.

The Chair noted that the two student co-chairs who have accepted the invitation to participate in this project are Alexei Feofiloff and Alex Hablutzel.

**Resolution 19/95**

Academic Senate resolved to note the update on the Post-Implementation Review: Partnership with and Recognition of Student Members.

5.3 **Project Update: Post-implementation review of the Australian Qualification Framework (AQF)**

The Chair reminded members that Academic Senate approved a project in February 2018, to document, assess and report on the University’s response to the implementation of the AQF 2nd edition (Resolution 18/14). The Post-Implementation Review of the AQF was postponed to 2019 so that the new Curriculum Architecture could be taken into consideration.

A review of the AQF was subsequently announced by the Department of Education. The Review Panel is expected to release their report in September 2019. It is therefore recommended that Academic Senate delay this project so that the outcome of this review can be taken into consideration.

**Resolution 19/96**

Academic Senate resolved to delay the commencement of the review of the University’s approach to the Australian Qualifications Framework 2nd edition until the outcome of the Department of Education Review.

5.4 **Establishing 2020 Projects for Academic Senate and its Committees**

The Chair invited the Academic Senate Project Officer, Antonia Dykes, to speak to the process for project planning. Ms Dykes outlined the following approach for 2020.

Identification of projects will involve:

- review of *Framing of Futures* and other relevant University strategic documents
- identification of risks
- consideration of internal and external legislative obligations
- assessment of Policies and Procedures scheduled for review
- input from Senators, Faculty Boards, and Organisational Units.

The following priorities will need to be considered and prioritised for 2019:

- response to the recommendations from the External Review of Senate
- post-implementation review of Shared Academic Governance
- recommendations of the review of HESF
- review of the University response to the AQF.

The proposed timeline is:

- early September – outlining the planning process
- October meeting – discussion of the proposed list of projects and feedback from members and the University community
- November – final discussion and projects recommended to the Academic Senate Standing Committee.

The Chair noted that feedback on the approach will be sought from members at the next meeting.
Resolution 19/97
Academic Senate resolved to approve the proposed approach to establishing projects for 2020.

Mr Alexei Feofiloff left the meeting at 10.53 am.

6. ITEMS FOR DISCUSSION

6.1 A report on the Student Discipline Framework 2016-2018
The Chair invited the Executive Director, Student Engagement and Registrar, Gail White, to speak to this report. Ms White highlighted that this report is for discussion and information at this point but that data analysis would continue to be priority. She noted the increase in cases from 2016 – 2018, and the overrepresentation of international students and students enrolled in MUIC.
Ms White provided members with an update on the requisition and implementation of a case management system which will improve the University’s approach, reduce administrative burden on Faculty staff, and ensure data integrity.
Members discussed general reasons provided for cheating as experienced by academic staff in Faculties. In closing the Chair advised members of an ongoing retention and attrition project including the contacting of students to discuss with them the reasons for their non-enrolment.

6.2 Program Beacon: Student Migration
The Chair welcomed Rachael Kane and Dr Brad Windon from Project Beacon to update members on the key activities relating to student migration. Members were referred to the slide show included in the agenda and the following points were discussed:
• specific transition arrangements
• migration of data
• communications and resources developed for student by cohort i.e. and course types and domestic/international
• awareness amongst students is currently low. An email campaign will commence shortly.
• the use of student ambassadors to assist other students
• students will get a personalised plan of what they need to do.
The Chair thanked Ms Kane and Dr Windon for their presentation and for the effort involved in this project, indicating that it may be appropriate for Senators to receive a further update at a future meeting.

Resolution 19/98
Academic Senate resolved to note the presentation on Program Beacon: Student Migration.

6.3 Academic Integrity
The Chair introduced this item with a condensed summary of the work that Academic Senate has undertaken on Academic Integrity since 2015. The Chair invited Associate Professor Judi Homewood, who had chaired the 2016 Working Group of Senate, to provide an overview of that work as referred to in the papers. Associate Professor Homewood referred members to the table of recommendations, providing background regarding the matters considered by the working group and the justification for the recommendations.
The DVC(A) advised members that current and planned activities which support Academic Integrity both centrally and in Faculties, are being mapped against the recommendations and will be reported to Academic Senate.

Resolution 19/99
Academic Senate resolved to note the background and future directions for responding to the issue of Academic Integrity.

7. QUESTIONS ON NOTICE
There were no questions on notice.

8. ITEMS APPROVED BY THE CHAIR UNDER EXECUTIVE ACTION

8.1 Summary of items approved under Executive Action by the Chair

Resolution 19/100
Academic Senate resolved to ratify the following decisions made under executive action by the Chair of Academic Senate as follows:
i. the award of the Macquarie University Award for Academic Excellence to coursework and MUIC graduands; and
ii. the decision to:
a. appoint Associate Professor Matt Bower as a representative of the Faculty of Human Sciences to Academic Senate from 6 August 2019 to 31 December 2020;
b. co-opt Dr Florence Chiew as a representative of the non-Faculty electorate to Academic Senate from 14 August 2019 to 7 November 2019;
c. appoint Associate Professor Yvonne Breyer in her role as Chair of the Senate Learning and Teaching Committee to Academic Senate from 19 August 2019 to 31 July 2021;
d. appoint Manali Tayshete as postgraduate coursework student member on Academic Senate from 19 August 2019 to 31 May 2020;
e. appoint Michelle Bishop as the nominee of the Pro Vice-Chancellor (Indigenous Strategy) on the Academic Standards and Quality Committee from 8 August 2019 to 30 June 2021; and
f. appoint Dr Joe Perry as the nominee of the Pro Vice-Chancellor (Indigenous Strategy) on the Senate Learning and Teaching Committee from 8 August 2019 to 30 June 2021.

iii. the approval of the following 13 courses to be doubled with the Master of Management for inclusion in the approved list of course names within the Master of Combined Studies, effective 1 January 2020:
2. Master of Combined Studies in Banking and Finance / Management
4. Master of Combined Studies in Commerce / Management
5. Master of Combined Studies in Creative Industries / Management
6. Master of Combined Studies in Cyber governance and Management / Management
7. Master of Combined Studies in Finance / Management
8. Master of Combined Studies in International Business / Management
9. Master of Combined Studies in International Relations / Management
11. Master of Combined Studies in Management / Marketing
12. Master of Combined Studies in Management / Media and Communications
13. Master of Combined Studies in Management / Public and Social Policy

9. REPORTS FROM STANDING COMMITTEES

9.1 Academic Senate Standing Committee
Academic Senate noted the report of the Academic Senate Standing Committee (ASSC) meeting of 30 July 2019.

9.2 Academic Standards and Quality Committee
Academic Senate noted the report of the Academic Standards and Quality Committee (ASQC) meeting of 6 August 2019.

9.3 University Medal Committee
Academic Senate noted the report of the University Medal Committee (UMC) meeting of 25 July 2019.

10. REPORTS FROM FACULTY BOARDS

10.1 Faculty of Human Sciences Faculty Board
Academic Senate noted the report of the Faculty of Human Sciences Faculty Board meeting of 9 July 2019.

11. UNIVERSITY DISCIPLINE COMMITTEE
Summary report of the meetings held in June 2019.
Academic Senate noted the summary report of the meetings of the University Discipline Committee held in June 2019.

12. OTHER BUSINESS

12.1 Academic Senate representation on the Academic Standards and Quality Committee and the Senate Learning and Teaching Committee
Resolution 19/101
Academic Senate resolved to note the call for expressions of interest from Academic Senate members to join the Academic Standards and Quality Committee and the Senate Learning and Teaching Committee.
12.2 Election to fill vacancy on Academic Senate

**Resolution 19/102**

Academic Senate resolved to note:

i. the election schedule to fill the vacancy for an academic staff representative from the non-Faculty electorate to Senate.

ii. in the interim, following advice from the Chair of Academic Senate (refer to Executive Action approval at agenda item 8), Dr Florence Chiew has been co-opted as a representative of the non-Faculty electorate to Academic Senate for the September and October Academic Senate meetings, effective immediately.

12.3 Policy Amendments to Support the 2020 Curriculum

**Resolution 19/103**

Academic Senate resolved to note the Learning and Teaching policy amendments required to support the 2020 curriculum and the required approach.

The next meeting of the Academic Senate will be held on Tuesday 22 October 2019. Agenda Items are due by Tuesday 8 October 2019.

The meeting closed at 11:4 am.