ACADEMIC SENATE

Minutes of a meeting of the Academic Senate held from 9:36 am to 11:51 am on Tuesday 29 May 2018 in the Senate Room, Level 3, Lincoln Building, 16 Wally’s Walk (16WW).

MINUTES

PRESENT

Professor Mariella Herberstein (Chair)  
Professor Jacqueline Phillips (Deputy Chair)  
Aadidev  
Associate Professor Ayse Bilgin  
Professor Stephen Brammer  
Professor Sean Brawley  
Nicole Brigg  
Professor Bronwyn Carlson  
Dr Frank Carrigan  
Professor Enrico Coiera  
Professor Judith Dawes  
Professor Catherine Dean  
Professor Jim Denier  
Professor S Bruce Dowton  
Dr Paul Formosa  
Professor Simon Handley  
Professor Antonina Harbus  
Professor Norma Harrison  
Dr Leanne Holt  
Professor Lesley Hughes  

APOLOGIES

Dr Florence Chiew  
Professor Amanda Barnier  
Professor Barbara Griffin  
Professor Nick Mansfield  
Audrey Markowski  
Heather Lockwood  

IN ATTENDANCE

Lillian Andolfatto  
Associate Professor Bill Ashraf  
Sayantani Chatterjee  
Antonia Dykes  
Alexei Feofiloff  
Lucy Forshaw  
Alexander Hablutzel  
Kathy Humphrey  

Professor Kevin Jameson  
Dr Timothy Kyng  
Associate Professor Cateriona Lavermicocca  
Heather Lockwood  
Professor Lisa Magnani  
Professor Barbara Messerle  
Professor Kathryn Millard  
Professor Martina Möllering  
Yvette Noble  
Dr Kerry-Ann O’Sullivan  
Dr Mitch Parsell  
Simon Populin  
Professor Sakkie Pretorius  
Dr Peter Roger  
Professor Neil Saintilan  
Cissy Shen  
JoAnne Sparks  
Professor Lucy Taksa  
Professor Sherman Young  

Professor Patrick McNeil  
Bhavana Balkatta Murlikrishna  
Professor Peter Nelson  
David Thomson  
Professor David Wilkinson  

1. ACKNOWLEDGEMENT OF COUNTRY

A meeting of the Academic Senate commenced at 9:36 am with Dr Peter Roger acknowledging the traditional custodians of the land. The Chair invited members to volunteer to give the acknowledgement of country at the next meeting of Academic Senate.

2. WELCOME AND APOLOGIES

The Chair welcomed Dr Leanne Holt, who has recently been appointed as the Pro Vice-Chancellor (Indigenous Strategy) and a number of professional staff and students who are attending as observers. The Chair noted that this is the final meeting for those students concluding their term of office on 31 May and expressed gratitude for the contributions made by all. Specific acknowledgement was noted of Audrey Markowski, HDR representative who has been a member of the Research and Research Training Committee; Cissy Shen, Faculty of Human Sciences undergraduate student who was involved with the development of the Academic Integrity Statement and Simon Populin, Faculty of Science and Engineering undergraduate student representative, who had been elected to Senate for two terms. In that time Simon has participated in the development of the Assessment Policy and the Grade Appeal Policy Review and sat on many meetings of the University Discipline Committee as the student representative.

The Chair thanked those students who had been co-opted to fill casual vacancies:

- Aadidev, undergraduate student representative from the Faculty of Arts
- Yvette Noble, undergraduate student representative from the Faculty of Business and Economics
- David Thomson, student representative from the Faculty of Medicine and Health Sciences and
- Bhavana Balkatta Murlikrishna, Postgraduate coursework representative.

The Chair noted that following the recent student election, the following new student representatives will
commence their terms on 1 June 2018:

- Emily Ward, undergraduate representative from the Faculty of Arts
- Ariel Serravalle, undergraduate representative from the Faculty of Business and Economics
- Alexei Feofiloff, undergraduate representative from the Faculty of Human Sciences
- Alexander Hablutzel, undergraduate representative from the Faculty of Science and Engineering
- Lilly Andolfatto, postgraduate representative from the Faculty of Medicine and Health Sciences
- Heather Lockwood, postgraduate coursework representative
- Smarika Mahat, postgraduate coursework representative
- Sayantani Chatterjee, Higher Degree Research representative

The Chair also noted the apologies listed above and reminded those present of their role and purpose as members of the Academic Senate.

3. **ARRANGEMENT OF AGENDA**

3.1 Disclosure of conflicts of interest

There were no disclosures of conflicts of interest.

3.2 Adoption of unstarred items

No additional items were starred for discussion.

**Resolution 18/42**

Academic Senate resolved that the items not starred for discussion (Items 5.1, 9, 10.1, 10.2, 10.4, 10.8, 13, 14.1, 14.2, 15.1, 15.2, 15.3, 16.1, 16.2, 16.3, 16.4, 17.1 and 18.1) be noted and, where appropriate, be adopted as recommended.

4. **MINUTES OF THE PREVIOUS MEETING**

4.1 **Resolution 18/43**

Academic Senate resolved to approve the minutes of the meeting held 10 April 2018 as a true and correct record subject to validation of the arrangements for the third examiner for MRes theses in item 10.8.

5. **BUSINESS ARISING FROM THE MINUTES**

5.1 Amendment to minutes of Academic Senate meetings held 6 December 2016 and 5 September 2017

**Resolution 18/44**

That Academic Senate resolve to approve the following amendments to:

i. the minutes of the meeting of Academic Senate held on 6 December 2016:

**Resolution 16/258**

Academic Senate resolved to approve:

i. an exception to the Recognition of Prior Learning Schedule of Minimum Requirements at Macquarie to allow students completing the Dual degree Master of Banking and Finance with Eastern China National Normal University (ECNU) to be exempt from the requirement to study 32 credit points at Macquarie University, to take effect from 1 January 2017;

ii. with the proviso that they complete a minimum of 24 credit points at 800/900 level at Macquarie University (24 credit points being 50% of the 800/900 level units required to complete the award).

ii. the minutes of the meeting of Academic Senate held on 5 September 2017:

**Resolution 17/87**

Academic Senate resolved to approve the new award title for the Macquarie University Award for Academic Excellence for graduates of undergraduate and postgraduate coursework programs and the MUIC Award for Academic Excellence for graduates of MUIC diploma undergraduate and postgraduate coursework programs.

6. **REPORT FROM THE CHAIR**

The Chair advised members that she would defer her update to item 11.1 as the Curriculum Architecture project had become the focus of Senate since the last meeting.

7. **VICE-CHANCELLOR ORAL UPDATE**

The Vice-Chancellor spoke briefly on the following matters:

- The federal budget had not revealed any details surrounding Higher Education funding but included potential funding in health and medicine.
- Several external factors, such as the fluid state of the post-study work visa, the development of key competitor markets and in-country development of the tertiary sector within traditional source markets were continuing to impact upon international load.
• The University is analysing the impact of the sector trend of lower than expected target forecasts as at census date compared to the same time in 2017 and the impact on commencing and continuing EFTSL.
• Global Leadership Entry Program continues to do well with stronger conversion rates than for the UAC cohort.
• The curriculum architecture project in this environment is timely to ensure programs are accessible, transparent in design and fit for market.

8. QUESTION TIME

A Faculty elected representative questioned whether additional scholarships would be of assistance in developing growth in China and the Vice-Chancellor invited the Pro Vice-Chancellor (International) (PVC(I)) to respond. The PVC (I) advised that China is a brand-sensitive more than a price-sensitive market and that it would be imprudent to make hasty decisions about strategic directions for international scholarships. The PVC (I) advised that the University would be wise to focus upon how to use the current sector-wide softening to reposition itself, undertake work required and not make rash decisions that would harm its very good reputation.

A Faculty elected representative asked about the sector-wide reduction in domestic postgraduate demand and whether this was discipline specific. The PVC (I) indicated that several issues were contributing to this decline, namely post-study work visas and the need for genuine flexibility in course offerings.

The Chair noted the interest in the insights offered by the PVC (I) and invited the PVC (I) to provide a more detailed update to Senate at a future meeting.

9. STUDENT LED BUSINESS

There were no items of student led business, however the Chair asked student representatives to reflect on their term on Senate. Simon Populin noted that Senate had demonstrated a genuine interest in hearing the student voice and that this was evident in the active manner in which feedback was sought from students at SLTC and Senate, particularly in relation to student-facing academic policies.

The Chair noted that an issue in the application of Special Consideration was received via the newly-elected student representatives and would be referred to the Chair of SLTC.

10. ITEMS FOR APPROVAL

10.1 Academic Senate Committees: Nominations for membership

Resolution 18/45

Academic Senate resolved to:

i. appoint the following nominee to the Academic Standards and Quality Committee for a term of membership from 1 July 2018 to 30 June 2020:
   • Cathy Rytmeister, as the nominee of the PVC (Learning and Teaching);

ii. extend the terms of membership of the current nominees of Executive Deans on the Academic Standards and Quality Committee until such time as the Committee's revised terms of reference are approved by Academic Senate;

iii. appoint the following nominees to the Senate Learning and Teaching Committee for a term of membership from 1 July 2018 to 30 June 2020:
   • Associate Professor Peter Keegan, nominee of the Executive Dean of the Faculty of Arts;
   • Professor Leonie Tickle, nominee of the Executive Dean of the Faculty of Business and Economics;
   • Dr David Kaplan, nominee of the Executive Dean of the Faculty of Human Sciences;
   • Professor Ian Johnson, nominee of the Executive Dean of the Faculty of Medicine and Health Sciences (noting that this appointment will be until Professor Joanne Lind returns from leave);
   • Dr James Downes, nominee of the Executive Dean of the Faculty of Science and Engineering;
   • Kate Roth (noting that Nicole Brigg will attend while Ms Roth is on leave);
   • Mirjana Jovancevic, nominee of the Macquarie University International College;
   • Dr Tanya Rose, nominee of the PVC (Learning and Teaching);

iv. appoint the following nominees to the Thesis Examination Subcommittee for a term of membership from 26 July 2018 to 25 July 2020:
   • Associate Professor Marcelle Freiman, nominee of the Faculty of Arts Faculty Board;
   • Dr Vito Mollica, nominee of the Faculty of Business and Economics Faculty Board;
   • Associate Professor Jan-Louis Kruger, nominee of the Faculty of Human Sciences Faculty Board;
   • Dr Verity Pacey, nominee of the Faculty of Medicine and Health Sciences Faculty Board;
   • Associate Professor Grant Hose, nominee of the Faculty of Science and Engineering Faculty Board;

v. note the appointment of the following nominee to the Faculty of Arts Faculty Board with immediate
effect:
  • Dr Nicholas Harrigan, as the representative of the Department of Sociology; and
vi. note that the Chair of Academic Senate will finalise any remaining appointments by executive action for ratification by Senate.

10.2 2018 Schedule: Availability of the Graduate Diploma of Forensic Accounting as an exit award for the Master of Commerce (ASQC)

Resolution 18/46
Academic Senate resolved to approve the availability of the Graduate Diploma of Forensic Accounting as an exit award for the Master of Commerce from 2018 onwards.

10.3 2019 Schedule: New Program for Approval: Global Master of Business Administration (ASQC)
The Executive Dean of the Faculty of Business and Economics commenced his presentation on the proposed Global Master of Business Administration by acknowledging the work already undertaken by the Pro Vice-Chancellor (Learning and Teaching) and the then Pro Vice-Chancellor (Students) on the concept design and partner relationships. The Global Master of Business Administration will be delivered in conjunction with Coursera, an existing partner of the University. Coursera is currently involved in the delivery of the University’s Excel MOOC which has been received with interest and has received positive feedback.

Professor Brammer reflected on the role of education in transforming lives and how the proposed program offers an opportunity to realise the University’s strategic priority by delivering accessible learning on a global scale to many who would not typically be able to access MBA curricula. The proposed program provides an opportunity to allow students to engage with learning in a way and at a time that suits them. The Global MBA deconstructs the traditional MBA curriculum and presents a structure that is capability, rather than discipline, based, and also presents opportunities for corporate and executive education extending upon the courses the MGSM has built its reputation on. The Faculty is presently training and upskilling Faculty staff in effective development and delivery of online content to support blended and digital education.

Academic Senate members raised the following issues which Professor Brammer responded to:
  • Who sets admission standards and confers degrees?
    For the full degree program, the University sets admissions standards, admits students and confers awards.
  • Will the Global MBA in effect cannibalise the existing MBA?
    Professor Brammer noted that there is a risk to the current MBA’s part-time domestic market and the challenge will be differentiating the face-to-face experience from the online version. One point of distinction is that there is a fixed structure with no ability to choose specialisations in the Global MBA. In addition, the existing MBA provides students with the value-added benefits of networking and working with industry-based specialists that can only be achieved through face-to-face delivery in a city setting.
  • Who was involved in the design?
    Academic staff within the reconfigured Faculty of Business and Economics designed the program.

Additional questions relating to perceived confusion in the market, fee structure and staffing were expressed, however the Chair noted these questions were beyond the remit of Academic Senate and should be referred to the Deputy Vice-Chancellor (Academic).

Resolution 18/47
Academic Senate resolved to approve the academic case for the establishment of the Global Master of Business Administration, effective 1 January 2019, subject to the approval of a business case by the Deputy Vice-Chancellor (Academic).

10.4 Gifted and Talented Student Program: Inclusion of Bachelor of Clinical Science (ASQC)

Resolution 18/48
Academic Senate resolved to approve the inclusion of the Bachelor of Clinical Science in the Gifted and Talented Students Entry Program with effect from 2019.

10.5 HDR Supervision Policy and Procedure (RRTC)

Resolution 18/49
Academic Senate resolved to approve the HDR Supervision Policy and Procedure with immediate effect.

10.6 Assessment Policy and Unit Guide Policy (SLTC)

10.6.1 Assessment Policy Post-Implementation Review
Members noted the report on the Assessment Policy Post-Implementation Review and the proposed amendments to the Assessment Policy. Members noted the change to the second attempt of hurdle assessments in Schedule 2: Program and Unit Assessment Requirements, will be marked on a pass/fail basis.
Resolution 18/50
Academic Senate resolved to approve the amendments to the Assessment Policy, the Assessment Policy Schedule 1: Grading Requirements and the Assessment Policy Schedule 2: Program and Unit Assessment Requirements with immediate effect.

10.6.2 Unit Guide Policy Review
Members noted the report on the Unit Guide Policy Review and noted the need to amend the reference to Head of Department to Head of Department or delegate.

Resolution 18/51
Academic Senate resolved to approve, subject to amending references to Head of Department to Head of Department or delegate:

i. the rescission of the Unit Guide Policy; and

ii. the Assessment Policy, Schedule 6: Unit Guide Requirements and the Unit Guide Procedure with for Units with a teaching start date of 30 July 2018 or later.

10.7 Fitness to Practice Procedure (SLTC)

Resolution 18/52
Academic Senate resolved to:

i. approve the Fitness to Practice Procedure to manage the progression of students enrolled in practical, clinical or professional programs with embedded placements and/or external registration requirements;

ii. rescind the Fitness to Practice Procedure for the FMHS Doctor of Medicine; and

iii. approve the amendment to the Academic Progression Policy and Academic Appeals Policy to reflect the introduction of the Fitness to Practice procedure with effect from Session 2, 2018.

10.8 Emeritus Professor Nomination

Resolution 18/53
Academic Senate resolved to endorse the recommendation of the Emeritus Professor Working Group and recommend the nomination to University Council for its approval.

11. ACADEMIC SENATE PROJECTS

11.1 Curriculum Architecture Project Overview
The Chair spoke to the Curriculum Architecture Project Overview and advised members that this project, co-sponsored by Academic Senate and the Deputy Vice-Chancellor (Academic), has emerged as a key priority for 2018. The Chair advised members of the Vice Chancellor’s Town Hall meeting held on 8 May and the subsequent workshops that had been held with Senate, SLTC and ASQC members; Heads of Department, Program Convenors and Associate Deans. The workshops involved presenting the current issues with the curriculum and involved more than 200 participants. The Chair advised members that the feedback gathered from those workshops would inform proposed new models, which would be presented to a second round of workshops scheduled for the following week. To ensure the widest consultation possible, the draft models would be presented for feedback to the broader University community and the Chair urged members to discuss the models with their colleagues and encourage staff to provide feedback on them. Channels for communicating with the University community were currently being explored to provide an opportunity for open and broad consultation.

The Chair noted that there were many components of the curriculum where there was consensus that change was needed, for example around People and Planet requirements, and other areas where there was general agreement on broader issues such as terminology, consistency and systems. Before closing the Chair emphasised that the intention is to retain the curriculum content but examine the structure to provide a more transparent and coherent approach to how students perceive the architecture.

The Deputy Vice-Chancellor (Academic) was invited to speak and linked the Curriculum Architecture project to the Framing of Futures and the Learning and Teaching strategy. Professor Jameson also provided members with an update on the important work being undertaken on the enabling infrastructure with particular reference to the curriculum management system and the student management system.

Resolution 18/54
Academic Senate resolved to endorse the Curriculum Architecture Project Overview.

11.2 Purpose and Composition of Academic Senate
The Chair spoke to the work that has been undertaken to incorporate the feedback provided at the last meeting of Senate. Members discussed the proposed preamble and the definition of academic matters, with broad agreement expressed on the proposed preamble and definition of academic matters.

Members discussed the proposed functions with specific reference to Senate’s ability to comment on matters at its discretion, in addition to the function of considering and advising the Council and Vice-Chancellor on academic matters. The Vice-Chancellor spoke of the role of Senate in relation to the Council and suggested the working group revisit the relationship between the two governing bodies as contemplated in the Act and the By-law.
**Resolution 18/55**

Academic Senate resolved to

i. endorse the proposed preamble to the Academic Senate Rules and the definition of “academic matters” and

ii. consider the revised proposed purpose of Academic Senate at its next meeting.

**13. QUESTIONS ON NOTICE**

There were no questions on notice

**14. ITEMS APPROVED BY THE CHAIR**

14.1 Summary of items approved under Executive Action by the Chair

**Resolution 18/56**

Academic Senate resolved to ratify the following decisions made under executive action by the Chair of Academic Senate as follows:

i. the approval of an RPL articulation arrangement between the Bachelor of Economics in International Economics and Trade (incomplete), Bachelor of Economics in Finance (incomplete) or Bachelor of Management in Business Administration (pre-2017 program) from Ningbo University (China) with the Master of Accounting (specialising in either the CPA program or Professional Practice);

ii. the approval of an RPL articulation arrangement between the Master of Finance (one semester) or Master of Business Administration (three semesters) from East China Normal University (ECNU) with the Master of Banking and Finance; and

iii. the retrospective changes to programs, majors and specialisations outlined below:

<table>
<thead>
<tr>
<th>Name of Program/ Specialisation/Major</th>
<th>Rationale/ Request</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Banking and Finance (ECNU)</td>
<td>Request to change 4 required 600 level units to a 16cp option set and add a 16cp block RPL option.</td>
<td>Chair of Academic Senate 16/4/2018</td>
</tr>
<tr>
<td>Bachelor of Actuarial Studies with the degree of Bachelor of Professional Practice</td>
<td>Remove required unit ACST212 and increase electives to 30cp, and increase prefix range on 300 level ACST306-ACST315 and ACST356-ACST357</td>
<td>Chair of Academic Senate 26/4/2018</td>
</tr>
<tr>
<td>Bachelor of Actuarial Studies with the degree of Bachelor of Science</td>
<td>Remove required unit ACST212 and add prefix range on 300 level to be ACST306-ACST315 and ACST357</td>
<td>Chair of Academic Senate 26/4/2018</td>
</tr>
<tr>
<td>Bachelor of Actuarial Studies</td>
<td>Remove required unit ACST212 and increase electives to 30cp, add prefix range on 300 level to be ACST306-ACST315 and ACST357</td>
<td>Chair of Academic Senate 26/4/2018</td>
</tr>
<tr>
<td>Bachelor of Applied Finance with the degree of Bachelor of Business Analytics</td>
<td>Remove required unit ACST212 and increase electives to 27cp, add prefix range on 300 level to be ACST306-ACST315 and ACST357</td>
<td>Chair of Academic Senate 26/4/2018</td>
</tr>
<tr>
<td>Master of Actuarial Practice</td>
<td>complete new structure</td>
<td>Chair of Academic Senate 26/4/2018</td>
</tr>
</tbody>
</table>

14.2 Saving Cases: Quarters 3 and 4 2017, and Quarter 1 2018 Summary Reports

**Resolution 18/57**

Academic Senate resolved to:

i. ratify the actions taken by the Chair of Academic Senate to save students from degree requirements, in accordance with the Academic Senate Rule 11(5) in Quarters 3 and 4 2017 and Quarter 1 2018; and

ii. note the Quarters 3 and 4 2017 and Quarter 1 2018 Saving Cases summary reports.

**15. REPORTS FROM STANDING COMMITTEES**

15.1 Academic Standards and Quality Committee

Academic Senate noted the report of the Academic Standards and Quality Committee (ASQC) meeting of 15 May 2018.

15.2 Research and Research Training Committee

Academic Senate resolved to note the report of the Research and Research Training Committee (RRTC) meeting of 8 May 2018.

15.3 Senate Learning and Teaching Committee

Academic Senate noted the report of the Senate Learning and Teaching Committee (SLTC) meeting of 7 May 2018.
16. REPORTS FROM FACULTY BOARDS

16.1 Faculty of Business and Economics Faculty Board
Academic Senate noted the report of the Faculty of Business and Economics Faculty Board meeting of 9 April 2018.

16.2 Faculty of Human Sciences Faculty Board
Academic Senate noted the report of the Faculty of Human Sciences Faculty Board meeting of 3 April 2018.

16.3 Faculty of Medicine and Health Sciences Faculty Board
Academic Senate noted the report of the Faculty of Medicine and Health Sciences Faculty Board meeting of 30 April 2018.

16.4 Faculty of Science and Engineering Faculty Board
Academic Senate noted the report of the Faculty of Science and Engineering Faculty Board meeting of 17 April 2018.

17. UNIVERSITY HEARING COMMITTEE

17.1 Summary reports of the meetings of 4 April and 9 May 2018
Academic Senate noted the summary report of the University Hearing Committee meeting of 4 April and 9 May 2018.

18. OTHER BUSINESS

18.1 Academic Senate elections: Result of election of student members
Resolution 18/58
Academic Senate resolved to note the report on the results of the election for student representatives to the Academic Senate.

19. NEXT MEETING

The next meeting of the Academic Senate will be held on Tuesday 24 July 2018. Agenda Items are due by Tuesday 10 July 2018.
The meeting closed at 11:57 am.