1. **ACKNOWLEDGEMENT OF COUNTRY**

A meeting of the Academic Senate commenced at 9:34 am with Professor Judith Dawes acknowledging the traditional custodians of the land. The Chair invited members to volunteer to give the acknowledgement of country at the next meeting of Academic Senate.

2. **WELCOME AND APOLOGIES**

The Chair welcomed Professor Dominique Parrish, Pro Vice-Chancellor (Learning and Teaching). She also welcomed Fiona Burton, noting that Fiona and Susan Vickery are sharing the role of Interim University Librarian following the retirement of JoAnne Sparks. Ms Sparks was thanked in her absence for her work with, and support of, Academic Senate during her time at the University with the Chair giving personal thanks for her contribution to the marriage equality debate in 2017.

The Chair congratulated Professor Enrico Coiera on his election to the fellowship of the Australian Academy of Health and Medical Sciences. She also noted the apologies listed above and reminded those present of their role and purpose as members of the Academic Senate.

3. **ARRANGEMENT OF AGENDA**

The Chair noted that item 11.9 (Proposed Amendments to the Academic Progression Policy) has been deferred, and proposed that item 13.1 (presentation on the Faculty of Human Sciences) be dealt with immediately after item 10.

3.1 Disclosure of conflicts of interest

No conflicts were disclosed.

3.2 Adoption of unstarrered items

The Chair advised members that item 11.9 would be deferred. Item 11.2, 11.3, 11.6 and 11.10 were starred for discussion.
Academic Senate resolved that the items not starred for discussion (Items 5, 11.4, 11.7, 11.8, 14, 15.1, 15.2, 15.3, 16.1, 16.2, 17.1 and 18.1) be noted and, where appropriate, be adopted as recommended.

4. MINUTES OF THE PREVIOUS MEETING

4.1 Resolution 18/89
Academic Senate resolved to approve the minutes of the meeting held 4 September 2018 as a true and correct record.

5. BUSINESS ARISING FROM THE MINUTES
There was no other business arising from the minutes.

6. REPORT FROM THE CHAIR
The Chair advised members that:

- the University Council would be meeting on 25 October and that she would present the proposed changes to the Academic Senate Rules (as endorsed by Senate at its previous meeting) at that time, together with a recommendation for the award of the title of Emeritus Professor. She will also provide an update on Senate’s work in relation to the Curriculum Transformation project;
- the NSW/Territories Committee of Chairs of Academic Boards/Senates received a proposal from the NSW Education Standards Authority (NESA) to reduce the number of units contributing to a student’s ATAR from ten to eight. After consulting with Dr Rod Yager (who is Chair of the NSW Vice Chancellors’ Committee on Scaling), the Committee has advised NESA it does not support this recommendation;
- the national conference of Chairs of Academic Boards and Senates of Australian universities is being held in Adelaide this week, and one of the issues under discussion is academic freedom and free speech. This issue is also on the proposed list of projects for Senate in 2019.

7. REPORT FROM THE VICE-CHANCELLOR
The Vice-Chancellor spoke briefly to members on the following matters:

- The political landscape for the Higher Education sector remains uncertain, with no indication of the new Minister’s approach, other than his support for access for rural and regional students, which is likely to be a policy platform for the next election. There is also no indication whether the performance measures proposed by the previous Minister will be introduced. If the government changes following the Federal election in 2019, the Australian Labor Party is likely to uncap domestic student places but is also likely to impose conditions for doing so.
- Admissions for Session 2 2018 and for the year overall are marginally down, due mainly to a reduction in domestic postgraduate student numbers. International student numbers are flat and have not met projected targets, but there are early indications of a slight improvement for 2019. The Chinese market continues to soften, with all Australian universities experiencing a decrease in students from mainland China. Under the direction of Macquarie International the University’s efforts to diversify its international student intake continues. The Indian market is growing however the major Australian universities are also focussing strongly on this market.
- Work continues on the University’s budget for 2019 and forecasts for 2020 and 2021, with the budget to be presented to the University Council meeting in December.
- The Hon Michael Egan has announced his retirement from the position of Chancellor and will chair his final University Council meeting in February 2019. Council has established a sub-committee to identify a suitable replacement.

Mr Ariel Serravalle joined meeting at 9:36 am.

8. CURRICULUM ARCHITECTURE UPDATE
The Chair provided members with an overview of the approval process and data on the current progress of proposals through the various stages. She outlined the reasons why a proposal might be returned for further work and highlighted the amount of advice and support currently provided to staff to help them finalise proposals.

Associate Professor Lavermicocca provided an overview of the working parties reporting to ASQC, emphasising the balance between ensuring proposals are dealt with in a timely manner and are also rigorously reviewed, noting that many faculties are taking the opportunity to respond to feedback and make amendments to their proposals.

Professor Jameson thanked everyone involved with the project adding that in addition to approving the proposals, a lot of work is happening behind the scenes to ensure the curriculum changes can be implemented. Advice will be going out to students and staff about the changes to be introduced in 2020 emphasising that these changes will simplify the University’s curricula and will not disadvantage students.

Associate Professor Bilgin raised the issue of detailed information for staff providing academic advice to students and was advised that this matter would be addressed in the Student Migration stream of the project.
9. **QUESTION TIME**

No further questions were asked of the Chair or Vice-Chancellor.

10. **STUDENT LED BUSINESS**

Mr Feofiloff suggested to the meeting that Academic Senate and the University do more to promote the work done by its academics particularly in areas such as standards-based marking, moderation and finalising results, adding that the work is invisible to most students. The Chair thanked him for this suggestion, adding it could be a possible project for Senate. The Chair also thanked Ms Emily Ward for her work with the University Discipline Committee, noting she has already attended four meetings totalling 23 hours. She added that Mr Feofiloff has also nominated for membership of the Discipline Committee, while Mr Alex Habluetzel has nominated to be the student member of the Senate Learning and Teaching Committee. The meeting supported both nominations.

**Resolution 18/90**

Academic Senate resolved to:

i. approve the appointment of Alex Habluetzel as the student member on the Senate Learning and Teaching Committee for a term of membership expiring 30 May 2020; and

ii. endorse the nomination of Alexei Feofiloff to the University Discipline Committee with immediate effect.

At this point, the meeting moved to item 13.1.

Mr Alexei Feofiloff left the meeting at 10:48 am. Ms Gail White and Ms Sayantani Chatterjee left the meeting at 10:52 am.

11. **ITEMS FOR APPROVAL**

11.1 Curriculum Architecture Principles: Vertical Double Degrees (ASQC)

**Resolution 18/91**

Academic Senate resolved to endorse the Curriculum Architecture Principles for Vertical Double Degrees.

11.2 Proposed Changes to Undergraduate Curriculum Architecture Principles (ASQC)

Associate Professor Bilgin sought further advice on the rational for changes to principles 19.7, 19.8 and 27.2, and Associate Professor Lavermicocca advised that the amendments will deal with an anomaly discovered as proposals have been reviewed and is intended to clarify the approach when two majors are undertaken in the same course and have units in common. The amendment to principle 27.2 deals with unit sharing in double degrees.

**Resolution 18/92**

Academic Senate resolved to approve amendments to the Undergraduate Curriculum Architecture principles 19, 21 and 27 with immediate effect.

11.3 2018 Schedule: Request for exemption from Assessment Policy: Publication of Examination papers for BIOL108 Human Biology (ASQC)

Associate Professor Bilgin expressed concern over the justification for approving this exemption. Associate Professor Lavermicocca advised that the Department of Biological Sciences had originally asked for a continuing exemption, but ASQC has recommended an exemption for three years with a review of all current exemptions to be undertaken in 2019. In terms of the argument for granting an exemption, she added that the committee had noted that students will receive other materials for practice purposes and that there would be no disadvantage to students in granting the exemption.

**Resolution 18/93**

Academic Senate resolved to approve an exemption from the requirement of Schedule 4 of the Assessment Policy to publish final examination papers on the University Library website for BIOL108 Human Biology, for three years effective immediately, noting that all exemptions will be reviewed by ASQC in 2019.

11.4 2019 Schedule: Program for Approval: Master of Marketing (ASQC)

**Resolution 18/94**

Academic Senate resolved to approve the academic case for the Master of Marketing, effective Session 2 2019, subject to approval of a business case by the Deputy Vice-Chancellor (Academic).

11.5 2020 Schedule: Courses, Specialisations and Majors for Approval (ASQC)

Associate Professor Lavermicocca spoke to the processes used by ASQC and assured members all proposals have been thoroughly reviewed. A register is being maintained of issues raised during the review process for discussion with faculties in 2019. Members approved the proposals, noting that the Bachelor of Speech, Hearing and Language Sciences has been withdrawn and will be resubmitted with an amended name (refer to Item 11.6).

**Resolution 18/95**

Academic Senate resolved to approve the academic case for the following courses, specialisations and majors effective 1 January 2020, subject to the approval of a business case by the Deputy Vice-Chancellor
**Undergraduate awards**
1. Bachelor of Arts
2. Bachelor of Biodiversity and Conservation
3. Bachelor of Chiropractic Science
4. Bachelor of Environment
5. Bachelor of Game Design and Development
6. Bachelor of Mathematical Sciences
7. Bachelor of Planning
8. Bachelor of Psychology
9. Bachelor of Psychology (Honours)
10. Bachelor of Science
11. Bachelor of Science – Global Challenges
12. Bachelor of Teaching (Early Childhood Education)

**Postgraduate awards**
13. Doctor of Medicine
14. Doctor of Physiotherapy
15. Graduate Certificate of Hearing Sciences
16. Graduate Certificate of Laboratory Analysis, Quality and Management
17. Graduate Certificate of Physical Health
18. Graduate Certificate of Sustainable Development
19. Graduate Diploma of Biotechnology
20. Graduate Diploma of Environment
21. Graduate Diploma of Forensic Accounting
22. Graduate Diploma of Geoscience
23. Graduate Diploma of Health Sciences
24. Graduate Diploma of Laboratory Analysis, Quality and Management

25. Graduate Diploma of Physical Health Development
26. Graduate Diploma of Sustainable Development
27. Master of Applied Linguistics and TESOL
28. Master of Biotechnology
29. Master of Biotechnology and Business
30. Master of Chiropractic
31. Master of Clinical Neuropsychology
32. Master of Clinical Psychology
33. Master of Environment
34. Master of Laboratory Analysis, Quality and Management
35. Master of Speech and Language Pathology
36. Master of Sustainable Development

**Specialisations**
37. Astronomy and Astrophysics
38. Physics

**Majors**
39. Applied Environmental Science
40. Applied Mathematics
41. Australian Studies
42. Creative Industries and Management
43. Cultural Studies
44. English
45. Environmental Management
46. Games and Interactivity
47. Journalism and Non-Fiction Writing
48. Media, Technology and the Law
49. Pure Mathematics
50. Statistics

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11.6 **2020 Schedule: Approval of Establishment of Courses (ASQC)**

Members noted the need for CRICOS Codes for courses to be offered in 2020. Members noted two changes to the list provided: the Bachelor of Linguistics will be named the Bachelor of Linguistic and Language Sciences, and the Bachelor of Speech and Hearing Sciences is to be added to the list. Members approved the list of course names as amended with immediate effect.

**Resolution 18/96**

Academic Senate resolved to approve the proposed establishment of the following courses, subject to a full academic case being presented, effective 1 January 2020:

1. Bachelor of Advanced Information Technology
2. Bachelor of Cognitive and Brain Sciences
3. Bachelor of Cyber Security
4. Bachelor of Game Design and Development
5. Bachelor of Linguistics and Language Sciences
6. Bachelor of Mathematical Sciences
7. Bachelor of Media and Communications
8. Bachelor of Music
9. Bachelor of Professional Accounting
10. Bachelor of Professional Practice
11. Bachelor of Speech and Hearing Sciences
12. Bachelor of Psychology
13. Graduate Certificate of Commerce
14. Graduate Certificate of Conservation Biology
15. Graduate Certificate of Educational Studies
16. Graduate Certificate of Forensic Accounting
17. Graduate Certificate of Marine Science and Management
18. Graduate Certificate of Professional Practice
19. Graduate Diploma of Applied Finance
20. Graduate Diploma of Commerce
21. Graduate Diploma of Marine Science and Management
22. Master of Ancient History
23. Master of Business Analytics
24. Master of Creative Industries
25. Master of Creative Writing

32. Master of Engineering in Quantum Engineering
33. Master of Engineering Management
34. Master of Finance
35. Master of Forensic Accounting and Financial Crime
36. Master of Information Systems Management
37. Master of Information Technology in Cyber Security
38. Master of International Media and Communications
39. Master of International Relations
40. Master of Internetworking
41. Master of Laboratory Analysis, Quality and Management
42. Master of Liberal Arts
43. Master of Marine Science and Management
44. Master of Marketing
45. Master of Marketing Strategy
46. Master of Professional Accounting
47. Master of Professional Accounting (Advanced)
48. Master of Public Health Research Methods
49. Master of Science Innovation in Biology
50. Master of Science Innovation in Chemistry and Biomolecular Sciences
51. Master of Science Innovation in Environmental Sciences
26. Master of Cybergovernance and Management
27. Master of Engineering in Biomedical Engineering
28. Master of Engineering in Electronics Engineering
29. Master of Engineering in Environmental and Safety Engineering
30. Master of Engineering in a Mechanical Engineering
31. Master of Engineering in Networking and Telecommunications Engineering

11.7 Proposed Minor Amendments to the HDR and MRes Thesis Preparation, Submission and Examination Policy and Procedure (RRTC)

Resolution 18/97

Academic Senate resolved to approve the proposed amendments to the HDR and MRes Thesis Preparation, Submission and Examination Policy and Procedure with immediate effect.

11.8 Proposal for a Joint PhD Program with Fudan University, China and Universität Hamburg (RRTC)

Resolution 18/98

Academic Senate resolved to approve the Joint PhD program with Fudan University China and Universität Hamburg.

11.9 Proposed Amendments to the Academic Progression Policy (SLTC)

Members noted that this item has been deferred.

11.10 Embedding Sustainability into Curriculum (SLTC)

Associate Professor Bilgin noted that this is one of a series of recent projects aimed at embedding cross-disciplinary focus areas in curriculum, pointing out previous decisions to embed employability and Indigenous knowledges and perspectives into curriculum. She asked what resources will be made available to staff to enable this. The Chair noted that Dr Michael Donovan, the newly appointed Academic Director, Indigenous Learning and Teaching, was attending as an observer and invited him to comment. Dr Donovan advised that programs are being developed for staff and he will be meeting with departments to identify other areas for support. Dr Parsell advised that the sustainability project is initially looking at what is currently being done, with the Vice-Chancellor adding that the Director of Sustainability and her team are available to provide advice and support to staff. Members approved the proposal.

Resolution 18/99

Academic Senate resolved to approve:

i. the development of a process to identify units and programs that align with the Sustainable Development Goals; and
ii. the co-option of Thelma Raman to the Senate Learning and Teaching Committee for 2019 in support of this project.

12. ACADEMIC SENATE PROJECTS

12.1 Establishing 2019 Projects for Academic Senate and its Committees

The Chair reminded members of the process for setting Academic Senate projects, adding that workshops have already been held with the committee chairs, student member and academic staff members. Projects have been identified by noting current projects that will roll over to 2019, confirming the policies and procedures requiring review or development, seeking key priorities from the chairs of Senate committees and obtaining suggestions and feedback from members.

The review of Academic Quality Assurance and Enhancement, recommendations from the Post-Implementation Review of HESF (Higher Education Standards Framework) and an External Review of Academic Senate and Developing a Model for Shared Academic Governance will carry over to 2019.

The Chair took members through the following projects which have been suggested for 2019, noting that the last five would be referred to the relevant committees:

- Review of the General Coursework Rules
- Post-implementation Review of the Curriculum Architecture Policy
- Post-implementation Review of Support and Recognition for Students project
- Review of Scholarships, Awards and Prizes
- Review of Academic Freedom
- Review of the First Year of the Master of Research
- Review of Training Plans/Support for HDR students
- Review of ‘service units’
- Quality Assurance for Micro-credentials
- A Review of Inclusion and Diversity in the Curriculum

Members expressed general support, particularly discussing the training plans for HDR project and quality
assurance for micro-credentials, and identifying a potential link between the review of inclusion and diversity in curriculum and the Student Success Framework. There was also discussion of amending some project names to better reflect their intent. The meeting then used live polling to rank the projects as follows:

- Implementation of Shared Academic Governance
- Review of the General Coursework Rules
- Post-implementation Review of the Curriculum Architecture Policy
- Review of Academic Freedom
- External Review of Academic Senate
- Post-implementation Review of Support and Recognition for Students project
- Review of Scholarships, Awards and Prizes
- Recommendations from the Post-Implementation review of the HESF
- Review of Academic Quality Assurance and Quality Enhancement

The Chair thanked members and advised them they would be contacted with an invitation to nominate for membership of the relevant working groups. Full details of these groups, including terms of reference and membership will be presented to the next full meeting of Senate on 27 November.

Resolution 18/100
Academic Senate resolved to support the projects proposed for 2019.

13. **ITEMS FOR DISCUSSION**

13.1 Faculty of Human Sciences

The Executive Dean of the Faculty of Human Sciences, Professor Simon Handley presented to the meeting on achievements by the Faculty over the past three years:

- A key goal has been establishing the right team for the Faculty, and he highlighted some of the more recent appointments, including Professors Mary Ryan and Erik Reichle as Heads of the Departments of Educational Studies and Psychology respectively. Three new Associate Deans have also been appointed (Dr Agnes Bosanquet (Quality and Standards); Professor Amanda Barnier (Research) and Associate Professor Jen Cornish (Higher Degree Research)), and new Deputy Heads in Learning and Teaching and Research have been created in each Department. Nine new professors have been appointed over the past two years with a focus on the interdisciplinary nature of the Faculty.

- A range of processes have been revised or developed to support the Faculty’s goals, including a new workload model focussed on outcomes rather than working hours, and linked to the University’s PDR system and departmental management structures. 12 month and 3 yearly research plans are now part of this process and the development of a research impact strategy. Outcomes have included six ARC and two NHMRC grants in 2017, a 50% increase in research applications in 2018 (compared to 2017) and the Departments of Educational Studies and Linguistics both achieved top ratings in the 2017 ERA Research Impact pilot. Three disciplines are in the top 100 of the QS rankings and the top 150 of the ARWU rankings, while Educational Studies is in the top 100 of the THE rankings for the first time.

- Hearing Sciences remains the research flagship of the Faculty, with the Faculty a key element of the University’s hearing strategy and the partnership with Cochlear Australia. The Faculty has also built a strong partnership with the Royal Institute for Blind and Deaf Children and is now offering its Master of Disability Studies (previously offered via the University of Newcastle). A further partnership with Biotext (science communication specialists) has led to the Faculty hosting the Australian Manual of Scientific Style (AMOSS).

- The Faculty’s student focus is demonstrated in its Students as Partners program, and Professor Handley particularly thanked Dr Parsell for his work in this area. The program has students and teaching staff working together to improve four units as a pilot, and a staff/student partnership agreement is being developed. In terms of teaching, each department now has a peer-review teaching process, and plans are underway to expand the Faculty’s current audiology offerings. The Faculty has also established the Academy of Continuing Professional Development which offers 40 courses accredited by NESA, with 900 participants in 2018.

- While the budget for 2019 will be challenging for the Faculty and the University as a whole, there are also opportunities: the Curriculum Transformation project has allowed the Faculty to rethink its programs and develop postgraduate courses for entry into teaching, and introduce new courses in Cognition and Brain Science, and Linguistics and Language Sciences.

- He concluded by mentioning some of the recent awards earned by members of the Faculty, including Professor Jenny Hudson who has been elected to fellowship of the Academy of Social Sciences, Professor Ingrid Piller who has been awarded the Anneliese Maier Research Award by the Alexander von Humboldt Foundation in Germany, and Selene Petit who came second in the 2018 Asia-Pacific finals of the Three Minute Thesis Competition.

Resolution 18/101
Academic Senate resolved to note the presentation from the Executive Dean of the Faculty of Human Sciences.
14. **QUESTIONS ON NOTICE**
There were no questions on notice

15. **REPORTS FROM STANDING COMMITTEES**
   15.1 Academic Standards and Quality Committee
       Academic Senate noted the reports of the Academic Standards and Quality Committee (ASQC) meetings of 18 September, 9 October and 16 October 2018.
   15.2 Research and Research Training Committee
       Academic Senate noted the report of the Research and Research Training Committee (RRTC) meeting of 18 September 2018.
   15.3 Senate Learning and Teaching Committee
       Academic Senate noted the reports of the Senate Learning and Teaching Committee (SLTC) meetings of 10 September and 8 October 2018.

16. **REPORTS FROM FACULTY BOARDS**
   16.1 Faculty of Human Sciences Faculty Board
       Academic Senate noted the report of the Faculty of Human Sciences Faculty Board meeting of 11 September 2018.
   16.2 Faculty of Medicine and Health Sciences Faculty Board
       Academic Senate resolved to note the report of the Faculty of Medicine and Health Sciences Faculty Board meeting of 24 September 2018.

17. **UNIVERSITY HEARING COMMITTEE**
   17.1 Summary reports of the meetings of 15 August and 5 September 2018
       Academic Senate noted the summary reports of the University Hearing Committee meetings of 15 August and 5 September 2018.

18. **OTHER BUSINESS**
   18.1 Academic Senate election
       **Resolution 18/102**
       Academic Senate resolved to note the report on the upcoming Academic Senate election.
       There were no other items of business.

19. **NEXT MEETING**
    The next meeting of the Academic Senate will be an extraordinary meeting to be held on Monday 5 November 2018 which will deal primarily with matters from the Curriculum Transformation Project.
    The meeting closed at 11:53 am.