1. **ACKNOWLEDGEMENT OF COUNTRY**

ASQC member Cathy Rytmeister opened the meeting by acknowledging the Darug people traditional custodians of the land upon which Macquarie University is situated. She was accompanied by members of a local *a cappella* group and choir who assisted Ms Rytmeister in providing her acknowledgement of country in song.

She personalised her acknowledgement by reflecting on her European, British Isles and Irish heritage, and shared that she was born in Marrickville (the land of the Wangal people) and after living briefly on Gadigal country she moved to Gladesville (Wallamattagal country) close to the area called Moocooboolah, known as "the land between two waters (or rivers)" which refers to the Hunters Hill/ Woolwich peninsula, between the Lane Cove and Parramatta rivers.

2. **WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting, and noted apologies from Nicole Brigg, Professor Stephen Brammer, Fiona Burton, Professor Norman Harrison, Professor Kevin Jameson, Dr Catriona Lavermicocca, Professor Tony Parker, and Sue Spinks.

The Chair noted that Susan Vickery was in attendance on behalf of Fiona Burton, and Susan Fripp was in attendance as an observer from the Library.

The Chair noted that a late paper will be tabled at the meeting for item 5.2A, Late and Retrospective Changes for approval for the Bachelor of IT with the Bachelor of Laws for 2015, 2016, and 2017.
3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest
Dr Dane King declared a conflict of interest in relation to attachment 31 of item 7.10, Co-taught exemptions for approval. No other declarations were made.

3.2 Adoption of un-starred items
The Chair requested that item 8.1 be starred. All other items were starred for discussion, with the exception of items 4.3, 5.1 and 11.1.

Resolution (ASQC 17/54)
Academic Standards and Quality Committee resolved that the items not starred for discussion (items 5.1, 4.3, 5.1, and 11.1) be noted and, where appropriate, be adopted as recommended.

4. MINUTES and BUSINESS ARISING FROM THE MINUTES
(not dealt with elsewhere in the Agenda)

4.1 Minutes of the previous meeting
The Minutes of the previous meeting held 28 March 2017 were confirmed.

Resolution (ASQC Res 17/55)
Academic Standards and Quality Committee resolved to approve the minutes of the meeting held on 28 February 2017 as a true and accurate record.

4.2 Report to Academic Senate
Academic Senate last met on 11 April 2017, with its next meeting to be held on 30 May 2017. Information of Academic Senate meetings is available online.

4.3 Gifted and Talented Entry Program (Circular Resolution)
ASQC ratified the outcome of the ASQC circular resolution of 12 April 2017 which supported the Gifted and Talented Entry Program, and noted that feedback had been provided to the Pro Vice-Chancellor (Learning and Teaching).

Resolution (ASQC Res 17/56)
Academic Standards and Quality Committee resolved to note and ratify the outcome of the ASQC circular resolution of 12 April 2017 on the Gifted and Talented Entry Program.

5. RETROSPECTIVE CHANGES (including matters under executive action)

5.1 Retrospective changes for noting : Bachelor of Teaching (Early Childhood Communities)

Resolution (ASQC Res 17/57)
Academic Standards and Quality Committee resolve to note, and ratify the actions taken by the C Academic Senate to approve, changes to the following program as outlined in the papers provided Committee - Bachelor of Teaching (Early Childhood Communities)

5.2 Retrospective changes for approval

Resolution (ASQC Res 17/58)
Academic Standards and Quality Committee resolved to approve the following retrospective changes as detailed in the papers provided to the Committee:
1. Master of Biotechnology
2. Master of Laboratory Quality Analysis and Management
3. Master of Radiopharmaceutical Science
4. Bachelor of Teaching (Birth to 5 years)
5. Graduate Diploma of Business Psychology and Graduate Certificate of Business Psychology
6. Master of Clinical Neuropsychology
7. All Psychology degrees with Honours
8. Master of Clinical Psychology

5.2A Retrospective changes for approval - Bachelor of Information Technology with the Bachelor of Laws (Tabled)
A late paper was tabled at the meeting seeking approval for late changes to the program for 2015, 2016, and 2017.

Resolution (ASQC Res 17/59)
Academic Standards and Quality Committee resolved to approve the following late and retrospective changes as detailed in the paper provided to the Committee - Bachelor of Information Technology with the Bachelor of Laws
6. **2017 SCHEDULE**

6.1 **2017 Schedule: Late changes - Master of Accounting, Master of Accounting (Advanced) and specialisations**

From Semester 2, 2018 CPA Australia will require completion of a unit in Taxation as a pre-requisite for entry into the CPA Professional Program. This change to requirements was announced after 2017 enrolments had commenced.

To give the opportunity for students to change their Session 2, 2017 enrolment to include the unit ACCG924 Taxation Law in their program prior to starting their CPA units, a late change is required. ACCG924 is being added as an alternative to ACCG925 Auditing and Assurance Services. Students will be contacted and advised to enrol in ACCG924 in Session 2. The relevant changes have been submitted for the 2018 programs and all three specialisations.

**Resolution (ASQC Res 17/60)**

Academic Standards and Quality Committee resolved to approve late changes to the Master of Accounting and Master of Accounting (Advanced) and specialisations as outlined in the paper provided to the Committee, effective from Session 2, 2017.

6.2 **Amendment to Course Transfer Schedule for Session 2 2017**

**Resolution (ASQC Res 17/61)**

Academic Standards and Quality Committee resolved to approve a late amendment to the Session 2 2017 undergraduate course transfer schedule to allow an additional criterion for course transfer into the Bachelor of Education (Early Childhood Education) (Birth to 12).

7. **2018 SCHEDULE**

7.1 **2018 Schedule – New programs**

The Committee noted that the coversheet for this item incorrectly identified one of the programs as the “Bachelor Psychology with Bachelor of Speech Hearing and Language Sciences”. This should read “Bachelor of Speech, Hearing and Language Sciences with the degree of Bachelor of Human Sciences” to reflect the webforms document provided with the agenda papers.

**Resolution (ASQC Res 17/62)**

Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate resolve to:

i. approve the academic case for the following programs effective, 1 January 2018:
   - Bachelor of Arts - Psychology with the degree of Bachelor of Speech, Hearing and Language Sciences;
   - Bachelor of Psychology (Honours) with the degree of Bachelor of Speech, Hearing and Language Sciences; and
   - Bachelor of Speech, Hearing and Language Sciences with the degree of Bachelor of Human Sciences; and

ii. note that the Deputy Vice-Chancellor (Academic) and Registrar has assessed these programs and determined that a full business case is not required.

7.2 **2018 Schedule: Change of Name Doctor of Medicine (Global MD) to Doctor of Medicine**

ASQC considered the proposal, noting that at its November 2016 meeting, Academic Senate had approved the academic case for the proposed medical program, including the formal program title: Doctor of Medicine (Global MD).

The Faculty of Medicine and Health Sciences now requests a change to the formal title of its proposed medical program with the global feature captured within the program rather than the qualification title. The proposed name aligns with the academic titles used in the sector.

The Chair requested that further details of the rationale for the name change be provided to the Chair after the meeting. The Committee noted that the revised name will be Doctor of Medicine, not the Doctor of Medicine (MD) as indicated in the papers to the Committee.

ASQC noted that subject to approval of the new name, Curriculum and Planning will make any necessary adjustments in relation to address the former name of Doctor of Medicine (Global MD).

**Resolution (ASQC Res 17/63)**

Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate resolve to:

i. approve the Doctor of Medicine (Global MD) be renamed as the Doctor of Medicine effective 1 January 2018;

ii. note that the Deputy Vice-Chancellor (Academic) and Registrar has determined that a new business case is not required; and

iii. note that subject to Academic Senate approval of the new name, Curriculum and Planning will make any necessary adjustments to address the former name of Doctor of Medicine (Global MD).
7.3 2018 Schedule: Programs for disestablishment - Bachelor of Teaching (Early Childhood Communities)

Resolution (ASQC Res 17/64)
Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate approve, that the Bachelor of Teaching (Early Childhood Communities) be disestablished from 31 December 2017.

7.4 2018 Schedule - Programs for resting

ASQC noted that the programs to be rested by the Faculty of Medicine and Health Services had never been offered as they were dependent on the possibility of some new MQ initiatives. There was general discussion about the possibility of adding an open text box in webforms to allow Faculties to add additional information to give context to the proposals.

Resolution (ASQC Res 17/65)
Academic Standards and Quality Committee resolved to rest the following programs for one year from 1 January 2018:
1. Graduate Certificate of Higher Education
2. Master of Medical Practice
3. Master of Clinical Science
4. Doctor of Clinical Practice
5. Doctor of Medical Science

7.5 2018 Schedule - Specialisations for resting

Resolution (ASQC Res 17/66)
Academic Standards and Quality Committee resolved to rest the following specialisations in 2018:
- Higher Education specialisation for Master of Education
- ICT in Education specialisation for Graduate Certificate in Education Studies
- ICT in Education specialisation for Master of Education

7.6 2018 Schedule: Program Changes for approval

Resolution (ASQC Res 17/67)
Academic Standards and Quality Committee resolve to approve the following program changes from 1 January 2018:

Changes to offerings
- Master of Educational Leadership
- Master of Banking and Finance
- Master of Commerce in Finance
- Master of Applied Finance
- Master of Applied Finance (Advanced)

Changes to elective units
- Master of Applied Finance (Advanced)

7.7 2018 Schedule: Capstone and PACE units for approval

Resolution (ASQC Res 17/68)
Academic Standards and Quality Committee resolved to:
- approve COOP101 Introduction to Professional Practice;
- return COOP201 Stage 1 Professional Practice (PACE) and request that the name of this unit be reconsidered;
- return POIX333 Local and Global Practice (PACE and Capstone) and request it be resubmitted with information about the Capstone rationale and evaluation requirements;
- approve CHIR322 Foundations of Clinical Practice (PACE); and
- approve ICOM202 International Communication Campaigns (PACE), noting that it will be recoded as ICOM204 International Communication Campaigns.

7.8 Amendments to International English Language Testing System [IELTS] for admission

ASQC noted that the Faculty of Human Sciences FSQC retrospectively endorsed changes to IELTS pre-requisite for the Graduate Certificate in Business Psychology and admission criteria in undergraduate Psychology programs.

7.9 Articulation Sets for approval: Removal of articulation between Graduate Diploma in Business Psychology and the Master of Organisational Psychology

ASQC noted that a direct articulation pathway currently exists between the Graduate Diploma in Business Psychology and Master of Organisational Psychology, subject to students meeting both the admission criteria "Recent APAC accredited Australian level 8 qualification in psychology (with first class or second class honours division one) or recognised equivalent" and the IELTS requirement of "7 overall with a minimum of 7 in each band".
However, due to the accreditation concerns, the Department seeks to remove the direct articulation pathway and to require students wishing to enrol in the Master of Organisational Psychology to apply for recognition of prior learning (RPL) for units completed in the Graduate Diploma in Business Psychology.

Resolution (ASQC Res 17/69)
Academic Standards and Quality Committee resolved to approve the removal of articulation between Graduate Diploma in Business Psychology and the Master of Organisational Psychology.

7.10 Principles of Shared Teaching
ASQC considered 47 submissions for co-teaching exceptions to the principles of shared teaching, and one submission to approve co-badging.

To assist discussion at the meeting, the Chair reported she had allocated responsibilities to the following members to review the submissions as outlined below:
- Dr Rod Yager, A/Professor Rahat Munir, Dr Taryn Jones: attachments 1-23 (LAW units)
- Dr Stephen Collins, Professor Manjula Waniganayake: attachments 24-29 (CBMS, ECON & ELEC)
- Dr Gordon Brooks, Cathy Rytmeister: attachments 30-35 (HLTH, STAT)
- Dr Margie Borschke, Professor Jacqueline Phillips, Dr Dane King - attachments 36-47 (ACST)

### Co-taught exception requests

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Resolution (ASQC Res 17/70)
Academic Standards and Quality Committee resolved to:

i. approve the following requests for co-teaching for one year (2018 only):

- Attach 1. LAWS104 - LAWS204 (Teach-out)
- Attach 2. LAWS108 - LAWS208 (Teach-out)
- Attach 9. LAWS528 - LAWS820 (As the learning outcomes for both units are identical, approval is subject to the requirement that the next ASQC approval process will be conditional on learning outcomes being differentiated.)
- Attach 23. LAWS592 - LAWS859 (As the learning outcomes for both units are identical, approval is subject to the requirement that the next ASQC approval process will be conditional on learning outcomes being differentiated.)
- Attach 24. CBMS337 - CBMS837
- Attach 31. HLTH109 - MEDI203 (Approval subject to update of typographical error - document refers to MEDI205. Should read MEDI203.) (For next approval process, ASQC will consider giving a longer exemption if evidence of evaluation is provided)
- Attach 32. STAT306 - STAT806 (For next approval process, ASQC will consider giving a longer exemption if evidence of evaluation is provided)
- Attach 33. STAT328 - STAT826 (For next approval process, ASQC will consider giving a longer exemption if evidence of evaluation is provided)
- Attach 34. STAT373 - STAT814 (For next approval process, ASQC will consider giving a longer exemption if evidence of evaluation is provided)
- Attach 35. STAT395 - STAT818 (For next approval process, ASQC will consider giving a longer exemption if evidence of evaluation is provided)
ii. approve the following for five years conditional as long as the current separate tutorials, assessments and learning outcomes continue:

- Attach 3. LAWS502 - LAWS822
- Attach 4. LAWS510 - LAWS889
- Attach 5. LAWS518 - LAW 866
- Attach 6. LAWS519 - LAWS887
- Attach 7. LAWS521 - LAWS823
- Attach 8. LAWS523 - LAWS824
- Attach 10. LAWS536 - LAWS850
- Attach 11. LAWS540 - LAW 861
- Attach 12. LAWS543 - LAW 851
- Attach 13. LAWS553 - LAWS825
- Attach 14. LAWS560 - LAW 855
- Attach 16. LAWS569 - LAW 894
- Attach 17. LAWS575 - LAW 852
- Attach 18. LAWS580 - LAW 897
- Attach 20. LAWS584 - LAW 892
- Attach 21. LAWS586 - LAW 898
- Attach 14. LAWS560 - LAWS855
- Attach 15. LAWS562 - LAW 890
- Attach 16. LAWS569 - LAW 860
- Attach 17. LAWS575 - LAW 852
- Attach 18. LAWS580 - LAW 894
- Attach 19. LAWS582 - LAW 888
- Attach 22. LAWS588 - LAW 888

iii. return the following to the Faculty, noting that the proposal requires details of learning outcomes, and assessment details:

- Attach 15. LAWS562 - LAW 890

iv. return the following to the Faculty, noting that the proposals require more detail at question 1.a of the request for exception form, and requires differentiation of learning outcomes and assessment structure:

- Attach 25. ECON649 - ECON991
- Attach 26. ELEC426 - ELEC826 - ELEC626
- Attach 27. ELEC428 - ELEC828
- Attach 30. ENGG450 - ENGG851 - ENGG650

v. return the following to the Faculty, noting that the proposals require more detail at question 1.a of the request for exception form, and requires differentiation of learning outcomes and assessment structure and clarity on the rationale regarding accreditation standards:

- Attach 36. ACST202 – ACST851
- Attach 37. ACST255 – ACST859
- Attach 38. ACST306 – ACST816
- Attach 39. ACST307 - ACST817
- Attach 40. ACST355 – ACST860
- Attach 41. ACST356 – ACST861
- Attach 42. ACST357 – ACST862
- Attach 43. ACST358 – ACST818
- Attach 44. ACST359 – ACST819
- Attach 45. ACST402 – ACST831
- Attach 46. ACST403 – ACST832
- Attach 47. ACST404 – ACST871

vi. not approve the request to co-badge BIOL773 Marine Conservation and Management with BIOL893 Advanced Marine Conservation and Management ASQC as it does not meet co-badging principles, but endorsed a case to co-locate the units which can be approved at Faculty level.

Professor Manjula Waniganayake departed the meeting at 11.35am.

7.11 2018 Schedules

Curriculum and Planning provided the 2018 Schedules to the Academic Standards and Quality Committee. The documents were not provided with the agenda papers, but were available in Truth.

ASQC approved the Schedules presented to the Committee, and agreed that as such high volume schedules posed some logistical challenges for the Committee that ASQC should develop a refreshed approval process prior to the 2019 Schedules being presented next year.

**Resolution (ASQC Res 17/71)**

Academic Standards and Quality Committee resolved to approve the following:

1. Undergraduate Schedule of Programs and Majors proposed amendments for 2018
2. Schedule of Minors 2018 (Pending Geography resolution)
3. Postgraduate Schedule of Programs and Specialisations proposed amendments for 2018
4. MUIC Schedule of Programs 2018
5. Articulated award sets 2018
6. RPL Schedule – Faculty of Arts
7. RPL Schedule – Faculty of Business and Economics
8. RPL Schedule – Faculty of Human Sciences
9. RPL Schedule – Faculty of Medicine and Health Sciences
10. RPL Schedule – Faculty of Science and Engineering
11. RPL Schedule – Macquarie Graduate School of Management

Susan Fripp departed the meeting at 11.41am.
8. 2019 SCHEDULE

8.1 2019 Academic Timeline

The Chair provided an oral report. Members noted that the 2019 Academic Timeline is under development and will address the competing demands of the University to enable undergraduate enrolment from August. Curriculum and Planning are in discussion with the Pro Vice-Chancellor (Learning and Teaching) to progress the timeline. Members noted that the 2019 deadlines will be no later than those in 2017, but may be earlier.

ASQC noted the update on the 2019 Academic Timeline.

8.2 2019 Schedule: Expression of Interest - Graduate Diploma of Health Sciences (Exit Award)

Resolution (ASQC Res 17/72)

Academic Standards and Quality Committee noted the expression of interest for the Graduate Diploma of Health Sciences (Exit Award) from 1 January 2019, and appointed Dr Trevor Case as the critical friend to support the development of the academic case.

9. STRATEGY AND POLICY

9.1 Principles of Minors and Majors update

This matter was approved by Academic Senate in February 2017. In order to clarify some ambiguity in the paper about prerequisite pathways for qualifying majors raised with Curriculum and Planning, the ASQC Chair agreed that Faculties be provided with an opportunity to provide further feedback.

As a result, the following changes have been made in Section 2.2 Specific Principles for Majors and Minors:

- Any required prerequisite units must be included in the requirements of the major or minor.
- There must be at least one pathway to allow the student to complete the qualifying major or minor in the minimum specified credit points.
- Majors which are qualifying majors across multiple degrees must stand alone and contain all required prerequisite units within the major. If the major is only a qualifying major for one degree and its double degrees, additional prerequisite units may be contained in the foundation part of the degree.

Resolution (ASQC Res 17/73)

Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate approve, the updated Principles of Majors and Minors effective from the dates provided in the implementation plan.

Associate Professor Rahat Munir departed the meeting at 11.59pm

9.2 Undergraduate Streams

This matter follows earlier discussions at the February and March 2017 ASQC meetings. The Chair reported that the Working Group had met again in April, and had recommended that streams not be broadly available in undergraduate programs at Macquarie but could be considered for some professional programs, particularly engineering and teaching. The Working Group’s consideration of majors and streams also identified some issues with the current Principles of Undergraduate Majors and Minors. ASQC considered a definition of a “stream” provided by the Working Group.

ASQC endorsed the definition of a “stream”, but did not support that the definition be included in the glossary. The Chair reminded members that the concept of a stream is by exception, and streams must come to ASQC for approval.

In association with this agenda item, ASQC agreed to endorse the updated version of the Principles of Minors and Majors for recommendation to Academic Senate (see agenda item 9.1), and approved the updated version of the Faculty Guidelines for Undergraduate Bachelor Award Programs (see agenda item 9.3).

Resolution (ASQC Res 17/74)

Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate approve the following definition:

“Stream means a degree that can be conceptualised as a separate degree for admission purposes and qualification but that is linked to a set of other pathways for the degree through shared nomenclature shared course components and shared rules.

In degree nomenclature, streams may be indicated following the name of the main degree on Testamurs and Transcripts. Streams are used when a degree structure fails to meet one or more of the conditions required for a major but when separate named degrees are not desirable because of accreditation requirements. A case must be made to ASQC to structure a degree around streams as it is an exception to the approved bachelor degree structures.”

9.3 Faculty Guidelines: Undergraduate Bachelor Award Proposals

Curriculum and Planning provided an updated version, which included changes to the sections relating to Majors and Minors (see agenda item 9.1), and to Award Titles (see agenda item 12.1).
**Resolution (ASQC Res 17/75)**
Academic Standards and Quality Committee resolved to approve the updated Faculty Guidelines: Undergraduate Bachelor Award Proposals, effective immediately.

9.4 Faculty Guidelines: New Postgraduate Award Proposals
**Action:** This item was deferred to the next meeting.

10. **MACQUARIE INTERNATIONAL and MACQUARIE UNIVERSITY INTERNATIONAL COLLEGE SUBCOMMITTEE (MUIC) REPORTS**
10.1 Report of the Chair, MUIC Subcommittee
**Action:** this item was deferred to the next meeting.

10.2 2018 Schedule: Late change requests - Macquarie University International College
ASQC agreed that due to time constraints, that the Chair approve (under executive action following the meeting) late change requests for availability of MUIC courses.

1. Diploma of Accounting, Commerce & Business Administration availability MUIC
2. Diploma of Engineering availability MUIC
3. Diploma of Information Technology availability MUIC
4. Diploma of Media and Communication availability MUIC
5. Standard Foundation Program (IP) availability MUIC
6. Intensive Program (SFP) availability MUIC

11. **INDIVIDUAL STUDENT CASES**
11.1 Faculty Summary Reports
ASCQ noted the Faculty Summary reports from Faculty of Human Sciences (March 2017 meeting) and the Faculty of Arts (April 2017 meeting)

12. **OTHER BUSINESS**
12.1 Award Changes due to AQF Nomenclature
ASQC noted that a number of AQF level 8 awards are inconsistent with the Australian Qualifications Framework nomenclature when referencing the term "with Honours", and considered a schedule of the programs and the changes required to be undertaken.
ASQC noted that any students who are impacted by the changes to the 18 programs will be notified of the changes prior to Macquarie seeking amendments to CRICOS codes. Governance Services will liaise with Macquarie International to update any International offers with the correct nomenclature.

**Resolution (ASQC Res 17/76)**
Academic Standards and Quality Committee resolved to endorse, and recommend that Academic Senate resolve to:

i. approve the schedule of program name changes at the award level provided to this meeting, effective from the dates outlined in the schedule; and
ii. request the following actions be undertaken:
   a. appropriate changes be made to the award level on the system;
   b. all students be informed by the relevant Department of the minor change; and
   c. Governance Services update the CRICOS register with TEQSA.

12.2 Changes to ASQC Terms of Reference and Membership update
The Chair reported that the ASQC Terms of Reference will be updated to reflect the recent alignment of the organisational structure following the departure of the former Deputy Vice-Chancellor (Students and Registrar). ASQC noted that a process is still underway to fill upcoming vacancies that will arise when the terms of office of some current members concludes on 30 June 2017. An update will be provided to the next meeting.

Professor Jacqueline Phillips departed the meeting at 12.03pm.

13. **NEXT MEETING**
The next meeting of the Academic Standards and Quality Committee will be held on Tuesday 20 June 2017. Agenda items are due by Tuesday 6 June 2017.
The meeting concluded at 12.06pm.