Faculty Women in STEM committee notes from Tuesday 22 January 2019

Review how our committee sends out information to its member departments
Regular posts on women in STEM website and Twitter account plus.....
Maths & Stats – direct email to staff/HDR
Physics & astronomy – direct email to staff/HDR
Biology – weekly dept newsletter - celebrate HDR submission, new papers, research proposal deadlines, Media Matters, journal articles automated template for submission.
Molecular Sciences -
Engineering – direct email to staff/HDR
Chiropractic -
Earth & Planetary Science and Environment – direct email to staff/HDR and dept newsletter
Computing - direct email to staff/HDR

Plans for 2019
Calendar for department morning/afternoon teas next year – offer ice breaker or speaker if possible
Jan 31 Maths and Stats DILSHARA
February Molecular Sciences DOMINIC, ALISON and CHERYL
March Physics and Astronomy EMMA/JUDITH
April Earth and Planetary Science HEATHER
May Biology - new biology building on Culloden road FLEUR
June Chiropractic – ROSEMARY and ASHLEY WHEELER
August Faculty Office – IRINA
September TBC
October Environment KERRIE
November Engineering + Computing in BD building DEBORAH with CANDACE

Develop a negotiation skills workshop. CALLING FOR SUGGESTIONS

Take a photo of the group during the IWD Morning tea – display on our website SOMEONE

Invite special event speakers – SUGGESTIONS SOUGHT

Fatemah & Naila: give a talk at a morning tea or write report (blog for website) on Women in Engineering Leadership summit - their experiences/impressions. FATEMAH and NAILA

Advertise a Women in STEM consultation on preparing for promotion – feedback on CV, what do you need? COORDINATOR

Follow up from promotion consultation - one on one mentoring (cross-department) for promotion applications.... CALL FOR MENTORS

Send women to leadership summit and ask them to do a report/seminar on their experience.
Are any members of the committee interested in a specific workshop/summit?

Announce the day for Women and Girls in Science Monday 11 February 2019.
Put on website JUDITH/MEREDITH

Suggestions for committee webpage
Need to keep updated JUDITH + MEREDITH LOWE + CASUAL WEB SUPPORT – (must know Squiz)
- Make the website as accordion – tabs, add more pictures
**Topics for committee meeting**

**Mental health** – Several 2 day courses in Feb. (Now oversubscribed). Also Field friendly software for managing fieldwork/travel includes mental health. **ROB HARCOURT**

Campus well-being offers online 4 week course for students eg stress writing up thesis. Offers chat online with counsellor

#MeToo – Suggestion to share stories from women? (Did this really happen? – comic strips about experiences). Consistently raise awareness.
Post on our website links to University policy on harassment and code of conduct
Also post on website guide on HDR supervision. **JUDITH/MEREDITH**
(Find other resources....) **EVERYONE**

**Bullying** – promote university code of conduct – post on website

**Thoughts on the survey? JUDITH**
Share the results of the survey with HoDs and Dean eg at DAC meeting.
Discuss plans to address issues – next meeting.

**Plans for Gender Equity Week in the first week of March (with International Womens Day).**
Faculty morning tea with speaker – **NOMINATIONS**

Brief discussion on a proposal for Women’s week at MQ offered by In Situ Science. Decided that we should aim for different activities

Take turns for women in STEM twitter handle for a week. eg the dept hosting the morning tea that month.
Please give Heather suggestions for people to twitter for each dept. **HEATHER**

**Budget for the committee** Check with Chris Evans **JUDITH**

**Our PR**
What should our logo look like? Run a competition! Get a banner to display at events. **VOLUNTEER?**

**Propose an award for Women in STEM Advocacy in the Faculty awards** concerning advocacy and impact for women in STEM ..... discuss with Emma Bowen **JUDITH**

**Committee membership in 2019** **JUDITH**
Contact relevant HODs to review membership of the committee – seek volunteers, not nominations.
Establish expectations for attendance, committee participation and share information.