<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
<th>Frequency</th>
<th>2019</th>
<th>Aims</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive</td>
<td>Darren Bagnall Iain Collings Byron Wilson Imogen da Silva</td>
<td>Weekly</td>
<td>Monday mornings at 10am</td>
<td>Raise issues for discussion and resolution</td>
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<tr>
<td>Staff Meeting</td>
<td>Darren Bagnall All staff</td>
<td>Monthly</td>
<td>Tuesdays between 1 and 2</td>
<td>Advise staff on new processes and strategic aims</td>
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<tr>
<td>Communications and Outreach Committee</td>
<td>Hannah Woodrow-Clark Imogen da Silva UG Student rep Mihai Ciobotaru Yves de Deene Fatemeh Salehi Mohsen Asadiaye Noushin Nasiri Nicholas Tse</td>
<td>Bi-monthly</td>
<td>Tuesdays between 1 and 2</td>
<td>Develop an annual outreach plan, coordinate annual outreach activities, develop website, develop a social media strategy</td>
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<tr>
<td>Learning and Teaching</td>
<td>Byron Wilson New L and T Director (David I acting) Rex di Bona (Electronics) Rein Vesilo (Telecoms) Shaokoon Cheng (Mechanical) Graham Town (Electrical) Subhas Mukhopadhyay (Mechatronic) Rouzbeh Abbassi (Civil) Raheel Hashmi (Thesis Project) Ediz Cetin transitioning to Raheel Hashmi (electronics) Robert Abbas (Telecoms, IoT...) Nazmul Huda (Engineering Management) Rouzbeh Abbassi (Environmental and Safety) Jahangir Hossain (Electrical) Yves de Deene (Bio) UG Student rep PG Student rep</td>
<td>Monthly</td>
<td>Tuesdays between 1 and 2</td>
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<tr>
<td>External Advisory Committee</td>
<td>Darren Bagnall Byron Wilson Imogen da Silva Externals – 1 per discipline Graeme Town</td>
<td>Bi-Annually</td>
<td>June / December?</td>
<td>Effective industry engagement, develop mutually beneficial ties with industry</td>
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<tr>
<td>Workplace Health and Safety</td>
<td>Candace Lang Sue Law Alex Arriola Sammy Diasinos Luke Binsted Amir Safari Darren Bagnall Imogen da Silva</td>
<td>3 times a year March / June / September</td>
<td></td>
<td>Coordinate with Faculty WHS committee and disseminate information re WHS</td>
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</table>
| Research Committee | **Iain Collings**  
Graham Town  
Darren Bagnall  
Imogen da Silva  
Mike Heimlich (Devices)  
Tara Hamilton (AHH)  
Yves de Deene (Biomedical)  
Stephen Hanly (Wireless)  
Anita Ho-Bailie (Energy)  
Fatemeh Salehi (Materials and Mechanical)  
Stuart Jackson (Photonics)  
Subhas Mukhopadhyay (IoT)  
Yuqing Lu (Physics) on board 2020 | Bi-monthly Between 1 and 2 | Develop strategic research plan, to include research themes, disseminate information to Hannah for posting on the web |
|---|---|---|---|
| Research Group themes | **Research Theme Group leaders**  
+ staff in themes | Every month 2-4pm | Individual research group meetings held after research committee meeting + month meeting isn't held |
| HDR Committee | **Ruth Oliver**  
Ann Lee  
Imogen da Silva  
Raheel Hashmi  
Nazmul Huda  
Sam Reisenfeld  
Shujuan Huang | Quarterly | Manage planning for HDR events, seminars and interviews. Develop interactive enthused HDR community in ENG |
| Gender and Equity | **Candace Lang**  
Hannah Woodrow Clark | Quarterly | Develop Women in Engineering |