# NESA Registered Professional Development Course Evaluation Form for Facilitators

<table>
<thead>
<tr>
<th>PD course</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number (if applicable)</td>
<td>Course Name</td>
</tr>
<tr>
<td>Course offering : From: / / 2017 to / / 2017</td>
<td>Number of participants enrolled:</td>
</tr>
<tr>
<td>Facilitator Name:</td>
<td></td>
</tr>
<tr>
<td>Required staffing for course:</td>
<td></td>
</tr>
<tr>
<td>Review Completion Date:</td>
<td></td>
</tr>
</tbody>
</table>

## LEARNING OUTCOMES, ASSESSMENT and CONTENT

In this section comment on the following the appropriateness of:
- the course content
- the learning outcomes of the course
- the assessment scheme
- the assessment standards applied in the course
- the information supplied to participants about these standards (e.g. rubrics, marking schemes)
- the amount, type and format of feedback given to participants on their work
- the participants' workload
- the alignment between content, learning outcomes and assessment

Are the course learning outcomes are being achieved and, if not, why not?
### STAFF AND PARTICIPANT FEEDBACK

In this section comment on:

- Staff feedback (e.g. positive features, constructive criticism, issues raised)
- Participant feedback (e.g. positive features, constructive criticism, issues raised)

### RESOURCES

In this section please comment on the appropriateness of the resourcing of the course, including:

- Staffing
- Venue
- Specialised teaching spaces eg Labs (if applicable)
- Library support (if applicable)
- Online facilities (BrightSpace, ePortfolio, etc.)
- Any other resource issues

### COMMENTS and REFLECTIONS

This section is for any comments and reflections not included elsewhere in the report:
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• describe any issues identified during this review not elsewhere reported</td>
<td></td>
</tr>
<tr>
<td>• note any aspects of the course not covered by this evaluation that require investigation before the next course offering</td>
<td></td>
</tr>
<tr>
<td>• comment on any aspects of the course that were evaluated (for example, classroom pedagogy, the level of participant preparation for the course, course BrightSpace site, etc.) which were not covered elsewhere</td>
<td></td>
</tr>
</tbody>
</table>

**Commendations: Aspects that are working very well**

**Recommendations**

**ANY SUGGESTED CHANGES FOR FUTURE OFFERINGS OF THE COURSE?**