**Macquarie University Fellowship for Indigenous Researchers (**[**MUFIR**](https://staff.mq.edu.au/research/grants-and-funding/fellowship-and-grant-opportunities/internal-funding/mq-fellowship-for-indigenous-researchers-scheme)**)**

**Application Form**

The application form and any attachments must be uploaded to the [Pure Research Management System](http://www.mq.edu.au/research/research-funding-and-grant-opportunities/grant-applications/macquarie-research-project-form) **as a single PDF attachment** within. The application should be named should be named according to the following convention “Surname\_MUFIR” e.g., “Smith\_MUFIR”

A [Quick Reference Guide](https://www.mq.edu.au/research/research-funding-and-grant-opportunities/grant-applications/macquarie-research-management-system) is available, which explains how to create and submit a grant application.

Access to Pure requires a Macquarie ID. If you are an external non-Macquarie applicant, please liaise with your Macquarie University sponsor to complete the submission of your application for you via the Pure system.

**PART A – ADMINISTRATIVE SUMMARY**

**A1. Applicant**

|  |  |
| --- | --- |
| Surname |  |
| First name |  |
| Title (e.g., Dr) |  |
| Email |  |
| Phone |  |

**A2. Current Organisation and Postal Address**

|  |  |
| --- | --- |
| Department |  |
| Organisation |  |
| Address line 1 |  |
| Address line 2 |  |
| Suburb |  | State |  | Postcode |  | Country |  |

**A3. Project title**

Provide a short descriptive title in plain English (maximum 20 words).

|  |
| --- |
|  |

**A4. Project summary**

Summarise the main aims, significance and expected outcomes in clear, plain English (maximum 100 words)

|  |
| --- |
|  |

**A5. Amount Requested for Project Costs**

*Up to $50,000 in total over three years, maximum $20,000 in any one year*

|  |  |
| --- | --- |
| Year 1 | $ |
| Year 2 | $ |
| Year 3 | $ |
| **Total** | **$** |

**A6. If successful, when would you commence the Fellowship?**

*If applying within the final 6 months of PhD, this date must reflect the date of expected completion, with offers to successful MUFIR applicants contingent upon applicants showing formal advice that their PhD has been awarded.*

|  |  |
| --- | --- |
| Date: |  |

**A7. Sponsor**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surname |  | First name |  | Title (e.g. Dr) |  |
| Phone |  |
| Email |  |
| Department |  |
| Faculty |  |

**A8. Research Environment**

State why you consider Macquarie University, the nominated Host Department and Sponsor, to be the most appropriate for your proposed project (maximum 250 words).

|  |
| --- |
|  |

**A9. Are you currently receiving, or have requested, any research support for the proposed project?**

If Yes, please provide details:

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding source** | **Current / Requested** | **Amount**  | **Years** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**A10.** If ‘Yes’ above, is the viability of your MUFIR contingent on the success of these applications?

**Yes / No**

**A11.** Please provide details of any other named investigators on the above grants.

|  |  |
| --- | --- |
| **Investigator** | **Organisation** |
|  |  |
|  |  |
|  |  |

**A12. Ethics**

*For information, please contact the Ethics Secretariat:* *ethics.secretariat@mq.edu.au*

|  |  |  |
| --- | --- | --- |
| Does the research project involve any of the following: | **Yes** | **No** |
| Human Participants (including use of surveys, interviews) |  |  |
| Animals |  |  |
| Recombinant DNA/Potential Biohazards (human blood, saliva etc.) |  |  |

*Note: Research support funds will not be released until the necessary clearances have been obtained.*

**PART B – APPLICANT**

**B1. PhD qualification awarded**

|  |  |
| --- | --- |
| Discipline |  |
| Organisation |  |
| Country |  |
| Month & year awarded (mm/yyyy) |  | (or) Date thesis submitted (dd/mm/yyyy) |  |
| (or) If within the final 6 months of PhD provide the expected submission date |  |

**B2. Other qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
| Degree/award | Year | Discipline/field | Organisation and country |
|  |  |  |  |
|  |  |  |  |

**B3. Employment history – post PhD**

|  |  |  |
| --- | --- | --- |
| Position | Organisation and country | Year |
|  |  |  |
|  |  |  |
|  |  |  |

**B4. List any prizes, distinctions, or other special qualifications you have been awarded.**

|  |  |  |
| --- | --- | --- |
| Awarding Body | Award | Year |
|  |  |  |
|  |  |  |
|  |  |  |

**B5a. Current position**

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Classification | Salary ($AUD gross) | Status |
|  |  |  |  |

**B5b. Have you undertaken your PhD at Macquarie University?**

Yes / No

**Do you currently have, or have you had, full-time, part-time or casual employment at Macquarie since the start of 2021?**

Yes / No

**If ‘yes’ to either question above, please provide details on why it is appropriate for you to continue or recommence your research career at Macquarie University** (maximum 200 words)

|  |
| --- |
|  |

**B6. Please describe your engagement with the Australian Indigenous community and discuss your capacity to mentor other Indigenous Researchers** (maximum 300 words)

|  |
| --- |
|  |

**B7. Research funding received since commencement of PhD.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Funding body (provide web address if possible) | Project title  | All investigators named on grant & your role (e.g. CI) | Amount ($AUD) | Years (e.g., 2021-2023) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**B8. Host Department**

|  |  |
| --- | --- |
| Department |  |
| Faculty |  |
| Head of Department |  |
| HoD Phone |  |
| HoD Email |  |

**B9. RESEARCH RECORD RELATIVE TO OPPORTUNITIES**

***This page serves as a checklist for PART B9. Do not include these instructions in your proposal.***

* Using the headings below.
* Minimum 12-point Arial font (10-point font for footnotes).
* All text within minimum 2cm margins on all sides.
* Single line spacing.
* The total page limitfor sections B9.1 to B9.4 (inclusive)is three (3) A4 pages.

**B9.1. Research achievements**

* Outline your research achievements, focusing particularly on what makes these interesting and unique.

**B9.2. Evidence of impact**

* Provide details of evidence of impact in your research field. Include information such as honours and award/prizes, other esteem measures, and any other evaluations of your outputs.
* You should include details of relevant experience in industry, and/or editorial board responsibilities.

**B9.3. Other aspects of career or opportunities for research that are relevant to assessment**

* Describe the research opportunities that you have had in the context of your employment situation since your PhD, the research component of your employment conditions, and any unemployment or part-time employment you may have had. Give any additional information (e.g., part-time status) needed to understand your situation.
* Describe any career interruptions you have had for childbirth, carer’s responsibility, misadventure, or debilitating illness.
* Describe any other aspects of your career or opportunities for research that are relevant to assessment and that have not been detailed elsewhere in this Proposal.

**B9.4. Skills**

* Explain how your experience, skills and expertise will contribute to the success of the Project.
* Explain how the research environment, including, for example, specific facilities, the intellectual environment and mentoring opportunities, is complementary to your skills and/or future skill development.

**B9.5. All refereed publications** *(no page limit)*
*Note, co-authors listed here* ***should not*** *be suggested as Independent Reviewers in Part E.*

* List publications under the following headings and in this order: Scholarly Books, Scholarly Book Chapters, Refereed Journal Articles, Refereed Conference Papers, Patents, Other publications. Number your publications continuously.
* Include information about discipline norms (e.g., order of authorship, co-authorship practices, common types of publication, and normal publication rates) so that the interdisciplinary panel can best evaluate your track record.
* Provide full referencing details, including full author list as published and page numbers.
* Publications that are in press **must** include the date on which they were accepted for publication. Do not include any publications that have been submitted but not yet accepted.
* For each publication include an indicator of the quality of the publication (e.g., citations and other evidence of impact) and/or the quality of the outlet (e.g., journal ranking, description of the audience and impact of the publication, status of publisher or collection).
* Asterisk publications relevant to this application.

**PART C – PROJECT DESCRIPTION** (maximum of 8 pages)

***This page serves as a checklist for PART C. Do not include these instructions in your proposal.***

Explain the project and its expected outcomes in a way that can be appreciated by all of the members of a multi-disciplinary Panel.

* Use the headings below
* Minimum12-point Arial font (10-point font for footnotes and C7 References only)
* All text within minimum 2cm margins on all sides
* Single line spacing
* Total page limit for sections C1 to C7 combined is eight (8) A4 pages
* Cross-reference to other parts of your application where appropriate rather than simply repeating information

**C1. Project Title**

* Use the same project title as in Section A3.

**C2. Project Aims and Background**

* Describe the project aims and provide the background context.
* Include information about recent national/international progress in the field of the research and the relationship of this proposal to work in the field generally.

**C3. Project Significance, Innovation and National Benefit**

* Describe how the research is significant and whether it addresses an important problem.
* Explain how the anticipated outcomes will advance the knowledge base of the discipline.
* Detail any new methodologies or technologies that will be developed in the course of the project.
* Describe the potential for the project to contribute to any [National Research Priority Areas](https://www.industry.gov.au/publications/australias-science-and-research-priorities-2015) and how the research might result in economic, environmental, social, or cultural benefits for Australia.

**C4. Approach, Resources and Feasibility**

* Outline and justify the conceptual framework, design and methods to be used.
* Describe the resources needed for this project.
* Include a proposed timetable for the research project, and comment on its feasibility.

**C5. Outcomes and Communication**

* Describe the expected outcomes of the project.
* Outline your plans for communicating your research results; include both scholarly and public communication and dissemination.

**C6. Research Environment, Fit and Benefit to Macquarie University**

* Describe how the project relates to current or emerging research in the field at Macquarie, and the Sponsor’s research program.
* Describe how the project fits with Macquarie’s Research Framework, or other strategic developments
* Explain the project’s potential to contribute to the University’s current or emerging areas of research strength.

**C7. References**

* Include a list of all works cited in the application.
* this list must be included in the eight-page limit. Minimum 10-point font size.

**PART D – BUDGET**

**D1. Budget information**

|  |  |  |  |
| --- | --- | --- | --- |
| List each budget item under the appropriate heading. Up to $50,000 over three years, maximum $20,000 in any one year (add additional page if necessary). | **Y1** | **Y2** | **Y3** |
|  |  |  |  |
| **Personnel** *(do not include Fellowship salary*) |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Equipment** |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Maintenance** *(items of equipment costing less than $1,000)* |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Travel** |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Other** |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Yearly totals**  | $ | $ | $ |
|  |  |  |  |
| **Total requested over three years** | **$** |

**D2. Detailed justification of budget (1 page maximum)**

|  |
| --- |
| **Personnel****Equipment****Maintenance****Travel****Other**  |

**PART E – INDEPENDENT REVIEWER NOMINATIONS**

**E1. INDEPENDENT REVIEWERS**

Nominate a maximum of three; please confirm their availability to review the proposal prior to submission and then do not contact them again about your application.

**Reviewer 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surname |  | First name |  | Title |  |
| Email |  |
| Department |  |
| Organisation |  |
| Suburb |  | Country |  |

**Please give a brief reason for nomination (maximum of two lines).**

|  |
| --- |
|  |

**Reviewer 2**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surname |  | First name |  | Title |  |
| Email |  |
| Department |  |
| Organisation |  |
| Suburb |  | Country |  |

**Please give a brief reason for nomination (maximum of two lines).**

|  |
| --- |
|  |

**Reviewer 3**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Surname |  | First name |  | Title |  |
| Email |  |
| Department |  |
| Organisation |  |
| Suburb |  | Country |  |

**Please give a brief reason for nomination (maximum of two lines).**

|  |
| --- |
|  |