Macquarie University

Research Acceleration Scheme

Application Form 2024

KEY DATES

|  |  |
| --- | --- |
| Application Open date: | Thursday 21 March 2024 |
| **Application Close date:** | **11:59pm, Monday 22 April 2024** |

INSTRUCTIONS

* This form is compatible with Word/Word for Mac. It will not function reliably in other programmes such as Pages.
* Application Form and attachments must be uploaded to Pure as a single PDF file and should be named according to the following convention: *“Surname\_MQRAS” e.g., “Smith\_MQRAS”*
* Completed application forms must be submitted and approved via [Pure](https://www.mq.edu.au/research/research-funding-and-grant-opportunities/grant-applications/macquarie-research-management-system)by the closing date and time. See Guidelines for full submission details.
* Please refer to **Appendix C** in the guidelines for how to complete the Pure record.
* Applicants must obtain Head of Department/School and Deputy Dean Research and Innovation approvals via PURE prior to the submission deadline. We recommend allowing 5 days for your application to progress through PURE to ensure all approvals are received before the due date. It is the responsibility of the applicant to ensure approvals are finalised prior to the deadline.
* A [Quick Reference Guide](https://wiki.mq.edu.au/pages/viewpage.action?pageId=272106472) is available which explains how to create and submit a grant application as a Researcher through the PURE system.

CONTACT

For information see our [website](https://www.mq.edu.au/research/research-funding-and-grant-opportunities/fellowship-and-grant-opportunities/internal_funding/mq-research-fellowships) which includes the MQRAS Guidelines or contact:

Grant Development Team

Research Services

[grant.development@mq.edu.au](mailto:grant.development@mq.edu.au)

(02) 9850 6848

1. PROJECT TITLE

Provide a short descriptive title of no more than 20 words

|  |
| --- |
|  |

1. PROJECT SUMMARY

In no more than 100 words, of plain language, summarise the aims significance, expected outcomes and benefits of the project proposed

|  |
| --- |
|  |

1. PANEL SELECTION

The MQRAS application is assessed by a panel of non-discipline experts.

Please indicate which discipline area your project is most aligned by using the tick box below. Please note, your selection will be vetted by an internal panel, and Macquarie University reserves the right to reallocate your application depending on the content of your EoI.

STEMM

HASS

1. PURPOSE OF FUNDING

Please indicate the reason why you are applying for MQRAS funding (select one option from below):

|  |  |
| --- | --- |
|  | **Seed funding** for new research |
|  | Jumpstart funding for my research at MQ as a **new staff member** |
|  | Jumpstart funding to **restart my research following a period of leave** |
|  | **Jumpstart my research career as an ECR** on an independent research project |

1. LEAD CHIEF INVESTIGATOR DETAILS

|  |  |
| --- | --- |
| **Name** | Click or tap here to enter text. |
| **Email** | Click or tap here to enter text. |
| **Position  (incl. details of joint appointment(s))** | Click or tap here to enter text. |
| **Faculty and School/Department** | Click or tap here to enter text. |
| **Academic Level** | Click or tap here to enter text. |
| **Contract type (i.e., continuing or fixed term)** | Click or tap here to enter text. |
| **Contract end date (if applicable)** | Click or tap here to enter text. |
| **Time commitment on this project (expressed as Full-Time Equivalent (FTE))** | Click or tap here to enter text. |
| **In a maximum of 50 words describe your role, responsibilities and contribution to the project** | Click or tap here to enter text. |
| **Details of previously awarded funding under any MQ internal research funding scheme in the last 5 years (e.g., MQRF; Seeding grant; New staff; Co-Funding; DVCR Discretionary). Include Pure ID for each award** | Click or tap here to enter text. |
| **Details of previously awarded external funding received as Lead CI in the last 5 years. Include the Pure ID for each award** | Click or tap here to enter text. |
| **If your employment is funded by an externally funded research award (i.e.: your position is funded using ‘soft money’), then please detail how this MQRAS application is distinctly different to the funded project.** | Click or tap here to enter text. |

1. OTHER CHIEF INVESTIGATORS & OTHER ASSOCIATE INVESTIGATORS

**6a.** Provide details of the wider research team in the table below. **Copy and paste new tables as required**.   
  
Note: *If additional Chief Investigators are from a different department to that of the Lead Investigators, they must discuss with the relevant Head of Department/School to approve their involvement in the MQRAS project prior to the submission of the application. At any stage, Research Services may ask the Lead Chief Investigator for evidence of this approval. It is the responsibility of the Lead Chief Investigator to ensure that there is documentation supporting the approval from the relevant Head of Department/School for the other Macquarie Chief Investigators (CI) or Associate Investigator (AI) listed in the application.*

|  |  |
| --- | --- |
| **Name** | Click or tap here to enter text. |
| **Email** |  |
| **Academic Level** | Click or tap here to enter text. |
| **Chief Investigator or Associate Investigator?** | Choose an item. |
| **Faculty/School/Department** | Click or tap here to enter text. |
| **The CI/AI has received line manager approval for their involvement in this project, and I have evidence in email format of this approval** | Choose an item. |
| **Time commitment on this project  (expressed as Full-Time Equivalent (FTE))** | Click or tap here to enter text. |
| **In a maximum of 50 words describe their contribution to the project** | Click or tap here to enter text. |

**6b**. In no more than **300 words** describe the structure of the team and how the team will collaborate to achieve the intended outcomes of the project.

|  |
| --- |
|  |

1. SUMMARY OF NOVEL RESEARCH PROJECT & RATIONALE FOR NEEDING INTERNAL FUNDS TO ACCELERATE OUTCOMES (40%)

Outline the proposed project, in a **maximum 1200 words** (references are not included in the word count). References can be included separately but be no longer than one full page in length). Use the following headings in your response to this section to assist the assessment panel.

1. **Proposed Project**

Under this heading, describe the following:

1. Novelty of project
2. Timeline of project
3. Proposed/intended outcomes of project (outcomes can include academic outputs such as journal articles or book chapters, but must also include wider benefits)
4. **Strategic relevance of this project and rationale for funding**

Under this heading, describe the following:

1. Applicants must demonstrate the strategic relevance of their project and provide insights as to how the project will assist in furthering their research career/trajectory/ambitions.
2. Applicants, where relevant, should address the cross-disciplinary scope of the project OR demonstrate the rationale as to why the project should be undertaken within a single discipline.
3. How the internal funds will help to apply for external research funding within 12 months of completing the MQRAS project.
   1. Applicants must describe what, if any, other funding has been sought to support this project. If external research funding has not been applied for, applicants must provide an explanation as to why they are seeking internal strategic funding in the first instance.

|  |
| --- |
|  |

1. ALIGNMENT WITH MACQUARIE’S FUTURE-SHAPING RESEARCH PRIORITIES & INVOLVEMENT IN RESEARCH CENTRES OR COLLECTIVES (10%)

In no more than **300 words**, applicants must provide a well justified alignment with at least one of the [5 Future-shaping Research Priorities](https://www.mq.edu.au/research/our-research), including connections to relevant themes and streams listed in the Research Framework, as well as demonstrate involvement in, or collaboration with, a University or Faculty-based research centre. An *outstanding* application will describe alignment with priorities, themes and streams as well as reference to their involvement in research collectives, such as the University-level Research Centres.

|  |
| --- |
|  |

1. STRATEGY & SCHEDULE FOR ATTRACTING SUBSTANTIAL EXTERNAL FUNDING (40%)

In no more than **500 words**, please describe how this funding will enable future externally funded applications and/or opportunities. Applicants must be as specific as possible – see the Assessment Criteria in the Guidelines for more detail about expected content for this section. It is recommended that applicants refer to the assessment rubric for indicative quality standards for responses to this criterion.

|  |
| --- |
|  |

1. BUDGET AND BUDGET JUSTIFICATION (10%)

**10a.** **Budget**

Applicants can apply for *up to* $50,000 over a 12-month period. An itemised budget is not required. Please indicate below the planned expenditure in 2024 and 2025 calendar years.

*No carry forward requests will be considered. The panel reserves the right to reduce the funding award if the justification provided for various items does not provide enough context for the need of that funding. It is the applicant’s responsibility to review the budget request for accuracy prior to submission.*

|  |  |  |
| --- | --- | --- |
| **2024** | **2025** | **Total** |
| $ Click or tap here to enter text. | $ Click or tap here to enter text. | $ Click or tap here to enter text. |

**10b.** **Budget Justification**

In no more than **200 words**, provide a justification for how you will spend the award and how these funds will contribute to the success of the project. See Appendix A: Eligible Project Costs in the Guidelines for more detail.

|  |
| --- |
|  |

1. CERTIFICATION BY LEAD CHIEF INVESTIGATOR

In applying for MQRAS funding, I certify (by checking the boxes below) that:

All information is accurate at time of application and verification can be provided upon request.

I have gathered and will keep records of the approvals of the relevant Heads of Department/School for the CIs and AIs listed in this application and will be prepared to supply these should Research Services make a request for them.

I understand that MQRAS funds are not eligible for carry forwards beyond the 12-month award. I am prepared to fully expend my awarded funding by the end date of the award.

Any publications arising from the research will be uploaded to Pure at the publication acceptance stage.

I understand I will be required to report on future external funding application(s) developed following the completion of the MQRAS application via an Award milestone in Pure.

I have read the MQRAS guidelines, application form, and assessment rubric in full.

The proposed MQRAS project has not been awarded internal and/or external research funding, nor does it replicate any research projects that have previously been awarded funding, either internally or externally.

|  |  |
| --- | --- |
| NAME | |
| SIGN HERE | DATE |