**Enterprise Partnership Scheme (EPS) Partner Letter of Support**

Date

Professor Sakkie Pretorius

Deputy Vice-Chancellor, Research

Macquarie University

**RE: Proposed Enterprise Partnership Scheme application for [project title]**

*1st paragraph*

Provide a brief profile of the organisation – description of history, core business, funding sources and strategic objectives for future.

*2nd/3rd paragraph/s*

Provide detail on partner’s interest and involvement in the proposed research project, including but not limited to:

* Description of any existing collaboration with MQ
* The partner personnel (name, position) who will be the principal collaborator(s) on the project
* Description of the relevance of the project and its expected outcomes to core business and strategic objectives
* Details of the benefits and use of the research to the partner organisation
* Description of the long-term value of the collaboration and links with MQ
* Explanation of why the partner organisation is prepared to provide the following contributions
* If there are multiple partners, then there should be cross-reference between them

*Subsequent paragraphs*

Provide details of the partner cash **and** calculated in-kind contributions that will be given to the project.

Outline the partner’s commitment to pursuing further research project(s) with the University if successful with the EPS application, stating the partner’s commitment to contributing funds. If an ARC Linkage Project is the intended further research project, provide a statement that if the Linkage Project is not successful, the partner will commit to contributing funds to a perhaps smaller or slightly different collaborative research project.

A statement to the effect that the partner has read and understands the EPS Funding Rules and the purpose of the scheme.

A statement acknowledging the partner’s understanding and (preferably) agreement with the position that the University will assert ownership of the project intellectual property, that the partner will be granted a royalty-free license of the project intellectual property for internal, non-commercial purposes and an option to negotiate a commercial use license.

*Final Paragraph / closing comments*

Underscore the partner’s support for the project. Reiterate the partner’s desire to collaborate with Macquarie University and their commitment to a long-term research relationship.

Yours sincerely

*Original Signature of CEO or Delegated/Authorised Person*

*Name and title/position*