Further to the offer of admission you have received from the Universities Admissions Centre (UAC), please find following information on commencement and orientation and instructions on how to accept your offer.

**Course Details**

Please refer to the letter from UAC for your Course Offer Summary.

Your offer of admission and the information contained in this letter of offer remains valid only for the academic intake for Session 1 2018.

<table>
<thead>
<tr>
<th>Orientation Day date:</th>
<th>Monday, 19 February 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolment date:</td>
<td>You can enrol online from December 2017</td>
</tr>
<tr>
<td>Course commencement date:</td>
<td>Monday, 26 February 2018</td>
</tr>
</tbody>
</table>

**MACQUARIE UNIVERSITY DEGREE PROGRAM FEES**

<table>
<thead>
<tr>
<th>Undergraduate tuition fee:</th>
<th>Please refer to specific course information at <a href="http://courses.mq.edu.au/international/list/undergraduate">http://courses.mq.edu.au/international/list/undergraduate</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated total tuition fee:</td>
<td>Each year of enrolment you will be liable for a tuition fee. This will increase each year</td>
</tr>
<tr>
<td>Commencement fee payable to obtain your Electronic Confirmation of Enrolment (eCOE):</td>
<td>Half of the Proposed Annual Fee (a deposit towards Tuition Fees)</td>
</tr>
<tr>
<td></td>
<td>Please refer to specific course information at <a href="http://courses.mq.edu.au/international/list/undergraduate">courses.mq.edu.au/international/list/undergraduate</a></td>
</tr>
</tbody>
</table>

*Commencement Fee will be applied to your first session tuition fees. It is your responsibility to check the total tuition fee payable in your first session, keeping in mind that it may differ from the estimated fee listed here. For specific tuition fee notes relating to your program visit: [mq.edu.au/future_students/international/courses_and_study_options/](http://mq.edu.au/future_students/international/courses_and_study_options/)*

**COMPULSORY OVERSEAS STUDENT HEALTH COVER (OSHC) FEES**

<table>
<thead>
<tr>
<th>Overseas Students Health Cover (OSHC):</th>
<th>For 3 year degree: 39 Months: AU$2,138 [if single], or AU$7,287 [if Dual family], or AU$11,113 [if Multi Family]</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>For 4 year degree: 51 Months: AU$3,060 [if single], or AU$9,884 [if Dual family], or AU$15,300 [if Multi Family]</td>
</tr>
<tr>
<td></td>
<td>For 5 year degree: 63 Months: AU$3,825 [if single], or AU$12,355 [if Dual family], or AU$19,125 [if Multi Family]</td>
</tr>
</tbody>
</table>

International students are required to pay health cover for the full length of their visa. The preferred OSHC provider of Macquarie University is Allianz Global Assistance but students are free to choose their own OSHC provider. For more information on other products from Allianz Global Assistance, please visit their website at [oshcallianzassistance.com.au/default.aspx](http://oshcallianzassistance.com.au/default.aspx)

Your offer of admission and the information contained in this letter of offer remains valid only for the academic intake stated above. We look forward to welcoming you to Macquarie University.

If you have any queries concerning your offer please contact:

**UAC International Admissions**

**Macquarie International**

**Macquarie University**

Email: [uac.international@mq.edu.au](mailto:uac.international@mq.edu.au)
### HOW TO ACCEPT YOUR OFFER

#### STEP 1

**Understand your offer**
- *Terms and Conditions of Offer.* These explain your rights and your responsibilities as an international student at Macquarie University.
- *Overseas Student Health Cover (OSHC).* All international students in Australia must hold OSHC. Learn about the available benefits also what is not covered at: oshcallianzassistance.com.au
- *Macquarie International Refund Policy.* Find out under what circumstances you would get a full, partial, or no refund at: mq.edu.au/international-refund

#### STEP 2

**Pay the Total Amount Payable indicated on your letter of offer**

The University's preferred payment method is the Western Union Business Solutions StudentPay system which allows students to pay their fees outside Australia. Simply go to geoforeducation.com/mq, select your language and follow the instructions. Payment options via Western Union Business Solutions StudentPay system include:

- credit or debit card
- online bank transfer in your home currency
- take the payment to your local bank branch

If paying your fees from within Australia, use BPAY. The Biller Code is 50443 and the reference number should be your Student ID: 4xxxxxxxx

For other payment methods, check the Payment Options webpage: mq.edu.au/international-payment

#### STEP 3

**Email the signed Acceptance of Offer form, along with the required acceptance documents to uac.international@mq.edu.au**

Acceptance document checklist:
- [ ] Completed and signed Acceptance of Offer form
- [ ] Evidence of payment for Total Amount Payable
- [ ] Copy of OSHC policy if you already have one
- [ ] the UAC letter of offer and Course Offer Summary
- [ ] Copy of passport identification page

#### STEP 4

**Prepare for your arrival**

Our travel planning guide will give you all the information you need to get you off to the best at Macquarie. You can also find contact details for your team if you have any other questions about settling in at Macquarie.

mq.edu.au/travel-planning

#### ONCE YOU ARRIVE

**Obtain your campus card**

The Macquarie University campus card is your key to a range of resources, facilities and services on campus and is valid for the period of your enrolment here.

mq.edu.au/campus-card

*We look forward to seeing you on orientation day!*
By accepting this offer, I acknowledge and agree to the following terms and conditions:

Enrolment

- The information provided by me to support my application for admission is true. The provision of false or misleading information or lack of disclosure may lead to the cancellation of my enrolment and the university will report any such activity to the relevant authority.
- All documents I submitted with my application and acceptance of offer became the property of the University and will not be returned.
- I may delay the compulsory orientation, access all University information and read my University-assigned email address at least once a week to inform myself and comply with the requirements for my program of study.
- I will provide Macquarie University with details of my residential address within 7 days of arriving within Australia and will notify the University of any change to my contact details, or my next-of-kin details, for the duration of my study.
- I will obtain my Campus Card within 5 business days of commencing the studies at Macquarie University.
- I will notify Student Advocacy and Support at Macquarie University in writing immediately if I am unable to continue with my enrolment in this program, or to remain enrolled as a full-time student, studying on campus.
- If I enrol in units which are contrary to academic advice, I am responsible for the consequences from enrolment in those units, including any fees and penalties that I am liable for, should I incur them for late enrolment and/or changing units.
- Some degree programs and/or units of study (subjects) require specific Math prerequisites, as stated in NSW Higher School Certificate or HSC Mathematics Syllabus terms. Students who have not completed High School in NSW will be required to demonstrate their knowledge either through achievement of a certain result in their Foundation Program Mathematics units or through additional testing. If I am not able to demonstrate the required prerequisite knowledge for entry into an Undergraduate degree or unit, I will need to undertake additional MATH subject(s) and this may delay and/or extend the duration of my studies.
- If I defer my offer, a new offer of admission will be required, higher fees than those quoted in this letter may apply and I may not be eligible for future intakes where entry requirements change, where entry is competitive, or where a program quota has been met.
- I will inform myself and act in accordance with the Macquarie University Student Code of Conduct and understand that misconduct may give rise to disciplinary proceedings:
  - students.mq.edu.au/support/student_conduct
- I will attend the compulsory orientation, access all University information, make myself fully familiar with the values of Macquarie University Ethics Framework:
  - mq.edu.au/ethics

Refunds and Transfers

- I have read the Macquarie University International Refund Policy which forms part of this agreement, and accept the terms and conditions of the policy, which the University may alter without prior notice: mq.edu.au/international-refund
- In the unlikely event that Macquarie University is unable to offer my course, the University is obliged to provide a refund of unspent, prepaid tuition fees under the Tuition Protection Service (TPS) Act.
- The University retains the right to grant or refuse my request to transfer to another education provider within the first six months of study in my principal course.

Privacy

- Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.
- Macquarie University may collect, use and disclose my personal information in accordance with the applicable privacy collection notices within the policy framework:
  - mq.edu.au/personal-information
- I consent to the sending and receiving of electronic messages for the purposes of the SPAM Act 2003 (Cth) and any corresponding regulations for electronic communication methods to deliver information relevant to my studies, personal safety, and university life.
- Macquarie University can publish information on any awards and prizes I have been awarded and, where appropriate, the results for my honours program of study.

Students Under 18 Years Old Only

- If your welfare arrangements are provided by Macquarie University you must stay in an approved homestay until you turn 18, or your course finishes, whichever happens first.
- If you are not living with a parent or nominated relative you must meet with a student advisor twice a week.

Legal Requirements

- Any school aged dependents accompanying me to Australia will be required to attend school and this will incur additional charges.
- Macquarie University may at any time vary these Terms and Conditions by publishing the varied Terms and Conditions on the University’s website and is under no other obligation to notify me of any variation to these Terms and Conditions.
- Macquarie University, its agents, contractors and employees will not be liable to me for any loss or damage arising directly or indirectly from my failure to check the available information or from Macquarie University’s amendments to any fee, charge or condition.
- Macquarie University shall use its reasonable efforts to provide the course as advertised but may, at its sole discretion, postpone or cancel the course, alter any part of the course, including but not limited to their content, structure, entry requirements (including score conversions), practical training requirements and graduation requirements.
- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws.
ACCEPTANCE OF OFFER

IMPORTANT NOTE:
Academic programs may have limited places or a quota for the number of students accepted. This quota may be reached prior to your acceptance, preventing any further admissions to the program. You are encouraged to accept this offer as soon as possible to reserve a position in your course.

PERSONAL DETAILS (as they appear in your passport). Please complete any missing information in BLOCK letters.

Title: __________  Gender: __________  Given name(s): __________  Date of birth: __________  Surname / family name: __________  Country of birth: __________  UAC ID: __________  Citizenship: __________  Student ID: __________  Passport number: __________

[Attach certified copy of identification page]

OVERSEAS residential address: _________________________________________________________

AUSTRALIAN residential address: _____________________________________________________

☒ I wish to accept the offer of a place in:

DEGREE TITLE: __________________________

Commencing in Second Half Year, 2018 – 30 July 2018

PAYMENT

I have enclosed proof of payment of my Commencement Fee of: AU$

Please refer to specific course information at courses.mq.edu.au/international/list/undergraduate

AND I have enclosed proof of payment of my Compulsory Overseas Student Health Cover [OSHC] or have provided evidence of existing cover.

CONFIRMATION OF ENROLMENT (CoE)

Your CoE will be forwarded to the email address you nominate, as well as the Australian Diplomatic Post where you intend to apply for your student visa. Issued once payment is verified and all required documents are received.

Australian Diplomatic Post where you will be applying for your student visa: __________________________

Country: __________________________  City: __________________________

Email address for eCoE: __________________________

Contact phone number: __________________________

Contact address in Australia (if you are currently in Australia): __________________________

DECLARATION

I have read, understood, and accepted the conditions outlined in the following documents:

☐ Letter of Offer
☐ Terms and Conditions
☐ Macquarie International Tuition Fee Refund Policy http://www.mq.edu.au/study/international-students/fees-and-costs/refunds-and-withdrawing
☐ Recognition of Prior Learning (RPL) Assessment (if applicable)

_______________________________   ______________________________
Student’s Signature   Date (DD / MM / YYYY)
Under 18 Years of Age (if applicable)

If you are under 18 years of age please read the Students Under 18 years of age requirements
mq.edu.au/pubstatic/study/international/accept_your_offer/students_under_18_years_of_age/ . Your parent or guardian must also sign this offer (cross out the one that doesn’t apply).

________________________________________________________
Student’s Signature Date (DD / MM / YYYY)

SPONSORED STUDENT OFFER (if applicable)

I consent to Macquarie University releasing personal information about me, including but not limited to, my academic results, enrolment status and financial details to my Sponsor, and to any representative appointed by that sponsor, in relation to my study at Macquarie University. In relation to academic results, I consent to my academic results being provided at the conclusion of each semester that I am enrolled at the University, if the Sponsor requests this information. This consent continues until such time that I have notified the University that my consent is withdrawn, the Sponsor terminates or does not extend the sponsorship or I have graduated from the University in the degree to which my scholarship or sponsorship relates.

________________________________________________________
Parent / Guardian Signature Date (DD / MM / YYYY)

SIGN AND RETURN “ACCEPTANCE OF OFFER” BEFORE: Monday 5 February 2018

Macquarie International
Level 1, E3A
10 Macquarie Walk, Campus East
Macquarie University
North Ryde NSW 2109
uac.international@mq.edu.au