Further to the offer of admission you have received from the Universities Admissions Centre (UAC), please find the following information on commencement and orientation and instructions on how to accept your offer.

**Course Details**

Please refer to the letter from UAC for your Course Offer Summary.

Your offer of admission and the information contained in this letter of offer remains valid only for the academic intake for Session 1 2019.

<table>
<thead>
<tr>
<th>Orientation week begins:</th>
<th>Monday, 18 February 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolment date:</td>
<td>You can enrol online from December 2018</td>
</tr>
<tr>
<td>Course commencement date:</td>
<td><strong>Monday, 25 February 2019</strong></td>
</tr>
</tbody>
</table>

### MACQUARIE UNIVERSITY DEGREE PROGRAM FEES

- **Undergraduate tuition fee**: Please refer to specific course information at [http://courses.mq.edu.au/international/list/undergraduate](http://courses.mq.edu.au/international/list/undergraduate)
- **Estimated total tuition fee**: Each year of enrolment you will be liable for a tuition fee. This will increase each year
- **Commencement fee payable to obtain your Electronic Confirmation of Enrolment (eCOE)**: Half of the Proposed Annual Fee (a deposit towards Tuition Fees) Please refer to specific course information at [courses.mq.edu.au/international/list/undergraduate](http://courses.mq.edu.au/international/list/undergraduate)

  **Commencement Fee** will be applied to your first session tuition fees. It is your responsibility to check the total tuition fee payable in your first session, keeping in mind that it may differ from the estimated fee listed here. For specific tuition fee notes relating to your program visit: [mq.edu.au/international-fees](http://mq.edu.au/international-fees)

### COMPULSORY OVERSEAS STUDENT HEALTH COVER (OSHC) FEES

- **Overseas Students Health Cover (OSHC)**:  
  - For 3 year degree: 39 Months: AU$2,138 [if single], or AU$7,287 [if Dual family], or AU$11,113 [if Multi Family]  
  - For 4 year degree: 51 Months: AU$3,060 [if single], or AU$9,884 [if Dual family], or AU$15,300 [if Multi Family]  
  - For 5 year degree: 63 Months: AU$3,825 [if single], or AU$12,355 [if Dual family], or AU$19,125 [if Multi Family]

International students are required to pay health cover for the full length of their visa. The preferred OSHC provider of Macquarie University is Allianz Global Assistance but students are free to choose their own OSHC provider. For more information on other products from Allianz Global Assistance, please visit their website at [oshcallianzassistance.com.au/default.aspx](http://oshcallianzassistance.com.au/default.aspx)

Your offer of admission and the information contained in this letter of offer remains valid only for the academic intake stated above. We look forward to welcoming you to Macquarie University.

If you have any queries concerning your offer please contact:

**UAC International Admissions**  
**Macquarie International**  
**Macquarie University**

Email: [uac.international@mq.edu.au](mailto:uac.international@mq.edu.au)
### Understand your offer

- **Terms and Conditions of Offer.** These explain your rights and your responsibilities as an international student at Macquarie University.
- **Overseas Student Health Cover (OSHC).** All international students in Australia must hold OSHC. The University's preferred provider is Allianz Global Assistance. If you choose an alternate provider, you must submit evidence of your purchase of OSHC when you accept your offer.
- **Macquarie University International Fee Refund Policy.** Find out under which circumstances you would receive a full, partial, or no refund at: mq.edu.au/international-refund

### Pay the Total Amount Payable indicated on your letter of offer

The University's preferred payment method is the Western Union Business Solutions StudentPay system which allows students to pay their fees outside of Australia. Simply go to student.globalpay.wu.com/geo-buyer/mq, select your language and follow the instructions. Payment options via Western Union Business Solutions StudentPay system include:

- credit or debit card
- online bank transfer in your home currency
- taking the payment to your local bank branch

If paying your fees from within Australia, use BPAY. The Biller Code is 50443 and the reference number should be your Student ID: 4xxxxxx

For other payment methods, check the Payment Options webpage: mq.edu.au/international-payment

### Email the signed Acceptance of Offer form, along with the required acceptance documents to uac.international@mq.edu.au

Acceptance document checklist:

- [ ] Completed and signed Acceptance of Offer form
- [ ] Evidence of payment for Total Amount Payable
- [ ] Copy of passport identification page (if not provided already)
- [ ] Completed Scholarship Acceptance form (if applicable)
- [ ] International under 18 welfare arrangement form (if applicable)

Please keep a copy of this agreement and receipts for all your payments to the University.

If you are applying through a Macquarie University representative, give your original documents to your representative.

### Prepare for your arrival and arrange your accommodation

Our travel planning guide will give you all the information you need to get you off to the best start at Macquarie. mq.edu.au/travel-planning

Contact the Macquarie University Accommodation Service for accommodation advice.

### Obtain your campus card

The Macquarie University campus card is your key to a range of resources, facilities and services on campus and is valid for the period of your enrolment here. mq.edu.au/campus-card

We look forward to seeing you on orientation day!
By accepting this offer, I acknowledge and agree to the following terms and conditions:

Enrolment

- The information provided by me to support my application for admission is accurate and true. The provision of false information or lack of disclosure may lead to the cancellation of my enrolment and the university will report any such activity to the relevant authority.
- All documents submitted with my application and acceptance of offer became the property of the University and will not be returned.
- I will attend the relevant orientations and access all University information and read my University-assigned email account. I will check my email at least once a week to inform myself and to enable me to comply with the requirements for my program of study. To attend the orientation, I must notify the International Admissions team.
- I will provide Macquarie University with details of my current residential address, mobile number, email address and next-of-kin details within 7 days of arriving within Australia and will notify the University of any change to those details within 7 days of the change for the duration of my studies.
- I will obtain my Campus Card within 5 business days of commencing the studies at Macquarie University.
- I will notify the Macquarie University Support at Macquarie University in writing immediately if I am unable to continue with my enrolment in this program, or to remain enrolled as a full-time student, studying on campus.
- I will refer to the course Handbooks and inform myself of the course details, program specifications and inherent requirements. The program may contain compulsory and elective units which are offered Online or by External study mode or require work-based training or placement. I will not enrol in more than one-third of the units (or equivalent credits) of the program by online/external study. Nor will I enrol exclusively by online/external study in any compulsory study period.
- If I enrol in units which are contrary to academic advice, I am responsible for the consequences from enrolment in those units, including any fees and penalties that I am liable for, should I incur them for late enrolment and/or late withdrawal.
- Some programs and/or units of study (subjects) require specific Maths prerequisites, as stated in NSW Higher School Certificate Math Syllabus terms. Students who do not comply with these prerequisites will be required to demonstrate their Mathematics knowledge either through achievement of a certain result in their Foundation or Intensive Mathematics testing. If I am not able to demonstrate the required prerequisite knowledge for entry into a Diploma program, I will need to undertake additional Math subject(s) and this may delay and/or extend the duration of my studies.
- If I defer my offer, a new offer of admission will be required. Higher fees than those quoted in this letter may apply and I may not be eligible for future intakes where entry requirements change, where entry is competitive, or where an alternate offer is made.
- Macquarie University has a number of appeals policies which set out how to appeal decisions and action under various processes, does not affect the rights of a student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

Fees and Costs

- Tuition Fees are charged on a per credit point basis.
- International Language Tuition Fees are charged on a per Study Block basis which consists 5 weeks of English Language Study.
- Macquarie University reviews per credit point fee and weekly English Language Tuition Fee each year and reserves the right to increase tuition fees in future years. Estimated tuition fees in the letter of offer are based on published per credit fee for the current year and, or estimated per credit fee for future year(s) and standard study load in each compulsory study period to complete the program within the specified course duration.
- Information on the applicable per credit point fee and weekly fees for English Language course are available before enrolment.
- The costs and course information printed in this offer are accurate as at the date of offer and this letter and apply only for the duration of any enrolment in the program offered to me.
- My financial liability for a program scheduled to commence in the offered intake may be subject to an increase and I will pay fees according to the fees rules and applicable policies.
- Students are not required to pay more than half of their course fees at the time they accept their offer, if the course is longer than 25 weeks. I can contact my Admissions Officer with any questions or concerns regarding the tuition fee deposit or deposits listed on my Letter of Offer.
- Should the English Language Tuition Fee balance not be paid by 175 days after English Language Program commencement, I agree the university to charge the English Language Tuition Fee from the Commencement fee I paid for the subsequent course.

Students Under 18 Years Old Only

- If my welfare arrangements are approved by Macquarie University I must stay in an approved homestay until I turn 18, or my course finishes, whichever comes first.
- If I am not living with a parent or nominated relative I must meet regularly with a student advisor.

Legal Requirements

- Information about the ESOS framework and the National Code is at: https://www.mq.edu.au/education-services-for-overseas-students/ESOS-Legislative-Framework/National-Code
- Any school aged dependents accompanying me to Australia will be required to attend school and this will incur additional charges.
- Macquarie University may at any time vary these Terms and Conditions by publishing the varied Terms and Conditions on the University’s website and is under no other obligation to notify me of any variation to these Terms and Conditions.
- Students are subject to other fees, charges and conditions for each study period in which they enrol and are advised to check the current fees, charges and conditions with Macquarie University before enrolment.
- In subsequent study periods, an AUD$200 late payment fee will be incurred if payment is made after the due date. Should I enrol in year-long units, I will be required to pay the fees for these units in full and upfront by the fee deadline in my first session of study. The OSHC premium quoted in the letter of offer is accurate as at the time of offer and is subject to an annual increase.

Refunds and Transfers

- I have read the Macquarie University International Fee Refund Policy which forms part of this agreement, and accept its terms and conditions, which the University may alter without prior notice. Please check the refund policy before enrolment in each study period at mq.edu.au/international-refund
- In the unlikely event that Macquarie University is unable to offer my course, the University is obliged to provide a refund of unspent, prepaid tuition fees under the Tuition Protection Service. TPS is a printout and refund service for international students provided by the Australian Government.
- The University retains the right to grant or refuse my release request to transfer to another education provider within the first six months of study in my principal course.

Privacy

- Information is collected on this form and during my enrolment in order to meet the University’s obligations under the Education Services for Overseas Students (ESOS) Act 2000 (ESOS Act) and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018 (National Code); to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally.
- The authority to collect this information is contained in the ESOS Act, the ESOS Regulations 2001 and the National Code.
- Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Australian Government including the TPS, or state or territory agencies, in accordance with the Privacy Act 1988 and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law.
- Macquarie University may collect, use and disclose my personal information in accordance with the applicable privacy collection notices within the policy framework: http://www.mq.edu.au/policies/about_us/how_mq_works/privacy/
- Consent to the sending and receiving of electronic messages for the purposes of the SPAM Act 2003 (Cth) and any corresponding regulations for electronic communication methods to deliver information relevant to my studies, personal safety, and university life.
- Macquarie University can publish information on any awards and prizes I have been awarded and, where appropriate, the results for my honours program of study.
ACCEPANCE OF OFFER

IMPORTANT NOTE:
Academic programs may have limited places or a quota for the number of students accepted. This quota may be reached prior to your acceptance, preventing any further admissions to the program. You are encouraged to accept this offer as soon as possible to reserve a position in your course.

PERSONAL DETAILS (as they appear in your passport). Please complete any missing information in BLOCK letters.

Title: ____________________________
Given name(s): ____________________
Surname / family name: ______________
UAC ID: __________________________
Student ID: ________________________
Gender: ______________
Date of birth: ________________
Country of birth: __________________
Citizenship: ________________
Passport number: [Attach certified copy of identification page]

COURSE DETAILS

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
</table>

PAYMENT DETAILS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree Commencement Fee</td>
<td>AUD$</td>
</tr>
<tr>
<td>Overseas Student Health Cover</td>
<td>AUD$</td>
</tr>
<tr>
<td>Less Scholarship if any</td>
<td>AUD$</td>
</tr>
<tr>
<td>Total Amount Payable to Accept Offer</td>
<td>AUD$</td>
</tr>
</tbody>
</table>

Tick one method of payment and attach proof of payment
[ ] Western Union StudentPay (Debit or Credit Card) [ ] BPAY (Biller code: 50443 Reference number: (Student ID)
[ ] Western Union StudentPay (Telegraphic Transfer) [ ] Other (Please specify):

CONFIRMATION OF ENROLMENT (CoE)

Your CoE will be forwarded to the email address you nominate below. Issued once payment is verified and all required documents are received.

<table>
<thead>
<tr>
<th>Your current location when applying for student visa:</th>
<th>[ ] Australia [ ] Overseas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email address for CoE:</td>
<td>________________________</td>
</tr>
<tr>
<td>Contact phone number:</td>
<td>________________________</td>
</tr>
<tr>
<td>Contact address in Australia (if you are currently in Australia):</td>
<td>________________________</td>
</tr>
</tbody>
</table>

DECLARATION

I have read, understood, and accepted the conditions outlined in the following documents:

- Letter of Offer;
- Terms and Conditions of Offer;
- Macquarie University International Refund Policy
- Recognition of Prior Learning Assessment (if applicable)
- International under 18 welfare arrangement form (if applicable)

__________________________
Student’s Signature

__________________________
Date (DD / MM / YYYY)
UNDER 18 YEARS OF AGE

If you are under 18 years of age, please read the Students Under 18 Years of Age requirements mq.edu.au/under18. Your parent or legal custodian must also sign this offer (cross out the one that does not apply).

Parent / Legal Custodian Name  Parent / Legal Custodian Signature  Date (DD/MM/YYYY)

SPONSORED STUDENT OFFER (if applicable)

I consent to Macquarie University releasing personal information about me, including but not limited to, my academic results, enrolment status and financial details to my Sponsor, and to any representative appointed by that sponsor, in relation to my study at Macquarie University. In relation to academic results, I consent to my academic results being provided at the conclusion of each semester that I am enrolled at the University, if the Sponsor requests this information. This consent continues until such time that I have notified the University that my consent is withdrawn, the Sponsor terminates or does not extend the sponsorship or I have graduated from the University in the degree to which my scholarship or sponsorship relates.

Student’s Signature  Date (DD / MM / YYYY)

SIGN AND RETURN “ACCEPTANCE OF OFFER” BEFORE: Monday 4 February 2019

Macquarie International
Level 1, E3A
10 Macquarie Walk, Campus East
Macquarie University
North Ryde NSW 2109

uac.international@mq.edu.au