



Body donation program

INFORMATION AND FORMS

Body Donation Program Coordinator Contact Information:

The Body Donation Program
Faculty of Medicine, Health and Human Sciences
Level 3, 75 Talavera Rd.,
Macquarie University NSW 2113
T: (02) 9812 3543
E: bodydonationprogram@mq.edu.au

INFORMATION FOR DONORS

The importance of body donation

People who donate their bodies for anatomical examination make an invaluable contribution to the advancement of medical knowledge. It is a unique gift that helps to promote health and alleviate suffering within the community – a gift that is greatly appreciated by medical researchers, teachers and students alike. Macquarie University, through its Faculty of Medicine, Health and Human Sciences, offers a Body Donation Program to the public which not only helps train health-care professionals (ie doctors, nurses, medical representatives and scientists) but also promotes medical research leading to new and improved medical innovations in the future.

IMPORTANT: Authorisation for your body to be used for anatomical examination is predicated on the attainment of consent. Consent can be given by pre-registering with our Body Donation Program whilst you are still alive, or after death by your senior available next-of-kin.

The Body Donation Program

The objective of the Body Donation Program is to obtain human bodies or tissue for educational and scientific studies so that we can provide medical professionals and students with the best possible education and training. In conducting the Body Donation Program, we strive to operate in a way that is compassionate and professional.

What does ‘anatomical examination’ mean?

‘Anatomical examination’ is the study of human anatomy for medical or scientific purposes including research, training and education. This may involve examination of the exterior and internal organs of your body. To examine the internal organs, your body will be dissected using surgical instruments. This may involve the removal of the skin, the opening of the various cavities of the body, the opening of the skull to allow examination of the brain and the removal of your limbs or tissue. All such procedures are performed by highly skilled anatomy staff, medical professionals or students under supervision. Student anatomical examinations are designed to provide exposure, experience and training to future medical, allied health and medical science professionals and researchers. It may include the process of embalming or tissue fixation, which is used for long term preservation (up to 8 years) for student teaching.

Macquarie University also provides services to internal and external organisations and other entities (such as Macquarie University Private Hospital and private and public companies) for the purpose of research, development, testing and evaluation (RDT&E), education and training. Examples of such services may include, but

are not limited to, the education of medical professionals, development of new surgical techniques, collection of tissue for examination and research, development of new medical treatments and the testing of current and new medical devices and imaging techniques. RDT&E, education and training may be sponsored by commercial companies, the proceeds of which are invested back into research and medical training programs at Macquarie University.

RDT&E involving donated bodies and/or human tissue must first be approved by the Faculty's Anatomy Governance Committee.

Who may serve as a witness to my donation?

Any person 18 years or older, may act as your witness. Preferably this should be someone who is expected to survive you.

Can someone else donate my body?

Your senior available next-of-kin can donate your body after your death even if your consent was not given in writing during your lifetime. However, the senior available next-of-kin should establish that you had not expressed any objection to the anatomical examination of your body during your lifetime. The 'senior available next-of-kin' is defined in the *Anatomy Act 1977 (NSW)* and is the person at the top of a hierarchy established by the Act. If you have a spouse, your spouse will generally be your senior available next-of-kin. If you do not have a spouse, it would be, in order:

- a son or daughter, or
- parent, or
- brother or sister over the age of eighteen years

Can I donate my body if I have no next-of-kin or Executor?

Yes. The registration process requires you to specify the details of your senior available next-of-kin and executor, but if you have no next-of-kin or executor, you may contact the NSW Trustee and Guardian who can be assigned as your executor.

NSW Trustee and Guardian web address
<http://www.tag.nsw.gov.au/our-locations.html>

The University has my signed consent, what do I do now?

Once you have been registered as a donor you will be sent a donor card and a Certificate of Appreciation. You should inform your family, nurse, doctor in attendance or nursing home administrator of your intentions.

While not mandatory, it is advisable that your bequest is outlined in your Will. Should you wish to include the donation in your Will, a simple statement such as the following can be included: *"I have expressed the wish for and consented to the anatomical examination of my body at Macquarie University and I confirm that my wish and that consent has not been withdrawn or revoked by me."*

What is the procedure upon my death? What if I should die on a weekend or holiday?

When you die, your next-of-kin, designated responsible person, executor or medical staff member should notify the Body Donation Program as soon as possible by contacting the Body Donation Program Coordinator (details found on front page). If the call is made outside office hours, the caller will be directed to contact the mobile phone of the Body Donation Program Coordinator. If acceptable, your body will be collected and transported to Macquarie University either by our nominated funeral director or by a funeral director of your family's choice – at no cost to your next-of-kin. Your body will be placed in storage at Macquarie University. ***Note: Your body may still be rejected pending certain criteria and blood test results - see below.***

Will Macquarie University accept my body if I die out-of-state?

No. Due to legal issues your body donation can only be accepted if death occurs within the State of NSW.

Is it possible for an ambulance service, or even my family, to deliver my body to the University?

No. New South Wales laws require a licensed funeral director to conduct all body transportations. All bodies must be transported in a professional and ethical manner in vehicles equipped with proper mortuary transportation systems.

What if I change my address and contact details?

It is important to notify the Body Donation Program in writing should your executor's or senior available next-of-kin's address or your contact details change. Also, it is important to notify the Body Donation Program if you contract a serious infectious disease. If it is in the wishes of you and your executor or senior available next-of-kin for your ashes to be returned after cremation, the Body Donor Program Coordinator will attempt to contact your executor or senior available next-of-kin via mail, email, or phone so it is important these details are kept up-to-date.

What arrangements should I make if I am admitted into a hospital, move to a retirement community, a nursing home or any type of care facility prior to my death?

If you are admitted into a hospital, move to a retirement community, a nursing home or any type of care facility, it is recommended that a copy of these donation forms be placed on your chart or with your care plan or other records. When death occurs, Macquarie University should be notified immediately by phoning Body Donation Program (details found on front page). Arrangements will then be made to receive the body into our Program.

Will my body remain at Macquarie University?

Macquarie University makes every effort to store and use all donated bodies. However, Macquarie University has a limit on its storage capacity. If there is insufficient storage available, Macquarie University may (a) be unable to receive your body, (b) transfer your body to another Macquarie University anatomy licensed premises, or (c) transfer your body to another educational institution, if you have consented - or if your senior available next-of-kin consent to this. Note: your body, tissue or ashes will be returned to Macquarie University or to the other receiving institution and then disposed of according to your wishes. Macquarie University may charge the other institution a fee for receiving your body, but this fee is limited to only that amount necessary to recover costs incurred in the preparation, storage and transfer of your body.

Macquarie University may also be unable to accept your body in the circumstances outlined in the section headed 'Are there any conditions which would invalidate my donation?'.

How long will Macquarie University keep my body?

While most bodies are retained for only a few months, Macquarie University is legally allowed to hold your body for four years from your date of death. Macquarie University may apply to the NSW Ministry of Health for an extension of the retention period up to an additional four years. Macquarie University will dispose of your body at a time no longer than eight years from your date of death.

Macquarie University may permanently retain any digital media, histological slides or small tissue blocks for microscopic examination. It may also permanently retain specific organs or tissue for teaching or research process if you or your senior available next-of-kin have specifically consented to this.

What is meant on the donation form by 'permanent retention of tissue' for teaching purposes?

An organ or other part of your body may be unusual (due to a disease or abnormal development), and as a result may be particularly useful for teaching and research purposes. Such a specimen may be preserved so that it can be studied for many years provided you (or your senior available next-of-kin) have consented to this.

If a bequest is made, and the donor has a change of mind, can the gift be rescinded?

Yes, if the request to revoke the donation is made in writing by you or your attorney or other authorised representative. A form, Revocation of Consent, is provided for this purpose.

Will any payment be received for the body?

No payment will be made by Macquarie University to you, your estate, designated responsible party or survivors in connection with your body donation.

What expenses are covered by Macquarie University?

If your body is accepted into the Body Donation Program, Macquarie University will assume all costs to transport, cremate and apply for the official Death Certificate. Should a donor wish to include a bequest in their will to cover these costs or toward supporting various research programs, Macquarie University would be most grateful for such additional generosity.

Note: Costs associated with burial and any memorial services, will be a private arrangement between your next-of-kin and the provider of the service and will not be covered by Macquarie University. In the case of burial, Macquarie University requests that donors purchase a pre-paid plot of their choice.

Will my personal information be disclosed in the research findings?

Staff, students and medical professionals may conduct medical research using cadaveric bodies/tissue for the purpose of providing answers to medical questions. Results are often presented and/or published to a wider academic audience. You will **not** be individually identified in any publication, report or oral presentation. Any results obtained from research conducted on your body and/or tissue will be grouped with those of other donors in a de-identified (anonymous) form.

Ownership of data and research findings

Macquarie University will own all research and other data created using bodies/tissue. Unidentified data may be shared with other groups in the interest of advancing our medical knowledge. Your next-of-kin will not be given access to unpublished data. If data is published, they may, as a member of the public, have access to it.

Are there any conditions which would invalidate my donation?

Yes. There are certain circumstances which will preclude Macquarie University from accepting the donation of a human body. These include:

- a) Medical Reasons: if the donor:
 - has certain communicable diseases (e.g. all strains of hepatitis, AIDS/HIV, tuberculosis) or antibiotic-resistant bacterial infections such as Methicillin-resistant *Staphylococcus aureus* (MRSA);
 - has Variant Creutzfeldt-Jakob Disease (VCJD) or rapid onset dementia of undetermined nature;
 - has resided in the UK between 1980 and 1996 for a total (cumulative) time of six months or more;
 - has received blood transfusions in the UK since 1 January 1980;
 - is unsuitable for various other reasons (eg. severe obesity or malnutrition, tissue deterioration).
- b) is under 18 years of age at time of death.
- c) if there is insufficient space for the correct storage of your body.
- d) if any of your next-of-kin object.
- e) for any other reason that Macquarie University determines.

Determining whether your body can be accepted for donation can only be made at the time of your death as the cause of death may render the donation unusable for study. To avoid undue grief and disappointment to members of your family, we would appreciate you discussing these circumstances with your family to ensure they are aware of these conditions.

What should I do if I am an organ donor?

Macquarie University encourages you to remain a registered organ donor as your donation may save another person's life. As age, health and lifestyle are no restriction to organ donation, many people in their 80's have saved the lives of much younger people. After organ donation, Macquarie University may still accept your body.

What happens if I have an autopsy or post-mortem before donation?

Even if your body undergoes an autopsy or post-mortem, it may still be accepted into the Body Donation Program. Certain laws and prescribed procedures must be complied with for this to happen.

What is the final disposition of my body following study?

When Macquarie University has completed its anatomical examination, your next-of-kin will be informed that your body is ready for disposal, unless requested otherwise. In case of cremation, Macquarie University will make all arrangements for cremation in accordance with your wishes.

Service of Appreciation and Book of Remembrance

Every two or three years, the University invites all donor families to a service where the University shows its gratitude and appreciation for the donor's generous bequest.

To further show our respect to our donors, Macquarie University maintains a Book of Remembrance. The names of all our donors are inscribed into the book by the date of their death. The Book of Remembrance is displayed at the Service of Appreciation

PERSONAL AND HEALTH INFORMATION

Collection of Personal and Health Information

Macquarie University collects personal and health information about you and your next-of-kin directly from you when you sign the consent forms for the Body Donation Program. If you have consented, we may also collect personal and health information about you from your general practitioner and other health care providers.

Security of Information Collected

Your information and the information relating to your next-of-kin may be held in a variety of ways, including in electronic or paper format. Most commonly, your information will be held as an electronic record forming part of a secure database at Macquarie University.

Use of your personal and health information

We use the personal and health information which we have collected from you for the purposes outlined in this Body Donation Program and the consent forms signed by you, including:

- assessing whether or not your body is suitable for acceptance into the Body Donation Program;
- responding to your queries and those of your next-of-kin and processing your consent forms;
- notifying you or your next-of-kin of any changes to the Body Donation Program and seeking your consent if required;
- contacting you for feedback, including seeking your participation in surveys;
- administering the Body Donation Program and managing the conduct of anatomical examinations;
- investigating and managing adverse incidents and complaints in relation to the Body Donation Program or the conduct of anatomical examinations;
- for inscription of your name and date of death in the Book of Remembrance; and
- for preparation of research presentations and publications which when published or presented are fully de-identified.

Use of the personal information of your next-of-kin

We use the personal information of your next-of-kin for the purposes outlined in this Body Donation Program, including:

- contacting them in connection with the Body Donation Program;
- contacting them for feedback, including seeking their participation in surveys; and
- seeking their consent, where appropriate.

Disclosure of your information

We disclose your personal and health information to the following types of parties:

- your next-of-kin, your executor or your legal personal representatives;
- your health care providers, ambulance services and funeral director;
- persons to whom Macquarie University is authorised or required by law to disclose your personal or health information (eg if you have a notifiable disease which the University is obliged to disclose to NSW Health authorities or in response to a subpoena issued to the University);
- external persons (for example medical practitioners and researchers) who:
 - conduct anatomical examinations at the University; and/or
 - process information relating to those examinations;
- the University's external advisers in order to investigate and manage adverse incidents or complaints in relation to the Body Donation Program or the conduct of anatomical examinations; and
- institutions to whom your body is transferred with your consent or the consent of your senior available next-of-kin.

We disclose the personal information relating to your next-of-kin to the following types of parties:

- your health care providers, ambulance services and funeral director;
- persons to whom Macquarie University is authorised or required by law to disclose their personal information (eg in response to a subpoena issued to the University);
- the University's external advisers in order to investigate or manage adverse incidents or complaints in relation to the Body Donation Program or the conduct of anatomical examinations; and
- institutions to whom your body is transferred with your consent or the consent of your senior available next-of-kin.

Macquarie University is required by law to collect some of the personal and health information it collects from you or about you (for example, details of your name, last place of abode, place and cause of death, sex and age are required in order for the University to comply with its obligations to maintain a register under clause 10 of the *Anatomy Act 1977 (NSW)*). Other information is collected to enable the University to operate the Body Donation Program and pursue the objects for which it conducts anatomical examinations effectively.

If you or your next-of-kin do not wish for us to collect, use or disclose certain information about you, you may tell us and we will discuss the consequences of this with you. It may not be possible for you to participate in the Body Donation Program if we are not able to collect, use or disclose that information.

Amendments and contact details

You may access personal and health information that Macquarie University holds about you, upon reasonable request, subject to any exceptions in relevant legislation. If you believe that the information the University holds about you is incorrect, please notify us in order that we may correct it.

Your next-of-kin may also access personal and health information that Macquarie University holds about them, upon reasonable request, subject to any exceptions in relevant legislation. If they believe that the information the University holds about them is incorrect, they may notify us in order that we may correct it.

If you wish to have access to your personal or health information or your next-of-kin wish to have access to their personal information, please contact the Body Donation Program Coordinator (details found on front page).

COMPULSORY BLOOD TESTING

Under the NSW work health and safety laws, Macquarie University has a duty of care to provide and maintain a safe work environment for the entire University community, including its staff, students and visitors. Specific to the anatomical examination practices is the need to screen the blood of all deceased donors to ensure that the risk of transmissible infectious diseases is kept to a minimum. Infection control is based on the Standard (Universal) Precautions Model which requires that **all** individuals are regarded as potentially infectious and that control procedures are applied accordingly.

All donated bodies will have blood samples, and swab samples where needed, taken on arrival at Macquarie University. Macquarie University outsources the blood testing to an external pathology laboratory who will test for HIV, hepatitis B and hepatitis C and/or any other diseases for which Macquarie University is required to test under its anatomy licence. If the blood and any swab tests are clear (negative) the body will be accepted into the Body Donation Program.

What if the blood test is positive?

Under the Public Health Act 2010, Macquarie University is NOT required to notify the next-of-kin of results of the blood tests. Instead, the pathology laboratory will notify positive results of notifiable medical conditions to NSW Department of Health. All contact tracing (partner notification) will then be undertaken by the NSW Department of Health according to the framework outlined in NSW Health Policy Directive (PD2005_184 Contact Tracing Guidelines for the Sexually Transmissible Diseases and Blood Borne Viruses). **NOTE: Macquarie University is obliged to provide the details of contacts of body donors who may be at risk of infection to the local Public Health Unit if requested to do so. Provision of contact details in these circumstances would not be in breach of statutory privacy provisions.**

If blood borne pathogens are identified Macquarie University may be unable to accept your body into its Program. Macquarie University in collaboration with the NSW Department of Health will notify your next-of-kin so that alternative funeral arrangements can be made. **Macquarie University cannot be held liable for any costs incurred through the rejection of a donation for any reason.**

CONSENT FORMS

MAKING AN OFFER OF BODY DONATION FOR ANATOMICAL EXAMINATION

These forms are supplied for the convenience of donors and for the administrative use of Macquarie University. They are in no way legally binding if a donor or their senior available next-of-kin at any time wish to alter or revoke their consent.

IMPORTANT

Please discuss with your family/next-of-kin your intention to donate your body for anatomical examination and research.

The Donor must complete and return to the Body Donation Coordinator (details on the first page) the following forms:

- Form 1 – Personal consent
- Form 3 – Notification of cremation
- Form 4 – Preferences
- Form 5 – Medical history

The Donor's next-of-kin must complete the following form:

- Form 2 – Next-of-kin/executor consent
- Form 6 – Authority for Anatomical Examination (this form is completed after the death of the donor in the absence of a hospital Designated Officer)
- Form 7 – Authority to Collect Deceased (this form is completed after the death of the donor)

Form 8 must be completed if, after originally providing consent, you decide you do not want to proceed with the donation.

It is suggested that you place:

- one copy of these forms in your will
- one copy of these forms with your senior available next-of-kin
- one copy of these forms with your primary health care practitioner.

Please print all information clearly. If any of this information changes, please ensure you notify the Body Donation Program.

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FORM 1

PERSONAL CONSENT

This form must be completed by the Donor.

This is to acknowledge that I have read the Body Donation Program information and, having done so, confirm that it is my wish that my body, after death, be made available to the Macquarie University, under the provision of the *Anatomy Act 1977 (NSW)*, to be used in whatever way shall be deemed most beneficial for the purposes of anatomical teaching, learning, testing and research. I also hereby authorise the Macquarie University to have full access to all records relating to my health history, to make copies of these records when necessary and to provide access to those records to my next-of-kin, executor and legal personal representative. I understand that Macquarie University reserves the right to decline acceptance of my bequest.

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Address: _____

Date of birth: _____/_____/_____

Telephone: Home: _____ **Work:** _____ **Mobile:** _____

Email address: _____

Signed: _____ **Date:** _____

Witness (must be over 18 years of age):

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Signed: _____ **Date:** _____



FORM 2

NEXT-OF-KIN/EXECUTOR CONSENT

This form must be completed by the Donor's spouse. If the Donor does not have a spouse, it should be completed by a son or daughter who has attained 18 years of age. If the Donor has neither a spouse nor children, it should be completed by the Donor's parents. If the Donor has none of the above next-of-kin, the form should be completed by a sibling who has attained the age of 18 years of age.

The University acknowledges that your decision to donate your body is one that should be made in consultation with immediate family members. By requesting the signature of a senior next-of-kin/executor, the University understands that your family is aware of your intentions to donate and will not object to the donation at the time of your death.

I, the undersigned, next-of-kin or the executor/executors of the Donor's Will, state that the family have no objection to the Donor's wishes as stated above.

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Relationship to donor: _____
(family/executor)

Address: _____

Telephone: Home: _____ **Work:** _____ **Mobile:** _____

Email address: _____

Signed: _____ **Date:** _____



FORM 3

NOTIFICATION OF CREMATION

This form must be completed by the Donor.

Do you wish your relatives or anyone to be notified when cremation has taken place?

YES ☐ NO ☐

If YES, please supply names and addresses of contact/s below:

FIRST CONTACT:

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Address: _____

Telephone: Home: _____ **Work:** _____ **Mobile:** _____

Email address: _____

SECOND CONTACT:

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Address: _____

Telephone: Home: _____ **Work:** _____ **Mobile:** _____

Email address: _____

Signed: _____ **Date:** _____



FORM 4

PREFERENCES

This form must be completed by the Donor.

Disposal of remains (please tick one box only):

1. Cremation and interment of ashes at Crematorium	<input type="checkbox"/>
2. Cremation and subsequent return of ashes to the senior available next-of-kin or executor of Will	<input type="checkbox"/>
3. Burial in your designated prepaid plot <i>(This option should be finalised by the family prior to donation as Macquarie University will not cover the financial costs of this option)</i>	<input type="checkbox"/>

Medical history (Please tick if you agree) YES ☐

I consent to the release of my prior medical history and /or records to the licence holder or their delegate for the purposes of determining medical suitability of the donation or for research, training and education purposes.

Research, development, testing and evaluation (Please tick if you agree) YES ☐

RDT&E activities are vital for the advancement of medicine and to progress surgical innovation. Examples of RDT&E activities include: evaluation of a new surgical approaches; evaluation of imaging techniques; implantation of novel medical devices; mechanical evaluation of an implant's strength and performance. I consent to my body being used for RDT&E activities.

Digital imaging (Please tick if you agree) YES ☐

I consent to images/video being taken of my body for diagnostic, demonstrative and teaching purposes. I understand that all images/videos taken will be de-identified and that all identifying features and marks will be obscured from any image.

Permanent retention of tissue (Please tick if you agree) YES ☐

I consent to the removal and permanent retention of tissues from my body. I understand that 'tissue' includes any part of the body, including an organ, or part of an organ and that the removed tissue will be permanently retained which may include:

- preserving tissue for museum or archival purposes,
- using tissue for the purpose of anatomical examination, surgical skills training, and research.

Transfer of body (Please tick if you agree) YES ☐

I consent to the transfer of my body to another licensed educational institution elsewhere in Australia. Prior to transfer of the body bequeath coordinator will inform the senior next of kin.



FORM 5

MEDICAL HISTORY

This form must be completed by the Donor.

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Occupation: (if retired, please give former occupation) _____

Retired?: _____
(Yes / No)

If you receive a pension, please state the type (war, aged etc): _____

Date of birth: _____/_____/_____ **Sex:** Male ☐ Female ☐

Place of birth: _____
(Town) (State) (Country)

If not born in Australia, year of arrival: _____

Parents:

Father's name: _____
(Family name) (Other name/s)

Occupation: _____

Mother's maiden name: _____
(Maiden family name) (Other name/s)

Occupation: _____

Donor's marital status (single, married, widowed, divorced, de facto): _____

First marriage:

Where: _____ **at age:** _____
(Town) (State) (Country) (Age)

To whom: _____
(Family name) (Other name/s)



Second marriage:

Where: _____ **at age:** _____
 (Town) (State) (Country) (Age)

To whom: _____
 (Family name) *(Other name/s)*

All children (born alive) of all marriages, in order of birth (*if now deceased, please write 'D' next to date of birth*):

Given name(s)	Sex (M/F)	Date of birth

Note: If there are more children, please write similar details on a separate sheet.

- Do you have a Pacemaker (or any other battery powered device) attached to your body?

(If Yes, please give details) _____

- Are you an organ donor? If Yes, please advise details of the organisation with which you are registered.

- List any surgical procedures performed on you in the past:

- List any broken bones sustained in the past and any replacement joints eg hips:

- Have you, or do you suffer from arthritis? Yes ☐ No ☐

- Have you, or do you suffer from cancer? Yes ☐ No ☐

If yes, what type of cancer and which body part was it first diagnosed in?



- Have you resided in the UK between 1980 and 1996 for a total (cumulative) time of 6 months or more? Yes ☐ No. ☐
- Have you received blood transfusions in the UK since 1 January 1980? Yes ☐ No ☐
- Do you have now, or have you had in the past, any infectious disease? Yes ☐ No ☐
- Are you of Aboriginal or Torres Strait Islander origin? Yes ☐ No ☐ Neither ☐

- List any other illnesses:

- Provide your medical practitioner's details below:

Name: _____

Address: _____

Telephone number: _____

- Provide details of other relevant health practitioners below:

Name: _____

Type: (eg physiotherapist, specialist) _____

Address: _____

Telephone number: _____



FORM 6

AUTHORITY FOR ANATOMICAL EXAMINATION

FOR THE ANATOMICAL EXAMINATION AND RELEASE OF A BODY
FROM THE HOSPITAL / FORENSIC FACILITY TO A LICENSED ANATOMICAL FACILITY

Name of deceased: _____
(Name of donor)

Current location of the deceased: _____

I am the ☐ Senior available Next-of-Kin ☐ Designated Officer for a hospital/ forensic institution

I certify that:

☐ The above mentioned deceased had given their written consent to the anatomical examination of their body after death and that consent had not been revoked or objected to by the senior available next-of-kin.

OR

☐ The above mentioned deceased had not during their lifetime expressed an objection to an anatomical examination of their body after death and the senior available next-of-kin has given their consent in writing to the anatomical examination of the deceased. There is no senior available next-of-kin of the same or higher order in the hierarchy of senior available next-of-kin who objects to the removal of tissue from the person's body.

I hereby authorise anatomical examination and the release of the above mentioned deceased to the:

Body Donation Program
Faculty of Medicine, Health and Human Sciences
2 Technology Place
Macquarie University NSW 2109

in accordance with any terms or conditions placed on the consent by the deceased or senior available next-of-kin.

Name: _____ Relationship to the deceased: _____

Address: _____

Signature: _____ Date: _____

Coroner consent


A Designated Officer or a senior available next-of-kin cannot authorise the anatomical examination of the body of a person in respect of whose death a coroner has jurisdiction to hold an inquest under the *Coroners Act 2009* unless a Coroner has given consent to the examination.

If the above applies, please provide evidence of the Coroner's consent.



FORM 7


AUTHORITY TO COLLECT DECEASED



SMR020210

BINDING MARGIN - NO WRITING

NH700576 11/219

 <p>Health</p> <p>Facility:</p> <p>AUTHORITY TO COLLECT DECEASED</p>	FAMILY NAME	MRN
	GIVEN NAME	
	D.O.B. ____/____/____	M.O.
	ADDRESS	
	LOCATION / WARD	
COMPLETE ALL DETAILS OR AFFIX PATIENT LABEL HERE		

PART A: To be completed by the Executor or Next of Kin (See Part D for guidance)

Given Name _____ Family Name _____

Address _____

Contact Phone Number _____

I (print name) _____

give authority to (Funeral Director) _____

to collect the body of (name of deceased) _____

Relationship to Deceased _____

If nominated as a delegate of the Executor/Next of Kin, please provide details: _____

I confirm that I have full and proper authority to permit the facility to release the body of the above named deceased person to the funeral director on this form.

Signature: _____ Date: _____

PART B: To be completed by Funeral Director (Where a person collecting the body is not a funeral director or acting on behalf of the coroner, please contact the Public Health Unit to confirm whether all necessary approvals have been obtained)

Funeral Company Name _____

Address _____

Transfer Company (if applicable) _____

Contact Person _____

Phone: _____ Fax or Email: _____

Date: _____ Signature: _____

PART C: To be completed by NSW Health Staff

This section requires two NSW Health Staff (as determined by the local facility) to witness that sections A and B have been completed prior to the release of the body to the funeral director.

Staff Member 1 Name: _____

Designation: _____

Staff Member 2 Name: _____

Designation: _____

Signature: _____

Date: _____

Signature: _____

Date: _____

NO WRITING

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AUTHORITY TO COLLECT DECEASED

SMR020210



FORM 8

REVOCATION OF CONSENT

This form must be completed by the Donor if, after originally giving consent, the Donor determines to withdraw that consent. It should be sent to Macquarie University at the following address:

**The Body Donation Program
Faculty of Medicine, Health and Human Sciences
Level 3, 75 Talavera Road
Macquarie University NSW 2109
E: bodydonationprogram@mq.edu.au**

I wish to revoke the donation of my body to Macquarie University.

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Address: _____

Date of birth: ____/____/____

Telephone: Home: _____ **Work:** _____ **Mobile:** _____

Email address: _____

Signed: _____ **Date:** _____

Witness (must be over 18 years of age):

Title: (Dr/Mr/Mrs/Miss/Ms/Professor) _____

Family name: _____

Other name/s: _____

Signed: _____ **Date:** _____

Office use only: This section of the form is to be completed by Macquarie University and returned to the Donor as soon as practicable after receipt of the revocation.

Macquarie University acknowledges receipt of the Donor's revocation of consent.

Signed: _____ **Date:** _____