



# Student Misconduct and Discipline

## RULES 2015

1. For breach of discipline or misconduct any member of the teaching staff may suspend any student from attendance at classes for a period not exceeding four weeks and from final examination, or may impose a fine not exceeding ten dollars on the student, or may both so suspend and fine the student:
  - provided that the circumstances relating to the suspension or fine shall be reported in writing by the member to the Vice-Chancellor forthwith;
  - provided further that the authority hereby conferred shall extend only to any breach of discipline or misconduct committed in or with respect to the classes of such member, or committed in the member's presence.
  
2. For breach of discipline (including non-compliance with the rules for the use of the library as determined by the Vice-Chancellor from time to time) or misconduct the University Librarian may suspend any student from attendance at the library for a period not exceeding four weeks and from use of the facilities of the library, or may impose a fine on the student not exceeding an amount determined by Council from time to time, or may both so suspend and fine the student:
  - Provided that the circumstances relating to the suspension or fine (other than a fine imposed for the late return of library materials) shall be reported in writing by the University Librarian to the Vice-Chancellor forthwith;
  - Provided further that the authority hereby conferred shall extend only to any breach of discipline or misconduct committed in or with respect to the library or its precincts.
  
3.
  - 1) Any student in respect of whom a decision of a member of the teaching staff or of the University Librarian has been made whereby such student has been suspended or fined or suspended and fined under Clause 1 or 2 may appeal to the Vice-Chancellor.
  
  - 2) The Vice-Chancellor, on appeal so made to him or her, may confirm, quash or vary any such decision or may refer the appeal to the Discipline Committee under Clause 6 for determination by it.
  
4.
  - 1) The Registrar, or any person authorised by the Registrar in that behalf, may, for breach of discipline or misconduct at a University final examination, exclude a student or candidate from attendance or further attendance at that final examination.
  
  - 2) The person supervising the conduct of a University final examination shall forthwith report to the Registrar any instance coming to his or her notice of breach or suspected breach of discipline or misconduct or suspected misconduct at that final examination.
  
  - 3) The Registrar shall forthwith report to the Executive Dean of Faculty in writing any instance coming to the Registrar's notice of breach or suspected breach of discipline or misconduct or suspected misconduct at a University final examination.

- 4) The Director, Office of Facilities Management, or any person authorised by him or her in writing in that behalf, may, for breach of discipline in relation to the bringing of any vehicle or thing on to or the management of any vehicle or thing upon the University site or premises or in relation to the use made of the University site or premises, impose on any student a fine not exceeding ten dollars.
  - 5) Any student in respect of whom a decision to impose a fine has been made under Clause 4(4) may appeal to the Vice-Chancellor within seven days of being served by post at the student's address last known to the Registrar with notice of the imposition of the fine and on appeal being so made to him or her, the Vice-Chancellor may confirm, quash or vary the decision appealed from or may refer the appeal to the Discipline Committee under Clause 6 for determination by it.
5. For breach of discipline or misconduct whether or not already dealt with under any of the foregoing provisions of this rule, the Vice-Chancellor may impose a fine not exceeding one hundred dollars on a student, or candidate at any University final examination, or may exclude the student or candidate from the University or from any part thereof for a period not exceeding four weeks, or may both so fine and exclude the student or candidate.
- 5A. A student indebted to the University by reason of the non-payment of any fine or fines aggregating fifty dollars or more imposed pursuant to the foregoing provisions of this rule and who has failed to discharge the student's indebtedness after notice from the Chief Financial Officer requiring payment by a date specified in the notice shall be excluded from the University forthwith after that date until that indebtedness is discharged in full.
- Provided that in any case where it is made to appear to the Vice-Chancellor that the full application to a student of such exclusion would be inappropriate having regard to the circumstances, the Vice-Chancellor may direct that that exclusion or any specified incidence thereof shall not attach to the student concerned for such time as the Vice-Chancellor shall fix.
6. 1) There shall be a Discipline Committee which shall consist of the Chancellor or Deputy Chancellor, the Vice-Chancellor, the Chair of the Academic Senate, a member of Council selected by the Council, four Executive Deans of Faculties selected biennially by the Academic Senate (or their delegates), a student member of the Academic Senate selected by the Academic Senate and any other persons appointed from time to time by the Vice Chancellor.
  - 2) Four members shall form the quorum of a Discipline Committee.
  - 3) The Vice-Chancellor may refer to the Discipline Committee any matter involving any question as to breach of discipline or misconduct of any kind by any student. The Vice-Chancellor, upon or after making such reference, may suspend the student from the use of all or any of the facilities of the University and from attendance within the University premises and grounds pending investigation of and decision on the matter by the Discipline Committee and pending any appeal to the Council by the student from that decision. Any such suspension may be varied during its currency by the Vice-Chancellor or may be lifted by him or her.
  - 4) On such reference the Discipline Committee shall investigate matters which involve any question as to breach of discipline or misconduct of any kind by any student and may impose penalties in accordance with academic usage.

- 5) A report of the decision of the Discipline Committee in any matter shall be laid upon the tables of the Council and the Academic Senate as soon as possible after the meeting of the Discipline Committee at which the decision was given.
- 6A.
  - 1) Where a decision under Clause 3, 4(5), 5 or 6(4), or a determination under Clause 8(1) has been made the Registrar shall send to the person in respect of whom the decision or determination is made a notice setting forth details of the decision or determination.
  - 2) The notice referred to in Clause 6A(1) shall be sent by post to the person in respect of whom the decision or determination is made at that person's address last known to the Registrar and shall be deemed to be served on the day on which it would be delivered in the ordinary course of post.
7.
  - 1) Any person in respect of whom a decision of the Vice-Chancellor or the Discipline Committee has been made under Clause 3, 4(5), 5 or 6(4) and who is aggrieved by the decision may, subject to Clause 9, appeal to the Council.
  - 2) The Standing Committee on Appeals, on appeal made to it, may confirm, quash or vary any such decision.
8.
  - 1) Where:
    - a. a student has failed to supply information called for on an application for enrolment in the University or as furnished false or misleading information on such an application;
    - b. any authority in the University has made a decision with reference to a student's admission, academic standing, or courses of study or otherwise concerning his or her academic program or academic progress within the University; and
    - c. the authority is satisfied that the failure or the furnishing of such information resulted in the making of the decision, the authority may reverse, vacate, annul or vary the decision.
  - 2) A student in respect of whom a determination by any authority has, pursuant to Clause 8(1), been made reversing, vacating, annulling or varying such a decision may, subject to Clause 9, appeal to the Council.
  - 3) The Council, on appeal so made to it, may confirm, quash or vary any such determination.
9.
  - 1) Notice of an appeal referred to in Clause 7(1) or Clause 8(2) shall be given in writing and shall be delivered to the Registrar within twenty-eight days after the day on which the notice referred to in Clause 6A(1) is deemed to be served.
  - 2) Notwithstanding Clause 9(1) the Registrar may accept a notice of appeal delivered to him or her within such period as is, in the Registrar's opinion, reasonable in the circumstances where the period specified in Clause 9(1) has expired and where, in the Registrar's opinion, illness or other circumstances beyond the control of the person giving the notice of appeal prevented the notice being given within the period specified in Clause 9(1).