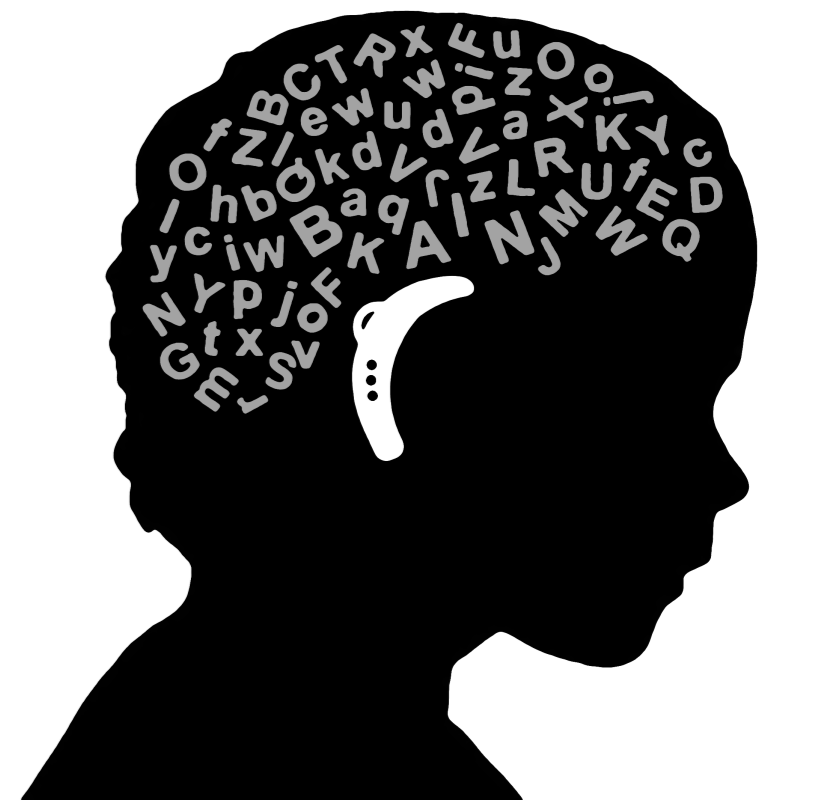




# Pre-recording Your Poster Presentation



Benjamin Davies

Department of Linguistics, Macquarie University, Sydney, Australia

## Before You Begin:

- Ensure your recording environment is free from distractions
- Ensure your environment is properly lit
- Dress as you normally would for a face-to-face conference

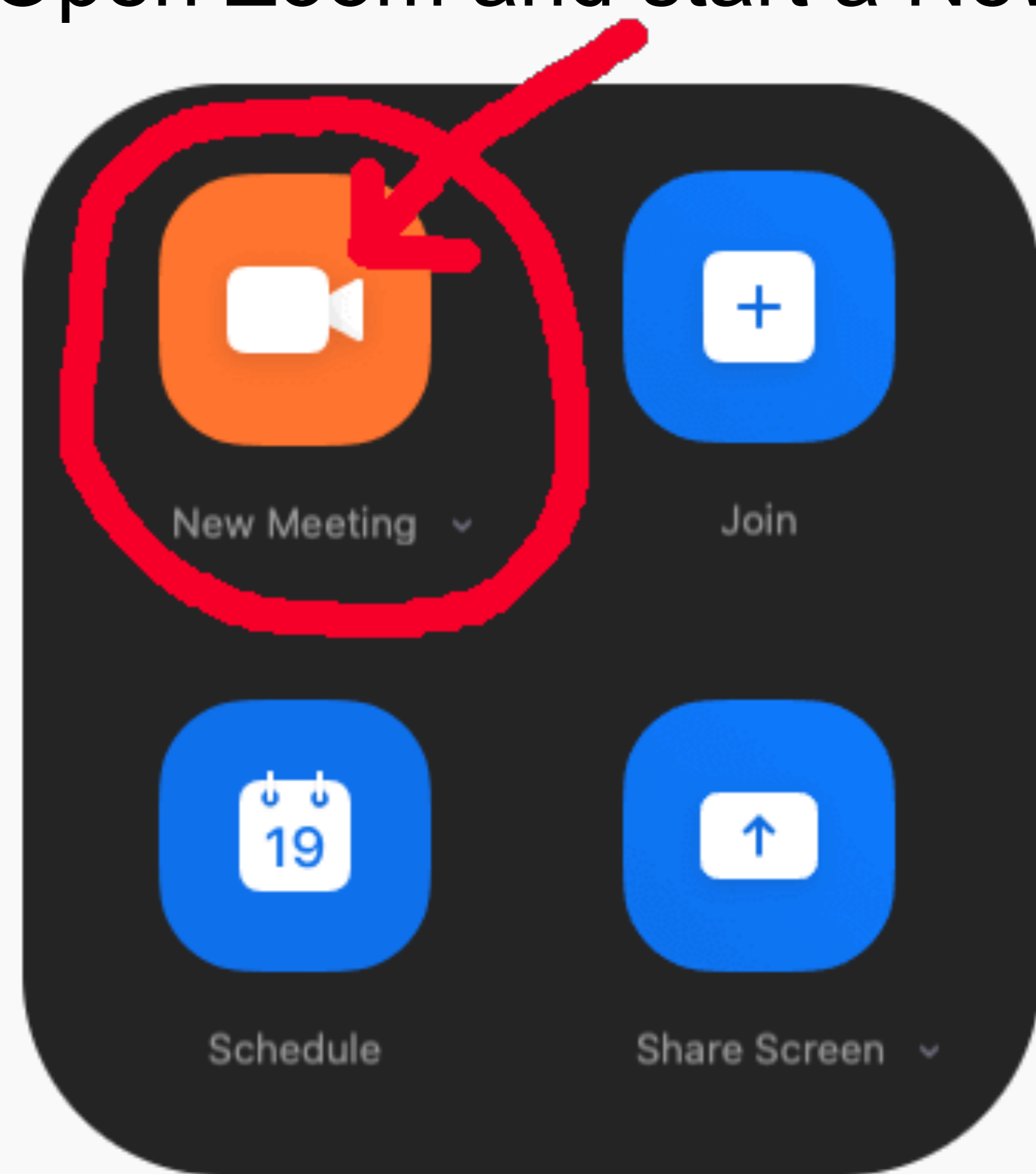
## Your Presentation:

- Start with your name, affiliations and the title of your poster
- You have THREE MINUTES to present your poster
- The recording should be one take (no cuts or edits)

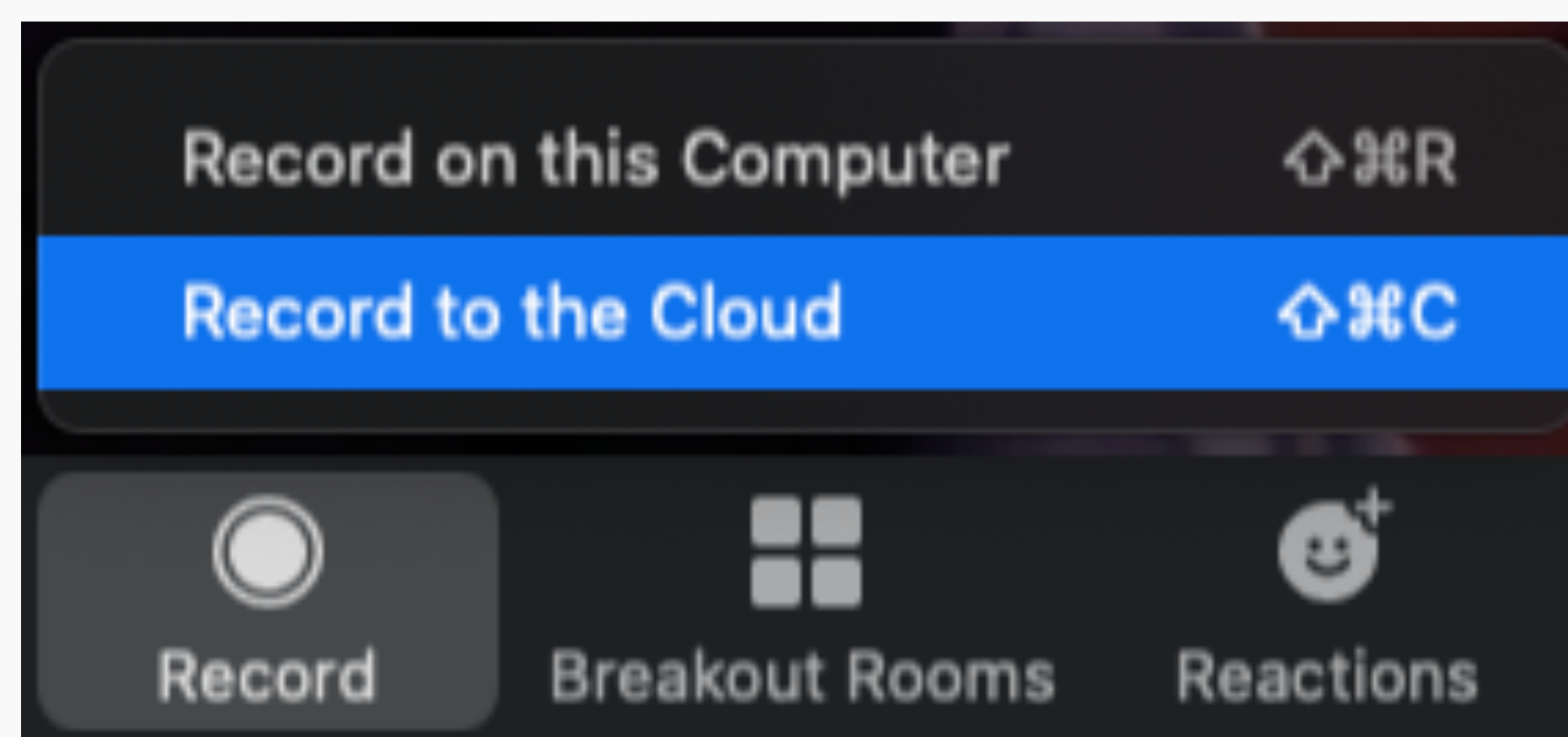
## Using Zoom:



- Open Zoom and start a New Meeting



- Press Record and select “Record to the Cloud”

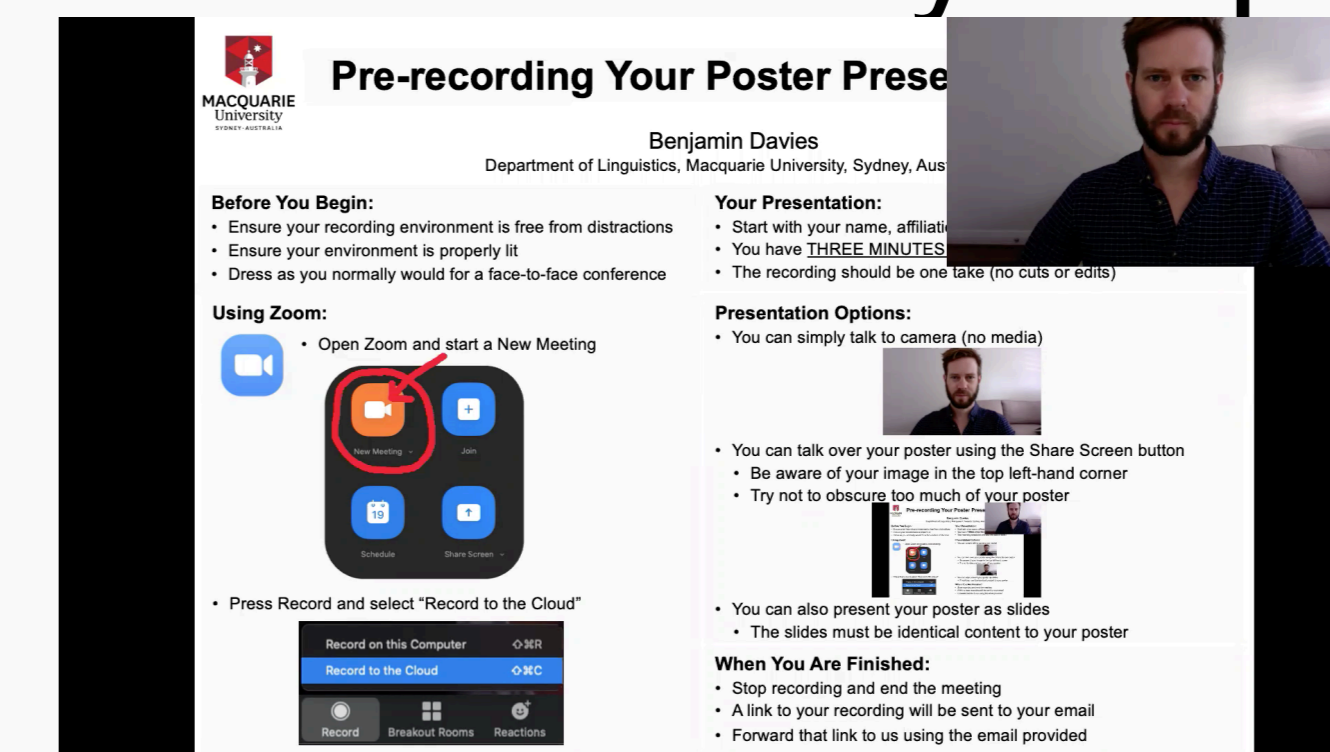


## Presentation Options:

- You can simply talk to camera (no media)



- You can talk over your poster using the Share Screen button
  - Be aware of your image in the top right-hand corner
  - Try not to obscure too much of your poster



- You can also present your poster as slides
  - The slides must have identical contents to your poster

## When You Are Finished:

- Stop recording and end the meeting
- A link to your recording will be sent to your email
- Forward that link to us using the email provided