



# Eligibility for DVCR Co-Funding

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## MAXIMISING YOUR CHANCES OF EXTERNAL FUNDING SUCCESS

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Eligibility for the DVCR Co-Funding Scheme is contingent upon on-time submission of grant applications by your mandatory compliance and eligibility check. Many applications for external funding require cash and in-kind contributions from the host institution in order to be considered for funding. This funding includes project support funds, funding for research associates, scholarships, and major equipment and in most cases is processed via the [\*\*DVCR Co-Funding scheme\*\*](#).

To be eligible to request DVCR Co-Funding, grant applications must be submitted internally, via Pure, by your mandatory compliance and eligibility check booking date, or no more than two weeks from the external deadline depending on the scheme being applied for. The team supporting your application will ensure the lead applicant is aware of this deadline and it is then the lead applicants' responsibility to ensure the application is submitted on time to this internal deadline. Failure to do so will impact eligibility for DVCR Co-funding.

### IMPORTANT INFORMATION

- Applications led by Macquarie University researchers must be submitted to the Research Services Grant Development Team 4 weeks prior to the external deadline, if requesting an optional strategic review and 2 weeks prior to a mandatory compliance and eligibility check. Please refer to the [\*\*fellowships and grant opportunities webpage\*\*](#) for information on deadlines and processes.
- Applications that do not have a Pure record and/or do not have all the appropriate approvals in Pure (Head of Department/School [HoD/HoS] and Deputy Dean of Research and Innovation [DDRI]) will not be submitted to the external funding body. It is the lead applicant's responsibility to ensure the approvals in Pure are complete prior to submission.

## FAQs

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### WHY DO WE NEED INTERNAL DEADLINES FOR EXTERNAL GRANT APPLICATIONS?

Macquarie's internal deadlines for external research funding applications are critical for the following reasons:

- External grant schemes, are complex and ever-changing. It takes a team of Macquarie experts behind the scenes to make sure all applications both align with the strategic objective of the external funding body and are compliant and eligible for funding. **The hard work of the Faculty Research Office teams, central Research Services Grant Development team, Research Innovation and Enterprise team and Trust and Foundations team ensures that each application is of the highest potential quality, with the greatest chance of success.** Interesting fact, some funding bodies, such as the ARC, have deemed applications ineligible based on the incorrect use of font sizes – compliance and eligibility checks will ensure your application meets all criteria for consideration for funding. The strategic reviews and compliance checks often find areas for improvement in applications and on-time submission to deadlines makes certain that researchers have ample time to make the changes required to have the highest chance of success.



- Each **external funding application, and accompanying DVCR Co-Funding requests, require appropriate approvals in Pure** (formal approval from your HoD/HoS and DDRI). Prior to consideration by the DVCR for Co-Funding, the Co-Funding application is considered by the Faculty Research Office teams and then sent to the Grant Development Team for consideration, and pending no further information is required, sent to the DVCR for final consideration. When applications are submitted late, it increases the risk that the application will not be considered by the Faculty or the DVCR which can then result in an application not proceeding to final submission. Be aware, applications that do not have a Pure record or do not have approvals in Pure will not be submitted to the external funding body for consideration.

### **BUT, I SUBMITTED ON-TIME AND IT TOOK AGES TO GET FEEDBACK! WHY SHOULD I WORRY ABOUT IT?**

- Fair point! We are continually improving our processes and working on ways to increase our turnaround time for feedback on grants that were submitted on-time. The Grant Development Team use two booking calendars allowing applicants to choose, within a window of time, when they would like to submit for a [strategic review](#) and [compliance and eligibility check](#). These calendars allow applicants greater flexibility in choosing when they wish to submit and ensures applications are systematically progressing through our workflow. The Grant Development Team provide a timeline for feedback on applications when a booking is made in the calendar.

### **SO, WHAT HAPPENS IF I AM LATE TO SUBMIT FOR THE INTERNAL DEADLINE?**

- Great question! The first time you miss your mandatory compliance and eligibility check booking, you will receive an email from the Director, Grants & Awards informing you of your late submission and reminding you of DVCR Co-Funding policies. It is critical to note that late submissions of any applications, whether they require DVCR Co-Funding or not, will have an impact on your future eligibility for DVCR Co-Funding.

If you submit an application after your mandatory compliance and eligibility check time and date a **second time** (for example, you submitted an application for an ARC Discovery Project late and then, later in the grant cycle, you submitted an application for an ARC Future Fellowship late), you will **only be eligible for 75% of your total request for DVCR Co-Funding**. For example, if your DVCR Co-Funding request is for \$100k, you will only be considered for funding up to \$75k. Please note that HDR Scholarships are included as the request for DVCR Co-Funding and will be impacted if your application is late. For example, if you requested an international MQRES as DVCR Co-Funding for your external funding application and your application was submitted late it is likely your request will be modified down to a domestic MQRES.

If you have a **third application** for external research funding that is submitted late to the Grant Development Team, you will **not be eligible to request DVCR Co-Funding** to support your application for external funding.

### **EEEEEP! LIFE HAS GONE PEAR-SHAPED AND I'M GOING TO BE LATE! WHAT SHOULD I DO?**

- **Let us know!** We are here to help, and we know that there are times when best made plans get side-tracked by things out of our control. If you run into trouble and can provide us with detailed information about your timeframe, we can work with you. Email the Grant Development Team ([research.preaward@mq.edu.au](mailto:research.preaward@mq.edu.au)) as soon as you think you may miss the internal deadline. Please note, reasons for late submission to the internal deadline include: short timeframes from a grant opening until its closing date (this is particularly important for grants which are sporadic, e.g. MRFF); the application has been invited by the funder (and has



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a short turn-around time of 4 weeks or less); an applicant has had medical issues or carer responsibilities which has meant they are unable to complete in time (e.g. on maternity/parental leave, illness, misadventure etc.).