

Clinical Compliance

CHECKLIST – INBOUND MEDICINE ELECTIVE

This document is designed to assist you in collecting all documents required to achieve compliance before going on placement.

NSW Health requires that all students placed in any of its facilities are fully compliant with its requirements. This applies to all students undertaking clinical placements or who require access in any capacity to its facilities which includes all the teaching hospitals used by Macquarie University.

Students are advised to arrive in Sydney a minimum of one week prior to their placement commencement date to allow for completion and clearance of these checks.

Compliance requirements		
	Required	Where to find further information
<input type="checkbox"/>	National Criminal Record Check (NPC)	<p>International students are required to obtain a Police certificate (with English translation) from any country that they have resided in since the age of 18 years old. In addition to providing your International Police Certificates you are also required to obtain an Australian National Police Certificate from the Australian Federal Police. These checks can take 4-6 weeks to receive so apply as soon as possible.</p> <p>International students only – are encouraged to apply to the Australian Federal Police (AFP) apply HERE:</p> <p>Students only require a name and date of birth check for either unpaid work or volunteer positions.</p> <p>Important note: Only original documents for NPC and overseas checks will be accepted.</p>
<input type="checkbox"/>	NSW Working with Children Check (WWCC)	<p>A working with Children Check can only be issued in NSW, please go to the link below and complete steps 1 and 2 only online in advance no earlier than six weeks prior to arriving in Sydney. HERE:</p> <p>You may apply for a Volunteer WWCC for placement which is free for students.</p> <p>Once you arrive in Sydney then complete step 3 (in person at a Service NSW centre) this is where you will present your 100 points of ID. This check must be cleared by Macquarie University Governance prior to you commencing your clinical placement.</p> <p>Once you have received your WWCC number please present this immediately to the Faculty.</p> <p>Note; this is an online application form however the application process will not commence until you have presented 100points of identification to a Service NSW Centre. You can only apply for a NSW Working with Children Check number once you arrive in NSW.</p>
<input type="checkbox"/>	COVID VACCINATIONS	International students must provide evidence of having a minimum of two Australian approved COVID-19 vaccinations.

Placement assessment, screening and vaccination against specified infectious diseases checklist

	Required	Acceptable minimum requirements
<input type="checkbox"/>	Diphtheria, tetanus, pertussis (whooping cough)	One adult dose of dTpa – containing Pertussis and must be less than 10 years old. Do not use ADT vaccine as it does not contain the pertussis component.
<input type="checkbox"/>	Hepatitis B clearance	History of completed age-appropriate course of hepatitis B vaccine. Not “accelerated” course. And Anti-HBs greater than or equal to 10mIU/mL *Serology must be recorded as a numerical value not ‘positive’ or ‘negative’. Or Documented evidence of anti-HBc, indicating past hepatitis B infection GP Instructions: The following information must be recorded as evidence of a Hepatitis B course: ‘batch number’, ‘date of injection’, ‘providers name’, ‘signature’, and ‘practice stamp’, following completion of the course.
<input type="checkbox"/>	Measles, mumps, rubella	2 doses of MMR vaccine at least one month apart Or Positive IgG for measles, mumps and rubella Equivocal or borderline results are not acceptable. Or Birth date before 1966
<input type="checkbox"/>	Varicella (chickenpox)	2 doses of varicella vaccine at least one month apart (evidence of one dose is sufficient if the person was vaccinated before 14 years of age) Or Positive IgG for varicella Equivocal or borderline results are not acceptable. Note: History of Chicken Pox is no longer accepted.
<input type="checkbox"/>	Tuberculosis (TB) Screening	TST screening is required if the person was born in a country with a high incidence of TB, or has resided for a cumulative time of 3 months or longer in a country with a high incidence of TB, as listed HERE . Note: Screenings cannot occur until 1 month after MMR and Varicella vaccines (should these be required)

WHAT DO I DO NEXT?

Submit all records of immunisations and serology results reports to the Clinical School Officer by sending an email to: fmhhs.placements@mq.edu.au

These must be copies of original immunisation records and serology result reports which have been signed and stamped or printed for you by a Medical Practitioner. As soon as you have attended a NSW Service Centre in person with your identification documents for your NSW Working with Children Check number please send your application number to the below email address.

You will not be able to commence your clinical placement until all the above have been received.

If you have any questions in relation to any of the above please send an email to: fmhhs.placements@mq.edu.au