Minutes of the Academic Senate meeting held from 9:34 am to 11:48 am on Tuesday 23 February 2021 in the Arts Function Room, Level 1, 25C Wally’s Walk and by Zoom. Please note that the minutes reflect the order of items in the agenda.

**Present:**

- Professor Jacqueline Phillips, Chair
- A/Professor Wylie Bradford (Deputy Chair)
- Professor Amanda Barnier
- Professor Sean Brawley
- Professor Yvonne Breyer
- Professor Anne Castles
- Dr Paul Crosby
- Anel-Gisela Dávila Carrion (by Zoom)
- Professor Judith Dawes
- Imogen Deller
- Dr Holly Doel-Mackaway
- Professor S Bruce Dowton
- Professor Joanne Earl
- Associate Professor Tanya Evans
- Professor Simon Handley
- Professor Mariella Herberstein
- Dr Leanne Holt
- Professor Grant Hose
- Professor Lesley Hughes
- Emma Jackson

- Associate Professor Taryn Jones
- Dr Tristan Kennedy
- Professor Eric Knight (by Zoom)
- Vas Leodaritsis
- Christian Livolsi
- A/Professor Nicole Matthews (by Zoom)
- Professor Patrick McNeil (by Zoom)
- Professor Grant Michelson
- Professor Magnus Nydén
- Professor Dominique Parrish
- Professor Sakkie Pretorius
- Jade Quisumbing
- Professor Alison Rodger
- Associate Professor Peter Roger (by Zoom)
- Thomas Ryan
- Dr Vince Scappatura
- Carl Svensson
- Professor Leonie Tickle (by Zoom)
- Dr Belinda Tiffen

**In attendance:**

- Nermeen Abraham (by Zoom)
- Linda Breen
- Melinda Chadwick (by Zoom)
- Antonia Dykes
- Megan Kemmis (Secretariat)
- Gill Kirk
- Nerida Lithgow (by Zoom)
- Lesley Manton-Hall (by Zoom)

**Apologies:**

- Professor Martina Möllering

1. **PROCEDURAL ITEMS**

1.1 **ACKNOWLEDGEMENT OF COUNTRY**

The meeting commenced at 9:34 am with Ms Kemmis acknowledging the traditional custodians of the land on which the University stands, and the lands where members are located today.

1.2 **WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting, in particular those members newly elected or appointed to Senate, and noted the apologies listed above. She reminded all members of the purpose of Academic Senate and outlined the voting procedure for members attending by Zoom (by poll) and those present in the room (by show of hands).
1.3 DISCLOSURE OF CONFLICTS OF INTERESTS

Professor Phillips and Associate Professor Bradford declared a conflict of interest regarding item 12.1, and Mr Svensson declared a conflict of interest regarding parts of items 4.2 and 8.1.

1.4 ADOPTION OF UNSTARRED ITEMS

Item 5.2 was starred. The Chair advised members that a panel member had been incorrectly listed for the nominations in item 4.2 but advised this would be corrected in the report to Council and does not affect the outcome for the item. Members approved the adoption of unstarred items with one member abstaining.

RESOLUTION AS21/01
Academic Senate RESOLVED that the items not starred for discussion (Items 4.2, 5.6, 8.1, 9.1, 9.3, 10.1, 10.2, 10.3, 10.4 and 11.2) be noted and, where appropriate, be adopted as recommended.

2. MINUTES AND MATTERS ARISING

2.1 MINUTES OF PREVIOUS MEETING

The Chair advised that the minutes of this meeting have been approved via circular resolution by those members (past and current) who were present at the meeting of 24 November 2020. She asked members to ratify this approval. This was done by a majority of members with two abstaining.

RESOLUTION AS21/02
Academic Senate RESOLVED to ratify the approval by circular resolution of the minutes of the meeting held 24 November 2020 as a true and correct record.

2.2 MATTERS ARISING

There were no matters arising.

3. REPORTS

3.1 REPORT FROM THE CHAIR

The Chair spoke briefly to members regarding the recent induction session for new members, and the first pre-meeting forum for student members which was also attended by some new staff members. She reminded members that expressions of interest have been invited for positions on Academic Senate’s committees and working groups and clarified that these positions are open to both elected and co-opted members.

The Chair noted that item 8.1 had been approved as an unstarred item but outlined one of the executive actions in that item related to the amendment of the Curriculum Architecture Policy. The heading for clauses 15 to 18 has been amended to read “Unit Level Requirements in the Core Zone”. This was approved by the Chair while noting there is ongoing consideration of this issue as part of the Operating Plan Board 2 Workstream on Curriculum 2.0. The recommendations from the workstream will return to Senate via the Academic Standards and Quality Committee for consideration as part of the finalisation of the body of work associated with the Curriculum Policy.
3.2 REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor provided a verbal report to Academic Senate on the following matters:

- The Hon. Alan Tudge is the new Federal Minister for Education and Youth and there are no indications as yet of any change to policies resulting from his appointment. The issue of returning international students to Australia remains unresolved and while the NSW Government is supportive the decision on allowing international students entry to Australia is one for the Federal Government. The Vice-Chancellor opined that a decision is unlikely until a vaccine passport is available.

- The University will see a significant downturn in international student numbers in 2021. In 2019, over 4000 commencing international students enrolled, while that number has dropped to about 20% for S1 2021. Some students have enrolled online, but mainland China is the only market where students have a strong interest in studying in this mode. Geopolitical relationship concerns remain.

- Enrolment numbers for Session 1, 2021 are likely to meet, if not exceed, projections, with international student numbers slightly higher than predicted (but well down on normal numbers). Domestic numbers are slightly above projections but are likely to fall slightly by census date, particularly as the Universities Admissions Centre has allowed students to maintain offers from multiple institutions for longer than in previous years.

- Work on implementing the Federal Government’s Australia’s Foreign Relations (State and Territory Arrangements) Act 2020 is gathering momentum and will be onerous, with Dr Ross McLennan (Executive Director, Research Services) the University’s main point of contact on this matter. New and existing agreements need to be submitted to the Department of Foreign Affairs and Trade for prior approval and there are a range of other reporting requirements required under the legislation.

- The Vice-Chancellor commented positively on the return of students to the campus for Session 1, but noted the work being done to comply with rules regarding social distancing to allow some activities to be held in person. The roll-out of vaccines for Covid-19 may result in changes to the current 1.5 metre distancing rule.

- He finished his report by commending Senate for its project work and its commitment to thoughtful review processes coupled with increased agility. He pointed out the pace of change in the sector both nationally and globally has accelerated substantially and would continue to do so.

3.3 REPORT FROM THE INTERIM DEPUTY VICE-CHANCELLOR (ACADEMIC)

The Interim Deputy Vice-Chancellor (Academic) referred to her written report on updates from her portfolio. She particularly highlighted the work of the PACE unit in placing over 6000 students in 2020, noted improvements in self-service options for students, the visit to Broken Hill by the Widening Participation Unit, the delivery of cultural safety modules by Walanga Maru, and the list of staff receiving learning and teaching awards. Members were also advised of current work on the University’s application for re-registration with TEQSA, noting that a project lead (Ms Heather Sainsbury) has been appointed. A steering committee is meeting every second month, and a gap analysis has been completed which has identified systematic quality processes and course lifecycle and review as the main priorities. On this point, she noted that feedback has been received on the draft Quality Assurance Framework Policy which will come to the next Senate meeting for approval.

The Curriculum Policy is currently being reviewed and feedback has been sought.
from the members of Faculty Boards, Academic Senate and Senate committees. She outlined those issues that will be incorporated into the review, including revising the rules for derived minors, reviewing combined degrees, looking at the structure and style of the policy, renaming “free choice units” as “elective units” and inserting a principle on resting courses. Matters deemed outside the scope of the review include exempting courses from viability requirements, reviewing specialisations and revising the general degree structure.

The Pro Vice-Chancellor (Programs and Pathways) outlined the next steps of this review. He referred to feedback from staff within the portfolios of the Deputy Vice-Chancellor (Engagement) and Deputy Vice-Chancellor (Academic), noting issues raised with the process for amending and updating the principles, an issue identified with 1000-level units, the deletion of “concentrations” given none have been created, a suggestion that foundation zones include 6000-level units only, preventing capstone units from being used as elective units, reviewing possible vertical doubles at the undergraduate level, renaming the “flexible zone” in postgraduate course as the “maturity zone” and reviewing the use of exit awards. The Deputy Vice-Chancellor (Academic) concluded that the revised policy and principles will be brought to Senate for its consideration and approval.

3.4 QUESTION TIME

The following questions were raised:

- The Vice-Chancellor was asked to clarify what constitutes an agreement under the Australia’s Foreign Relations (State and Territory Arrangements) Act 2020. The Vice-Chancellor advised that the definition is quite broad and does not require a financial element. The Deputy Vice-Chancellor (Research) added that he is meeting with other Deputy Vice-Chancellors (Research) and Federal Government representatives on a weekly basis regarding implementation of the legislation. He advised the legislation covers any agreement entered into by the university with any other institution outside Australia down to the level of agreements involving individual students or staff, noting the University has until June to review all existing agreements and submit them for approval to continue, with agreements involving non-autonomous institutions likely to be of most concern. The Vice-Chancellor added the University will likely have to submit an annual disclosure report based on conflicts of interest. Professor Pretorius also advised that the relevant agency has informed universities that they cannot expect to get a specific answer on each agreement submitted but that universities will be contacted if a problem is identified with an agreement. The Deputy Vice-Chancellor (Academic) commented that the new legislation could potentially apply to teaching agreements as well.

- The Vice-Chancellor was asked for further advice on domestic enrolments, particularly for fee-paying postgraduate coursework places. He advised these enrolments have performed well but noted that it is a highly contested and smaller market than for undergraduate places.

3.5 STUDENT-LED BUSINESS

This item was not starred.

4. ITEMS FOR APPROVAL/ENDORSEMENT

4.1 REVISED ASSESSMENT POLICY AND PROCEDURE

The Chair thanked Associate Professor Breyer and Professor Parrish for their work on reviewing this policy and invited Associate Professor Breyer to present the draft documents. Associate Professor Breyer provided a brief background on the development of the existing policy, and the steps involved in reviewing it to
produce the draft documents in the agenda. She emphasised the feedback from staff and students which has led to simplifying the policy and rearranging its contents to follow the student lifecycle. Guidance notes and implementation support will be provided by the office of the Pro Vice-Chancellor (Learning and Teaching).

Professor Parrish advised that her portfolio has an academic developer role focussed on assessment, who will work with teams and faculties on implementing the revised policy. A specific team works on professional learning and development for academic staff and they will also be involved, with the capabilities for assessment in the PLaCE framework feeding into this implementation work. Members approved the revised Policy and new Procedures and Appendices unanimously. Associate Professor Breyer acknowledged the work and support of everyone involved with this project, including Ms Breen and Ms Kemmis, and especially Ms Dykes.

**RESOLUTION AS21/03**

Academic Senate RESOLVED to:

i. approve the revised Assessment Policy and new Assessment Procedure and Appendices; and

ii. rescind the Grade Appeal Policy, Grade Appeal Procedure, Final Exam Procedure and Unit Guide Procedure with effect for all units with a teaching date from 1 July 2021.

4.2 ENDORSEMENT OF PROFESSOR EMERITA AND EMERITUS NOMINATIONS

**RESOLUTION AS21/04**

Academic Senate RESOLVED to endorse the recommendations of the Professor Emerita Emeritus Working Group and recommend the three nominees to University Council for its approval.

5. ACADEMIC SENATE PROJECTS

5.1 ACADEMIC SENATE ANNUAL AGENDA PLAN 2021

The Chair advised members that the first draft of the agenda plan had been presented to Academic Senate at its November meeting, where it was noted that the inclusion and timing of some reports would be confirmed at this meeting following consultations with relevant staff. Members approved the final version of the plan for implementation.

**RESOLUTION AS21/05**

Academic Senate RESOLVED to approve the draft Annual Agenda Plan for 2021.

5.2 POLICIES UNDER REVIEW / DEVELOPMENT

Ms Breen spoke briefly to this document and advised members of the launch of the new policy development and management system. She highlighted the system’s features which will help with regular policy reviews and assist areas developing new policies, and invited feedback on the new system from members. Ms Breen thanked her policy team (Ms Carlson and Mr Douglas) for their efforts in transferring over 300 documents to the new system, aided by Ms Dykes and Ms Rigato.
**RESOLUTION AS21/06**  
Academic Senate NOTED the list of policies under review / development as at 17 February 2021.

### 5.3 2020 ANNUAL REPORT OF ACADEMIC SENATE

The Chair referred members to the draft annual report in the agenda, noting that this report is submitted each year to Council as an assurance that Senate is undertaking its functions. Members approved the report for submission to Council.

**RESOLUTION AS21/07**  
Academic Senate RESOLVED to approve the report of its activities in 2020 and refer the report to Council for its advice.

### 5.4 POST IMPLEMENTATION REVIEW OF SHARED ACADEMIC GOVERNANCE

The Chair advised members that this project was being carried over from last year, noting the timing had been adjusted in response to the COVID-19 emergency. The report before members outlines decisions made by Faculty Boards, the Academic Standards and Quality Committee and Academic Senate between September 2019 and December 2020, with data on the number made by executive action of the relevant chair and those made by the committee members. She acknowledged that this data does not represent business as usual and that a further audit will be conducted this year. A working group will be formed to consider this data and feedback from staff.

The Chair was asked if the working group will review the different protocols used by Faculty Boards to make their decisions, including how Faculty Boards consult internally and with other faculties and how they ensure discussion of proposals. The Chair advised that she would raise these issues with the working group.

Members noted the report.

**RESOLUTION AS21/08**  
Academic Senate NOTED the results of the desk audit and the next steps for this project, including formation of a working group.

Ms Mohika Tainwala left at 11:01 am.

### 5.5 SAVINGS CASES: REPORT ON CASES APPROVED BY THE CHAIR OF ACADEMIC SENATE

The Chair noted that this is the first detailed report received by Academic Senate on savings cases. She reminded members that the authorisation for approving these cases now sits with Faculty Boards except for those requiring waivers from the minimum volume of learning or the minimum amount of study to be completed at the University. Members noted the report and ratified those cases approved by the Chair since November 2020.

The Chair particularly highlighted a savings case to allow the posthumous award of the Bachelor of Biodiversity and Conservation to Mr Neil Pillai. She advised that she would write to his family following the meeting to extend condolences to them on behalf of Senate. She spoke briefly about the student, particularly noting his impact across the University in his role as a Disability Adjustments Liaison Officer. Members joined with the Chair in remembering and acknowledging Mr Pillai.
RESOLUTION AS21/09
Academic Senate RESOLVED to ratify and note the report on the Savings Cases approved by the Chair of Academic Senate under Executive Action, particularly noting the posthumous award of the Bachelor of Biodiversity and Conservation to Neil Pillai (SN 43318916).

5.6 ACADEMIC SENATE MEMBER SURVEY 2020 REPORT

RESOLUTION AS21/10
Academic Senate NOTED the report on the Academic Senate 2020 Survey Results.

6. ITEMS FOR DISCUSSION

6.1 COHORT MONITORING IMPLEMENTATION PLAN

Professor Parrish gave an overview of the Cohort Monitoring implementation plan and the Student Outcomes Group, noting its links to the Higher Education Threshold Standards. She noted the different types of data analysis undertaken by the university via benchmarking with other universities through QILT results, academic progression and retention rates, and International Student Barometer (ISB) surveys. Members noted that cohort monitoring compares data on specific student groups such as indigenous/non-indigenous, domestic/international, different admission pathways, cohorts from each calendar year of study and cohorts based on calendar year of admission. This monitoring ensures the University can easily identify any issues (for example, if one group of students is not progressing at the same rate as another).

The Students Outcome Group (SOG) is the first point of consideration for this data, and SOG is working with Business Intelligence and Reporting (BIR) to identify the reports they need. SOG will review these reports and make recommendations via the Academic Standards and Quality Committee and Academic Senate of any actions to be taken. Members discussed the role of BIR, noting that it provides a range of reports for internal and external use, with access dependent on the role of the individual staff member. The unit has established a Research Data Council and is working on a Learning and Teaching Data Council. Following the meeting a background video on this item was added to the Academic Senate SharePoint.

RESOLUTION AS21/11
Academic Senate NOTED the presentation on the Cohort Monitoring Implementation Plan from the Pro Vice-Chancellor (Learning and Teaching).

7. QUESTIONS ON NOTICE

There were no questions on notice.

8. ITEMS APPROVED BY THE CHAIR UNDER EXECUTIVE ACTION

8.1 SUMMARY OF ITEMS APPROVED UNDER EXECUTIVE ACTION BY THE CHAIR

RESOLUTION AS21/12
Academic Senate RESOLVED to ratify the following decisions made under executive action by the Chair of Academic Senate as follows:

i. the appointment of Carl Svensson as a sessional academic
representative on Academic Senate for a term of membership expiring 31 December 2021;

ii. the appointment of Dr Lindsey Brett as the representative of the Faculty of Medicine, Health and Human Sciences on the University Medal Committee for a term of membership expiring 31 July 2021;

iii. the appointment of Dr Devika Kamath as the representative of the Faculty of Science and Engineering on the University Medal Committee for a term of membership expiring 31 December 2021;

iv. the award of the Macquarie University Award for Academic Excellence to coursework and MUIC graduands;

v. the rescission of the Glossary Procedure with effect from 15 February 2021;

vi. the amendment of the title of clause 5.3.1 in the Curriculum Architecture Policy with effect from 16 February 2021;

vii. the approval of late, urgent changes to the following courses with effect from 1 January 2021 including establishment (as indicated):

**Faculty of Arts**

- C000174 Master of Early Childhood
- C000350 Bachelor of Commerce and Bachelor of Education (Secondary)
- C000359 Bachelor of Science and Bachelor of Education (Secondary) (establishment)
- D000003 Bachelor of Arts and Bachelor of Education (Secondary)
- D006298 Bachelor of Science and Bachelor of Education (Secondary)

**Macquarie Business School**

- C000079 Master of Accounting and Leadership
- C000089 Master of Professional Accounting and Leadership
- C000118 Bachelor of Actuarial Studies with Professional Practice (Honours)
- C000122 Bachelor of Professional Practice
- C000164 Master of Applied Finance (Advanced)
- C000358 Graduate Certificate of Global Business Practice (establishment)

**Faculty of Medicine, Health and Human Sciences**

- C000009 Bachelor of Psychology
- C000010 Bachelor of Psychology (Honours)
- C000095 Bachelor of Human Sciences
- C000103 Bachelor of Speech and Hearing Sciences
- C000123 Diploma of Speech and Communication
- C000129 Bachelor of Cognitive and Brain Sciences
- C000161 Graduate Diploma of Translating and Interpreting
- C000167 Master of Conference Interpreting
- C000170 Master of Public Health
- C000192 Master of Translation and Interpreting Studies
- C000193 Master of Translation and Interpreting Studies (Advanced)
- C000215 Bachelor of Philosophy/Master of Research (Medicine, Health and Human Sciences)
- C000220 Master of Research (Medicine, Health and Human Sciences)
- C000234 Bachelor of Psychology (OUA)
- C000348 Bachelor of Education (Primary) and Bachelor of Psychology
- D000032 Bachelor of Education (Primary) and Bachelor of Psychology
9. REPORTS FROM STANDING COMMITTEES

9.1 ACADEMIC SENATE STANDING COMMITTEE: REPORT OF THE MEETING OF 9 DECEMBER 2020 AND REPORT OF CIRCULAR RESOLUTION FROM JANUARY 2021

Academic Senate noted the report of the Academic Senate Standing Committee meeting of 9 December 2020, and the report of a circular resolution from January 2021.

9.2 ACADEMIC STANDARDS AND QUALITY COMMITTEE: REPORT OF THE MEETING OF 9 FEBRUARY 2021

The Chair advised these reports are not normally starred but that she had asked the new Chair of the Academic Standards and Quality Committee (ASQC), Associate...
Professor Taryn Jones, to speak to the meeting regarding one of the issues in the report. Associate Professor Jones gave a brief overview of the main items in the report before highlighting the item on online examinations provided by Dr Matthew Hillier and Associate Professor Agnes Bosanquet from the portfolio of the Pro Vice-Chancellor (Learning and Teaching). It followed an earlier report received by ASQC in September 2020 which had outlined the changes put in place for Session 1 2020 examinations as a result of COVID-19, with the latest report providing advice on refinements introduced for Session 2 2020 examinations. The move to alternative forms of assessment to replace examinations increased in Session 2, although some examinations were held either online or on campus. A number of proctoring solutions were trialled for online examinations, including ProctorU, IRIS Invigilation and in-house invigilation by staff using Zoom. This last option was noted in the report as being the preferred method, but is limited due to the number of staff available. Arrangements for Session 1 2021 examinations are likely to be similar to those for Session 2 2020. The report had noted some academic integrity issues during the Session 2 2020 examinations but the relevant data had not been finalised in time for the ASQC meeting.

Members noted student concerns regarding engagement and consultation with students on online examination options, with the Pro Vice-Chancellor (Learning and Teaching) advising that her office had conducted large-scale surveys of the student population in Sessions 1 and 2 last year with around 7,500 responses in Session 1 and over 5000 in Session 2. The survey in Session 2 asked students to identify what works well online, what should not be done online, and what could be better. Students identified practicals, simulations, role plays and group work as activities that need to be held on campus. Tutorials with appropriate facilitation could be tolerated online and students were happy for lectures to stay online. Students did not like online examinations, with the main concerns being the uploading of materials required for the examination, connectivity issues during exams and unfamiliarity with some of the software tools used to run exams online. Practice online examinations were provided but a significant number of students did not take up this opportunity. Future improvements for online teaching include improving lecture delivery and ensuring engagement with students, encouraging group work to be scheduled on campus and investigating further examination solutions.

On this last point the Vice-Chancellor noted that the invigilation of online examinations is a global issue and the University should be alert to innovations in this area including new technological solutions and forms of assessment. Academic Senate noted the report of the Academic Standards and Quality Committee meeting of 9 February 2021.

9.3 SENATE LEARNING AND TEACHING COMMITTEE: REPORT OF THE MEETINGS OF 15 FEBRUARY 2021

Academic Senate noted the report of the Senate Learning and Teaching Committee meeting of 15 February 2021.

10. REPORTS FROM FACULTY BOARDS

10.1 FACULTY OF ARTS FACULTY BOARD: REPORTS OF THE MEETINGS OF 8 DECEMBER 2020 AND 2 FEBRUARY 2021

Academic Senate noted the reports of the Faculty of Arts Faculty Board meetings of 8 December 2020 and 2 February 2021.

10.2 MACQUARIE BUSINESS SCHOOL FACULTY BOARD: REPORT OF THE MEETING OF 7 DECEMBER 2020

Academic Senate noted the report of the Macquarie Business School Faculty Board
11. UNIVERSITY DISCIPLINE COMMITTEE

11.1 ANNUAL STUDENT DISCIPLINE MATTERS REPORT 2020

The Chair welcomed Ms Gill Kirk (Executive Manager, Deputy Vice-Chancellor (Academic)) to the meeting and invited her to speak to this item. Ms Kirk advised that this is the first time an annual report of this type has been presented to Academic Senate, acknowledging that the previous system used for discipline cases made data analysis difficult and time consuming. The new system (Simplicity Advocate) has simplified data extraction and analysis and is currently being rolled out to Faculties.

Ms Kirk noted the report shows an increase in reporting of discipline matters since 2013, but does not provide a comparison of the University’s growth in size over the same period which will be addressed in future reports. She also highlighted the possible impact of COVID-19 on case numbers in 2020, and an increase in contract cheating cases among domestic students (with members noting a particular cluster related to a specific website). Data from the report will be used to improve preventative and educational interventions for all students, with a focus on those with a first offence. Training for staff is also being developed and a review of the Student Discipline Procedure will be conducted this year. Other initiatives include the Academic Integrity Module, Academic Integrity Taskforce and a review of the Student Code of Conduct.

Members commented as follows:

- The accuracy of detection was questioned, with the Pro Vice-Chancellor (Learning and Teaching) advising that the University has purchased the Authorship module from Turnitin, and it is being trialled by the Macquarie Business School. The compulsory 1000-level module on Academic Integrity has also been added to 2000-level units to ensure its completion by all undergraduate students, and Marketing is working with student ambassadors to develop positive messages on academic integrity.

- The Academic Integrity Module should be the start of an ongoing conversation with students on this issue, with a suggestion that information on academic integrity be available to students in languages other than English.

The Chair advised that she would provide this report to Council.

**RESOLUTION AS21/13**

*Academic Senate NOTED the Annual Student Discipline Matters Report for 2020.*

11.2 SUMMARY REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE MEETINGS HELD IN NOVEMBER AND DECEMBER 2020

Academic Senate noted the report of the University Discipline Committee meetings
12. OTHER BUSINESS

12.1 ACADEMIC SENATE ELECTIONS: CHAIR AND DEPUTY CHAIR

The Chair and Deputy Chair each announced their intention to renominate for their respective positions. Ms Breen advised members that the paper in their agenda packs is not a formal notice of election but provides advice on the process that would be used. She pointed out that the change made to the Academic Senate Rules last year in response to a recommendation from the external review of Senate brings forward the normal timeline for these elections to allow a three month hand-over period in the event that there is a change in the Chair or Deputy Chair. Members noted the report.

RESOLUTION AS21/14
Academic Senate NOTED the advice on planned elections for the position of Chair and Deputy Chair of Academic Senate.

13. NEXT MEETING

The next meeting of the Academic Senate will be held on Tuesday 6 April 2021. Agenda Items are due by Tuesday 23 March 2021.

CLOSURE

There being no further business, the meeting concluded at 11.48 am.