RATIFICATION OF EXAM RESULTS
FACULTY SUMMARY REPORT PRO-FORMA D

To be completed by the Executive Dean, for presentation to ASQC within 7 days of the release of
student results under the Ratification of Results Quality Framework.

(This report should be a high-level overview/summary of overall faculty information with a suggested
length between 1-2 pages. Detailed information should be kept within the Faculty.)

### Teaching Session of Report:

#### Summary of Quality Assurance Processes:
- Overview of the Faculty process to monitor the ratification of results against the
  Quality Standards, including sub-processes at the unit and department and/or
  Faculty level
- Confirmation that the results for the session have been ratified

#### Summary of Issues:
- High-level overview of any broad and/or systemic issues identified as part of the
  Ratification of Results process (this may include positive outcomes if noteworthy)

#### Summary of Actions:
- High-level overview of any alterations to patterns of results made at any level (e.g.
  Department/Program Assessment Meeting, FSQC, Faculty Board)
- High-level overview of proposed actions/strategies to address issues identified (e.g.
  changes to teaching strategies in one or more units)
<table>
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<tr>
<th>Recommendations:</th>
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<tr>
<td>• Recommended changes to any University Rules, Policies, and/or Frameworks proposed for consideration by ASQC</td>
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<th>Review of Actions from previous year’s reports (if applicable):</th>
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<td>(i.e. for Reports from Sessions 1 and 2 of previous academic year)</td>
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<td>• High-level overview/ update on proposed actions/ strategies to address issues identified in the last summary report</td>
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| Faculty (Quality) Summary Reports and/or Minutes attached for information: |

**Authorised by:** ____________________  **Signature:** ____________________  **Date:** ___________