

FACULTY BOARD - NOMINATION FORM

Term of Office 1 January 2026 – 31 December 2027

- ***One (1) Continuing Academic Staff Member from the following Departments / Schools for Representation on the Faculty of Medicine, Health and Human Sciences Faculty Board***
 - *Department of Chiropractic;*
 - *Department of Health Sciences;*
 - *Department of Linguistics;*
 - *Macquarie Medical School;*
 - *School of Psychological Sciences; and*
 - *Australian Institute of Health Innovation*

- ***One (1) Continuing Non-Academic Staff Member on the Faculty of Medicine, Health and Human Sciences Faculty Board***

Eligibility criteria for participation in Faculty Board elections

Pursuant to Clauses 4(f) and 4(h) of the [Faculty Board Terms of Reference](#), at least one (1) continuing academic staff member is to be elected by and from the academic staff of each School/Department outlined above and one member is to be elected by and from the continuing non-academic staff of the Faculty.

These elections are to be held in accordance with Section 4 (Procedures for Election of Faculty Board) in the [Faculty Rules](#) which states that the staff members eligible to participate in the election and to be elected must be either:

- a) full-time continuing;
- b) part-time continuing; or
- c) fixed term for three or more years with fractional appointment of 50% and above.

A separate nomination form must be completed for each candidate. A nomination form must be:

- a) signed by two persons qualified to vote at the election (i.e. staff who meet the criteria outlined above), one of whom is the proposer and one of whom is the seconder; and
- b) endorsed with, or accompanied by, the written consent of the candidate to their nomination.

We nominate the following member of staff for election to the **Faculty of Medicine, Health and Human Sciences Faculty Board**:

Title	
Full name of Nominee	
Preferred name for Ballot	
Email Address	
Phone Number	
Position	
Department/School	
Faculty	Faculty of Medicine, Health and Human Sciences

Proposed by:

Title			
Full name of Proposer			
Email Address			
Phone Number			
Position			
Department/School			
Faculty	Faculty of Medicine, Health and Human Sciences		
Signature		Date	

Seconded by:

Title			
Full name of Second			
Email Address			
Phone Number			
Position			
Department/School			
Faculty	Faculty of Medicine, Health and Human Sciences		
Signature		Date	

Consent:

I hereby consent to this nomination and declare that I meet the eligibility criteria set out for the role I am nominating for.

Signature of Candidate		Date	
All signatures on this form must be written signatures (form is printed, signed, then scanned), or e-signatures.			

Notes for Candidates:1. Candidates are invited to **attach to the email submitting this nomination form:**

- a statement relating to their candidacy - not more than 150 words; and
- a photograph (submit as a jpeg file);

for inclusion on the ballot to be viewed by voters. The statement should be in plain text (without letterhead, special fonts, indents, use of bold, italics or colour formatting).

Nominations, including statement and photograph, must be received by **3.00 pm on Wednesday 10 September 2025** by email to election@mq.edu.au

2. Candidates are advised that upon a formal written request and following the approval of the Returning Officer / Deputy Returning Officer, election data may be released to staff. This data may include the candidate's full name and election results.

3. Each candidate is entitled to appoint a scrutineer to attend the ballot draw to determine the order in which candidates will appear on the ballot. The staff ballot draw will occur on **Thursday 18 September 2025 between 1.30 to 3.00 pm** on campus. Further information will be provided to registered attendees. Scrutineer forms are available from the [election forms](#) website. It is not compulsory to appoint a Scrutineer.**Important Dates**

Notice of Election and Nominations open	Wednesday 27 August	Week 5
Nominations close	Wednesday 10 September, 3.00 pm	Week 7
Ballot Draw with Scrutineers	Thursday 18 September 1.30-3pm	Week 8
Recess	Mon 22 September — Monday 6 October 2025	Recess
Voting opens	Wednesday 8 October 2025, 3.00 pm	Week 9
Voting closes	Wednesday 22 October 2025, 3.00 pm	Week 11
Vote Counting	Thursday 23 October 2025, 3.00 pm	Week 11

The deadline for submission of nomination forms is **3.00 pm Wednesday 10 September 2025**
Forms to be submitted by email to election@mq.edu.au