

Meeting notes for Women in STEM committee 8 April 2019

Committee plans for next couple of months - volunteers needed to coordinate some events

All in May!

Biology morning tea, (tbd)

Homeward Bound by Katrina Sealey and Tayyaba Zafar – Rachael Dudaniec to MC, Negotiation skills workshop (subcommittee Heather, Irina, Kerrie, Rob),

Ronika Power talk and morning tea “Finding your voice” – Judith to MC

Negotiation skills workshop: limited capacity of workshop due to available room

Can we do a repeat workshop? (Depends on number of people who apply).

We would like to have resources from the workshop to share.

A blog on the participants’ experiences would be desirable!

Criterion to attend the workshop: series of questions.

Include academic and professional staff (levels A, B and C, levels 4, 5 and 6 – mostly people who are managed.) Minimum of 50% women. Quota per dept.

Subcommittee – Irina, Rob, Kerrie and Heather. Send advertisement to whole faculty.

Website

Gets updated regularly – Thanks very much Mel Palleson!

Have a look! Please suggest new links if appropriate. (Or supply photos and news items!)

Communication of events/ issues/ information generally - how can we improve?

More emails to “all staff”

Encourage Women in STEM committee members to promote activities through department newsletters or department meetings.

Promote on twitter.

Ideas for more events and workshops and speakers

Visiting speaker in July – choose the date to facilitate promotion of event?

Women in Engineering Leadership summit next Monday

Any other speakers or events?

Macquarie's SAGE submission - see attached for the final draft, with the action plan as a separate document

Committee refresh

Within the context of the SAGE submission, propose a Faculty Equity, Diversity and Inclusion committee – make our “Women in STEM” committee as a subcommittee of this broader committee. (Broader committee needs to create appropriate terms of reference.) This Faculty Committee should also contain members from Department Diversity and Inclusion committees, and it in turn should provide 1 or 2 representatives to the GESAT University committee.

Refresh membership from departments. eg ask for 1 or 2 members plus substitute to ensure attendance and representation for each department. Aim for representation by HDR, professional, early career, all levels of academic staff and minority groups with gender balance.