While every effort has been made to ensure the accuracy of the information in this leaflet as at August 2017 guidelines for these awards may be subject to change.

Section 1: GENERAL INFORMATION

Popular Awards

The Research Training Program (RTP) scheme is administered by individual universities on behalf of the Department of Education and Training. Applications for an RTP Scholarship need to be made directly to participating universities. Macquarie University has its own application and selection process, as outlined in the Macquarie University Research Training Program Scholarship Guidelines. The number of domestic candidate places funded through the RTP (Research Training Program Scholarships) varies from year to year.

The Macquarie Research Excellence Scholarship (MQR) scheme is a scholarship program that aims to support exceptional research students enrolled in research priority areas aligned with the University’s Strategic Research Framework 2015 to 2024 World-Leading Research with World-Changing Impact, as well as the broader University.

Macquarie offers a limited number of scholarships to Master of Research (MRes) candidates applying for an MRes/PhD ‘bundle’ (i.e. MRes Year 2 and 3-year PhD) through the competitive scholarship round each year. Candidates will be awarded a provisional PhD offer, and they will be considered for a 3 year PhD scholarship funded by the University on a competitive basis upon successful completion of their MRes Year 2 (MQRES).

Selection Process and Timing

Macquarie University offers available awards to eligible candidates in accordance with the MQ Research Training Program Scholarship Guidelines, and the Macquarie University HDR Scholarship Rating Criteria.

RTP/MQRES Round: first round offers are generally advised in early December with candidates expected to commence their scholarship in first semester of the following year. Special approval is required for deferral. Unsuccessful first round applicants may be put on a scholarship reserve list and while additional scholarship funding may be available it cannot be guaranteed.

Section 2: HOW TO APPLY

For new applicants, the Higher Degree Research Office at Macquarie University uses a single online application to apply for both candidature and scholarship.

To apply:

1. go to the How to Apply Entry Requirements webpage: [http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements](http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements) and follow the steps to complete an application. This includes uploading electronic copies of: original or certified copies of all academic transcripts. An official translation into English must be included if documents are not in English;

2. a certified copy of your birth or citizenship certificate, or your ID card, or the identity page of your passport
3. an original or certified copy of documents providing evidence of any name change

4. a project proposal outline with reference list (general guidelines are provided on the How to Apply Entry Requirements webpage. Please check with Faculty/Department of interest for length)

5. **TWO** academic referees: If one is your proposed supervisor, then please obtain a third reference. A referee report form should be forwarded to your nominated referees. Your referee does not have to fill in information they cannot comment on, and may attach a letter if they have additional comments for the selection committee. A standard referee report form is available from http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements/forms

Each referee should complete and return the form directly to the University **no later than 10 November 2017**. Due to the number of applications and reports we receive we would ask you to please check directly with your referee if you wish to confirm if these reports were sent. We will acknowledge receipt of reports directly to referees and copy you in. If time permits, we will send you an email if we have not received your referee’s reports.

PLEASE NOTE: Referee reports are checked for authenticity. Referees may be contacted to verify details. Once completed, referee reports should not be returned to the applicant. The referee is requested to email this report directly to the University at the address provided.

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**Applications may not be considered if all required documentation has not been received**

Application instructions and the link to the online application are available at:
http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements

**Section 3: GENERAL SCHOLARSHIP CONDITIONS**

This information provides a general overview, and should be read in conjunction with the [MQ Research Training Program Guidelines](http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements) and the [Conditions of Award](http://www.mq.edu.au/research/phd-and-research-degrees/HDR-entry-requirements). Applicants should always review the terms of their individual award offer and conditions in their letter of offer of scholarship.

All successful scholarship applicants for a PhD will receive 3 years of tuition fee offset funded by the Australian Government and a stipend (living allowance) of $27,082 pa, tax exempt (2018 rate). Successful MPhil candidates receive funding for 2 years. Applicants for admission to PhD, who are (counter) offered entry to MRes Year 2 with a provisional 3-year PhD and who rank competitively for scholarship, may be offered a scholarship to cover their MRes Year 2.

The internally funded MQRES, offers the same stipend plus Australian Government tuition fee offset for up to 3 years for students enrolling in 2018.

No scholarships at Macquarie University cover relocation costs, establishment allowances or thesis allowances.

**Section 4: ELIGIBILITY CRITERIA**

**Awards will only be available to applicants who:**
- are citizens of Australia or New Zealand or Permanent Residents of Australia
- have already completed, or expect to complete in 2017 a research masters degree
- are enrolling as full-time students
- will undertake a Doctorate or Masters of Philosophy in 2018
- Scholarship holders must be internal, onsite candidates during their award tenure, unless on approved offsite research.

**Awards will not be available to those who:**
- are receiving another equivalent or major award, scholarship or salary to undertake the proposed program
- have already completed a research Doctoral degree or its equivalent
• have already completed a higher degree in research at the same level or at a higher level than the proposed
candidature
• provide false or misleading information to the University. Where there is reason to believe this condition has not
been upheld, the University reserves the right to reassess the student’s entitlement to the award.

Award-holders may:
• be in receipt of minor awards, allowances or other earnings which are supplementary to an RTP or MQRES, or
derived from part-time work undertaken within the guidelines set by the relevant scholarship conditions
• receive stipend top-up funding from industry or other sources to a maximum equivalent to 75% of the basic
Research Training Program (RTP) stipend rate
• be in receipt of additional funds for field work, equipment and other such expenses not covered by the award.

Selection Criteria
Macquarie University ranks applicants on the basis of academic merit, relevant research output and experience and/or
potential and the University’s Strategic Research Framework 2015 to 2024 World - Leading Research with World -
Changing Impact. You must satisfy all the criteria for admission to Macquarie University.

If you are seeking to establish eligibility for a scholarship you are encouraged to provide full documentation of your
achievements to assist in the assessment of your qualifications. Other relevant research qualifications which may be
considered include:
• Completion of a research masters degree or equivalent e.g. a coursework Masters with a substantial research
component (you will be asked to provide information on your thesis abstract, length, grade, examination
process and the percentage of research component in the course)
• Published research (preferably in refereed publications: journals, books, book chapters etc)
• Conference presentations (preferably refereed)
• Highly relevant and substantial work-related research experience.

Section 5: ASSESSMENT OF QUALIFICATIONS GAINED OVERSEAS
To rank all applicants against a common standard of assessment, the University refers to the National Office of Overseas
Skills Recognition (NOOSR) Country Education Profiles for the assessment of qualifications gained at overseas institutions.
These guidelines provide a comparison of the overseas qualification against the Australian system of education. Please
note that failure to provide adequate documentation such as full transcripts of all tertiary studies (and an official English
certified translation if the original is not in English) may jeopardise your application.

You may include other documentation of your achievements as appropriate, to assist in the assessment of your
application. It is recommended that you also discuss your qualifications and application with an academic staff member
in your proposed area of study.

FURTHER INFORMATION ABOUT SCHOLARSHIPS
Information about currently available HDR scholarship opportunities is published on the Higher Degree Research Office
website (web address below).

For enquiries regarding conditions of award, or the scholarship application process contact:

Higher Degree Research Office – Scholarships
Building C5C, Level 3 East
Macquarie University NSW 2109
Australia
Email: hdrschol@mq.edu.au

WEBSITE: http://www.mq.edu.au/research/phd-and-research-degrees/scholarships

2018 RTP/MQRES ROUND INFORMATION 3
APPEAL PROCEDURES

If you consider that your application has been incorrectly assessed in the application process, then you may appeal in writing to the Executive Director, Higher Degree Research Office on hdrmanagement@mq.edu.au within 4 weeks of the notified outcome.