BSS REGISTRATION (non-CSP)
MACQUARIE UNIVERSITY/OPEN UNIVERSITIES AUSTRALIA

Please note: Macquarie University is now offering Commonwealth-Supported (HECS) places in the online BSS degree. To apply for a HECS place, please go to the OUA website at www.open.edu.au. You only need to complete this form if you are not eligible for a HECS place on the basis of your citizenship status.

When completed, return this form to:
OUA Program Manager, Centre for Open Education, Macquarie University, NSW 2109.

MQ Student Number: __________________________
OUA Student Number: __________________________

Family name: ________________________________
Other name: _________________________________

Mailing address:
____________________________________________________

____________________________________________________

State: ___________________ Postcode: ______________
Country: ____________________________

E-mail Address: ________________________________

Telephone number:
____________________________________________________

I have successfully completed 4 Macquarie/OUA units of study □

Once this form has been processed you will receive by mail a confirmation letter, a receipt and a copy of the program structure, which you must follow to complete your Bachelor of Security Studies degree.
APPLYING FOR CREDIT
If you are applying for credit from previous (non-OUA) university studies, remember to complete an Application for Credit form.

Please note: An application for credit does not automatically guarantee that credit will be granted. Your application will be assessed and you will be duly notified.

GUIDELINES FOR THE BSS (OUA)
• Students must complete 24 units of study, including 15 core units, 3 specified electives, and 4 open electives (2 of these 4 open elective units must come from 200 or 300 level units. The other two electives can come from any level).
• Students must follow the degree structure in place at the time of registration in the degree
• A maximum of 10 units of study may be undertaken at level 1
• A minimum of 6 units may be undertaken at level 3, including the approved coherency and capstone
• A minimum of 14 units must be undertaken at 200 level or above
• Students must include one People unit and one Planet unit, one of which must be from an area of study that is not a chosen major and one unit from outside the faculty of Arts
• In no case shall the award be conferred more than once on the same candidate
• Students must complete the BSS (OUA) within 10 years from the first unit enrolment

OFFICE USE ONLY
Registration in BSS (OUA) approved ☐ Registration not approved ☐
Signature ................................................................. Date ........................................
Statistical Information

It is a requirement of the Australian Department of Education, Employment and Workplace Relations (DEEWR) that you provide this information.

1) Citizenship and residence status:
   - Australian citizen (including Australian citizens with dual citizenship).
   - New Zealand citizen.
   - Students with permanent resident status, but excluding those who have New Zealand citizenship.
   - Students with a temporary entry permit.
   - Students with a status other than one of the above.

2) Are you residing in Australia during the study period?  □ Yes  □ No

3) If you were not born in Australia, what year did you first arrive in Australia?  

4) What is your country of citizenship?  

5) In what country were you born?  

6) Do you speak a language other than English at your permanent home residence?  
   □ Yes  □ No
   If yes, what is the non-English language that is spoken most often?  

7) Are you of Aboriginal or Torres Strait Islander origin?  
   □ No  □ Australian Aboriginal  □ Torres Strait Islander

8) Disability, impairment or long-term medical condition. This information is collected for the purposes of providing support.

   Indicate any area/s of impairment:  
   □ Hearing  □ Vision  □ Learning  
   □ Medical  □ Mobility  □ Other

   Indicate any support requirements:  

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Declaration

MACQUARIE UNIVERSITY TERMS AND CONDITIONS - Please read the statements below carefully.

On completion of admission at Macquarie University, you are bound by the following Terms and Conditions. All students must comply with the requirements set out in these Terms and Conditions for the duration of their studies at Macquarie University:

You must:

• conduct yourself in an honest, ethical and professional manner consistent with the values of the University’s Ethics Framework;
• inform yourself and act in accordance with the by-laws, rules, policies and codes of conduct (including the Student Code of Conduct) of Macquarie University. The Codes of Conduct are binding on all students. The Codes of Conduct define misconduct at the University. Misconduct may give rise to disciplinary proceedings;
• pay fees according to the fees rules and applicable policies; and
• keep your contact and next-of-kin details up to date.

You acknowledge and agree:

• that you have read and understood Macquarie University’s privacy compliance framework and that Macquarie University may collect, use and disclose your personal information in accordance with the applicable privacy collection notices that form part of the privacy compliance framework;
• that Macquarie University may use electronic communication methods to deliver information relevant to your studies, personal safety, and otherwise;
• to access all information and to read your University-assigned email address at least once a week;
• for the purpose of the SPAM Act 2003 (Cth) and any corresponding regulations, to the sending and receiving of electronic messages;
• that Macquarie University can publish information on any awards and prizes you have been awarded and, where appropriate, the results for your honours program of study;
• you are responsible for informing yourself of and complying with the requirements for your program of study;
• that if you enrol in units which are contrary to academic advice you are responsible for the consequences resulting from enrolment in those units including any fees and penalties for late enrolments and/or changing units that you are liable for should you incur them;
• that you have read and understood the Campus Card and Your Privacy statement;
• that Macquarie University may at any time vary these Terms and Conditions by publishing the varied Terms and Conditions on the University's website; and
• Macquarie University is under no other obligation to notify you of any variation to these Terms and Conditions.

STUDENT DECLARATION

• I declare that to the best of my knowledge, the information provided is correct.
• I have passed a minimum of 4 Macquarie OUA units of study.
• I agree to OUA providing Macquarie University with results from units of study undertaken through the OUA program.
• I have read, understood and accept the Macquarie University Terms and Conditions given above.

Signature: ____________________________________________ Date: ____________________