

Participating Law Firms

Contact List for the Summer Clerkship and Graduate Employment Program As at January 2010

ALLENS ARTHUR ROBINSON

Deutsche Bank Place
Cnr Hunter and Phillip St
Sydney NSW 2000

DX: 105 Sydney
FAX: 02 9230 5333
Phone: 02 9230 4735
Email: claire.bourke@aar.com.au

CONTACT: Claire Bourke (Graduate Resourcing Consultant)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.aar.com.au/careers

ATTORNEY GENERAL'S DEPARTMENT – NSW

Level 14 Swire House
10 Spring Street
Sydney NSW 2000

DX: 1227 Sydney
FAX: 02 8061 9370
Phone: 02 8061 9240
Email: Veronica_Chan@agd.nsw.gov.au

CONTACT: Veronica Chan

SUMMER CLERKSHIP SCHEME ONLY
Hard copy of Law Employment Application Form to be sent directly to the firm
Further information is available from the website: www.lawlink.nsw.gov.au/lpd

AUSTRALIAN GOVERNMENT SOLICITOR (CANBERRA)

50 Blackall Street
BARTON ACT 2600

FAX: 02 6253 7303
Phone: 02 6253 7152
Email: toni.magi@ags.gov.au

CONTACT: Ms. Toni Magi (Senior Human Resources Advisor)

SUMMER CLERKSHIP SCHEME and GRADUATE EMPLOYMENT PROGRAM
PLEASE NOTE: DO NOT USE NORMAL APPLICATION FORM
Application Form available from the website: www.ags.gov.au
Special AGS application form to be sent directly to AGS

BAKER & McKENZIE

Level 27, AMP Centre
50 Bridge Street
Sydney NSW 2000

DX: 218 Sydney
FAX: 02 9225 1595
Phone: 02 8922 0200 (Katie Evans)
02 8922 5708 (Vanessa Harris)
Email: kate.evans@bakernet.com
Vanessa.Harris@bakernet.com

CONTACT: Ms. Kate Evans (HR Consultant)
Ms. Vanessa Harris (Organisational Development Manager)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.cvmail.com.au

BLAKE DAWSON
35 Grosvenor Place
225 George Street
SYDNEY NSW 2000

DX: 355 Sydney
FAX: 02 9258 6999
Phone: 02 9258 5728
02 9258 6924
E-mail: liz.henry@blakedawson.com
amy.foulcher@blakedawson.com

Courier to: Level 35
Grosvenor Place
225 George Street
Sydney NSW 2000

CONTACT: Ms. Liz Henry (People Development Consultant)
Ms. Amy Foulcher

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via: careers.blakedawson.com

BROWN WRIGHT STEIN

Level 6, 179 Elizabeth Street
Sydney NSW 2000

FAX: 02 9394 1011
Phone: 02 9394 1010
E-mail: kkd@bwslawyers.com.au

CONTACT: Ms. Kuldip Dhillon (People and Practices Manager)

GRADUATE PROGRAM ONLY
Preference for soft copy - visit our website for details at: <http://www.bwslawyers.com.au/html/careers.htm>

CLAYTON UTZ

P.O. Box H3
Australia Square
Sydney NSW 2000
Courier to:
Level 31, 1 O'Connell Street
Sydney NSW 2000

DX: 370 Sydney
FAX: 02 8220 6700
Phone: 02 9353 5314
02 9353 5481
Email: rknight@claytonutz.com

CONTACT: Ms. Rachel Knight (Graduate Recruiter)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.cvmil.com.au

CORRS CHAMBERS WESTGARTH

Level 36, Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

DX: 133 Sydney
FAX: 02 9210 6611
Phone: 02 9210 6164
Email: carly.butler@corrs.com.au

CONTACT: Ms. Carly Butler (Human Resources Co-ordinator)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.corrs.com.au

DEPARTMENT OF EDUCATION, EMPLOYMENT AND WORKPLACE RELATIONS

GPO Box 9879
Canberra City
ACT 2601

FAX: 02 6276 7653
Phone: 02 6121 7756
Email: gabrielle.lewis@deewr.gov.au

CONTACT: Ms. Gabrielle Lewis (Principal Government Lawyer)

SUMMER CLERKSHIP SCHEME ONLY
To apply visit DEEWR website: www.deewr.gov.au/deewr/Jobs/

DIBBS BARKER

Level 8, Angel Place
123 Pitt Street
Sydney NSW 2000

DX: 101 Sydney
FAX: 02 8233 9555
PH: 02 8233 9500
Email: libby.toohey@dibbsbarker.com

CONTACT: Ms. Libby Toohey (People and Development Manager)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.cvmil.com.au

DLA PHILLIPS FOX
(i) 201 Elizabeth Street
SYDNEY NSW 2000

DX: 107 Sydney
FAX: 02 9283 4144
Phone: 02 9286 8585
E-mail: kristie.barton@dlaphillipsfox.com

CONTACT: Ms. Kristie Barton (HR Consultant)

(ii) Level 1 Phillips Fox Building
54 Marcus Clarke Street
CANBERRA ACT 2601

DX: 5724 Canberra
FAX: 02 6230 7848
Phone: 02 6201 8772
Email: amanda.cutajar@dlaphillipsfox.com

CONTACT: Ms. Amanda Cutajar (Human Resources Manager)

SUMMER CLERKSHIP SCHEME

Submit applications online via <http://www.dlaphillipsfox.com/category/17/Careers>

FREEHILLS
Level 38 MLC Centre
19-29 Martin Place
Sydney NSW 2000

DX: 361 Sydney
FAX: 02 9322 4000
Phone: 02 9225 5000
Email: Anne-Jose.Snedden@freehills.com
georgina.brown@freehills.com

CONTACTS: Ms. Anne-Jose Snedden (Graduate Recruitment Consultant)
Ms. Georgina Brown (Graduate Recruitment Consultant)

SUMMER CLERKSHIP SCHEME ONLY

Submit applications online via www.cvmail.com.au

GILBERT + TOBIN LAWYERS
Level 37
2 Park Street
Sydney NSW 2000

DX: 10348 SSE
FAX: 02 9263 4111
Phone: 02 9263 4000
E-mail: bsmithers@gtlaw.com.au
mleslie@gtlaw.com.au

CONTACT: Ms. Melissa Leslie (Human Resources Consultant)
Ms. Bryony Smithers

SUMMER CLERKSHIP SCHEME ONLY

Submit applications online via www.cvmail.com.au

HARMERS WORKPLACE LAWYERS
Level 28, 31 Market Street
Sydney NSW 2000

FAX: 02 9264 4295
Phone: 02 9993 8514
E-mail: sarah.lilley@harmers.com.au
susan.murphy@harmers.com.au

CONTACT: Ms. Sarah Lilley
Ms. Susan Murphy (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY

Application sent directly to firm via email recruitment@harmers.com.au

HENRY DAVIS YORK
Henry Davis York Building
44 Martin Place
Sydney NSW 2000

DX: 173 Sydney
FAX: 02 9947 6000
Phone: 02 9947 6432
Email: debbie_avery@hdy.com.au

CONTACT: Ms. Debbie Avery (People and Development Manager)

SUMMER CLERKSHIP SCHEME ONLY

Submit applications online via www.cvmail.com.au

HOLDING REDLICH

Level 65, MLC Centre 19 Martin Place
Sydney NSW 2000

DX: 529 Sydney
FAX: 02 8083 0399
Phone: 02 8083 0474
Email: anna.peters@holdingredlich.com.au

CONTACT: Ms. Anna Peters (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY

Applications should be emailed to: clerkships@holdingredlich.com.au

HUNT & HUNT

Level 13, Gateway
1 Macquarie Place
Sydney NSW 2000

DX: 214 Sydney
FAX: 02 9391 3099
Phone: 02 9391 3029
Email: human_resources@hunthunt.com.au
kelkan@hunthunt.com.au

CONTACT: Ms. Katharine Elkan

GRADUATE PROGRAM ONLY

Hard copy of application sent directly to firm or via email – human_resources@hunthunt.com.au

JOHNSON WINTER & SLATTERY

Level 30
264 George Street
Sydney NSW 2000

DX:
FAX: 08 8239 7100
Phone: 08 8239 7121
08 8239 7127
Email: sallie.emmett@jws.com.au
romaine.ponniah@jws.com.au

CONTACT: Ms. Sallie Emmett (Professional Development Manager)
Ms. Romaine Ponniah

SUMMER CLERKSHIP SCHEME ONLY

Hard copy of application sent electronically to firm via the firm's website www.jws.com.au

JONES DAY

Aurora Place
Level 41, 88 Phillip St
Sydney NSW 2000

FAX: 02 8272 0599
Phone: 02 8272 0509
Email: pbrabant@jonesday.com
hmills@jonesday.com

CONTACT: Mr. Peter Brabant (Associate)
Ms. Hannah Mills

Summer Clerkship Scheme Only

Submit applications online via www.jonesday.com/sydney/careers

MADDOCKS

Angel Place
123 Pitt St
Sydney NSW 2000

FAX: 02 9221 0872
Phone: 02 9225 6200
Email: jason.travis@maddocks.com.au

CONTACT: Mr. Jason Travis (Manager - People & Culture)

Summer Clerkship Scheme and Graduate Employment Program

Submit applications online via: www.cvmail.com.au

MALLESONS STEPHEN JAQUES – SYDNEY & CANBERRA**SYDNEY**

Level 61
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

DX: 113 Sydney
FAX: 02 9296 3999
Phone: 02 9296 3574
02 9296 3579
Email: natalie.stafford@mallesons.com
sam.garner@mallesons.com

CONTACT: Ms. Natalie Stafford (Graduate Resourcing Coordinator)
Ms. Sam Garner (Graduate Resourcing Manager)

SUMMER CLERKSHIP SCHEME

Submit applications online via www.mallesons.com/careers

CANBERRA
(ii) Level 5
7 London Circuit
Canberra ACT 2001
Canberra City ACT 2601

DX: 5610 Canberra
FAX: 02 6217 6999
Phone: 02 6217 6638
02 6217 6632
Email: kate.morse@mallesons.com
melissa.crampton@mallesons.com

CONTACT: Ms. Kate Morse (People and Development Consultant)
Ms. Melissa Crampton (People and Development Centre Manager)

SUMMER CLERKSHIP SCHEME
Submit applications online via www.mallesons.com/careers

MIDDLETONS
Level 26
52 Martin Place
Sydney NSW 2000

DX: 170 Sydney
FAX: 02 9513 2399
Phone: 02 9513 2415
Email katherine.o'neill@middletons.com
sofie.kokalevski@middletons.com

CONTACT: Ms. Katherine O'Neill (Human Resources Manager)
Ms. Sofie Kokalevski (Human Resources Co-ordinator)

SUMMER CLERKSHIP SCHEME
Submit applications online via www.cvmail.com.au

MINTER ELLISON
GPO Box 521
Sydney, NSW 2001
Courier:
88 Phillip St
Sydney NSW 2000

DX: 117 Sydney
FAX: 9921 8123
Phone: 9921 4017
Email liana.hurry@minterellison.com

CONTACT: Ms. Liana Hurry (Human Resources Coordinator)

SUMMER CLERKSHIP SCHEME
Submit applications online via www.minterellison.com/careers

A.C.T.
25 National Circuit
Forrest, ACT 2603
GPO Box 369
Canberra City ACT 2601

FAX: 02 6225 1706
Phone: 02 6225 3706
Email: felicity.mccook@minterellison.com

CONTACT: Ms Felicity McCook (Human Resources Consultant)

SUMMER CLERKSHIP SCHEME
Submit applications online via www.minterellison.com/careers

Norton Rose
Level 23, 225 George Street
Grosvenor Place
Sydney NSW 2000

DX: 368 Sydney
FAX: 02 9330 8111
Phone: 02 9330 8945
Email: belinda.currie@nortonrose.com

CONTACT: Ms. Belinda Currie (Graduate Recruitment Coordinator)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.cvmail.com.au

SLATER & GORDON
Level 11, 51 Druit Street
Sydney NSW 2000
GPO Box 158
Sydney 2001

DX: 1163 Sydney
FAX: 02 8267 0650
Phone: 02 8267 0621
Email: kbarth@slatergordon.com.au

CONTACT: Ms. Kylie Barth

SUMMER CLERKSHIP SCHEME ONLY
Submit applications via email humanresourcesnsw@slatergordon.com.au

SPARKE HELMORE
Level 16, 321 Kent Street
SYDNEY NSW 2000

DX: 282 Sydney
FAX: 02 9373 1486
Phone: 02 9260 2439
02 4924 7221
E-mail: Andrea.McFadzean@sparke.com.au
Elizabeth.Neely@sparke.com.au

CONTACT: Ms. Andrea McFadzean (Human Resources Coordinator)
Ms. Elizabeth Neely (Resourcing Consultant)

SUMMER CLERKSHIP & GRADUATE EMPLOYMENT SCHEME
Submit applications online www.sparke.com.au/careers

TRESSCOX
Level 20, 135 King Street
SYDNEY NSW 2000

DX: 123 Sydney
FAX: 02 9228 9299
Phone: 02 9228 9200
E-mail: vivienne_calvert@tresscox.com.au
lisa_filetti@tresscox.com.au

CONTACT: Ms. Vivienne Calvert (Development Manager for QA and HR)
Ms. Lisa Filetti (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via www.cvmail.com.au

THOMSON PLAYFORD CUTLERS
Australia Square Tower
Level 25, 264 George St
SYDNEY NSW 2000

DX : 123 Sydney
FAX: 02 8248 5899
Phone: 02 8248 5802
E-mail: kerri.cahalane@thomsonplayfordcutlers.com.au

CONTACT: Ms. Kerri Cahalane (HR Consultant)

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Submit applications online via www.cvmail.com.au