Minutes of the 472nd Meeting of the Macquarie University Council held at the Chancellery, Macquarie University, North Ryde at 4.05pm on 27 October 2016.

Present:  
Chancellor, The Hon M Egan  
Deputy Chancellor, Ms E Crouch  
Vice-Chancellor, Professor B Dowton  
Mr B Crotty  
Mr C Darvall  
Professor C Dean  
The Hon P Forsythe  
Ms D Hadwen  
Professor M Herberstein  
Professor R Howitt  
Mr G Jones  
Professor D Kane  
The Hon S Nori  
Ms J Qian  
Mr J Wigglesworth  
Mr F Zipfinger  

In attendance:  
Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)  
Mr T Beresford, Chief Operating Officer and Deputy Vice-Chancellor  
Mr J Gorman, Chief Financial Officer  
Ms Nicole Gower, Director Human Resources  
Professor S Handley, Executive Dean  
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor  
Professor K Jameson, Executive Dean  
Professor P McNeil, Executive Dean  
Professor B Messerle, Executive Dean  
Professor M Möllering, Executive Dean  
Professor S Pretorius, Deputy Vice-Chancellor (Research)  
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)  
Professor J Simons, Deputy Vice-Chancellor (Academic)  

Apologies:  
Council  
Mr K Ash  
Ms L Denby  

Executives  
Mr P Luttrel, General Counsel  

Secretariat:  
Ms E Lawler, Company Matters
1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Council members, Kieren Ash and Leanne Denby and Executive Paul Luttrell.

The Chancellor noted this would be Professor Simons last Meeting prior to his retirement. The Chancellor thanked Professor Simons for his service to the University.

RESOLVED 16/27

Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3, and 4 were agreed for discussion.

RESOLVED 16/28

The Council resolved to note item 5.1 in the agenda.

4. MATTERS RAISED BY COUNCIL MEMBERS

Council noted there were no new matters raised by Council members prior to the Meeting.

5. MINUTES OF THE MEETING OF 25 AUGUST 2016 AND MATTERS ARISING
   (Agenda items 2.1 and 2.2)

Council noted the minutes of the previous meeting.

RESOLVED 16/29

Council resolved to approve the minutes of the meeting of Council held on 25 August 2016 as a true and correct record.

Matters Arising

Council requested a report be provided to Council regularly providing an update on philanthropy. Matter Arising #1

6. MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING
   (Agenda item 2.3)

Mr Wigglesworth took the minutes of the Audit and Risk Committee meeting of 1 September 2016 as read and highlighted key items from that meeting including:

- A review of strategic risks is being undertaken and no material changes are
expected;
- All issues that have arisen in internal audit reports have been well considered and responded to by management;
- Mr Warfield briefed the Committee on processes the University has in place to manage fraud risks; and
- The Committee received a very good presentation on cyber-risk.

*Brendan Crotty joined the Meeting.*

John Gorman briefed Council on the use of corporate credit cards in the University, fraud training required of users and additional fraud training being implemented for staff induction and other staff in 2017 which will be delivered online.

Council noted the minutes of 1 September 2016 Audit and Risk Committee meeting.

7. **MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING**
   *(Agenda item 2.4)*

The Deputy Chancellor took the minutes of the Student Experience Committee meeting of 30 August 2016 as read and highlighted key items from that meeting including:

- Student Group Awards were held and were very well received; and
- Discussion has commenced amongst students to ensure a seamless transition to the new members of the Student Representative Committee who will be appointed in May 2017.

Council noted the minutes of the 30 August 2016 Student Experience Committee meeting.

The Council discussed and noted the changes to the Student Experience Committee Terms of Reference.

**RESOLVED 16/30**

*Council resolved that the changes to the Student Experience Committee Terms of Reference as attached to the draft minutes of the 30 August 2016 minutes of the Student Experience Committee be approved.*

8. **MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING**
   *(Agenda item 2.5)*

The Deputy Chancellor took the minutes of the Finance and Facilities Committee meetings held on 27 September 2016 as read and highlighted key items from that meeting including:

- Approval was given for a new Temporary Innovation Centre;
- A philanthropy update was provided; and
- The Campus Masterplan will be presented to the December Council meeting.

Council noted the minutes of the 27 September 2016 Finance and Facilities Committee meeting.

*John Wigglesworth left the Meeting.*
9. **MINUTES OF THE NOMINATION AND REMUNERATION COMMITTEE MEETING**  
(Agenda item 2.6)

The Chancellor provided an overview of the Nomination and Remuneration Committee meeting held on the 18 October 2016.

10. **MINUTES OF THE HEARING COMMITTEE MEETINGS**  
(Agenda item 2.7)

11. **VICE-CHANCELLOR'S REPORT**  
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Government initiatives and policy changes;
- Student safety in laboratories;
- ARC Centres of Excellence funding results;
- Prime Minister’s prizes for science;
- Student load update and challenges for 2017;
- Improvement in equity and diversity enrolments;
- Launch of the Macquarie Park Innovation District;
- New Colombo Plan outcomes for 2017;
- Successful launch of RE-Conception festival;
- High response rate and improved staff engagement in the YourSay staff survey with results to be presented to Council in February 2017;
- Launch of the School of Engineering;
- Staff appointments and retirements. The Vice-Chancellor thanked Professor Simons for his service to the University and as a member of the leadership team;
- FBE/MGSM alignment project update; and
- Recognition of Dr Ren Yi for distinguished service to research management.

Council discussed and noted the report.

12. **ACADEMIC SENATE REPORT**  
(Agenda item 3.2)

The Chair of Academic Senate took the report as read and spoke to the proposed resolutions. The Chair also provided an update on projects being worked on by Academic Senate, particularly the Academic Integrity project. Council noted further information will be provided at future Council meetings.

Council noted the report.

**RESOLVED 16/34**

Council resolved, following the recommendation of the Academic Senate to approve that:

i. the following amendments to the General Coursework Rules be approved effective immediately:
a. an amendment to General Coursework Rule 9 (6) to reflect that students who have been excluded will need to re-apply for admission;

b. the rescission of General Coursework Rules 10 (7) (a) and (b), the exclusion provision for students who do not meet the unduly long time and minimum rate of progress requirements; and

c. amendments to the General Coursework Rules to reflect the introduction of the new Assessment Policy and the rescission of the Practical Placements Policy.

and

ii. the following amendments to the General Coursework Rules be approved effective from 1 January 2017:

a. the rescission of General Coursework Rule 9 (7) the provision for a student who has twice had a grade of Fail recorded for unit requiring approval of the Executive Dean or Dean to re-enrol in that unit;

b. the rescission of General Coursework Rule 10 (2), the unduly long time requirement;

c. an amendment to the General Coursework Rule 10 (3), that the minimum rate of progress requirements will apply to students enrolled in non-standard teaching periods;

d. the inclusion in the General Coursework Rules, a new rule articulating that academic progression for students enrolled in standard teaching periods is defined by the Academic Progression Policy and Procedure; and

e. amendments to the General Coursework Rules to reflect the scope of the Academic Appeals Policy.

RESOLVED 16/35

Council resolved, following the recommendation of the Academic Senate to approve that the title of Emeritus Professor be awarded to Professor Rosalind Croucher and Professor Samuel Lieu.

13. HEALTH AND SAFETY REPORT
   (Agenda item 3.3)

The Deputy Vice-Chancellor took the Health and Safety Report as read and highlighted key matters, including:

- The report now covers data for the Controlled Entities, with the exception of U@MQ and Macquarie University Hospital as reporting of safety data to Risk & Assurance has not yet commenced; and
- There has been greater reporting which is a positive trend and a reflection of the continued work on the safety culture.
Council discussed and noted the report.

13. **OUTCOMES OF WORKSHOP ON UNIVERSITY GOVERNANCE**  
   **(Agenda Item 4.1)**

Professor Howitt took the National Workshop on University Councils held on 29-30 August 2016 paper as read and highlighted key matters.

The Chancellor and Deputy Chancellor advised they had attended the University Governance Conference arranged by Chancellors of the Universities and noted that in future all Council members will be made aware of the conference earlier and encouraged to attend. It was noted that a report was provided on philanthropy and the growth in resources to foster philanthropy. The Deputy Chancellor advised she would circulate the presentation provided by McKinsey on Governing for Disruption. **Matter Arising #4**

Council discussed and noted the paper and updates provided.

14. **PRESENTATION – FACULTY OF SCIENCE AND ENGINEERING**  
   **(Agenda item 4.2)**

Professor Messerle provided Council with a presentation on the Faculty of Science and Engineering including:

- Size of the Faculty;
- Key degrees;
- Recent research rankings;
- Values;
- Strategic priorities;
- Faculty Advisory Council;
- Research highlights;
- FSE Awards and Fellowships;
- Learning and teaching highlights;
- Undergraduate student enrolments;
- Growing engineering;
- Women in STEM;
- Engaging with Industry;
- Engaging with schools; and
- Building masterplan.

Council discussed and noted the presentation.

Martina Möllering left the Meeting.

15. **CHANGES TO BOARD OF DIRECTORS OF MUH OPERATIONS NO. 2 PTY LTD**  
    **(Agenda item 4.3)**

16. **RISK DASHBOARD**  
    **(Agenda item 4.4)**

Mr Beresford took the risk dashboard as read.

Council discussed and noted the paper.
17. **AUDIT AND RISK COMMITTEE TERMS OF REFERENCE**  
(Agenda item 4.5)

Mr Wigglesworth took the paper on the amendments to the Audit and Risk Committee Terms of Reference as read and noted the background to the proposed amendments.

**RESOLVED 16/37**

*Council resolved, that the changes to the Audit and Risk Committee Terms of Reference as attached to the Submission to Council be approved.*

18. **DOCUMENTS SIGNED UNDER POWER OF ATTORNEY**  
(Agenda item 5.1)

Council noted the report.

19. **OTHER BUSINESS**  
(Agenda item 6)

Council noted the next meeting is to be held on 8 December 2016 at 4.00pm and will be preceded by a Council Seminar at 3.00pm.

**CLOSURE**

There being no further business, the meeting concluded at 6.48pm.

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Chancellor __________/___/___