Minutes of the 467th Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.08pm on Thursday 3 December 2015.

Present:  
Chancellor, The Hon M Egan  
Deputy Chancellor, Ms E Crouch  
Vice-Chancellor, Professor B Dowton  
Mr K Ash  
Mr C Darvall  
Professor J Fitness  
The Hon P Forsythe  
Professor R Howitt  
Mr G Jones  
Professor D Kane  
The Hon S Nori  
Ms J Qian  
Professor D Verity  
Mr J Wigglesworth  

In attendance:  
Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)  
Mr J Gorman, Chief Financial Officer  
Ms Nicole Gower, Director Human Resources  
Professor S Handley, Executive Dean  
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor  
Mr P Luttrell, General Counsel  
Professor P McNeil, Executive Dean  
Professor B Messerle, Executive Dean  
Professor M Möllering, Executive Dean  
Professor S Pretorius, Deputy Vice-Chancellor (Research)  
Dr P Schreier, Chief Operating Officer  
Professor J Simons, Deputy Vice-Chancellor (Academic)  
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)  
Mr D Lovelace (for item 4.1 only)  

Apologies:  
Council  
Mr B Crotty  
Ms L Denby  
Mr F Zipfinger  

Executives  
Professor Mark Gabbott, Executive Dean  

Secretariat:  
Ms E Lawler, Company Matters  

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Council Members Mr Brendan Crotty, Ms Leanne Denby and Mr Frank Zipfinger.
The Chancellor also noted an apology from executive Professor Mark Gabbott.

The Chancellor noted a seminar had been held prior to the Council meeting and the following presentations were received:

- Corporate Engagement – Innovation District: David Wilkinson; and
- Campus Masterplan Update: Mark Broomfield.

The Chancellor thanked Professor David Wilkinson and Mark Broomfield for their presentations.

The Chancellor welcomed Professor Simon Handley to his first Council meeting since his appointment as the Executive Dean of Human Sciences.

The Chancellor advised the elections had been completed for the Academic Staff representatives on Council and congratulated Deb Kane and Richie Howitt on their re-election. The Chancellor advised that Julie Fitness did not stand for re-election and noted this would be Professor Fitness’ last meeting of Council. Council thanked Professor Fitness for her services as a Council member. The Chancellor advised Professor Catherine Deane has been elected for the third position and will attend her first Council meeting in February 2016.

**RESOLVED 15/34**

*Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.*

2. **DECLARATIONS OF INTEREST**

There were no new declarations of interest.

3. **ITEMS FOR DISCUSSION**

Items under sections 2, 3 and 4 were agreed for discussion.

**RESOLVED 15/35**

*The Council resolved to note item 5.1 in the agenda.*

4. **MATTERS RAISED BY COUNCIL MEMBERS**

Council noted there were two matters raised by Richie Howitt prior to the Meeting which will be addressed during the Meeting.

5. **MINUTES OF THE MEETING OF 8 OCTOBER 2015 AND MATTERS ARISING (Agenda items 2.1 and 2.2)**

Council noted the minutes of the previous meeting.

**RESOLVED 15/36**

*Council resolved to approve the minutes of the meeting of Council held on 8 October 2015 as a true and correct record.*
**Matters Arising**

Council noted the status of Matters Arising from previous meetings.

6. **MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING**  
(Agenda item 2.3)

The Deputy Chancellor spoke to the minutes and highlighted key items, including:

- The meeting focussed on the 2016 budget which will be presented later in the Council Meeting for approval; and
- A presentation will be received at a future meeting on the IT Strategic Direction as there will be a number of key decisions to be made in this area in the future.

Council noted the minutes of the 24 November 2015 Finance and Facilities Committee meeting.

7. **MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING**  
(Agenda item 2.4)

Mr Wigglesworth spoke to the minutes and highlighted key items, including:

- The Chief Financial Officer and Audit Office of NSW provided papers dealing with the year-end audit process and the Committee considered and is comfortable with the process at this stage;
- The 2016 Internal Audit Plan was presented and the performance of PricewaterhouseCoopers as the internal auditor was reviewed. The Committee advised it is broadly pleased with the performance after one year;
- The Chief Information Officer provided a report on the review of IT Infrastructure and Systems which is a major project;
- A presentation on LEAN in Higher Education was received which was a positive presentation which may be useful for Council to receive at a future date.

Council noted the minutes of the 19 November 2015 Audit & Risk Committee meeting.

8. **REPORT FROM THE NOMINATIONS AND REMUNERATION COMMITTEE MEETING**  
(Agenda item 2.6)

9. **MINUTES OF THE DISCIPLINE COMMITTEE MEETING**  
(Agenda item 2.7)

10. **VICE-CHANCELLOR’S REPORT**  
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- The Government’s National Innovation and Science agenda;
- Tertiary Education Quality and Standards Agency audit of the University in Q1 2016;
- Recent grant outcomes and that the Vice-Chancellor will advise results of the ERA grants when formally announced on 4 December 2015;
- Enrolment update for S1 2016;
- Philanthropy success;
- Macquarie University International College commencements;
- Program of engaging Emeriti; and
- Success of Campus Wellbeing mental health trial.

Council discussed and noted the report.

*Kieren Ash joined the meeting.*

11. MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING (Agenda item 2.5)

Greg Jones provided a verbal update on the Student Experience Committee meeting held on 24 November 2015, including:

- Presentations were received from Macquarie International on the University’s performance based on feedback from international students, the projects being undertaken as part of the Business Process Improvement Initiative and the improvements that these projects will deliver to services to students;
- Updates were provided on the University's approach to the higher education standards;
- A proposal from the Student Advisory Board (SAB) to establish a role of Treasurer was reviewed and referred to the General Counsel for appropriate amendments to be made to the SAB Constitution to allow for this; and
- A proposal from the SAB to change its name to the Student Representative Council was considered.

Council discussed and noted the update and noted the minutes of the 24 November 2015 Student Experience Committee meeting will be provided to the next Council meeting.

12. ACADEMIC SENATE REPORT (Agenda item 3.2)

The Chair of Academic Senate spoke to the report and highlighted key matters, including:

- Academic Integrity workshops have taken place and it is agreed that all of the University community needs to take responsibility for academic integrity; and
- Outcomes from the Academic Integrity workshops will be discussed at Academic Senate and reported to Council.

Council noted that the largest single mathematics grant has been awarded to Macquarie University and congratulated Professor Verity on this achievement.

Council discussed and noted the report.

13. HEALTH AND SAFETY REPORT (Agenda item 3.3)

Dr Schreier took the Health and Safety Report as read, noting that there has been an increase in incident reporting from students which is a positive development. Dr Schreier also noted that the statistics for the completion of WHS training have dropped and the reasons for this are being investigated.

Council discussed and noted the report.
14. **2016 BUDGET**  
*(Agenda item 4.1)*

_Dave Lovelace joined the Meeting._

Mr Gorman and Mr Lovelace provided a presentation on the proposed 2016 budget, including:

- Mission and market position;
- Budget highlights;
- International recruitment;
- Research income and performance;
- Total revenue;
- Student contribution rates;
- Commercial property contributions;
- Hospital budget and budget assumptions;
- Hospital budget and revenue by specialty;
- 2016 budget expenses;
- 2016 budget – faculty allocations;
- Employee related expenses;
- Capital management plan;
- Budget consolidated cashflow;
- Capital management – debt and net debt profile;
- Financial ratios;
- Income versus expenditure growth;
- What the University should return and how it will get there; and
- Emerging issues.

Council discussed the proposed budget, budget assumptions, risks and opportunities. Council thanked the finance team for their work on the 2016 budget.

**RESOLVED 15/37**

_Council resolved as recommended by the Finance & Facilities Committee, that:_

1. **Council adopts the 2016 Budget with the proviso that the Vice-Chancellor can vary any allocation contained within the budget according to his prescribed delegations of authority from the University Council (section 2.Finance and Property of the Delegations of Authority).**

2. **Council adopt the Capital Management Plan 2016 (2015 – 2018) on the understanding that approval will continue to be sought for individual projects in accordance with the University’s Financial Delegations of Authority.**

_Dave Lovelace left the meeting._

15. **MUCA – DEED OF INDEMNITY, INSURANCE AND ACCESS**  
*(Agenda item 4.2)*
The General Counsel spoke to the paper outlining the purpose of the Deeds of Indemnity, Insurance and Access for directors and officers of Macquarie University Clinical Associates Ltd.

**RESOLVED 15/38**

*Council resolved to approve:*

1. **the Deed of Indemnity, Insurance and Access for Directors and Officers (Company Secretaries) substantially in the form attached to the Council paper; and**

2. **the Deed of Indemnity, Insurance and Access, substantially in the form attached to the Council paper, being provided to all current and future directors and company secretaries of Macquarie University Clinical Associates Limited.**

**16. POWER OF ATTORNEY**  
(Agenda item 4.3)

The General Counsel spoke to the paper.

**RESOLVED 15/39**

*Council resolved that:*

1. **The current Macquarie University Power of Attorney dated 30 October 2012 and registered in New South Wales Book 4640 Number 576, in the General Register of Deeds be revoked; and**

2. **The Power of Attorney as attached to the Submission to Council be approved and executed under the University’s Common Seal.**

**17. LEARNING AND TEACHING PLAN PRESENTATION**  
(Agenda item 4.4)

Professor Simons provided a presentation of the Learning and Teaching Strategic Framework: 2015 – 2016 “Learning for the Future” and tabled the Framework. Professor Simons outlined the key objectives to form a connected learning community, priorities and targets for 2016.

Council discussed and noted the presentation.

**18. GENEROUS EXCELLENCE**  
(Agenda item 4.5)

Professor Howitt spoke to the paper included in the Council Pack on Generous Excellence, Courageous Engagement: social capital management and the future of Macquarie University.

The Vice-Chancellor advised he will take carriage of social capital planning being integrated into the planning cycle, as appropriate.

**19. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY**  
(Agenda item 5.1)

Council noted the report.
20. OTHER BUSINESS

Council noted the next meeting is to be held on 25 February 2016.

CLOSURE

There being no further business, the meeting concluded at 6.50pm.

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Chancellor