ACADEMIC SENATE

Minutes of a meeting of the Academic Senate held at 9:30 am on Tuesday 1 November 2016 in the Senate Room, Level 3, Lincoln Building (C8A), 16 Wally’s Walk.

MINUTES

PRESENT

Professor Mariella Herberstein (Chair)
Dr Trudy Ambler
Deidre Anderson
Professor Amanda Barnier
Associate Professor Ayse Bilgin
Dr Yvonne Breyer
Professor Enrico Coiera
Professor David Coutts
Associate Professor Pamela Coutts
Professor John Croucher
Professor Linda Cupples
Professor Catherine Dean
Professor Jim Denier
Professor S Bruce Dowton
Professor Simon George
Professor Simon Handley
Professor Norma Harrison
Thomas Hedl
Professor Kevin Jameson
Brayden Jones
Professor Mike Jones
Budhaditya Majumdar
Professor Nick Mansfield
Judith McKay-Tempest
Professor Patrick McNeil
Professor Barbara Messerle
Professor Kathryn Millard
Professor Martina Möllering
Professor Peter Nelson
Dr Kerry-Ann O’Sullivan
Dr Mitch Parsell
Professor Jacqueline Phillips
Simon Populin
Professor Sakkie Pretorius
Professor Peter Radan
Cissy Shen
Professor John Simons
JoAnne Sparks
Professor Lucy Taksa
Professor Sherman Young

IN ATTENDANCE

Linda Burton
Benjamin Dougall
Hayley Harris
Megan Kemmis (Secretariat)
Kerri Mackenzie
Anna Raju
Kathryn Whittingham
Zoe Williams

APOLOGIES

Dr Wylie Bradford
Professor Leslie Hughes
Paris Manson
Professor David Wilkinson
1. ACKNOWLEDGEMENT OF COUNTRY

A meeting of the Academic Senate commenced at 9:33 am. The Chair acknowledged the traditional custodians of the land and welcomed members and attendees to the meeting.

2. WELCOME AND APOLOGIES

The Chair noted that apologies were received from Dr Wylie Bradford, Professor Leslie Hughes, Paris Manson and Professor David Wilkinson.

3. ARRANGEMENT OF AGENDA

3.1 Disclosure of conflicts of interest

The Chair requested that Senate members declare any conflict of interest. No conflicts of interest were declared.

3.2 Adoption of unstarred items

No items were starred for discussion.

Resolution 16/229

Academic Senate resolved that the items not starred for discussion (Items 10.2, 10.3, 10.5, 10.6, 12, 13.1, 13.2, 13.3, 13.4, 14.1, 14.2, 14.3, 14.4, 15.1, 15.2, 16.1 and 16.2) be noted and, where appropriate, be adopted as recommended.

4. MINUTES OF THE PREVIOUS MEETING

4.1 The Minutes of the meeting held 13 September 2016 were provided.

The Chair advised that Resolution 16/215 under Item 9.2 Academic Progression Policy and Procedure was amended following the meeting to reflect required amendments to the General Coursework Rules. The following amendments to Resolution 16/215 were made.

Resolution 16/215

Academic Senate resolved to:

i. approve the Academic Progression Policy and Procedure, effective Session 1 2017;

ii. authorise the Academic Standards and Quality Committee (ASQC) to approve the Schedules relating to professional programs and currency requirements;

iii. recommend to the University Council the following amendments to the General Coursework Rules effective immediately:

a. an amendment to General Coursework Rule 9 (6) to reflect that students who have been excluded will need to re-apply for admission;

b. the rescission of General Coursework Rules 10 (7) (a) and (b), the exclusion provision for students who do not meet the unduly long time and minimum rate of progress requirements; and

c. amendments to the General Coursework Rules to reflect the introduction of the new Assessment Policy and the rescission of the Practical Placements Policy.

and

iv. recommend to the University Council the following amendments to the General Coursework Rules effective from 1 January 2017:

a. the rescission of General Coursework Rule 9 (7) the provision for a student who has twice had a grade of Fail recorded for unit requiring approval of the Executive Dean or Dean to re-enrol in that unit;

b. the rescission of General Coursework Rule 10 (2), the unduly long time requirement;

c. an amendment to the General Coursework Rule 10 (3), that the minimum rate of progress requirements will apply to students enrolled in non-standard teaching periods; and

and

d. the inclusion in the General Coursework Rules, a new rule articulating that academic progression for students enrolled in standard teaching periods is defined by the Academic Progression Policy and Procedure;

e. amendments to the General Coursework Rules to reflect the scope of the Academic Appeals Policy.
Professor Young requested that Resolution 16/210 under Item 5.2 Open Staff Access to iLearn be amended to read as follows:

**Resolution 16/210**

Academic Senate resolved to note the update from the Pro Vice Chancellor (Learning and Teaching) on the proposal to provide provision of open access to iLearn to all staff.

Clarification was sought on the implementation of open access, with Dr Parsell advising that access to all 2016 units will be provided from the start of Session 3.

Clarification was also sought on whether a separate grade has been created for failing all attempts at a hurdle assessment (Item 9.6 Grading Hurdle Assessments (ASQC)). The Head of Student Administration advised the meeting that the grade will be FH and is being created in the system.

*Secretary's note:* Following the meeting the Head of Student Administration advised that the grade has been created and will be available for use with Semester 2 2016 results.

**Resolution 16/230**

Academic Senate resolved to approve the Minutes of the meeting held 13 September 2016 as a true and correct record subject to the amendments identified.

5. **BUSINESS ARISING FROM THE MINUTES**

(not dealt with elsewhere in the Agenda)

5.1 **Academic Appeals Policy and Procedure**

The Chair drew members' attention to the summary of feedback received and invited discussion. Members made the following comments:

- Clause 6 of the Academic Appeals Procedure to be amended to read “The Deputy Vice-Chancellor (Students and Registrar) must, within 10 working days after receiving the notice of appeal, appoint a chair of an Academic Appeals Panel to hear and determine the appeal”;
- Members noted that the five working days allowed for students to submit an appeal regarding disruptions to study will prove a challenge for non-standard teaching periods or in the context of supplementary examinations; the Head of Governance Services advised that student communications will be critical to encourage students to submit appeals as soon as practicable despite mandatory timeframes outlined in the policy.

The Chair asked members to allow further refinement to the wording of both documents to occur following the meeting. Members approved the Policy and Procedure unanimously.

**Resolution 16/231**

Academic Senate resolved to approve the Academic Appeals Policy and Procedure effective 1 January 2017.

5.2 **Master of Research: Review Report and Recommendations**

Professor Pretorius spoke to the review of the Master of Research commissioned by the Vice-Chancellor in late 2015. The report is available as a confidential agenda item on Truth, and has been considered by both the Research and Research Training Committee (RRTC) and the Thesis Examination Subcommittee (TESC). TESC has developed a preliminary response to the recommendations of the review report and Senate was asked to endorse their approach. A suggestion was made to include the issue of candidates with carer responsibilities, and that it be clarified for such candidates that medical documentation is not required. Professor Pretorius agreed, adding this will also be dealt with as part of the University’s response to the government’s new research block grant system.

Professor Pretorius also provided an update on the RRTC meeting of 25 October 2016, including work on two frameworks covering International Research Training Partnerships and Research Commercialisation, Innovation and Impact. He highlighted the development of a Data Science and eResearch Platform strategy by Pro Vice-Chancellor Peter Nelson. Professor Nelson advised that leadership by researchers has been key to the success of similar strategies at other universities, particularly Monash University, which is the national leader in this area. He added that building capacity among candidates and staff will also be important.

Professor Pretorius concluded his report by noting some of the other items dealt with by RRTC, including an update from the Cross-Disciplinary Working Group, an overview of how the Code of Responsible Research has been working, and the review of the definition of Research Active. Professor Radan asked if feedback was still being sought on this last item, with Professor Pretorius advising that consultation has already been held with faculties but adding that Louise Fleck, the Director of the Research Office, would be the appropriate contact. Professor Möllering requested that any further feedback from the Faculty of Arts on this definition be referred to the relevant faculty committee.

Members noted the report.

**Resolution 16/232**

Academic Senate resolved to endorse the preliminary response to the Master of Research (MRes) review recommendations.
6. **REPORT FROM THE CHAIR**

The Chair asked members to join with her in congratulating Professor Amanda Barnier on her election as a Fellow of the Australian Academy of Social Sciences. She also asked members to join her in thanking Deputy Vice-Chancellor (Academic) who was attending his final Senate meeting prior to retirement. The Chair acknowledged that Professor Simons had made substantial contributions to Senate and its committees both as the Executive Dean of the Faculty of Arts and in his current role. The Chair also extended thanks to Professor Simon George, noting Professor George had served on three consecutive terms of Academic Senate and had worked on several initiatives during that time, including a review of the length and duration of non-teaching periods.

The Chair updated members on current Senate projects noting that almost half are now completed, with a number of others on the agenda of this meeting for updating. She noted that Professor Phillips is currently developing the training package for new members, with Professor Phillips advising that the training will be a half-day or full day session and that she may ask some experienced Senate members to participate in delivering the session.

The Chair noted that Senate should now be considering its work plan for 2017 and outlined some possible projects including a shared model of governance, recognition of student representatives and general policy consolidation and simplification. She asked members to talk with their colleagues in the faculties to identify any other issues Senate should be considering, and bring these to the next meeting. Projects will be prioritised early in the new year.

The Chair advised that she is arranging meetings with all Senators, and has so far met with thirty. She has been asking members what works, what doesn’t, and what they want to see more and less of in Academic Senate meetings. Members were positive about the projects-based approach to Senate work, the prioritisation of business and the seating arrangements, but expressed dissatisfaction with the length of agendas, the effectiveness of discussion, the lack of clarity regarding the role of Senators, and the quality of communication into and out of Academic Senate. The Chair invited members to think about what improvements could be made to Senate meetings, documentation and communication and to contact her with any suggestions. These will also be discussed at the December meeting of Academic Senate.

7. **VICE-CHANCELLOR ORAL UPDATE**

The Vice-Chancellor reiterated the Chair’s comments on the retirement of Professor Simons. The Vice-Chancellor thanked Professor Kevin Jameson for assuming the role of acting Deputy Vice-Chancellor (Academic) while the University undertakes the recruitment process for that position. The Vice-Chancellor updated members on several senior key appointments including, Professor Stephen Brammer as the new Executive Dean of the Faculty of Business and Economics and Robin Payne, who will commence in the role of Chief Financial Officer early next year following the retirement of John Gorman.

The Vice-Chancellor advised members that a number of government policy reviews are underway, including a review to determine new rates for fields of education as of 2018, a review of the R&D tax incentive, the implementation of the Innovation Policy and the establishment of a higher education expert advisory panel to consider the responses received to the higher education options paper released earlier this year. The Vice-Chancellor noted that the current composition of the Federal Senate is likely to place limits on the amount of policy change the current government can achieve in the higher education sector.

The Vice-Chancellor updated members on the alignment project involving the Faculty of Business and Economics, the MGSM and the Applied Finance Centre. He advised that he had held Town Hall meetings with the staff of the three units and outlined the range of factors driving the project including various national and international pressures on the units’ discipline areas, changes to the domestic and international student markets, employer demands for more specific graduate attributes, and the significant differences in pedagogy and scale between the three units. MGSM will become a school of the Faculty of Business and Economics from early 2017, with every effort made to preserve the current status of the school for students, employers and graduates. The Dean of the MGSM will report to the Executive Dean of the Faculty of Business and Economics, rather than to the Board of the MGSM, and current academic and professional staff will become employees of the University. Professional staff will also be moved across to the University’s enterprise bargaining agreement.

Members were advised that student load projections for the remainder of 2016 and in to early 2017 are positive, with international student numbers continuing to improve. The Vice-Chancellor noted that the University’s decision to end its partnership with the Sydney Institute of Business and Technology (SIBT) had been a high risk move, but has been successful and he thanked those staff involved with this achievement.

The Vice-Chancellor highlighted the 2016 Prime Minister’s Prizes for Science, noting that Professor Michael Atken (Professor of Management – ICT strategy at the Macquarie Graduate School of Management) had received the Prize for Innovation and Mr Gary Tilley (practicum supervisor of Macquarie’s Opening Real Science program) had received the Prize for Excellence in Science Teaching in
Primary Schools. A student team from the Faculty of Science and Engineering has competed to gold medal status at the 2016 iGEM (the International Genetically Engineered Machine competition). The Vice-Chancellor also reported on his attendance at the celebrations for the 2016 Vice-Chancellors Learning and Teaching Awards.

8. **QUESTION TIME**

No questions were raised.

9. **STUDENT LED BUSINESS**

The Chair advised members that this is a new standing item, which has been introduced to allow the student members to bring forward their own items for discussion.

Cissy Shen spoke to members about the release of past examination papers. She pointed out that clause 5.1.3 in the new Assessment Policy states: “Students will have access to the standards expected and examples of relevant and related assessment tasks”, however unit convenors can apply to the Academic Standards and Quality Committee to be exempted from releasing past examination papers under this clause. She advised that she is currently a PAL (Peer Assisted Learning) leader for a first year unit which has a final examination of 120 multiple choice questions, but no release of past papers, which makes it very difficult to help students prepare for their final exam. A balance should be struck between creating unnecessary work for academics and ensuring students can access examples to prepare for their exams, and she suggested only one or two papers needed to be released to achieve this. To avoid confusion, reasons should be provided to students where a unit has been exempted from providing papers.

Professor Simons stated that there should be no exemptions, and Associate Professor Pamela Coutts agreed but added that ASQC had decided to grant the exemption in the case being discussed. She recommended that all current exemptions be reviewed against the new policy. Other members expressed support for this suggestion, and there was discussion of what information is provided to the first year students in question, with Cissy advising that PSYC105 students receive 10 to 20 sample questions, which is insufficient to give students a sense of how much time they will have to answer 120 questions under examination conditions.

Professor Handley thanked Cissy for raising this issue and suggested speaking with the Department of Psychology to address it further at Faculty Board before reporting back to Academic Senate. The Chair agreed, but also supported the recommendation that current exemptions be reviewed, and that information be sought from faculties on how exemptions are being used. Members endorsed this approach.

Professor S Bruce Dowton and Professor Martina Möllering left the meeting at 10:30 am

10. **ITEMS FOR APPROVAL**

10.1 New Program Proposal for the Doctor of Medicine (Global MD) (ASQC)

Professor Patrick McNeil presented the academic case for the Doctor of Medicine (Global MD). He advised members that his faculty is aiming to commence the program from 2018, and provided a brief presentation on the features of the new program. He pointed out that the program will involve a significant period of study abroad and is the first program of its type in Australia. The first global partner will be Apollo Hospital Group, which manages several private hospitals in India. The faculty is also seeking a potential partner in North America, and has partnered with the Local Area Health Services in Northern Sydney to provide students with access to clinical placements in obstetrics and gynaecology, mental health, paediatrics, emergency medicine and selective medicine. Clinical placements will also take place via MQ Health and the MindSpot Clinic. He outlined the academic structure and assessment features of the program, and advised that the next step will be approval from the Australian Medical Board, which should be finalised by July next year.

Members praised the program for its innovation and noted that parts of the research project will likely be completed during the study abroad. Professor McNeil was asked if there were plans for an equity admissions pathway for students unable to pay the full course fees. He advised that the intake for the course would be small and it was unlikely that an equity pathway would be available. Members approved the academic case for the program.

**Resolution 16/233**

Academic Senate resolved to approve the academic case for the Doctor of Medicine (Global MD), effective 1 January 2018.

10.2 New Program Proposal for the Graduate Diploma of Physical Health (Exit Award) (ASQC)

**Resolution 16/234**

Academic Senate resolved to approve the academic case for the Graduate Diploma of Physical Health (Exit Award), effective 1 January 2017.
Proposal to discontinue the Master of Applied Finance (Dual Degree Program with ECNU Shanghai) (ASQC)

Resolution 16/235
Academic Senate resolved to approve the discontinuation of the Master of Applied Finance (Dual Degree program with East China Normal University (ECNU) Shanghai) from 31 December 2016.

Proposed amendments to the Disruption to Studies Policy and Procedure and Supporting Evidence Schedule (SLTC)

Resolution 16/236
Academic Senate resolved to approve the identified amendments to the Disruption to Studies Policy and Procedure and Supporting Evidence Schedule with effect from 1 November 2016.

Alignment of Last Day to Add Internal and External Units (SLTC)

Resolution 16/237
Academic Senate resolved to approve that with effect from 1 January 2017, the last day to add external and internal units be made the same date; being at the end of Week 2 of each session, to ensure the alignment of internal and external enrolment dates.

Vice-Chancellor Commendations: List of Recipients

Resolution 16/238
Academic Senate resolved to approve the award of Vice-Chancellor Commendations to the list of Master coursework graduands identified within the attached report.

11. ITEMS FOR DISCUSSION

11.1 Delegations of Authority

The Chair advised members that the University's Delegations of Authority have been subject to review, with the Emeritus Professor Richard Henry being commissioned to conduct the review. One of the issues raised by the review is the role of Faculty Boards and the lack of formal delegations to Faculties. The Chair advised that the establishment of the Faculty Rules and Faculty Boards provides an opportunity to explore a shared governance model between the Faculty Boards, Academic Senate and its committees. She proposed forming two working groups, one focussing on the role of Academic Senate in policy approval, investigating what functions would be appropriate to delegate to Faculty Boards and to advise on what support would be required for this to take place in an appropriate manner. Professor John Simons, Professor Simon Handley and Associate Professor Pamela Coutts were invited to comment on the proposal.

Professor Simons commented that academic governance at Macquarie University had matured to a system that afforded the opportunity for faculties more ownership over their affairs, but the University maintains a legitimate interest in how faculties discharge these responsibilities. He suggested that Academic Senate is the appropriate body to have oversight via reports from faculties, but the nature of these reports is still being determined.

Professor Handley welcomed the development of delegations allowing faculties to approve some parts of their academic planning, but stressed the need for consistency across all faculties and for Academic Senate and executive management to have confidence in the decisions being made by Faculty Boards.

Associate Professor Coutts noted that the delegations will have an impact on Faculty Boards and the ASQC, and that the workload for faculties in particular should not be underestimated. She noted that faculties have relied on ASQC to provide oversight and quality control for proposals, and ASQC has adopted a system of appointing critical friends from outside a faculty to help with proposals. She cautioned that it is not always obvious that a proposal will have impacts beyond a specific faculty, and that faculties need to remember the University's principle of interdisciplinarity. ASQC may become a smaller committee that may require members to have greater expertise in relevant issues, while faculties will have to undertake more fine detail work regarding their own proposals.

The Chair thanked them for their input and noted the new delegations are unlikely to come into effect before 2018. She asked members to approve the formation of the two proposed working groups and invited members to nominate for both or either group. Members approved the two working groups.

Resolution 16/239
Academic Senate resolved to:

i. establish a broad working group under the direction of the Chair of Academic Senate to consider and recommend to the Vice-Chancellor the specific role of Academic Senate in approving policy and acting as a consultative body to the University; and
ii. establish a working group comprising academic staff with experience of the University’s academic governance structures, faculties, staff from within the Deputy Vice-Chancellor (Academic) directorate and professional staff with relevant experience to recommend to Academic Senate and the Deputy Vice-Chancellor (Academic) on:
   • the alignment of a shared responsibility model of academic governance with other initiatives under development, such as course review, course design and approval procedures;
   • the threshold standards and frameworks required to facilitate the progression towards a more mature shared responsibility model of academic governance;
   • the quality standards, including reporting and review provisions to enable Faculty Boards to discharge their authority appropriately; and
   • the scaffolding required to deliver devolved-decision making to Faculty Boards.

11.2 Academic Senate: Purpose and Composition

The Chair noted that this issue flows on from the discussion of delegations of authority, and that it is timely to consider the functions of Academic Senate, how it performs those functions and whether its current membership structure is fit for purpose. She pointed out that Academic Boards and Senates at Australian universities follow a range of models, from the skills-based membership approach of James Cook University to the traditional professorial board used by the University of Melbourne. The Chair proposed forming a working group to determine a method of review, before undertaking further work on Academic Senate’s purpose and composition. She invited comments from Professor Simon George, who will finish his final term as a member of Senate at the end of the year, and from Professor Mike Jones and Dr Yvonne Breyer as newer members of Senate.

Professor George commented that Academic Senate has been stable over the past six years with only very minor changes to its membership. It has become more project-based over that time, with a lot of the work of Senate occurring in the various working groups and standing committees. Professor Jones agreed, adding that a consequence of the project-based approach is a lack of clarity in the purpose of faculty representatives on Academic Senate. He suggested the role and number of these representatives should be clarified. Dr Breyer added that the previous Chair had stressed to faculty members that they are not representatives of their faculties but Senators of the University’s academic governance body, but this was difficult to achieve particularly when there is little interaction between the members of Senate.

Professor Simons pointed out that very little business at a university is purely management or purely governance, with most items involving transactions between the two areas. He added that understanding how proposals come up for consideration, and the scope for conflict between the two areas, forms an important part of successfully managing the work of the Academic Senate. He noted the Academic Senate Standing Committee had been established to help with this work by acting as a steering group, but the committee has yet to fully establish its role.

Members approved the establishment of the working group. The Chair invited members to nominate for the working group, with Dr Mitch Parsell and Professor Trudy Ambler agreeing to participate.

Resolution 16/240

Academic Senate resolved to:
   i. approve the establishment of a working group to develop the scope, timing and methodology to review and define the purpose of Academic Senate; and
   ii. note that subsequent working groups will be established to define the purpose of Academic Senate and to align the categories and size of membership with the purpose of Academic Senate.

11.3 Undergraduate Domestic Entry Pathways

Professor Young gave a brief presentation on the University’s domestic undergraduate admissions, looking at admissions using the ATAR, non-ATAR admissions criteria, other entry options and proposed messaging on the admissions pathways. He provided an overview of the ATAR, but pointed out that it may not provide the University with the level of detail it wants for admission purposes, e.g. it doesn’t highlight a student’s specific discipline strengths. Members were shown a graph of students’ ATARs vs. SNGs (Standard Numeric Grades), which shows a correlation but one that is not as strong as would be thought. He pointed out that approximately 70,000 students will sit the HSC every year, but only 18,000 will achieve an ATAR of 80 or above and there is intense competition amongst all Australian universities for these students.

The University has developed a number of non-ATAR admission pathways, including the Global Leadership Entry Program (GLEP), Schools Recommendations Scheme (which is run by UAC) and Academic Entry, which involves achieving at a specific band in HSC subjects relevant to the student’s chosen degree. Admissions via these pathways is trending up as ATAR-only admissions trend down, but rates of retention and student success have stayed steady, and the average GPA of students admitted via these pathways is either equal to or better than those of ATAR-only admissions. Professor Young described a number of other pathways with other or additional criteria to the ATAR, including Walanga Muru, the Bachelor of Business Leadership (associated with GLEP) and the Bachelor of Clinical Science.
The University also has Next Step, OUA and MUIC for students needing foundational or preparatory studies.

Professor Young advised members that his office is working with Future Students to ensure that the range of admission pathways is communicated clearly and transparently both internally and externally. Prospective students need to receive a clear message about their options, and that Macquarie University is focussed on measuring success via the performance of its students once they are studying at the University. He stressed the importance of the University supporting and serving the broader community by offering students from disadvantaged backgrounds the opportunity to gain access to university. He concluded by outlining the actions being taken to clarify communication with prospective students and their families, which include developing an Independent Buyers Guide (the first chapter of which will focus on the ATAR and university admissions), developing an online Entry Programs tool to help students select the most appropriate program for them, and establishing a service model to provide a responsive and personalised enquiry service to prospective students.

Members noted Professor Young’s presentation, and Associate Professor Coutts pointed out that the Board of Studies Teaching and Educational Standards (BOSTES) will be introducing major changes to the HSC from 2018 (information available on the BOSTES website).

**Resolution 16/241**

Academic Senate resolved to note the presentation on undergraduate domestic entry pathways.

Professor Simon Handley and Professor Barbara Messerle departed at 11:48 am

11.4 Academic Integrity: Working Group Progress Report

Associate Professor Judi Homewood, Chair of the Academic Integrity Working Group, spoke to this item. She reminded members that the previous Chair of Academic Senate had presented a paper called “Towards a Framework of Action” at Senate’s meeting on 5 April 2016. The paper set out 32 recommendations related to academic integrity at Macquarie University, which the Working Group has considered and categorised as a first step towards prioritising the recommendations and developing an action plan. The Working Group has identified two other activities: the formation of a Student Advisory Group and a review of existing and draft policies and other documents relating to academic integrity. She sought Academic Senate’s approval to proceed with establishing the Student Advisory Group, and advised that a more detailed action plan will be provided to the next meeting of Senate.

Members approved the establishment of a Student Advisory Group on Academic Integrity.

**Resolution 16/242**

Academic Senate resolved to:

i. note the progress report from the Academic Integrity Working Group; and

ii. approve the establishment of the Student Advisory Group on Academic Integrity, tasked with reviewing and advising on a number of recommendations within the report ‘Towards a Framework for Action’ (Terms of Reference Attachment 1).

Professor Mike Jones departed at 11:54 am

12. **QUESTIONS ON NOTICE**

Members may submit questions on notice to the Chair two days in advance of the meeting.

No questions were received.

13. **REPORTS FROM STANDING COMMITTEES**

13.1 Academic Senate Standing Committee

Academic Senate noted the report of the Academic Senate Standing Committee (ASSC) meeting held by circulation in September 2016.

13.2 Academic Standards and Quality Committee

Academic Senate noted the report of the Academic Standards and Quality Committee (ASQC) meetings held 20 September and 18 October 2016.

13.3 Research and Research Training Committee

Academic Senate noted the report of the Research and Research Training Committee (RRTC) meeting held 25 October 2016.

13.4 Senate Learning and Teaching Committee

Academic Senate noted the report of the Senate Learning and Teaching Committee (SLTC) meeting held 19 September 2016.
Resolution 16/243
Academic Senate resolved to:

i. approve the review of the:
   • Unit Guide Policy and Procedure; and
   • Student Feedback on Learning, Teaching and Curriculum Policy; and

ii. note the report of the Senate Learning and Teaching Committee meeting of 19 September 2016.

14. REPORTS FROM FACULTY BOARDS

14.1 Macquarie Graduate School of Management (MGSM) Academic Board
Academic Senate noted the report of the Macquarie Graduate School of Management (MGSM) Academic Board meeting held 11 October 2016.

Resolution 16/244
Academic Senate resolved to:

i. approve the appointment of Dr Kyle Bruce to fill a casual vacancy amongst additional academic staff members on the MGSM Academic Board for a period of membership expiring 31 December 2017;

ii. refer the following nominations for membership on the Senate Learning and Teaching Committee to the Academic Senate Standing Committee:
   • Dr Andrew Heys, as the nominee of the Dean; and
   • Dr Matthew Keblis, as the nominee of the Faculty Board; and

iii. note the report of the MGSM Academic Board meeting of 11 October 2016.

14.2 Faculty of Human Sciences Faculty Board
Academic Senate noted the reports of the Faculty of Human Sciences Faculty Board meetings held 13 September and 18 October 2016.

14.3 Faculty of Medicine and Health Sciences Faculty Board
Academic Senate noted the report of the Faculty of Medicine and Health Sciences Faculty Board meeting held 26 September 2016.

14.4 Faculty of Science and Engineering Faculty Board
Academic Senate noted the report of the Faculty of Science and Engineering Faculty Board meeting held 20 September 2016.

15. CONSIDERATION OF CONFIDENTIAL ITEMS

15.1 University Hearing Committee
The confidential report of the University Hearing Committee meeting held on 5 October 2016 was tabled.

15.2 Retrospective Program Approval: Bachelor of Arts in Media

Resolution 16/245
Academic Senate resolved to approve:

i. the Bachelor of Arts in Media, with the same program structure as the Bachelor of Arts with a major in Media, effective 2010;

ii. that the graduate identified as 42115361 be assessed for eligibility for this degree; and

iii. any other graduate who seeks this arrangement be assessed for eligibility and be provided with the same opportunity.

Resolution 16/246
Academic Senate resolved to recommend to Council that the Bachelor of Arts – Media be rescinded for the graduate identified as 42115361.

16. OTHER BUSINESS

16.1 2017 Schedule of Meeting Dates for Academic Senate and its Committees
Resolution 16/247
Academic Senate resolved to note the 2017 schedule of meeting dates for Academic Senate and its committees.
16.2 Academic Senate Elections

**Resolution 16/248**

Academic Senate resolved to note the report on the election of academic staff from Faculties to Academic Senate.

17. **NEXT MEETING**

The next meeting of the Academic Senate will be held on Tuesday 6 December 2016. Agenda Items are due by Tuesday 22 November 2016. The meeting closed at 11:57 am.