

Review of the Faculty of Human Sciences  
Overview of Review Process

# Terms of Reference and Responsibilities of Executive

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| Terms of Reference | Executive Responsibilities |
| 1. Governance, Leadership and Management  Review the effectiveness of planning, leadership and management structure, processes and resources in supporting University strategic priorities. | * Executive Dean * Associate Deans * Heads of Department |
| 2. Structure  Review the organisational structure of the Faculty and consider its appropriateness to the future development of the Faculty and the wider University. Include in the Review the presence of structures and mechanisms that contribute to inter-disciplinary collaboration and collaboration between faculties. | * Executive Dean |
| 3. Finance and Facilities  Review the appropriateness of the current Faculty Funding Model and the funding distribution to Departments within the Faculty. Review the adequacy of facilities for current needs and future growth in achieving Faculty and University strategy in teaching, research and HDR. | * Executive Dean * Faculty General Manager |
| 4. Academic Programs  Review the appropriateness of the degrees, programs, and numbers of units offered by the Faculty with reference to University priorities, employer and professional community demands including resourcing student placements. | * Associate Dean, Learning and Teaching * Associate Dean, Curriculum & Quality Assurance |
| 5. Accreditations  Review the current accreditations associated with the Faculty and the ability of the Faculty to meet and resource current and future government and professional accreditations. | * Associate Dean, Curriculum & Quality Assurance |
| 6. Research  Review current research outputs, activity, and capability relative to University objectives including opportunities for developing research and knowledge leadership. | * Associate Dean, Research |
| 7. Research Training  Review the HDR program, including admission standards, methodology and skills training, completion times and drop-out rates, supervision and reporting standards. | * Associate Dean, Higher Degree Research |
| 8. Student Profile  Review the alignment of student profile and student support relative to current and future objectives and plans. | * Associate Dean, Learning and Teaching * Associate Dean, Curriculum & Quality Assurance * Student Administration Manager |
| 9. Staff Profile  Review the alignment of academic, professional staff profile relative to current and future objectives and plans and the recruitment and induction of new staff into the research and teaching culture of the Faculty. | * Executive Dean * Faculty General Manager * Human Resources Manager |
| 10. Community Engagement  Review the scale, scope, and quality of community/industry engagement, including external/professional contribution to and referencing of, curriculum and research development. | * Executive Dean * Associate Deans * Heads of Departments |
| 11. International  Review the Faculties strategic direction in international engagement and its alignment with University strategic priorities. | * Executive Dean * Associate Dean, International |
| 12. Future Directions  Recommend future development opportunities for the faculty in terms of its resources, research, teaching and community/industry engagement activity. | * Executive Dean |

# Review Panel Composition

It is recommended that the External Review Panel be composed of five persons with the following skills:

* An External Chair, who will have senior with university administration and/or management experience.
* A Dean from another Faculty at Macquarie University.
* Three senior external members from disciplines or professions relevant to the Faculty’s research and teaching programs who have had leadership or management experience.

Table 1: Possible persons appropriate for Review Panel

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| External Chair | * Professor Wayne McKenna, Deputy Vice-Chancellor (Research) Australian Catholic University * Professor Debbie Terry, Senior Deputy Vice-Chancellor, University of Qld * Professor Pip Pattison, Deputy Vice-Chancellor (Academic), Uni of Melbourne |
| Dean from another Faculty at Macquarie University | * Professor Nick Mansfield, Dean,Higher Degree Research * Professor John Simons, Executive Dean, Faculty Arts * Professor Mark Gabbott, Executive Dean, Faculty of Business & Economics |
| Three senior discipline/profession leaders | * Professor Greg Leigh, Director of RIDBC * Adjunct Professor Harvey Dillon, Director of Research, National Acoustic Laboratories, Research Division of Australian Hearing * Professor Louise Hickson, Head of School, Health & Rehab Sciences & Co-Director Communication Disability Centre at University of Queensland * Professor Meg Morris, Head of School of Allied Health, La Trobe University * Professor Gillian Wigglesworth, Associate Dean Research and Research Training, Melbourne University * Professor Sue Willis, PVC (Social Inclusion), Monash University |