Minutes of the 451st Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.05pm on Thursday 18 April 2013.

Present:
 Chancellor, The Hon M Egan
 Deputy Chancellor, Ms E Crouch
 Vice- Chancellor, Professor B Dowton
 Mr A Bissett (by telephone)
 Ms Gemma Brooks
 Professor L Cupples
 The Hon P Forsythe
 Mr G M Jones
 Professor D Kane
 Dr K Schott
 Professor D Verity
 Ms K Vozella
 Mr J Wigglesworth

In attendance:
 Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
 Mr J Gorman, Chief Financial Officer
 Ms M Harris, Director and Chief of Staff, Office of the Vice-Chancellor
 Professor J Piper, Deputy Vice-Chancellor (Research)
 Dr P Schreier, Chief Operating Officer
 Mr T Sprague, Director Human Resources
 Mr F Rollo, Student Ombudsman (for Item 4.1)

Apologies:
 Dr W Bradford
 Mr C Darvall
 The Hon S Nori
 Mr S Rubic
 Mr G Ward

Secretariat: Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Mr Bradford, Mr Darvall, The Hon S Nori, Mr Rubic and Mr Ward. The Chancellor noted that Mr Bissett was attending the meeting by teleconference as permitted by Clause 6A(4) of the Macquarie University Act. The Chancellor confirmed all Council members could hear and be heard.
The Chancellor welcomed Dr Paul Schreier to the meeting as the new Chief Operating Officer.

The Chancellor noted that Ms Gemma Brooks has been elected for a further term as a student-elected Council member and congratulated her on her re-election.

2. **DECLARATIONS OF INTEREST**

   There were no new declarations of interest.

3. **ITEMS FOR DISCUSSION**

   Items under sections 2, 3, and 4 were agreed for discussion.

4. **MATTERS RAISED BY COUNCIL MEMBERS**

   Council noted there were no matters raised by Council members in advance.

5. **MINUTES OF THE MEETING OF 21 FEBRUARY 2013 AND MATTERS ARISING**

   *(Agenda items 2.1 and 2.2)*

   **RESOLVED 13/08**

   Council resolved to approve the minutes of the meeting of Council held on 21 February 2013 as a true and correct record.

   **Matters Arising**

   Council noted the progress on Matters Arising from the Minutes of 21 February 2013 meeting and outstanding matters from previous meetings.

6. **MINUTES OF FINANCE AND FACILITIES COMMITTEE MEETING**

   *(Agenda item 2.3)*

   The Deputy Chancellor spoke to the minutes from the Finance and Facilities Committee and highlighted key matters discussed.

   The Vice-Chancellor updated Council on progress with the Macquarie Town Centre and Old Library developments.

   Council requested a briefing on the three designs selected for the Old Library at a future meeting.

   Council considered and noted the minutes of the Finance and Facilities Committee of 26 March 2013.

7. **MINUTES OF AUDIT AND RISK COMMITTEE MEETING**

   *(Agenda item 2.4)*

   Council considered and noted the minutes of the Audit and Risk Committee meeting held on 27 March 2013.
8. **MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING**  
(Agenda item 2.5)

The Deputy Chancellor spoke to the minutes of the Student Experience Committee meeting and highlighted key matters.

Ms Anderson updated Council on the results of recently held student elections and finalisation of membership for the Student Advisory Board. Council noted membership will be finalised by the end of April with an induction program planned for the Student Advisory Board members in May.

Council considered and noted the minutes of the Student Experience Committee meetings of 14 February 2013 and 26 March 2013.

9. **MINUTES OF THE HONORARY AWARDS COMMITTEE MEETING**  
(Agenda item 2.6)

The Chancellor spoke to the minutes and recommendations of the Honorary Awards Committee meeting.

Council considered and noted the minutes of the Honorary Awards Committee meeting of 4 March 2013.

10. **MINUTES OF THE DISCIPLINE COMMITTEE AND STANDING COMMITTEE ON APPEALS MEETINGS**  
(Agenda item 2.7)

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11. **2012 ANNUAL REPORT AND FINANCIAL STATEMENTS**  
(Agenda item 4.2)

Mr Gorman spoke to the paper regarding the financial statements and Dr Schreier spoke to the paper regarding the Annual Report.

**RESOLVED 13/10**

Council resolved to:

1. Approve the 2012 Macquarie University Annual Report to Parliament, subject to minor amendment; and
2. Approve the affixing of the signatures of the Vice-Chancellor and Chancellor to the 2012 Macquarie University Annual Report to Parliament.

Resolved, following recommendation from the Audit and Risk Committee and that in the Council’s opinion and to the best of their knowledge and belief:

- the financial statements present a true and fair view of the financial position of the University at 31 December 2012 and the results of its operations and transactions of the University for the year then ended.
- the financial statements have been prepared in accordance with the provisions of the Public Finance and Audit Act 1983 and Audit Regulation 2010 and the Financial Statement Guidelines for Australian Higher Education Providers for the 2012 Reporting
Period issued by the Australian Government (Department of Industry Innovation Science Research and Tertiary Education).

- the financial statements have been prepared in accordance with Australian Accounting Standards, which includes Australian Accounting Interpretations.
- they are not aware of any circumstances, which would render any particulars included in the financial statements to be misleading or inaccurate.

Council further resolved to authorise the Vice-Chancellor, the Chair of the Finance and Facilities Committee and the Chair of the Audit and Risk Committee to sign the 2012 Financial Statements and the Statement of Appointed Officers.

12. ACADEMIC SENATE REPORT
(Agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and highlighted key matters.

Council discussed the report and Professor Verity agreed to provide the Deputy Chancellor with the background to the Master of Social Entrepreneurship out of session.

RESOLVED 13/11

Council resolved, as recommended by Academic Senate to approve the following Awards:

**Faculty of Business and Economics**
The Bachelor of Business Leadership and Commerce (BBLCom)
The Bachelor of Business Analytics (BBusAnalytics)

**Faculty of Human Sciences**
Master of Education (MEd) (OUA) with specialisations in:
- Curriculum and Pedagogy
- ICT in Education

with nested awards of:
- Postgraduate Diploma of Education Studies (PGDipEdS) (OUA)
- Postgraduate Certificate of Education Studies (PGCertEdS) (OUA)

**MGSM**
Master of Social Entrepreneurship (MSocEntre)

In addition, the following awards were approved by Academic Senate at the meeting of 7 August 2012 but which were not recommended to Council:

**Faculty of Human Sciences**
- Master of Applied Linguistics with a specialisation in TESOL (OUA)
- Postgraduate Diploma of Applied Linguistics with a specialisation in TESOL (OUA)
- Postgraduate Certificate of TESOL (OUA)

Council noted and discussed the report.
13. **DELEGATIONS OF AUTHORITY**  
(Agenda item 4.3)

The Vice-Chancellor spoke to the paper and highlighted the reasons for the review of delegations of authority across the University. The Vice-Chancellor agreed to also review any audit reports where this issue may have been reviewed as part of the project.

Council noted a formal charter is not in place for Council and agreed this should be developed.

**RESOLVED 13/12**

*Council resolved to approve the Framework for Delegations of Authority, as outlined in the paper titled “Delegations of Authority”.*

14. **CESSATION OF MUSRA**  
(Agenda item 4.4)

Ms Anderson spoke to the paper.

**RESOLVED 13/13**

*Council resolved following endorsement of the U@MQ Ltd Board, to approve the cessation of the Macquarie University Student Representative Association (MUSRA), a committee formed under the Constitution of U@MQ Ltd.*

15. **REMOVAL OF MEMBERS OF APAF LTD**  
(Agenda item 4.5)

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16. **ACADEMIC COSTUME RULES**  
(Agenda item 4.6)

Ms Anderson spoke to the paper.

**RESOLVED 13/15**

*Council resolved that the academic costume rules be amended as set out below and represented in the document to Council paper, Item 4.6:*

1. **Chancellor, Deputy Chancellor, Vice-Chancellor, Deputy Vice-Chancellor, Pro Vice-Chancellor and Members of Council**

The academic costume for the Chancellor, Deputy Chancellor, Vice-Chancellor, and members of the Council shall be:

(d) For a Deputy Vice-Chancellor, the Chief Operating Officer or another person acting with delegated authority to confer awards—a robe of black damask silk as for the Vice-Chancellor but with trimmings of
silver, and a black velvet square cap trimmed with silver lace or a black velvet bonnet trimmed with silver and black. In undress, as approved by the Council.

The following academic costume rules apply to those graduating from the University after 1 January 2009:

2. Doctors

(c) **FACULTY DOCTORATES**

Gown: a festal gown of claret cloth of the Cambridge pattern faced with silk of Malachite Green for the Degree of Doctor of Education, of Smalt for the Degree of Doctor of Business Administration, of New Red for a Doctorate in the Australian School of Advanced Medicine, of the Faculty colour for all other faculty doctorates.

Cap: a black velvet bonnet of the Oxford pattern with a claret cord and tassel.

Hood: a hood of claret cloth of the Cambridge pattern lined the same colour silk as the facing of the gown.

17. **DELEGATION OF AUTHORITY TO AWARD DEGREES, DIPLOMAS AND CERTIFICATES**

(Agenda item 4.7)

Ms Anderson spoke to the paper. Council requested a review be conducted of the reason for ordering of the authority.

**RESOLVED 13/16**

Council resolved:

1. That Council Resolution 12/07 be rescinded.
2. That authority to confer degrees and award diplomas and certificates to persons who have satisfied the requirements of Academic Senate for such degrees, diplomas and certificates, be delegated in the following order:
   a. Chancellor
   b. Deputy Chancellor
   c. Vice-Chancellor
   d. Deputy Vice-Chancellor (Provost)
   e. Deputy Vice-Chancellor (Research)
   f. Deputy Vice-Chancellor (Students and Registrar)
   g. Deputy Vice-Chancellor (Corporate Engagement and Advancement)
   h. Chief Operating Officer
   i. Chair of the Finance and Facilities Committee
   j. Chair of Academic Senate
   k. a member of Council who is not an employee of the University and who is specifically so delegated by the Chancellor
18. STUDENT OMBUDSMAN REPORT  
(Agenda item 4.1)

Fred Rollo joined the meeting and Jim Piper left the meeting at 5.05pm.

Mr Rollo spoke to the report, provided details of his background and answered questions from Council members.

Council discussed and noted the report.

Fred Rollo left the meeting at 5.12pm.

19. VICE-CHANCELLOR’S REPORT  
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Details of the announcement of changes to Commonwealth funding for higher education and the possible effects on Macquarie University;
- Update on executive appointments;
- Executive Group Charter;
- Update on enrolment and 2013 forecast;
- First preference fluctuations;
- Discussions regarding the future size and shape of the University;
- Update on MUPRA;
- The success of the Hearing Hub launch;
- Plans for Professor Jim Piper’s retirement function;
- Incident at MU Village, identified areas for improvement and actions in place and being developed to address;
- Update on the planning process; and
- MUH progress with its first breakeven result on EBITDA.

Council agreed to move the upcoming June seminar to a different date, noting the Chancellor will not be at the June meeting. The Vice-Chancellor agreed to arrange a date, possibly a Saturday.

Council discussed the report and the Vice-Chancellor responded to questions from the meeting.

The Deputy Chancellor noted a report on Property security and safety would be submitted to the Audit & Risk and Finance & Facilities Committees and Dr Schreier agreed to provide the timing for this.

Council requested an update on the cross-University Recruitment Working Group at a future meeting.

Council discussed and noted the report.

20. HEALTH AND SAFETY REPORT  
(Agenda item 3.3)

Mr Sprague spoke to the Health and Safety Report and responded to questions from the meeting.
Council discussed and noted the report.

21. OTHER BUSINESS

Annual General Meetings of MUH Operations No. 2 Ltd and MGSM Ltd

Council noted the AGMs will be held on 16 May 2013 by teleconference and members are encouraged to attend.

Next meeting

Council noted the next meeting of the Council is scheduled for 20 June 2013.

CLOSURE

There being no further business, the meeting concluded at 5.50pm.

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Deputy Chancellor

Presiding Member of Council Meeting held on 20 June 2013, as per Schedule 1, Clause 7(2) of the Macquarie University Act 1989.