Minutes of the 456th Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.00pm on Thursday 13 February 2014.

Present: Chancellor, The Hon M Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor B Dowton
Mr B Crotty
Mr C Darvall
Professor Julie Fitness
The Hon P Forsythe
Professor Richie Howitt
Mr G Jones
Professor D Kane
The Hon S Nori
Ms Gemma Quinn
Professor D Verity
Ms K Vozella
Mr G Ward
Mr J Wigglesworth

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
Mr J Gorman, Chief Financial Officer
Professor J Greeley, Executive Dean
Professor J Lee, Deputy Vice-Chancellor (International)
Mr P Luttrell, General Counsel
Professor S Pretorius, Deputy Vice-Chancellor Research
Dr P Schreier, Chief Operating Officer
Mr T Sprague, Director Human Resources
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor

Apologies: Council
Mr S Rubic
Dr K Schott

Executives
Mark Gabbott
Peter Nelson
John Simons

Secretariat: Ms E Lawler, Company Matters
1. **QUORUM AND APOLOGIES**

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Council Members Steven Rubic and Kerry Schott and Executives Mark Gabbott, John Simons and Peter Nelson.

The Chancellor noted this is the first Council meeting for new Council members Julie Fitness and Richie Howitt and welcomed them to the Meeting.

The Chancellor noted this is also the first Meeting Jim Lee has been able to attend since he was appointed as the new DVC, International. The Chancellor welcomed Professor Lee to the University.

The Chancellor noted Executive Deans would also now attend Council meetings as they are part of the Vice-Chancellor’s executive team. The Chancellor welcomed Janet Greeley and noted apologies from Mark Gabbott, John Simons and Peter Nelson.

**RESOLVED 14/01**

*Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.*

2. **DECLARATIONS OF INTEREST**

Sandra Nori advised that she is now Secretary of the Friends of the Duke of Edinburgh Award and is no longer a member of the TAFE Board.

There were no other new declarations of interest.

3. **ITEMS FOR DISCUSSION**

Items under sections 2, 3 and 4 were agreed for discussion.

**RESOLVED 14/02**

*The Council resolved to note items 5.1 and 5.2 in the agenda.*

4. **MATTERS RAISED BY COUNCIL MEMBERS**

Council noted there were no matters raised by Council members in advance of the meeting.

5. **MINUTES OF THE MEETING OF 5 DECEMBER 2013 AND MATTERS ARISING (Agenda items 2.1 and 2.2)**

Council noted the minutes of the previous meeting.

**RESOLVED 14/03**

*Council resolved to approve the minutes of the meeting of Council held on 5 December 2013 as a true and correct record.*
Matters Arising

Council noted the progress on Matters Arising from previous meetings.

Chum Darvall joined the meeting.

6. VERBAL REPORT FROM THE FINANCE AND FACILITIES COMMITTEE MEETING (Agenda item 2.3)

The Deputy Chancellor provided a verbal report on the outcomes of the Finance and Facilities Committee meeting held on 4 February 2014.

Council noted the update and that the minutes would be provided at the next Meeting for information.

7. MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING (Agenda item 2.4)

The Deputy Chancellor advised that the meeting of the Student Experience Committee meeting scheduled for 4 February 2014 was postponed.

Council noted the minutes of the 3 December 2013 meeting, noting the recommendations from that meeting were approved at the December Council Meeting.

8. MINUTES OF THE DISCIPLINE COMMITTEE MEETING (Agenda item 2.5)

9. VICE-CHANCELLOR’S REPORT (Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Executive Deans will attend Council meetings in future and make presentations to Council on a rotational basis;
- The resignation of Professor Judyth Sachs and recording of thanks for her contribution to the University;
- An update on recruitment for a new DVC, Academic rather than a Provost position;
- A review of reporting lines to the VC, including that this is likely to result in Executive Deans reporting directly to the VC;
- Indications are that enrolments will be slightly ahead of last year, although final data will not be available until after census date;
- An update on Jubilee celebrations;
- A new section on governance will be included in the VC Report for each meeting; and
- Council members will be included on the distribution for University news alerts unless they advise otherwise.

Branding

David Wilkinson updated Council on the University rebrand project, including:

- Purpose of the project;
• Project management and consultant appointed;
• Phases of the project, including discovery process which is largely complete and now the brand strategy is being developed;
• Early findings and recommendations;
• Milestones; and
• Workshop in March for interested Council members.

Council discussed the report and the update on Branding and the Vice-Chancellor and DVC Corporate Engagement and Advancement responded to questions from Council members.

Council discussed progress with the Campus Masterplan and noted a more detailed update would be provided at the April Council seminar.

The Vice-Chancellor updated Council on progress with MUPRA advising that action had been taken to shut down MUPRA, following Council’s previous resolution on this issue.

Council recorded its thanks to Professor Sachs and Professor Baldock for their efforts and work at the University.

Council noted the report.

10. **ACADEMIC SENATE REPORT**  
(agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and the resolution proposed. Professor Verity updated Council on progress with implementing changes to the governance framework of Academic Senate, including structure, responsibilities and terms of reference of its committees.

Professor Verity advised that the resolution proposed is due to minor drafting errors in the Rules approved by Council. Council agreed that in future minor drafting errors should be approved by the Vice-Chancellor.

**RESOLVED 14/04**

*Council resolved:*

1. *as recommended by Academic Senate, the following amendment to the General Coursework Rules:*

   Part 3, rule 9(7): *A student who fails a required professional or clinical unit is governed by rule 9(9)(a)(iv)*;

2. *that the Vice-Chancellor be delegated authority to approve any minor drafting errors in the Rules which have previously been approved by Council.*

Council noted and discussed the report.

11. **HEALTH AND SAFETY REPORT**  
(Agenda item 3.3)

Mr Sprague spoke to the Health and Safety Report.
Council discussed and noted the report, including that all workplace inspections have now been completed.

12. **DEPUTY CHANCELLOR RE-ELECTION**  
(Agenda item 4.1)

The Chancellor spoke to the paper.

**RESOLVED 14/05**

*RESOLVED to ratify any and all acts undertaken by the Deputy Chancellor during the period since the conclusion of her term as Deputy Chancellor (1 January 2013 to 13 February 2014).*

The Deputy Chancellor absented herself for discussion of this item and left the meeting.

The Chancellor advised that nominations had only been received for the incumbent Deputy Chancellor to be re-elected. Council noted the re-election of the incumbent Deputy Chancellor was proposed by Patricia Forsythe and seconded by each of Chum Darvall and Greg Jones.

**RESOLVED 14/06**

*RESOLVED to re-elect Elizabeth Crouch as Deputy Chancellor for a term of two years from 14 February 2014 to 31 December 2015.*

The Deputy Chancellor re-joined the meeting.

Council congratulated the Deputy Chancellor on her re-election.

13. **MACQUARIE UNIVERSITY AMENDMENT BY-LAW**  
(Agenda item 4.2)

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14. **DOCUMENTS SIGNED UNDER POWER OF ATTORNEY**  
(Agenda item 5.1)

Council noted the report.

15. **STUDENT ORGANISATION RULES TWELVE (12) MONTH OPERATIONAL REPORT**  
(Agenda item 5.2)

Council noted the report.

16. **OTHER BUSINESS**

Open Universities Australia Pty Limited (ABN: 97 053 431 888)

The Chancellor advised that it is proposed that the Vice-Chancellor be appointed as the University’s corporate representative for the purposes of Open Universities Australia Pty Limited (OUA) Shareholders’/Members’ Meetings.

**RESOLVED 14/08**

*RESOLVED:*
Council resolved that the person holding or acting in the position of Vice-Chancellor be appointed pursuant to s250D of the Corporations Act 2001 or otherwise as the University’s representative for the purpose of exercising all or any of the University’s rights as a member at any meeting of members of Open Universities Australia Pty Ltd or relating to resolutions of Open Universities Australia Pty Ltd to be passed without meetings or for any other purpose.

Other Business

Sandra Nori advised she would be overseas from 7 April to July 2014 and, while she would try and attend meetings by phone, she may be an apology. The General Counsel advised that the NSW Government is planning to change the Macquarie University Act to allow universities greater flexibility with respect to Council governance arrangements.

RESOLVED 14/09

RESOLVED:

Council resolved to excuse Sandra Nori from Council meetings during the period 7 April to 31 July 2014, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.

Next meeting

Council noted the next meeting of the Council is scheduled for 10 April 2014 and will be preceded by a seminar on the campus Masterplan at 3.00pm.

CLOSURE

There being no further business, the meeting concluded at 5.20pm.

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Chancellor  
_____/__/__