Minutes of the 461st Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.10pm on Thursday 4 December 2014.

Present: Chancellor, The Hon M Egan  
Vice-Chancellor, Professor B Dowton  
Deputy Chancellor, Ms E Crouch  
Mr B Crotty  
Professor J Fitness  
The Hon P Forsythe  
Professor Richie Howitt  
Mr G Jones  
Professor D Kane  
The Hon S Nori  
Ms G Quinn  
Dr K Schott  
Professor D Verity  
Ms K Vozella  
Mr G Ward  
Mr J Wigglesworth

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)  
Professor Mark Gabbott, Executive Dean  
Mr J Gorman, Chief Financial Officer  
Ms Nicole Gower, Director Human Resources  
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor  
Mr P Luttrell, General Counsel  
Professor P McNeil, Executive Dean  
Professor P Nelson, Acting Executive Dean  
Professor S Pretorius, Deputy Vice-Chancellor (Research)  
Dr P Schreier, Chief Operating Officer  
Professor J Simons, Deputy Vice-Chancellor Academic  
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)

Apologies:  
Council  
Mr C Darvall

Executives  
Professor J Greeley, Executive Dean  
Professor J Lee, Deputy Vice-Chancellor (International)  
Professor Martina Mollering, Executive Dean

Secretariat: Ms E Lawler, Company Matters
1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Council Member Chum Darvall and Executives Janet Greeley, Jim Lee and Martina Mollering.

The Chancellor noted that a seminar on Learning and Teaching preceded the Council Meeting. The Chancellor thanked Professors John Simons and Sherman Young for the informative seminar.

The Chancellor welcomed Patrick McNeil, Executive Dean, Faculty of Medicine and Health Sciences, to his first Council meeting.

The Chancellor noted it would be Kathy Vozella's last Council meeting and thanked her for her contributions as a Council member. The Chancellor noted that Hana Krskova would commence as the professional staff member representative on Council from 1 January 2015.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3 and 4 were agreed for discussion.

RESOLVED 14/41

The Council resolved to note item 5.1 in the agenda.

4. MATTERS RAISED BY COUNCIL MEMBERS

It was noted that Richie Howitt had raised some items for discussions regarding the Council performance review. The Chancellor advised this would be addressed at the February Council meeting as part of a discussion on the results of the Council performance review survey. The Chancellor advised that, as not all Council Members had completed the survey, Members would now have to 31 January 2015 to complete the survey.

Council noted there were no other matters raised by Council members prior to the Meeting.

5. MINUTES OF THE MEETING OF 30 OCTOBER 2014 AND MATTERS ARISING
(Agenda items 2.1 and 2.2)

Council noted the minutes of the previous meeting.

RESOLVED 14/42

Council resolved to approve the minutes of the meeting of Council held on 30 October 2014 as a true and correct record.

Sandra Nori joined the Meeting.

Matters Arising

Council noted the status of Matters Arising from previous meetings. Kathy Vozella
advised that the planning for next year’s open day will commence early in 2015 and will include increased engagement with the University’s corporate partners.

6. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING
(Agenda item 2.3)

The Deputy Chancellor noted that the key item from the Finance and Facilities Committee meeting was the 2015 budget review and this would be discussed later in the Meeting.

Council noted the minutes of the 25 November 2014 Finance and Facilities Committee meeting.

7. MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING
(Agenda item 2.4)

John Wigglesworth spoke to the minutes of the 20 November 2014 meeting and highlighted the key matters from the Meeting, including preliminary Group Account issues and areas of judgement, management of risk matters and appointment of a new internal auditor, following a tender process.

Council noted the minutes of the 20 November 2014 Audit and Risk Committee meeting.

8. MINUTES OF THE HONORARY AWARDS COMMITTEE MEETING
(Agenda item 2.5)

The Chancellor briefed Council on the recommendations for honorary awards.

It was noted that the next Honorary Awards Committee meeting would receive a report on the program of engagement proposed for past honorary award recipients and that this would be tabled at Council.

Council noted the minutes of the 3 November 2014 Honorary Awards Committee meeting.

9. MINUTES OF THE DISCIPLINE COMMITTEE MEETING
(Agenda item 2.6)

10. VICE-CHANCELLOR’S REPORT
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Actions taken regarding the academic dishonesty issue since briefing note circulated to Council Members;
- Accreditation of the Doctor of Physiotherapy program;
- Performance of the University in research grants and support to be provided to those who only just missed out on grants;
- International sector engagement;
- Macquarie University International College;
- Macquarie University superannuation update;
- Process Improvement project using Lean methodology;
- Increase in philanthropy activity;
- Alumni engagement; and
- Achievements at Macquarie, including awards for the new Colombo Plan and VC Excellence awards for professional staff.

Council discussed the issue of academic dishonesty, progress in investigating the current claims, responses across the sector and proposed development of a response once facts are known. The Chair of Academic Senate updated Council on a meeting he had with the Chairs of Academic Boards across the sector and the intention to develop sector wide initiatives. It was agreed Council would be kept updated on progress.

The Vice-Chancellor thanked Council Members for their support during 2014.

Council discussed and noted the report.

*Kathy Vozella left the Meeting.*

10. **ACADEMIC SENATE REPORT**  
(Agenda item 3.2)

The Chair of Academic Senate spoke to the Academic Senate Report and highlighted key matters. The Chair advised he would update Council at a future meeting on the work being done regarding the structure of Senate and its business processes following governance workshops.

**RESOLVED 14/44**

*Council resolved, following the recommendation of the Academic Senate, that:*

1. amendments to the Academic Senate Rules; and
2. amendments to the General Coursework Rules;

*are approved as per section 29 of the Macquarie University Act 1989 to take effect on the day on which they are published on the Internet by means of the website of the University or in another official University publication under section 29(c) of the Macquarie University Act 1989 and section 35(4) of the Macquarie University By-Law 2005.*

Council discussed and noted the report.

11. **HEALTH AND SAFETY REPORT**  
(Agenda item 3.3)

Council discussed and noted the report.

14. **2015 BUDGET**  
(Agenda item 4.1)

Mr Gorman provided a presentation on the proposed 2015 budget, including:

- Budget highlights;
- Enrolment trends and impact on finances;
- Mission and market position – international;
• International recruitment
• Research funding and income;
• Financial performance;
• Hospital budget and budget assumptions;
• 2015 budget expenses;
• 2015 budget – faculty allocations;
• Employee related expenses;
• Capital management plan;
• Budget consolidated cashflow;
• Capital management – debt and net debt profile;
• Financial ratios; and
• Emerging issues.

Council discussed the proposed budget, budget assumptions, risks and opportunities.

Brendan Crotty and Greg Ward left the Meeting.

RESOLVED 14/45

Council resolved as recommended by the Finance & Facilities Committee, that:

1. Macquarie University Council adopts the 2015 Budget with the proviso that the Vice-Chancellor can vary any allocation contained within the budget according to his prescribed delegations of authority from the Council.

2. Council adopt the Capital Management Plan 2015 (2014-2019) on the understanding that approval will continue to be sought for individual projects in accordance with the University's Financial Delegations of Authority.

15. DELEGATION OF POWER TO APPROVE AMENDMENTS TO CONSTITUTIONS OF RESEARCH CENTRES AND OTHER UNIVERSITY ASSOCIATIONS (Agenda item 4.2)

Mr Luttrel spoke to the paper.

RESOLVED 14/46

Council resolved, that where Council is vested with the power under a constitution, charter or rules of a research centre, advisory board or association to approve changes to that constitution or charter or those rules or repeal of that constitution or charter or rules, that power is delegated to the Vice-Chancellor who will report back to Council when that power has been exercised.
16. ACADEMIC COSTUME RULES  
(Agenda item 4.3)

Ms Anderson spoke to the paper.

RESOLVED 14/47

Council resolved that the proposed update to the Academic Costume Rules be approved in accordance with the By-Law, section 35(1) effective 1 January 2015.

17. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY  
(Agenda item 5.1)

Council noted the report.

18. OTHER BUSINESS

Bruce Dowton, Deidre Anderson, Mark Gabbott, John Gorman, Nicole Gower, Melanie Harris, Paul Luttrell, Patrick McNeil, Peter Nelson, Sakkie Pretorius, Paul Schreier, John Simons and David Wilkinson left the Meeting.

Next meeting

Council noted the next meeting of the Council is scheduled for 12 February 2015 at 4.00pm.

CLOSURE

There being no further business, the meeting concluded at 6.10pm.

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Chancellor