Minutes of the 464th Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.00pm on Thursday 2 July 2015.

Present: Deputy Chancellor, Ms E Crouch, Presider
Vice-Chancellor, Professor B Dowton
Mr Kieren Ash
Mr B Crotty
Professor J Fitness
The Hon P Forsythe
Professor Richie Howitt
Mr G Jones
Professor D Kane
Ms H Krskova
Ms J Qian
Mr J Wigglesworth
Mr F Zipfinger

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
Professor Mark Gabbott, Executive Dean
Mr J Gorman, Chief Financial Officer
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor
Professor J Lee, Deputy Vice-Chancellor (International)
Professor P McNeil, Executive Dean
Professor B Messerle, Executive Dean
Professor M Möllering, Executive Dean
Professor S Pretorius, Deputy Vice-Chancellor (Research)
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)

Apologies: Council
Chancellor, The Hon M Egan
Mr C Darvall
The Hon S Nori
Professor D Verity

Executives
Ms Nicole Gower, Director Human Resources
Mr P Luttrell, General Counsel
Dr P Schreier, Chief Operating Officer
Professor J Simons, Deputy Vice-Chancellor Academic

Secretariat: Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Deputy Chancellor advised she would preside for this meeting of Council in the absence of the Chancellor as required by Schedule 1, Clause 7(2) of the Macquarie University Act 1989.

The Deputy Chancellor confirmed that a quorum was present. The Deputy Chancellor
noted apologies from Council Members The Hon. Michael Egan, Mr Chum Darvall, The Hon. Sandra Nori and Professor Dominic Verity.

The Deputy Chancellor also noted apologies from executives Ms Nicole Gower, Mr Paul Luttrell, Dr Paul Schreier and Professor John Simons.

The Deputy Chancellor welcomed Kieren Ash to his first meeting of Council following his election as student representative.

The Deputy Chancellor advised that since the last meeting Dr Kerry Schott and Mr Greg Ward have resigned due to their executive commitments. The Deputy Chancellor thanked both Dr Kerry Schott and Greg Ward for their service to Council throughout their appointments.

The Deputy Chancellor also advised this would be the last meeting for Hana Krskova. The Deputy Chancellor thanked Ms Krskova for her service.

**RESOLVED 15/13**

_Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989._

2. **DECLARATIONS OF INTEREST**

There were no other new declarations of interest.

3. **ITEMS FOR DISCUSSION**

Items under sections 2, 3 and 4 were agreed for discussion.

**RESOLVED 15/14**

_The Council resolved to note item 5.1 in the agenda._

4. **MATTERS RAISED BY COUNCIL MEMBERS**

Council noted there were no matters raised by Council members prior to the Meeting that required discussion at this Meeting.

5. **MINUTES OF THE MEETING OF 9 APRIL 2015 AND MATTERS ARISING (Agenda items 2.1 and 2.2)**

Council noted the minutes of the previous meeting.

**RESOLVED 15/15**

_Council resolved to approve the minutes of the meeting of Council held on 9 April 2015 as a true and correct record._

_Matters Arising_

Council noted the status of Matters Arising from previous meetings.
6. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING  
(Agenda item 2.3)

The Deputy Chancellor took the minutes as read and noted that an update on student enrolment numbers would be provided in the Vice Chancellor's report.

Council noted the minutes of the 5 May 2015 Finance and Facilities Committee meeting.

7. MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING  
(Agenda item 2.4)

Mr Greg Jones spoke to the minutes and highlighted key items, including the development of the Deputy Vice-Chancellor (Students & Registrar) Dashboard, Student Advisory Board induction program and the priority of student experience as a critical success factor for the University. Ms Anderson briefed Council further on the dashboard and its development.

Council noted the minutes of the 5 May 2015 Student Experience Committee meeting and updates provided.

Mr Brendan Crotty joined the Meeting.

8. MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING  
(Agenda item 2.5)

Mr John Wigglesworth spoke to the minutes of the Audit & Risk Committee meeting highlighting key items, including work being undertaken on building crisis capability and escalation.

Council noted the minutes of the 18 June 2015 Audit & Risk Committee meeting.

9. MINUTES OF THE DISCIPLINE COMMITTEE AND STANDING COMMITTEE ON APPEALS MEETINGS  
(Agenda item 2.7)

10. VICE-CHANCELLOR’S REPORT  
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Federal Government Higher Education reform status;
- Learning and teaching plan development, noting that a presentation would be provided at the October Council meeting;
- Award of Australian Laureate Fellowship for Distinguished Professor Ron Rapee;
- Excellence in Research for Australia 2015 submission, noting this was submitted on time but that the process needs to be improved to reduce the time taken to prepare future submissions;
- University rankings;
- Student enrolment update and financial impact;
- Innovation nexus discussions, including an update on a meeting with the Secretary of the NSW Planning and Environment Department;
- Progress on the Campus Masterplan implementation; and
• Appointment of the new Executive Dean of the Faculty of Human Sciences.

Council discussed and noted the report.

11. ACADEMIC SENATE REPORT
(Aggenda item 3.2)

Ms Deidre Anderson spoke to the report in the absence of the Chair of Academic Senate.

RESOLVED 15/16

Council resolved, following the recommendation of Academic Senate, that the nomination of Professor John Lechte for the Award of the title of Macquarie University Emeritus Professor is approved.

Council noted the report.

12. HEALTH AND SAFETY REPORT
(Agenda item 3.3)

The Vice-Chancellor took the Health and Safety Report as read. The Vice-Chancellor advised Council of a recent review of Workplace Health and Safety (WHS) noting:

- The WHS team now reports through the Head of Risk rather than Human Resources;
- An external review of the WHS function has been undertaken, which is likely to result in changes to how WHS oversight is managed at the University, a greater focus on education and training and more contemporary reporting. Council noted the results of the review will be reported to the Audit and Risk Committee.

Council discussed the report, including industry trends including an increase in mental health issues and focus on third party/contractor management.

Council requested an update on WHS obligations for Council members be provided at a future meeting.

Council noted the report.

13. COMMITTEE MEMBERSHIP
(Agenda item 4.1)

The Deputy Chancellor outlined the proposed changes to Committee membership, following recent changes to Council membership. The Deputy Chancellor noted that with Greg Ward’s resignation, there would also now be a vacancy on the Honorary Awards Committee that will be filled once new Council members are appointed.

RESOLVED 15/18

Council resolved to:

1. Combine the Remuneration Committee and Nominations Committee to form the Remuneration and Nomination Committee and delegate to the Chancellor to combine and finalise the two respective Terms of Reference and membership;
2. Appoint Ms Jingmin Qian as a member of the Audit and Risk Committee for a 2 year term from 2 July 2015 to 30 June 2017;
3. Appoint Mr David McKean as an external member of the Audit and Risk Committee for a 2 year term from 2 July 2015 to 30 June 2017;
4. Re-appoint Ms Wendy Haigh as an external member of the Audit and Risk Committee for a 2 year term from 1 July 2015 to 30 June 2017; and
5. Appoint Mr Frank Zipfinger as a member of the Finance and Facilities Committee for a 2 year term from 2 July 2015 to 30 June 2017.

14. CALENDAR OF GOVERNANCE – SCHEDULE OF DATES FOR 2016  
(Agenda item 4.2)
Council noted and approved the Calendar of Governance – schedule of dates for 2016.

15. ACADEMIC COSTUME RULE  
(Agenda item 4.3)
Council noted the proposed change to the Academic Costume Rule.
RESOLVED 15/19
Council resolved to approve the proposed update to the Academic Costume Rules as detailed in the paper submitted to Council.

16. MUCA – MEMBER CONSENT  
(Agenda item 4.4)
Council noted that Macquarie University Clinical Associates has now been established and incorporated as a company with ASIC. It was noted that each Council member will ex officio be a member subject to their applying in a manner required by the Board.
Council noted individual members can consent to become a member by completing the form as provided.

17. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY  
(Agenda item 5.1)
Council noted the report.

18. OTHER BUSINESS

Access by Non-Committee member to Committee papers
Council discussed access by non-Committee members to Committee papers. It was agreed that non-Committee members should have access to non-confidential items identified as Committee member only access.

Next meeting
Council noted the next meeting of the Council is scheduled for 20 August 2015 at 4.00pm. Council noted the next seminar is scheduled for 5.00pm on 5 August 2015.
CLOSURE

There being no further business, the meeting concluded at 5.50pm.

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Chancellor