Minutes of the 443rd Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.00pm on Wednesday 22 February 2012.

Present: Chancellor, The Hon Michael Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor S Schwartz
Chair of Academic Senate, Associate Professor J Fitness
Mr A Bissett
Dr W Bradford
Ms M Brodie
Professor L Cupples
Mr C Darvall
The Hon Patricia Forsythe
Mr G M Jones
Professor D Kane
Mr G Lindsay
Mr E Nelson
The Hon S Nori
Mr S Rubic
Dr K Schott
Mr G Ward
Mr J Wigglesworth

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
Ms L Clark, PACE Academic and Programs Director
Ms K Colvin, Executive Officer to the Vice-Chancellor
Dr P Dodd, Deputy Vice-Chancellor & Chief Operating Officer
Mr J Gorman, Chief Financial Officer
Mr P Luttrell, General Counsel
Professor J Piper, Deputy Vice-Chancellor (Research)
Professor J Sachs, Deputy Vice-Chancellor (Provost)
Mr T Sprague, Director Human Resources
Mr D Wright, Executive Director, Strategic Development and Implementation

Apologies: Nil

Secretariat: Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES
The Chancellor confirmed that a quorum was present and welcomed Dr Kerry Schott to her first Council meeting.

2. DECLARATIONS OF INTEREST

Council noted there were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3, 4 and 5.4 were agreed for discussion.

RESOLVED 12/01

*The Council resolved to approve and note, as appropriate, items 5.1 and 5.2 in the agenda.*

4. MATTERS RAISED BY COUNCIL MEMBERS

Council noted that no specific matters were raised by Council members prior to the meeting.

5. MINUTES OF THE MEETING OF 7 DECEMBER 2011 AND MATTERS ARISING
   (Agenda items 2.1 and 2.2)

RESOLVED 12/02

*Council resolved to approve the minutes of the meeting of Council held on 7 December 2011 as a true and correct record.*

*Matters Arising*

Council noted the progress on Matters Arising from the Minutes of 7 December 2011 meeting and outstanding matters from previous meetings.

6. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING OF 31 JANUARY 2012
   (Agenda item 2.3)

The Deputy Chancellor spoke to and Council discussed the minutes of the Finance and Facilities Committee meeting held on 31 January 2012.

Council considered and noted the minutes of the Finance and Facilities Committee of 31 January 2012.

7. REPORT OF THE STANDING COMMITTEE ON APPEALS MEETINGS HELD ON 10 FEBRUARY 2012
   (Agenda item 2.4)

The Chancellor spoke to and Council discussed the Report of the Standing Committee on Appeals meeting held on 10 February 2012.

Mr Luttrell tabled a paper providing advice on the role of the Standing Committee on Appeals and explained the role of the Council regarding decisions of the Standing Committee on Appeals. Council discussed and noted the advice.

RESOLVED 12/04
Council resolved to:

1. Delegate all of its functions under rule 7(2) of the Student Misconduct and Discipline Rules to the Standing Committee on Appeals, including the power to make determinations in respect of each appeal and impose penalties; and

2. For the avoidance of doubt, ratify all past decisions of the Standing Committee on Appeals.

Council considered and noted the decisions of the Standing Committee on Appeals meeting on 10 February 2012.

8. REPORT OF THE DISCIPLINE COMMITTEE MEETING OF 6 DECEMBER 2011 (Agenda item 2.4)

The report of the Discipline Committee meeting held on 6 December 2011 was tabled. Council noted the report of the Discipline Committee meeting held on 6 December 2011.

9. ACADEMIC SENATE REPORT (Agenda item 3.1)

The Vice-President of Academic Senate spoke to the report and recommendations from Academic Senate.

Council noted and discussed the report.

RESOLVED 12/05

Council resolved, as recommended by the Academic Senate that the:

1. Graduate Certificate of Teaching (8 to 12 years) (GCertTeach(8-12)) be approved for introduction from 1 January 2013.

2. Graduate Diploma of Teaching (5 to 12 years) (GDipTeach(5-12)) be approved for introduction from 1 January 2013.

3. Bachelor of Commerce with the degree of Bachelor of Arts – Psychology (BComBA-Psych) be approved for introduction from 1 January 2013.

4. General requirement “Complete a designated Capstone Unit” be removed from all Undergraduate Awards effective 1 January 2012.

5. Master of Creative Media (MCrMedia) and the proposed specialisations below be approved for introduction with effect from 1 January 2013:
   - Specialisation in Writing for the Media
   - Specialisation in Screen Media Production
   - Specialisation in Audio and Music Production

6. Postgraduate Certificate of Creative Media (PGCertCrMedia) and its program of study be approved for introduction from 1 January 2013.
7. Postgraduate Diploma of Politics and Public Policy (PGDipPP) and its program of study be approved for introduction with effect from 1 January 2013.

8. Postgraduate Certificate of Politics and Public Policy (PGCertPP) and its program of study be approved for introduction with effect from 1 January 2013.

9. Master of International Business with the degree of Master of International Communication (MIntBusMIntComm) and its program of study be approved for introduction with effect from 1 January 2013.

10. Master of Climate Change (MClimCh) and its program of study be approved for introduction with effect from 1 January 2013.

11. Exit award Postgraduate Diploma of Climate Change (PGDipCC) and its program of study be approved for introduction with effect from 1 January 2013.

12. Exit award Postgraduate Certificate of Climate Change (PGCertCC) and its program of study be approved for introduction with effect from 1 January 2013.

13. Master of Environment (MEnv) and the below proposed Specialisations be approved for introduction with effect from 1 January 2013:
   - Specialisation in Environmental Studies
   - Specialisation in Environmental Education
   - Specialisation in Environmental Management
   - Specialisation in Planning
   - Specialisation in Environmental Science

14. Exit award Postgraduate Diploma of Environment (PGDipEnv) and the proposed Specialisations below be approved for introduction 1 January 2013:
   - Specialisation in Environmental Studies
   - Specialisation in Environmental Education
   - Specialisation in Environmental Management
   - Specialisation in Planning
   - Specialisation in Environmental Science

15. Exit award Postgraduate Certificate of Environment (PGCertEnv) and its program of study be approved for introduction with effect from 1 January 2013.
16. Add-on, one year Honours program be dis-established, with the last intake to be in 2013.

10. NOMINATION OF EMERITUS PROFESSOR  
(Agenda item 3.2)

The Vice-Chancellor spoke to the paper and noted the proposal was recommended by Academic Senate. The Vice-Chancellor acknowledged the significant contributions made by Professor Wheldall.

RESOLVED 12/06

Council resolved to approve the awarding of the title of Emeritus Professor to Professor Kevin Wheldall.

11. DELEGATED AUTHORITIES FOR CONFERRING DEGREES  
(Agenda item 3.3)

Ms Anderson spoke to the paper and recommendation.

RESOLVED 12/07

Council resolved that:

(i) That the Council Resolution 07/020 be revoked.

(ii) That authority to confer degrees and award diplomas and certificates to persons who have satisfied the requirements of Academic Senate for such degrees, diplomas and certificates, be delegated to the following the order listed:

a) Chancellor  
b) Deputy Chancellor  
c) Vice-Chancellor  
d) Deputy Vice-Chancellor (Provost)  
e) Deputy Vice-Chancellor (Research)  
f) Deputy Vice-Chancellor (Students and Registrar)  
g) Deputy Vice-Chancellor and Chief Operating Officer  
h) Chair of the Finance and Facilities Committee  
i) Vice-President of Academic Senate  
j) a member of the University Executive  
k) a member of Council who is not an employee of the University and who is specifically so delegated by Council

12. DEED OF INDEMNITY, INSURANCE AND ACCESS FOR MUH OPERATIONS NO. 2 LIMITED  
(Agenda item 3.4)

Mr Luttrell spoke to the paper and the recommendations.

RESOLVED 12/08
Council resolved that:

1. the Deed of Indemnity, Insurance and Access for Directors substantially in the form attached;
2. the Deed of Indemnity, Insurance and Access for Committee Members substantially in the form attached;
3. the Deed of Indemnity, Insurance and Access, substantially in the form attached, being provided to all current and future directors and Committee members of MUH Operations No. 2 Ltd; and
4. the Deed of Indemnity, substantially in the form attached, being provided to executives and Directors of MUH Operations No. 2 Ltd becoming a director of external organisations at the request of Macquarie University or the Board of MUH Operations No. 2 Ltd.

The Council meeting adjourned at 4.55pm.

GENERAL MEETING OF ACN 153 973 481 HELD ON 22 FEBRUARY 2012 AT MACQUARIE UNIVERSITY, NORTH RYDE, AT 4.55PM

13. MGSM CHANGE OF NAME
(Agenda item 3.5)

The Chancellor assumed the Chair of the meeting and advised a quorum was present with all Members in attendance.

Mr Luttrell spoke to the paper on change of name. Council noted this was a Members’ resolution not a Council resolution.

The Members noted that over 95% of members had consented to the resolution being considered on short notice.

RESOLVED 12/09

The members of ACN 153 973 481 resolved, as a special resolution, that ACN 153 973 481 Limited change its name to MGSM Limited with effect from the day on which the Australian Securities and Investment Commission issues a new Certificate of Registration.

The General Meeting closed at 5.00pm.

The Council meeting re-convened at 5.00pm.

14. UNIVERSITY GOVERNING BODIES LEGISLATION
(Agenda item 3.6)

Mr Luttrell spoke to the paper and noted a further paper will be submitted to the May Council meeting.

Council agreed that if a Member was to be present at meeting using technology, the member would be asked to confirm no one else was able to hear the meeting proceedings.

1. Each Council member hereby consents for the purposes of clause 6A(1) of Schedule 1 to the Macquarie University Act to the use of telephone, video-
conferencing or any other present or future technology at any meeting of Council.

2. The consent provided above remains effective until a member withdraws his or her consent on the provision of written notice to the Chancellor, such notice to be provided within a reasonable period before any meeting.

15. VICE-CHANCELLOR’S REPORT
   (Agenda item 4.1)

   The Vice-Chancellor spoke to the report and updated Council on:
   
   • Implementation of the Knight review of International Student Visas; and
   • The Centre for International Finance and Regulation.

   Council discussed and noted the report.

16. OCCUPATIONAL HEALTH AND SAFETY REPORT
   (Agenda Item 4.2)

   Mr Sprague spoke to the report and responded to questions from the meeting.

   Council discussed and noted the report.

17. GENERAL COUNSEL REPORT
   (Agenda Item 4.4)

   Council noted the General Counsel Report.

18. STAFFING REPORT
   (Agenda Item 5.1)

   Council noted the Staffing Report.

19. REPORT OF DOCUMENTS EXECUTED UNDER POWER OF ATTORNEY
   (Agenda Item 5.2)

   Council noted the paper.

20. COUNCIL PERFORMANCE REVIEW PROCESS 2012
    (Agenda Item 5.3)

   Council noted the paper.

21. FACULTY AND OFFICES COSTS
    (Agenda Item 5.4)

   Mr Gorman spoke to the paper and responded to questions from the meeting.

   Council discussed and noted the paper.
22. POLICY REVIEW PROCESS  
(Agenda Item 5.5)  
Council discussed and noted the paper.

23. ACADEMIC HONESTY MEDIA STRATEGY  
(Agenda Item 5.6)  
Council noted the paper.

24. SURVEY OF UNIVERSITY COUNCIL REMUNERATION  
(Agenda Item 5.7)  
Council noted the paper.

Ms Clark joined the meeting at 5.45pm.

25. PARTICIPATION AND COMMUNITY ENGAGEMENT (PACE) PRESENTATION  
(Agenda Item 4.3)  
Professor Sachs and Ms Clark provided a presentation on PACE achievements and responded to questions from the meeting.

26. OTHER BUSINESS  
Related Party Transaction and Disclosures  
Mr Gorman advised each Council member is required to complete a Related Party Transaction and Disclosures form as distributed by email as part of the year end audit process. Mr Gorman advised this should be returned by 31 March 2012 and Council members should contact him directly if they have any queries.

Next meeting  
Council noted the next Council meeting is scheduled for 2 May 2012.

CLOSURE  
There being no further business, the meeting concluded at 6.35pm.

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Chancellor  
______/__/____