ACADEMIC SENATE – MINUTES

Minutes of a meeting of Academic Senate held on 2 June 2015 at 9.34 am in the Senate Room, Level 3, Lincoln Building.

PRESENT

Professor Dominic Verity
Deidre Anderson
Professor Amanda Barnier
Dr Ayse Bilgin
Dr Wylie Bradford
Dr Yvonne Breyer
A/Professor David Coutts
A/Professor Pamela Coutts
Professor Linda Cupples
Harry Dang
Dr Kate Fullagar
Professor Simon George
Anna Glen
Jeremey Gunter
Gabrielle Hardy
Professor Norma Harrison
Professor Mariella Herberstein
Professor Lesley Hughes
Professor Mike Jones
Jinji Kong
Professor Nick Mansfield
Nicholas McGuigan
Professor Patrick McNeil
Professor Barbara Messerle
Professor Kathryn Millard
Professor Martina Mollerling
Professor Peter Nelson
Dr Kerry-Ann O’Sullivan
Professor Jacqueline Phillips
Simon Populin
Professor Sakkie Pretorius
Professor Peter Radan
Cathy Rytmeister
Professor John Simons
JoAnne Sparks
Professor Lucy Taksa
A/Professor Estela Valverde
Cheryl Ware

IN ATTENDANCE

Dr Tracey Bretag
Ellen Carlson
Alexander Christou
Gillian Downie
Neil Fraser
Jake Garman
Tessa Green
Ainslee Harvey
David Lin
Kerri Mackenzie
Dorian Minors
Amanda Phelps
Professor Athula Ranasinghe
Ian Robertson
Professor Anne Ross-Smith
Sonia Saddiqui
Adam Stepcich
Vanessa Todd
Susan Vickery
Kathryn Whittingham
1. **APOLOGIES / WELCOME**

The Chair welcomed the following newly elected student representatives; Anna Glen (Undergraduate representative from the Faculty of Arts), Gabrielle Hardy (Undergraduate representative from the Faculty of Business and Economics), Jeremey Gunter (representative from the Faculty of Medicine and Health Sciences), Simon Populin (Undergraduate representative from the Faculty of Science and Engineering), Jinji Kong and Harry Dang (Postgraduate Coursework representatives) and Cheryl Ware (Higher Degree Research representative) to their first Academic Senate meeting. The Chair also welcomed a number of observers in attendance, including Susan Vickery, Tessa Green, Vanessa Todd, Dorian Minors, David Lin, Gillian Downie and Alexander Christou.

The Chair noted that apologies had been received from Professor Bruce Dowton, Professor Alex Frino, Professor Mark Gabbott (with Professor Anne Ross-Smith attending in his absence), Professor Jim Lee, Associate Professor Ian Solomonides and Professor Sherman Young.

2. **ARRANGEMENT OF AGENDA**

2.1 The Chair requested that Senate members declare any conflicts of interest.

No conflicts were recorded.

2.2 Adoption of Unstarred items

The following additional items were starred for discussion:

- Item 9.2 – Updated Terms of Reference
- Item 10.6 – Bachelor of Science and related double degrees – Program Change

**Resolution 15/51**

That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

3. **MINUTES OF MEETING HELD 21 APRIL 2015**

The Chair advised that the minutes of the 21 April 2015 Academic Senate meeting would be circulated for approval by flying minute.

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 Academic Senate items requiring action

The Chair noted that a number of these action items would be discussed during the course of the meeting. An update on the progress of arrangements for the University Medals Committee working party was provided and the Chair noted that a report from the working party would be provided to a subsequent meeting of Academic Senate.

4.2 Election of Chair and Deputy Chair of Academic Senate

The Deputy Vice-Chancellor (Students and Registrar) and Returning Officer advised that in accordance with the *Macquarie University By-Law Schedule 1 Procedures for an election*, on 19 May 2015 nominations were called for Chair and Deputy Chair of Academic Senate.

As at the close of nominations, at 9am 2 June 2015, the following nominations were received:

**Chair of Academic Senate**

Candidate 1: Professor Dominic Verity

Proposed by: Associate Professor David Coutts, Director, MQ Photonics Research Centre, Deputy Associate Dean Research, Faculty of Science and Engineering (Faculty Elected Member)

**Deputy Chair of Academic Senate**

Candidate 1: Professor Jacqueline Phillips

Department of Biomedical Sciences, Faculty of Medicine and Health Sciences

Proposed by: Professor Dominic Verity
Candidate 2: Dr Wylie Bradford  
Senior Lecturer, Department of Economics, Faculty of Business and Economics  
Proposed by: Dr Yvonne Breyer, Director of Learning and Teaching, Faculty of Business and Economics  
(Faculty Elected Member)

Chair of Academic Senate  
As the number of nominees did not exceed the number of positions available an election will not be held.

Professor Verity is declared as elected as Chair of Academic Senate for a further two year term.

Deputy Chair of Academic Senate  
As the number of nominees exceeded the number of positions available an election will be held. The election will be conducted by electronic ballot in accordance with the Macquarie University By-Law Schedule 1 Procedures for an election. Academic Senate members will receive additional information on the election via email.

5. REPORT FROM THE CHAIR  
The Chair referred members to the Report from the Chair within the Agenda papers.  
Academic Senate noted the update.

6. STRATEGY AND POLICY

6.1 Review of Disruption to Studies Policy  
The Manager of Student Connect briefed members on the key themes to have emerged during the review of the Disruption to Studies Policy and on issues that had been identified with the application of the associated Procedure. Members were referred to the specific recommendations presented to Academic Senate (refer to item 6.1 within the Agenda papers).

Particular reference was made to the connection between Withdrawal Without Academic Penalty (WWAP) and the Disruption to Studies Policy. Senate was informed that the working party was of the view that granting of WWAP should be added as a possible outcome of a successful disruption application.

There was general discussion amongst members with specific questions being raised relating to the recommendation to accept medical certificates. A Faculty elected member from Business and Economics questioned whether this undermined the original intent of the Policy and the need for a practitioner to determine the impact of a disruption on a student’s ability to study. The Manager of Student Connect responded that this was to prevent a duplication of processes when a student had a medical certificate which contained all of the required information but is then referred to Campus Wellbeing to obtain a Professional Authority Form (PAF). Members were advised that students would still be encouraged to obtain a PAF.

A Faculty elected member from the Faculty of Arts raised specific issues relating to Supplementary Exams and students submitting a disruption notification after sitting a Final Exam. While this issue was not within the scope of the Working Group, the Manager of Student Connect indicated that this was a matter that was currently under investigation. He called Academic Senate’s attention to the working party’s recommendation of the introduction of a “fit to sit” statement, which students would have to sign before sitting an exam. Students who were then subsequently taken ill could be required to report that fact to the exam invigilator and would then be escorted to the campus medical service for assessment. Failure to report in this way would then invalidate any subsequent disruption applications for that examination.

The Chair confirmed that the review of the Disruption to Study Policy was aligned with the development of a Disability Policy to support and address students experiencing longer term disruptions.

The Chair invited comments from the elected student representatives and none were provided.

The Chair thanked the Working Group for their contribution.

Resolution 15/52  
That Academic Senate refer the recommended amendments to the next meeting of the Senate Learning and Teaching Committee for further discussion and consideration.

Action:  
The Senate Learning and Teaching Committee to discuss and consider the recommendations of the Disruption to Studies Working Group and to provide a progress update to the 25 August 2015 meeting of Academic Senate.
6.2 ICAC Report and Response

The Deputy Registrar spoke to the response to the ICAC Report *Learning the hard way: managing corruption risks associated with international students and universities in NSW*. The Deputy Registrar advised Senate members of the process for drafting the response, which included input from the Chair of Academic Senate, Pro Vice-Chancellor Learning and Teaching, Head of Risk and Compliance and drew upon staff from the office of the Deputy Vice-Chancellor Academic, Macquarie International and Governance Services. Members were advised that the report had been presented to the Executive Group and will be presented to the Audit and Risk Committee of University Council on 18 June for consideration.

Dr Tracey Bretag joined the meeting at 11:00am.

The Chair thanked the Deputy Registrar for the paper and asked members to note some of the broader questions which have emerged: academic integrity; the need for granular data on progression of different cohorts; monitoring key indicators, including disruptions and academic misconduct; and the need for external moderation of academic standards and quality. Members were advised that many of the issues emerging relate to the development and monitoring of the University’s Academic Risk Register and as a consequence there would be items referred to Academic Standards and Quality Committee and Quality Enhancement Committee.

**Action:**

That Academic Senate refers relevant issues addressed within the ICAC report to QEC or ASQC.

6.3 MyMaster Recommendations to University Council

The Chair spoke to the recent news coverage relating to reports that the University had rescinded awards for students found guilty of submitting fraudulent assignments. He informed members that this had not yet occurred and advised of the correct process required to rescind an award.

The Chair spoke to the paper detailing the implications of Academic misconduct relating to MyMaster. Members were advised that the investigation and subsequent hearings by the University Discipline Committee (UDC), found that 36 students (of the 56 students taken to the UDC) were responsible for submitting a ‘ghost-written’ assessment. Each student found responsible has been awarded an F(0) fail grade for any unit in which any ‘ghost-written’ assessment was submitted.

The Chair advised that all students found guilty have been required to complete a specially designed Academic and Workplace Ethics (AWE) module as a condition for graduation and have been placed on probation for the remainder of their time at Macquarie. The application of F(0) fail grades resulted in 10 graduands being prevented from graduating as expected in the April 2015 ceremonies.

A further two 2014 Macquarie graduates were found responsible and each were given F(0) fail grades for units in which a ‘ghost-written’ assessment was submitted. As a result, these students no longer meet the academic requirements of Macquarie Degrees that they have been awarded.

There was general discussion from members as to the operational processes required for students to return testamurs and whether students were aware of the decision of the UDC. In addition, members discussed the option of suspending an award. Members were advised by the Deputy Registrar that the two individuals concerned had presented to the UDC and were aware of the decision. The Chair advised that there was no provision for suspending a degree and members were reminded that in light of registration requirements for medical, allied health and other accredited programs, suspending an award was not a viable option.

A Faculty elected member from Human Sciences questioned whether the students involved were repeat offenders and the Chair advised that those concerned had not appeared before the UDC previously. A Faculty elected member for Science and Engineering noted that none of the students were facing a permanent exclusion and had the option of returning to complete outstanding units and, ultimately, to graduate.

The Chair noted that the rescinding of a degree was not in itself a penalty applied for misconduct. Any rescission would be made simply on the grounds that these students had not yet met the academic standards required for the award of their degrees.

Jinji Kong attended the meeting from 11:11am.

The Chair reminded members that University Council had retained the authority for the conferral of a degree and as such any decision to rescind an award would be a decision of Council based on a recommendation from Academic Senate.

**Resolution 15/53**

*Academic Senate resolved to recommend to University Council that the Macquarie University degrees awarded in 2014 to students 42312434 and 42408407 be rescinded.*
**Resolution 15/54**

Academic Senate resolved to establish a working party (including a student member) to develop a set of principles to govern the rescission of degrees in future cases, which would address matters such as: limitation periods and matters of currency, threshold conditions that should be placed on rescission of a degree, rules to govern the conditions under which students might return to University to complete rescinded degrees, and conditions under which it might be reasonable to rescind with permanent exclusion.

**Resolution 15/55**

Academic Senate resolved to work with the General Counsel of the University to develop amendments to the General Coursework Rule, and other rules of University where appropriate, in order to clearly articulate University Council’s powers to rescind awarded degrees.

**Action:**

That Academic Senate establish a working party (including a student member) to develop a set of principles to govern the rescission of degrees in future cases and to work with the General Counsel to develop amendments to the relevant academic rules to clearly articulate University Council’s powers to rescind awarded degrees.

**6.4 Student Academic Code of Conduct**

The Chair spoke to the ongoing work which has been progressing to develop a Student Discipline Framework. This includes the Student Code of Conduct, implemented in 2014 and the Student Discipline Rule and Student Discipline Procedure to be implemented for Session 2 2015. The Chair advised members that during the course of planning the implementation of the Student Discipline Procedure, the Academic Honesty Policy had been reviewed by the General Counsel which had resulted in the proposed Student Academic Code of Conduct. The Academic Code of Conduct demonstrates a closer alignment with both the Student Code of Conduct and the Student Discipline Framework while maintaining many of the key elements of the Academic Honesty Policy.

The Chair invited comments from members. The Acting Executive Dean, Business and Economics questioned whether the Faculty Hearing Committee was an additional committee to the Faculty Discipline Committee and was advised that the Faculty Hearing Committee is the revised name of the Faculty Discipline Committee within the new framework and not an additional committee.

A Faculty elected member from Business and Economics noted that hanging references still existed throughout the document and observed that it contained a circular reference to the term “Academic Misconduct” in item (g) of the section defining that term.

A Faculty elected member from Human Sciences observed that the proposed Code was a negative statement rather than a statement framing positive attributes that students were expected to uphold and there was general discussion regarding this point. The Chair acknowledged this as a valid point and advised members that development of an academic integrity framework would involve a statement outlining the expectations of behavior which would be framed in the affirmative in terms of expectations for student citizenship.

The Chair thanked members for their feedback and advised that the comments would be forwarded to the General Counsel to be addressed. Academic Senate granted the authority to approve the Academic Code of Conduct with the specified amendments to the Academic Senate Standing Committee. Following approval of the Code of Conduct, Academic Senate also granted the Academic Senate Standing Committee the authority to rescind the Academic Honesty Policy.

**Action:**

Comments on the Student Academic Code of Conduct to be forwarded to the General Counsel.

Professor Barbara Messerle departed the meeting at 11:23am.

**7. PRESENTATION TOPIC – ACADEMIC INTEGRITY**

The Chair welcomed Dr Tracey Bretag, Senior Lecturer in the School of Management in the University of South Australia Business School, who gave a presentation on Academic Integrity: Threats and opportunities.

Ms Sonia Saddiqui, Macquarie University PhD student, also provided a presentation and handout to Academic Senate on the Academic Integrity Matters Ambassadors (AIMA) and provided background on this program. Senate members were advised that there are currently twenty five members of AIMA, four of whom were in attendance at the Senate meeting. Ms Saddiqui invited any comments from Senate members via email about this program.

The Chair commented that this topic would be discussed at future meetings of Academic Senate and acknowledged that this presentation is to be considered the first step in a process to develop a much clearer and more effective Academic Integrity framework (and associated programs) to govern all of the University’s academic programs. Dr Bretag has agreed to return later in the year to assist Academic
The Chair thanked Dr Tracey Bretag, Sonia Saddiqui and the student ambassadors in attendance.

8. **QUESTIONS ON NOTICE**

Members are requested to submit Questions on notice to the Chair two days in advance of the meeting.

Nil received.

9. **GENERAL BUSINESS**

9.1 Macquarie University College Update and Terms of Reference for the MUIC Subcommittee of ASQC

The Chair invited Jake Garman, Director of the Macquarie University International College (MUIC) to provide an overview of the College to Senate. Members were advised that MUIC had been established to deliver a pathway of students into degree programs in light of the dissolution of the university’s relationship with SIBT and Navitas.

MUIC would deliver Macquarie University programs that would provide students with admission to Bachelor (from a Foundation program) and second year of Bachelor degree programs (from a Diploma program) in Engineering, Business, Accounting and Media. Members were advised that all MUIC programs have been approved by Academic Senate and have been developed by a group of Macquarie academic staff and Associate Deans from Faculties offering the relevant programs. MUIC will deliver a 4 term academic year initially trialing 6 week intensive blocks. While the first offering will commence in September, the main cohort will commence in 2016.

The Chair thanked the Director of MUIC for the overview and invited him to return to a future meeting to provide Academic Senate with additional details on the developments relating to the college.

The Chair spoke to the Terms of Reference for the subcommittee of ASQC which would provide academic governance and quality assurance for the MUIC academic offerings. There was discussion from members as to the role and function of the subcommittee and the membership.

**Resolution 15/56**

*Academic Senate resolved to approve the Terms of Reference for the Macquarie University International College Subcommittee of ASQC.*

Mr Jake Garman departed the meeting at 11:30 am.

9.2 Updated Terms of Reference

Senate members reviewed the updated Terms of Reference for the Senate Learning and Teaching Committee (SLTC), Academic Standards and Quality Committee (ASQC) and the Quality Enhancement Committee (QEC). The Chair explained that the Terms of Reference for these committees of Academic Senate had been reviewed together and in conjunction with the newly created Standing Orders of Committees of Academic Senate.

Senate members commented that the Terms of Reference did not specifically include the list of members of each of these committees as they had previously. The Chair commented that the Terms of Reference, which are to be read together with the Standing Orders of Committees of Academic Senate, only provide specifically for the types of members who are not to be included as part of the membership of each committee.

It was suggested that one option would be to include the specific type of membership information from the Standing Orders of Committees of Academic Senate into the Terms of Reference of each committee. Another option would be for all members to be specifically listed by name within the Terms of Reference.

The Chair confirmed that amended Terms of Reference, based on the suggestions of Senate members, would return to Academic Senate for consideration and approval. It was noted that conversations with Executive Deans regarding nominations for committee membership were ongoing.

**Action:**

That the Terms of Reference for SLTC, ASQC and QEC are amended in line with the suggestions of the Senate members and provided for further consideration and approval by Senate at a future meeting.

Professor Patrick McNeil and Professor Peter Nelson departed the meeting at 11:35 am.

9.3 Disestablishment of Curriculum Standards Framework Committee (CSFC)

**Resolution 15/57**

*Academic Senate resolved to:*  

1. Approve the disestablishment of the Curriculum Standards Framework Committee;
9.4 Macquarie University Census Date (North Ryde – Session 1/Session 2 2016)

Neil Fraser, Director of Strategic Planning and Information, attended Academic Senate and spoke to the submitted paper seeking endorsement for a shift in 2016 census dates (to 26 March 2016 – Session 1 and 26 August 2016 – Session 2). Professor John Simons took the opportunity to highlight the significant amount of the work involved with this project.

Senate members were advised of the requirement to maintain compliance with ESOS requirements and were provided background for the reasoning behind the request for the amendment to the census date.

Members discussed the suggestion of a revised start date for Session 3, with the suggestion that Session 3 start at the beginning of each calendar year. A further suggestion was to consider decreasing the length of the session breaks.

The Chair commented on his discussions with student representative members and highlighted the impact of an amended census date on the scheduling of the early diagnostic assessment task, which students could use to determine whether they continue studying a particular unit or seek to withdraw prior to the census date.

Resolution 15/58

Academic Senate endorses the proposed census dates for Macquarie University (North Ryde) and Sydney City Campus to be set on 26 March (Session 1) and 26 August (Session 2) for 2016-2018 with implementation to take effect from Session 1 2016.

Academic Senate refers consideration of the implementation of the changes to the 2016 census dates to the Senate Learning and Teaching Committee.

9.5 Election Results – Student Representatives to Academic Senate

Academic Senate noted the newly elected student representatives to Academic Senate.

9.6 Update: Animal Use for Scientific Purposes Policy

Professor Jacqueline Phillips spoke to the submitted paper, highlighting the change in name of the policy and providing background to the proposed changes to the policy.

Senate members were invited to request a copy of the draft Animal Use for Scientific Purposes Policy and provide any comments directly to Professor Lesley Hughes via email by Friday 12 June 2015.

An elected member from the Faculty of Arts sought clarification that the draft policy has been circulated and noted that there was not currently a member for the Faculty of Arts listed as part of the consultative group.

The Chair encouraged Senate members to become involved if they had any interest in this area.

Academic Senate noted the update.

9.7 Implementation of the Policy Framework Policy

Resolution 15/59

Academic Senate noted the implementation of the Policy Framework Policy.

10. ITEMS FOR APPROVAL FROM ASQC

10.1 Educational Leadership and Leading Teaching – New specialisations

Resolution 15/60

Academic Senate approves the new specialisations Educational Leadership and Leading Teaching, effective 1 January 2016.

10.2 Graduate Certificate of Applied Finance Post MappFin - New Award

Resolution 15/61

Academic Senate approves the academic case for the Graduate Certificate of Applied Finance Post MappFin, effective 1 January 2016.
Proposal to change Postgraduate Program Titles

**Resolution 15/62**

Academic Senate approves that the Graduate Certificate of Global Health and Development Studies and the Master of Global Health and Development Studies be renamed the Graduate Certificate of Development Studies and Global Health and the Master of Development Studies and Global Health respectively, effective from 1 January 2016.

New Major in English as a Foreign Language

**Resolution 15/63**

Academic Senate approves the academic case for the new Major in English as a Foreign Language, effective 1 January 2016.

Master of Accounting (ACCA Extension) – Name change

**Resolution 15/64**

Academic Senate approves that the Master of Accounting (ACCA Extension) be renamed to the Master of International Accounting, effective 1 January 2016.

Bachelor of Science and related double degrees – Program change

**Resolution 15/65**

Academic Senate approves the introduction of a Foundation requirement that is 3 credit points from the following units:

- MATH111 Quantitative Methods for Science (3)
- MATH132 Mathematics 1A (Advanced) (3)
- MATH135 Mathematics 1A (3)
- DMTH137 Discrete Mathematics 1 (3)
- STAT170 Introductory Statistics (3)
- STAT171 Statistical Data Analysis (3)

To apply to the following programs:

- Bachelor of Science
- Bachelor of Arts with the degree of Bachelor of Science
- Bachelor of Science with the degree of Bachelor of Education (Secondary)
- Bachelor of Science with the degree of Bachelor of Laws
- Bachelor of Science with the degree of Bachelor of Laws (With Honours)
- Bachelor of Actuarial Studies with the degree of Bachelor of Science
- Bachelor of Engineering with the degree of Bachelor of Science
- Bachelor of Engineering (With Honours) with the degree of Bachelor of Science

effective from 1 January 2016.

REPORTS FROM STANDING COMMITTEES

11.1 **Academic Senate Standing Committee (ASSC)**

Academic Senate noted the report of the meeting of 15 May 2015.

11.2 **Academic Standards and Quality Committee (ASQC)**

Academic Senate noted the report of the meeting of 28 April 2015.

11.3 **Curriculum Standards Framework Committee (CSFC)**

Academic Senate noted the report of the meetings of 22 April and 20 May 2015.

11.4 **Higher Degrees Research Committee (HDRC)**

Academic Senate noted the report of the meetings of 24 April and 20 May 2015 resolved as recommended:

**Resolution 15/66**

That the 48 students included in the report of the Higher Degree Research Committee of 24 April and 20 May 2015 (listed at Item 11.4 of the 2 June 2015 Academic Senate Agenda) have satisfied the requirements of the awards stated.
Nominations for Vice-Chancellor’s commendation

Resolution 15/67
That Merrina Anugraham’s PhD thesis entitled “Membrane Protein Glycan Markers of Epithelial Ovarian Cancer: Discrimination of Serous Tumours of Ovary, Peritoneum and Tube” be awarded a Vice-Chancellor’s Commendation.

Resolution 15/68
That Julien Cooper’s PhD thesis entitled “Toponymy on the Periphery: placenames of the Eastern Desert, Red Sea and South Sinai in Egyptian Documents from the Early Dynastic until the end of the New Kingdom” be awarded a Vice-Chancellor’s Commendation.

Resolution 15/69
That Katherine Emma Hurrell’s PhD thesis entitled “Emotion Regulation in Children with Anxiety Disorders: The Role of Parent Factors” be awarded a Vice-Chancellor’s Commendation.

Resolution 15/70
That Rosalind Lee Walsh’s PhD thesis entitled “Catering the Needs of Intellectually Gifted Children in Early Childhood: Development and Evaluation of Questioning Strategies to Elicit Higher Order Thinking” be awarded a Vice-Chancellor’s Commendation.

Resolution 15/71
That the ten students included in the Report of the Higher Degree Research Committee of 24 April and 20 May 2015 (listed at item 11.4 of the 2 June 2015 Academic Senate Agenda) have completed the requirements for the Master of Research.

11.5 Quality Enhancement Committee (QEC)
Academic Senate noted the report of the meeting of 14 May 2015.

11.6 Senate Learning and Teaching Committee (SLTC)
Academic Senate noted the report of the meetings of 13 April and 11 May 2015.

12. REPORTS FROM FACULTY BOARDS

12.1 Faculty of Business and Economics
The report of the Faculty of Business and Economics Faculty Board of 14 April 2015 was noted.

12.2 Faculty of Science and Engineering
The report of the Faculty of Science and Engineering Faculty Board of 4 May 2015 was noted.

13. OTHER BUSINESS
Nil.

14. CONSIDERATION OF CONFIDENTIAL ITEMS

14.1 University Discipline Committee
The minutes of the University Discipline Committee meetings held on 8 April, 23 April and 6 May 2015 were tabled.

15. NEXT MEETING

The next meeting of Academic Senate will be held on Tuesday 14 July 2015.

Agenda Items are due by Friday 3 July 2015.

There being no further business the meeting was declared closed at 11:46 am.