Minutes of a meeting of Academic Senate held on 14 February 2013 at 9.30am in the Senate Room, Level 3, Lincoln Building.

Present: Professor D Verity (in the Chair)
Ms Deidre Anderson
Professor Clive Baldock
Professor David Coutts
Professor John Croucher
Professor Bruce Dowton
Professor Mark Gabbott
A/Professor Simon George
Professor Janet Greeley
Mr Tim Hendry
Professor Lori Lockyer
Professor Nick Mansfield
Mr Henrique Moraes
Professor Jim Piper
Ms Lavinia Simpson
Ms JoAnne Sparks
Professor Anne Ross-Smith
A/Professor Michelle Trudgett
Dr Edward Watts
Professor Gail Whiteford
Dr Rod Yager

In Attendance: Professor Mary Spongberg (for Professor John Simons)
Ms L Filardo
Ms R Grewal
Ms S Kelly
Ms B Mclean
Ms G Lay
Ms Z Williams
Mr J Wylie

Apologies: Dr Nicholas Baker
Dr Wylie Bradford
A/Professor Mark Evans
A/Professor Guy Ford
Mr Oliver Luck
Professor Catriona Mackenzie
Mr Nicholas McGuigan
Ms Corinne O’Sullivan
Mr Nazar Pochynok
Professor Jacqueline Phillips
Professor Judyth Sachs
Professor John Simons
A/Professor Ian Solomonides
A/Professor Sherman Young
1. **APOLOGIES /WELCOME**

Academic Senate noted that apologies were received from: Dr Nicholas Baker, Dr Wylie Bradford, A/Professor Mark Evans, A/Professor Guy Ford, Mr Oliver Luck, Professor Catriona Mackenzie, Mr Nicholas McGuigan, Ms Corinne O’Sullivan, Mr Nazar Pochynok, Professor Jacqueline Phillips, Professor Judyth Sachs, Professor John Simons, A/Professor Ian Solomonides and A/Professor Sherman Young.

The Chair welcomed the newly elected Faculty representatives and ex officio members to Academic Senate.

The Chair thanked the outgoing Faculty elected members and asked that Senate note the contributions of Professors Julie Fitness and Peter Radan for their commitment and dedication during their term as Chair and Deputy Chair respectively.

2. **MEMBERSHIP**

2.1 **Academic Standards and Quality Committee (ASQC)**

The Chair advised that the proposal regarding the arrangements for Chair of ASQC would be deferred until after a Working Party, chaired by the Provost, had developed the Terms of Reference for the review of ASQC.

2.2 **Faculty of Science Representative**

Academic Senate voted to accept the proposal from the Chair, that the Executive Dean of the Faculty of Science confer with elected members from that Faculty to nominate a suitable candidate to fill the casual vacancy created by the election of the Chair. The members of Academic Senate will vote on the nomination in accordance with Senate Rules 5(2) and 3(1) at the 5 March 2013 meeting.

**Resolution 13/01**

That the Executive Dean of Science confer with the elected members from the Faculty of Science to nominate a candidate to fill the casual vacancy left by the election of the Chair and that a vote to appoint an individual to fill this vacancy will be held at the next meeting of Academic Senate.

Action: Executive Dean of Science to confer with elected members from the Faculty and forward a nomination for the casual vacancy resulting from the election of the Chair. Academic Senate to consider and vote on nominee to fill this casual vacancy at its meeting scheduled for 5 March 2013.

3. **ARRANGEMENT OF THE AGENDA**

The following items were starred for discussion:

- 5.1 Duration of the Mid-semester Break
- 5.2 Prioritising First Year Lecturers in Timetable Scheduling
- 9.1 Higher Degrees Research Committee
- 9.2 Senate Learning and Teaching Committee
- 10.5 Higher Degree Research Supervision Policy
- 10.8 Savings Clauses

4. **MINUTES OF MEETING HELD 13 DECEMBER 2012**

**Resolution 13/02**

That the minutes of the meeting held on 13 December 2012 are adopted as a true and
* 5. BUSINESS ARISING FROM THE MINUTES

5.1 Duration of the Mid-Semester Break
Academic Senate voted to accept the proposal from the Chair to form a working group to develop a White Paper on the feasibility of reducing the duration of the mid-semester break.

Action: The Chair to approach Academic Senate members to form a Working Group to develop a white paper on the feasibility of reducing the duration of the mid-semester break and report back to the 30 April 2013 meeting.

5.2 Prioritising First Year Lectures in Timetable Scheduling
The Executive Dean of the Faculty of Business and Economics provided background to the discussion that had taken place at the 13 December 2012 meeting. Currently, First Year units are scheduled randomly in the teaching timetable. Feedback from students indicates that this poses difficulties with attendance and transition into the University environment. In order to assist the transition of First Year students and improve retention, members proposed to prioritise the lectures for First Year units to be held within business hours. The Pro-Vice-Chancellor (Social Inclusion) agreed that this action would support individual First Year cohorts and would assist in reducing attrition.

The Chair summarised the key issues and Academic Senate voted unanimously to support the proposal.

Resolution 13/03
That lectures for First Year day units are prioritised within the timetable for scheduling between the hours of 9am to 5pm.

Action: The Executive Dean, Faculty of Business and Economics to communicate this resolution to the Timetable Project Team.

5.3 Amendment to Resolution 12/456:
That the following Bachelor graduands be awarded Vice-Chancellor’s Commendations:
Faculty of Business and Economics
BRADFORD, Ian Stanley
Bachelor of Arts
(Mr Bradford’s Degree Award was erroneously listed as Bachelor of Commerce – Actuarial Studies/Bachelor of Science)

Academic Senate noted the correction to the Vice-Chancellor’s commendation awarded to Ian Stanley BRADFORD.

* 6. CONSIDERATION OF UNSTARRED ITEMS

Resolution 13/04
That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

(The adopted items are recorded in these minutes according to the sequence of the agenda).

7. CONSIDERATION OF CONFIDENTIAL ITEMS
Nil items to consider.
ORAL UPDATE FROM THE VICE-CHANCELLOR

The Vice-Chancellor provided Academic Senate with an update on the appointment of key senior positions, the developing structure of the Executive and strategic planning for the University.

The Vice-Chancellor confirmed that the new Chief Operating Officer, Dr Paul Schreier will commence on 11 March and provided an overview of Dr Schreier's academic credentials which include an undergraduate and masters degrees followed by a PhD at Queen's College, Cambridge. Dr Schreier's professional experience includes active service in the Royal British Navy and senior roles with the Department of Prime Minister and Cabinet where he is currently Deputy Secretary, Economic and Strategy.

The Vice-Chancellor updated members on the recruitment process for three Deputy Vice-Chancellor positions; Deputy Vice Chancellor (Research), Deputy Vice-Chancellor (International) and Deputy Vice-Chancellor (Corporate Engagement and Advancement). The Vice-Chancellor advised Academic Senate of the quality and depth of experience of candidates for all three positions.

The Vice-Chancellor acknowledged Professor Piper's achievements in positioning Macquarie as a research intensive institution. The Vice-Chancellor expressed his appreciation and thanks to Professor Gabbott for his support and insight in developing a temporizing plan for the University's international activities.

The Vice-Chancellor spoke to the development of a strategic vision for Macquarie University and emphasized that while the strategic plan would focus on the University's horizon, the process for developing the future vision would be deeply and broadly engaging. The Vice-Chancellor spoke of the need for a period of discernment, to identify the true potential of the University and recognized the enormous spirit of will within the University community.

The Vice-Chancellor outlined three foci:
- A new strategic plan which will be presented to University Council in August
- A convergence between the Australian School of Advanced Medicine and the University Hospital to capitalize and co-ordinate the University's medical facilities, teaching and research capabilities
- Amendments to and updating of the University's Master Plan and integration of the long-term vision for the physical environment capturing the academic heartland with commercial development on the perimeter of the campus.

The Vice Chancellor concluded his oral update by advising Academic Senate that he had been invited to join the Forum of Future of Higher Education, a US Based Think Tank comprising some 60 University Presidents. This prestigious network will provide a unique opportunity for Macquarie to be at the forefront in conceptualizing the future state of the higher education environment.

Academic Senate noted the update and the Chair thanked the Vice-Chancellor on behalf of Academic Senate.

The Deputy Vice-Chancellor (Students and Registrar) departed the meeting at 9.57am

QUESTIONS ON NOTICE
Members are requested to submit Questions on Notice to the Chair two days in advance of the meeting.

Nil received.
10. 2012 - SESSION 3 UNIT RESULTS

10.1 Reports from Faculties
The Chair invited the Executive Deans to speak to the Session 3 Unit Results.

**Faculty of Human Sciences** – the Executive Dean spoke to the Faculty of Human Sciences report and highlighted key trends and issues. Professor Greeley identified early withdrawals and students failing to complete the final assessment task as areas which had raised concerns in finalising Session 3 results. Professor Greeley relayed the perception that in several departments, students completing two units of study in Session 3 did not perform as well as those completing one unit of study. Professor Greeley advised that feedback from departments indicated that not all units of study were suitable for a condensed pedagogy.

**Faculty of Arts** - Professor Spongberg spoke on behalf of the Executive Dean and agreed that not all units were suitable for a condensed pedagogy and that this was particularly the case for Law units.

**Faculty of Business and Economics** - the Executive Dean had no feedback to report.

**Faculty of Science** - the Executive Dean had no feedback to report.

The Chair thanked the Executive Deans and advised that issues raised surrounding student enrolment load and performance would be included in the Review of Session 3 by the Session 3 Working Group.

10.2 Process for Consideration of Schedule of Results, Session 3, 2013
Academic Senate noted the process for the consideration and release of final results for Session 3 2013:

- Wednesday 13 February 2013: Faculty Sign-off
- Thursday 14 February 2013: Ratification by Chair and released on E Student
- Friday 15 February: Results released to students
- Tuesday 5 March: Results reported to Academic Senate

11. REPORTS FROM STANDING COMMITTEES

11.1 Higher Degrees Research Committee
The Deputy Vice-Chancellor (Research) spoke to the report of the meeting of 13 February 2013 and drew members’ attention to the number of completions (270) and commencements (347) in 2012 and the award of two Vice-Chancellor’s Commendations.

The Deputy Vice-Chancellor (Research) provided members with an update on the Master of Research which included that 511 applications have been received, 393 offers have been made and 250 student’s acceptances have been processed, with a significant proportion of acceptances being from international candidates.

The Deputy Vice-Chancellor (Research) thanked the Vice-Chancellor for funding additional scholarships to support talented research candidates.

The Deputy Vice-Chancellor (Research) noted that TEQSA had confirmed the Bachelor of Philosophy (BPhil) as a Level 8 qualification, in the Australian Quality Framework (AQF).

Academic Senate noted the report of the meeting of 13 February 2013 and resolved as recommended:
Completion of Requirements

**Resolution 13/05**
That the students included in the Report of the Higher Degree Research Committee of 13 February 2013 have satisfied the requirements for the awards stated.

Nominations for Vice-Chancellor’s Commendation

**Resolution 13/06**
That Kathryn Elise Rayner’s PhD thesis entitled “Peer networks, body dissatisfaction and disordered eating in adolescent girls” be awarded a Vice-Chancellor’s Commendation.

**Resolution 13/07**
That Anna Katrina Gutierrez’s PhD thesis entitled “Imagining the glocal: Conversations between East and West in Children’s literature and culture” be awarded a Vice-Chancellor’s Commendation.

* 11.2 Senate Learning and Teaching Committee (SLTC)
The Chair of Senate Learning and Teaching Committee spoke to the draft report from the meeting of 28 November 2012.

The Chair of SLTC provided Academic Senate with an update on the development of the Disruptions Policy which will extend on and eventually replace the current Special Consideration Policy. The Chair advised that the Disruptions Policy will deliver a framework for students to report a disruption to studies of which special consideration would be one outcome. The Chair indicated that the Disruptions Policy will allow for improved consistency, a reduction in double handling and greater connectivity with support mechanisms for students. The Chair advised that discussions would now take place with the Deputy Registrar and Director of Campus Wellbeing to commence the development of business processes to support the implementation of the policy.

The Vice Chancellor supported the work being done in this area to deliver a more structured, unified and consistent approach to providing support to students. The Vice-Chancellor also endorsed the process being followed to ensure that the policy is supported by an operational plan which will ensure its effective implementation.

Mr Hendry endorsed the draft Disruptions Policy from a student’s perspective.

The Chair of SLTC provided Academic Senate with an update on the development of the Recognition of Prior Learning (RPL) Policy which will ensure that the University is able to comply with the requirements of the AQF and TEQSA. The Chair of SLTC advised that the next stage of the process will be to commence developing the business processes to ensure that the policy and procedures are developed in tandem to ensure a seamless implementation of the policy.

Academic Senate noted the draft report of the meeting of 28 November 2012.

11.3 University Medals Committee

Academic Senate noted the report of the meeting of 5 February 2013 and resolved as recommended:

**Resolution 13/08**
That the students listed below be awarded a University Medal for 2012:

- Cory James Bill – Linguistics
12. GENERAL BUSINESS

12.1 Results of Academic Senate Election
Academic Senate noted the results of the Academic Senate Election.

12.2 2012 Academic Senate Annual Report
Academic Senate noted the Academic Annual Report - 2012.

12.3 Academic Senate Evaluation by Members
Academic Senate noted the draft evaluation to be sent to members to gauge feedback on the 2011 – 2012 Academic Senate.

12.4 Higher Degree Research Supervision Policy
The Chair provided an overview of the process for policy approval and the role of the University Policy Reference Group.

The Deputy Vice-Chancellor (Research) advised members that the Dean of Higher Degree Research (HDR) had conducted a review, which had resulted in the rationalisation and clarification of all HDR supervision policies. This process had consolidated a suite of related policies into the single policy being presented for approval.

The Executive Dean, Faculty of Business and Economics sought clarification as to whether all of the criteria outlined for the Supervisory Requirements were essential or optional.

The Deputy Vice-Chancellor (Students and Registrar) rejoined the meeting at 10.26am

The Dean of HDR confirmed that all of the criteria were essential and that this needed to be clarified in the policy.

Resolution 13/09
That Academic Senate approve the Higher Degree Research Supervision Policy subject to the clarification that all supervisory requirements as outlined in the policy were essential.

12.5 Prizes and Awards

Resolution 13/10
That prizes be awarded to the students nominated and attached to these minutes as Attachment 1.

12.6 Vice Chancellor’s Commendations

Academic Senate approved as recommended nominations for the Vice-Chancellor’s Commendations as follows:

Resolution 13/11
That the Vice-Chancellor’s Commendation be awarded to the 42 Masters coursework graduands as detailed in the submission to Academic Senate.

Resolution 13/12
That the Vice-Chancellor’s Commendation be awarded to the 19 Bachelor degree graduands as detailed in the submission to Academic Senate.
12.7 Undergraduate and Postgraduate Students Qualified for an Award

**Resolution 13/13**
*That the candidates in the report have satisfied requirements for the awards stated in the submission.*

12.8 Saving Clause Cases
The Chair raised the concern that the review of Saving Clause cases may not be an effective use of Senate’s meeting time and suggested that it may be more appropriate for this function to sit with ASQC following the review of that Committee.

The Chair provided an overview of the Saving Clause cases presented and advised members that further information was required in relation to those received from the Faculty of Science. The Chair confirmed that he would review the cases, would determine the merit of each one and would report back to the next meeting.

Academic Senate agreed on this course of action.

There being no further business the meeting was declared closed at 10.37am.

Professor D Verity
Chair
# PRIZES AND AWARDS

## 1. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Student No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alf and Pearl Pollard Memorial Prize</td>
<td>for the most outstanding student completing the fourth and final year of undergraduate studies in the Faculty of Business &amp; Economics</td>
<td>41750802</td>
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<tr>
<td>Macquarie University Alumni Kathryn Murphy Memorial Prize</td>
<td>for academic merit in 300-level units taken in the Faculty of Business &amp; Economics</td>
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<tr>
<td>Macquarie University Alumni Raymond Powys Memorial Prize</td>
<td>for most meritorious performance in the Master of Commerce in the Accounting and Finance program <em>(by a domestic student)</em></td>
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<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG903 CPA - Global Strategy and Leadership</td>
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<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG904 CPA - Assurance Services and Auditing</td>
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<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG905 CPA - Financial Risk Management</td>
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<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG907 CPA - Financial Reporting and Disclosure</td>
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<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG908 CPA - Strategic Management Accounting</td>
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<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG909 CPA - Taxation</td>
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<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG913 CPA - Ethics and Governance</td>
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<td>Department of Economics Prize</td>
<td>for academic excellence in the unit ECON861 Advanced Macroeconomics</td>
<td>41474694, 41470540 (shared) (amended nomination)</td>
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<td>Department of Marketing and Management Prize</td>
<td>for academic excellence in the unit EFS801 Research Methods</td>
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<td>Acadian Asset Management Prize (Sydney)</td>
<td>for academic excellence in the unit ECFS992 Hedge Funds conducted in Sydney</td>
<td>42176611, 41965396 (shared)</td>
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<td>Corality Financial Group Prize</td>
<td>for academic excellence in the unit ECFS877 Project Finance in Sydney</td>
<td>42573599, 42413478 (shared)</td>
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<td>Finsia Prize for Applied Finance</td>
<td>for best performance by a student completing the first year of the Master in Applied Finance program in Sydney</td>
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<td>KPMG Prize in Risk Management</td>
<td>for the best performance in electives in the Risk Management stream</td>
<td>42367697, 42604834 (shared)</td>
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<td>The New South Wales Treasury Corporation Prize for Best Overall Performance in the Sydney Class</td>
<td>for academic excellence in the Master of Applied Finance program conducted in Sydney</td>
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<tr>
<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for proficiency in the unit ECFS895 Private Equity Investment conducted in Melbourne</td>
<td>42343968, 42348617</td>
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<tr>
<td>Prize</td>
<td>Awarded for</td>
<td>Student No.</td>
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<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for proficiency in the unit ECFS906 Private Wealth Management conducted in Melbourne</td>
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<td>for proficiency in the unit ECFS909 Carbon Finance conducted in Melbourne</td>
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<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for proficiency in the unit ECFS908 Interest Rate Portfolio Management conducted in Melbourne</td>
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<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for the best overall performance in the in the Melbourne class</td>
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<td>for proficiency in the unit ECFS871 Risk and Portfolio Construction conducted in Singapore</td>
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<td>Macquarie University Applied Finance Prize (Singapore)</td>
<td>for the best overall performance in the Singapore class</td>
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<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS845 Applied Portfolio Management conducted in Sydney</td>
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<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS886 Debt Capital Markets conducted in Sydney</td>
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<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS901 Managing Operational Risk conducted in Sydney</td>
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1. FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
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<tbody>
<tr>
<td>Australian Society for Parasitology Prize</td>
<td>for proficiency in the unit BIOL341, Parasitology</td>
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<tr>
<td>Alan McIntosh Analysis Prize</td>
<td>for proficiency in 200 and 300-level units in the area of analysis Mathematics</td>
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<td>Frederick Chong Mathematics Prize</td>
<td>for proficiency in 200-level Mathematics units</td>
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<td>Frederick Chong Mathematics Prize</td>
<td>for proficiency in 300-level Mathematics units</td>
<td>41804376 42103576 (shared)</td>
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<td>Datacom Systems Prize for Engineering</td>
<td>for the highest overall grade point average after completion of semester five in a Bachelor of Engineering degree</td>
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<td>Planning Institute Australia Prize</td>
<td>for proficiency in the Master of Environmental Planning</td>
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<td>Ho Kam-chiu Statistics Prize for Overall proficiency in 200-level Statistics</td>
<td>for proficiency at 200-level Statistics units</td>
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<tr>
<td>Prize</td>
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<tr>
<td>Ho Kam-chiu Statistics Prize</td>
<td>for proficiency at 300-level Statistics</td>
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<td>Julian Leslie Prize</td>
<td>overall excellence in 800 level Statistics or Macquarie Registered BCA units</td>
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<tr>
<td>Michael Bullock Memorial Prize for Operations Research</td>
<td>for proficiency at 300-level in the area of Operations Research</td>
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<td>Chiropractic Education of Australia Limited Prize</td>
<td>for academic proficiency in the units CHIR896 and CHIR897 Clinical Internships I and II</td>
<td>41194632, 41210298 (shared) (amended nomination)</td>
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Deidre Anderson
REGISTRAR