Minutes of the 452nd Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.05pm on Thursday 20 June 2013.

Present:  
Deputy Chancellor, Ms E Crouch, Presiding Member  
Vice-Chancellor, Professor B Dowton  
Mr A Bissett  
Dr W Bradford  
Professor L Cupples  
The Hon P Forsythe  
Mr G M Jones  
Professor D Kane  
The Hon S Nori  
Ms Gemma Quinn  
Mr S Rubic  
Dr K Schott  
Professor D Verity  
Ms K Vozella  
Mr J Wigglesworth

In attendance:  
Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)  
Mr J Gorman, Chief Financial Officer  
Ms M Harris, Director and Chief of Staff, Office of the Vice-Chancellor  
Dr P Schreier, Chief Operating Officer  
Mr T Sprague, Director Human Resources  
Professor D Wilkinson, Deputy Vice-Chancellor, Corporate Engagement and Advancement  
Mr Mark Broomfield, Director Property (for Item 4.1)  
Professor Mark Gabbott, Pro Vice Chancellor International (for Items 4.1 and 4.2)

Apologies:  
The Hon M Egan, Chancellor  
Mr C Darvall  
Mr G Ward  
Professor J Sachs  
Mr P Luttrell

Secretariat:  
Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Deputy Chancellor confirmed she would preside at this meeting of Council in
the absence of the Chancellor as required by Schedule 1, Clause 7(2) of the Macquarie University Act 1989.

The Deputy Chancellor confirmed that a quorum was present. The Deputy Chancellor noted apologies from the Chancellor, Chum Darvall, Greg Ward, Judyth Sachs and Paul Luttrell.

The Deputy Chancellor welcomed Professor David Wilkinson to his first meeting and Professor Wilkinson provided Council with a brief introduction to his background and role at the University.

The Deputy Chancellor noted that Professor Jim Piper would be retiring from his role as DVC, Research and thanked Professor Piper for his distinguished service and contributions to the University.

The Deputy Chancellor noted Ms Gemma Quinn had been married since the last Council meeting and congratulated her on this.

2. **DECLARATIONS OF INTEREST**

There were no new declarations of interest. The Deputy Chancellor reminded Council of her role as Chair of the Health Infrastructure Audit Committee.

3. **ITEMS FOR DISCUSSION**

Items under sections 2, 3, 4 and 5 were agreed for discussion.

4. **MATTERS RAISED BY COUNCIL MEMBERS**

Council noted that Professor Kane had requested that the proposal to find a different Provider to take Chiropractic be discussed and that this would be addressed as part of the Vice-Chancellor’s report.

5. **MINUTES OF THE MEETING OF 18 APRIL 2013 AND MATTERS ARISING** (Agenda items 2.1 and 2.2)

**RESOLVED 13/17**

Council resolved to approve the minutes of the meeting of Council held on 18 April 2013 as a true and correct record.

**Matters Arising**

Council discussed and noted the progress on Matters Arising from the Minutes of 18 April 2013 meeting and outstanding matters from previous meetings.

6. **MINUTES OF FINANCE AND FACILITIES COMMITTEE MEETING** (Agenda item 2.3)

The Deputy Chancellor spoke to the minutes from the Finance and Facilities Committee.

Council considered and noted the minutes of the Finance and Facilities Committee of 28 May 2013.

7. **MINUTES OF AUDIT AND RISK COMMITTEE MEETING** (Agenda item 2.4)
Mr Wigglesworth spoke to the minutes of the Audit and Risk Committee meeting and highlighted key matters.

RESOLVED 13/18

Council resolved, following the recommendations of the Audit & Risk Committee, to approve:

1. the extension of Ms Wendy Haigh’s appointment as a member of the Audit & Risk Committee for two years to 30 June 2015.
2. the appointment of Mr Binu Katari as a member of the Audit & Risk Committee for two years from 1 July 2013 to 30 June 2015.
3. the updated Audit & Risk Committee terms of reference as attached to the minutes.

Council considered and noted the minutes of the Audit and Risk Committee meeting held on 30 May 2013.

8. MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING
   (Agenda item 2.5)

   The Deputy Chancellor spoke to the minutes of the Student Experience Committee meeting and highlighted key matters.

   Council considered and noted the minutes of the Student Experience Committee meeting held on 28 May 2013.

9. MINUTES OF THE DISCIPLINE COMMITTEE AND STANDING COMMITTEE ON APPEALS MEETINGS
   (Agenda item 2.6)

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10. VICE-CHANCELLOR’S REPORT
    (Agenda item 3.1)

   The Vice-Chancellor spoke to the report and highlighted key matters, including:

   - Recruitment Marketing Working Group and strategies being implemented;
   - Staff survey (“Your Say”) results;
   - Success of Macquarie Week at Jilin University in China;
   - Meeting with the Commonwealth to discuss the 2014-2016 Compact;
   - TEQSA Risk Assessment outcomes;
   - Examination of University powers under the Act; and
   - Procurement process review.

   Council discussed the report and the Vice-Chancellor responded to questions from the meeting.

   Council requested the marketing strategies being implemented for student recruitment be submitted to a future meeting for information.

   Council agreed to discuss the proposal for Chiropractic later in the meeting.

Mark Broomfield and Mark Gabbott joined the meeting.
11. DESIGNS SELECTED FOR THE OLD LIBRARY  
(Agenda item 4.1)

Mr Broomfield briefed Council on the plans for the old library and timing. Council noted the update and that the building refurbishment is expected to be completed in October 2013.

Mark Broomfield left the meeting.

12. WINDING UP OF LABOUR MANAGEMENT STUDIES FOUNDATION  
(Agenda item 4.2)

Mr Gabbott spoke to the paper regarding the winding up of the Labour Management Studies Foundation.

RESOLVED 13/19

Council resolved, on the request of the Board of the Labour Management Studies Foundation, to dissolve the Labour Management Studies Foundation and transfer all of its assets, activities and interests to the new Centre for Workforce Futures at Macquarie University.

Mark Gabbott left the meeting.

13. VICE-CHANCELLOR’S REPORT (continued)  
(Agenda item 3.1)

The Vice-Chancellor briefed Council on the process to transfer the Chiropractic program. Council discussed the process followed and communication with students and staff.

Council discussed and noted the Vice-Chancellor’s report and update provided.

Mr Rubic left the meeting.

14. ACADEMIC SENATE REPORT  
(Agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and the resolutions proposed.

RESOLVED 13/20

Council resolved, as recommended by Academic Senate, to approve the following new Awards:

Faculty of Arts  
Master of Future Journalism (MFJ)

Faculty of Business and Economics  
Bachelor of Global Business (BGlobalBus)

Faculty of Human Sciences  
Master of Translating (MTrans)  
Master of Interpreting (MInter)  
Postgraduate Certificate of Advanced Surgery (PGCertASurg)  
Doctor of Advanced Medicine (DAdvMed)
MGSM
Postgraduate Certificate of Social Entrepreneurship (PGCertSocEntre) as a nested award in the Master of Social Entrepreneurship (MSocEntre)

Faculty of Science
Master of Data Science (MDataSc)
Postgraduate Diploma of Data Science (PGDipDataSc)
Postgraduate Certificate of Data Science (PGCertDataSc)

RESOLVED 13/21

Council resolved, as recommended by Academic Senate, to approve the nomination of Professor Peter Menzies for the Award of the Title of Macquarie University Emeritus Professor.

Council noted and discussed the report.

15. HEALTH AND SAFETY REPORT
(Agenda item 3.3)

Mr Sprague spoke to the Health and Safety Report and responded to questions from the meeting.

Ms Anderson provided an update on the health of the student injured on campus in a motor vehicle accident.

Council requested Mr Sprague review strategies to improve the level of new starters completing mandatory WHS training.

Council discussed and noted the report.

16. REVIEW OF SCHEDULE OF FINANCIAL DELEGATED AUTHORITIES
(Agenda item 4.3)

The Deputy Chancellor spoke to the paper and she and Mr Gorman responded to questions from the meeting.

RESOLVED 13/22

Council resolved, as recommended by the Finance and Facilities Committee, to approve the amended Schedule of Financial Delegated Authorities.

17. CHANGES TO THE MACQUARIE UNIVERSITY BY-LAW 2005
(Agenda item 4.4)

Ms Anderson spoke to the paper and agreed to confirm out of session what would happen if a casual vacancy arose in the office of an elected member and there was no one to appoint from that category.

RESOLVED 13/23

Council resolved:

1. that clause 9(c) of the By-Law be amended so that the term of office for student elected members is changed to one year instead of two years;
2. that clause 10(2) of the By-Law regarding casual vacancies in the office of elected (academic staff) member or elected (non-academic staff member) be amended so that it is consistent with clause 11 of the By-Law;

3. the Vice-Chancellor and the Office of General Counsel be authorised to finalise the drafting of the changes to the By-Law outlined in resolutions 1 and 2, and any other consequential changes that may need to be made to the By-Law as a result of those changes; and

4. that the Secretary to Council write to existing elected members to clarify when their term of office expires.

18. DELEGATION OF AUTHORITY TO AWARD DEGREES DIPLOMAS AND CERTIFICATES – REVIEW OF ORDER OF DELEGATION (Agenda item 4.5)

   Ms Anderson spoke to the paper.

   Council noted the paper.

19. POLICY REVIEW PROCESS (Agenda item 5.1)

   Council discussed the paper and requested the Disruptions Policy be submitted to Council for consideration rather than Academic Senate.

   The Vice-Chancellor advised that the current Delegations of Authority project would be providing a delegations register which will make the level of authority much clearer.

   Council discussed and noted the paper.

20. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY (Agenda item 5.2)

   Council noted the report.

21. OTHER BUSINESS

   Next meeting

   Council noted the next meeting of the Council is scheduled for 22 August 2013. Council also noted the Council seminar is scheduled for 3 July 2013 from 6.00 – 8.00pm at a venue in the City to be confirmed.

CLOSURE

There being no further business, the meeting concluded at 6.40pm.